



CLIVE CITY COUNCIL
AGENDA, REGULAR MEETING
8800 Hickman Road
June 12, 2025 6:00 PM

This meeting will be conducted in-person in the Clive Public Safety Center Training Room and virtually via Zoom platform. To participate virtually use the following link: <https://us06web.zoom.us/j/85153409106> - or call-in at: (312) 626-6799 - Meeting ID: 851 5340 9106

Call to Order/Roll Call/Pledge of Allegiance

Approval of the Agenda

Citizens Presentation

Clive supports the pillars of Character Counts!, endeavoring at all times to promote and model the principles of trustworthiness, respect, responsibility, fairness, caring and citizenship. In conducting our work, we expect that all participants will act in a respectful manner consistent with these principles.

Presentation

1. Introduction of New Deputy City Clerk - Madison Wirth
2. Walnut Creek Watershed Draft 5-Year Implementation Plan

Consent Items

1. City Manager Memo
2. Approve 05/22/2025 City Council Minutes
3. Bill List
4. Approve Cigarette/Tobacco/Nicotine/Vapor Permit Renewal (Listing in Packet)
5. Approval Device Retailer License
6. Resolution Approving Change Order #3 - Keystone Construction Services - Greenbelt Landing - \$32,774.98
7. Resolution Accepting Work - NW 99th Court Reconstruction Project
8. Approve Pay Request #2 - Boulder Contracting, LLC - NW 114th Street Bridge Repair Project - \$46,344.42
9. Approve Pay Request #2 - Absolute Group - Greenbelt Landing Construction Project - \$348,964.38
10. Approve Pay Request #3 - Concrete Technologies, Inc. - Alice's Road Phase 1A Reconstruction Project - \$265,693.71
11. Approve Pay Request #3 - Caliber Concrete LLC - 2025 NW 138th St HMA Overlay Project - \$215,094.93
12. Approve Pay Request #3 - Mid-American Glazing - City Hall/Library Remodel Phase 1 Project - \$5,376.05

13. Approve Pay Request #4 - Elite Fire Sprinkler Systems - City Hall/Library Remodel Phase 1 Project - \$1,520.00
14. Approve Pay Request #4 - DeVries Electric - City Hall/Library Remodel Phase 1 Project - \$88,331.00
15. Approve Pay Request #5 - Calhoun-Burns & Associates - 2025 Bridge Maintenance Repair Program - \$2,266.50
16. Approve Pay Request #5 - Dahl Air Conditioning & Heating - City Hall/Library Remodel Phase 1 Project - \$16,882.45
17. Approve Pay Request #5 - On Track Construction, LLC - Greenbelt Landing Construction Project - \$136,016.25
18. Approve Pay Request #5 - Keystone Construction - City Hall/Library Remodel Phase 1 Project - \$175,460.43
19. Approve Pay Request #7 - University Boulevard Flood Mitigation - Project Scoping Plan - Confluence, Inc. - \$42,659.50
20. Approve Pay Request #7 - Air-Con Mechanical Corp. - Greenbelt Landing Construction Project - \$67,806.35
21. Approve Pay Request #8 - Keystone Construction Services LLC - Greenbelt Landing Construction Project - \$336,589.36
22. Approve Pay Request #8 - Central Iowa Mechanical - Greenbelt Landing Construction Project - \$10,001.60
23. Approve Pay Request #13 - Alliance Construction Group - NW 114th Street Reconstruction - \$323,324.92
24. Approve Pay Request #14 - Alice's Road Reconstruction - Phase 1-Design - Snyder & Associates - \$20,090.25
25. Approve Pay Request #21 - Snyder and Associates - University Boulevard Pump Station Improvements Project - \$1,713.50
26. Resolution Accepting Satisfaction of Agreement to Complete Site Improvements for Country Club West Plat 01, Lot 02 - 2180 NW 142nd Street
27. Resolution Accepting Satisfaction of Agreement to Complete Site Improvements for Berkshire Commons Office Park Plat 01, Lot 05 - 2640 Berkshire Parkway
28. Resolution Approving Final Plat - Valley Court Plat 3
29. Resolution Accepting 1st Amendment to Overland Flowage and Private Storm Sewer Easement for Shadow Creek Plat 6, Lot 19 - 17963 Creekside Drive
30. Resolutions Approving FY25 Budget Transfers (listing in packet)
31. Resolution Approving Amended Job Descriptions For Full-Time Positions
32. Resolution Amending Staff Pay Rates for FY 2025-2026
33. Approve Pay Rate - Chase Berry - PW Senior Operations Specialist - ROW - \$33.66/Hr - Effective 6/22/2025

Action Items

1. Approve Support for Des Moines MPO's Application to the U.S. Department of Transportation's Safe Streets and Roads for All (SS4A) Grant Program

- a. Resolution Approving Support for the MPO's Application to the U.S. Department of Transportation's Safe Streets and Roads For All (SS4A) Grant Program - NW 86th Street Improvements Project
 - b. Resolution Approving Support for the MPO's Application to the U.S. Department of Transportation's Safe Streets and Roads For All (SS4A) Grant Program - University Avenue Safety Audit
2. 1st Consideration of Proposed Ordinance 1163 Amending the 2024 Code of Ordinances of the City of Clive, Iowa, by Amending Title 5, Chapter 4B, Section 2 ("Consumer Fireworks") and Title 10, Chapter 8, Section 12 to confirm with recent state law changes.
3. Resolution Approving City Manager Employment Agreement - July 1, 2025 to June 30, 2028
4. Formation of Objection Committee to Review Objection to Petition for Special Election
 - a. Motion to Appoint a Council Member to Serve on the Objections Committee

Correspondence

1. Notice of Application for Voluntary Annexation of Property to the City of Urbandale

Reports

Adjournment



Memo

TO: Mayor and Council members

FROM: Matthew Graham, City Clerk

DATE: June 12, 2025

RE: Introduction of New Deputy City Clerk - Madison Wirth

SYNOPSIS:

We are pleased to introduce Madison Wirth as the new Deputy City Clerk for the City of Clive. Madison brings over seven years of professional experience in legal and administrative roles, having most recently served as a Real Estate Closer at Wasker, Dorr, Wimmer & Marcouiller, P.C. Her work has required exceptional attention to detail, strong organizational skills, and the ability to manage complex processes under pressure—all of which align well with the responsibilities of the Deputy City Clerk position. Madison also brings prior municipal experience from her time at Hopkins & Huebner, P.C., where she supported the City of Adel, including preparing nuisance abatement notices and council meeting materials. Her background in legal document preparation, customer service, and compliance make her a strong addition to the Administrative Services Department. Please join us in welcoming Madison to the City of Clive.

Attachments:

None



Memo

TO: Mayor and Council members

FROM: Pete De Kock, Assistant City Manager

DATE: June 12, 2025

RE: Walnut Creek Watershed Draft 5-Year Implementation Plan

SYNOPSIS:

For the past several months, the Walnut Creek Watershed Authority Board has been working on updated strategic goals and performance metrics to improve stormwater infiltration; preserve, expand, reconnect, and rehabilitate floodplains; better understand and improve surface water quality; expand regional collaboration and awareness of stormwater issues; and sustain monitoring and reporting. Once completed, these goals and metrics will inform work done in all communities in the watershed. Polk County Water Resources Supervisor John Swanson will present the draft plan and answer questions. Slides and documents will be shared with the Council at the meeting.

Attachments:

None



Memo

TO: Mayor and Council members
FROM: Matt McQuillen, City Manager
DATE: June 12, 2025
RE: City Manager Memo

SYNOPSIS:

Attached please find the City Manager's Memo for the June 12, 2025 meeting of the Clive City Council.

Attachments:

1. General Info Memo 6-12-25

MEMO

To: Mayor Edwards and Clive City Council

From: City Manager Matt McQuillen

Date: June 9, 2025

Re: General Information Memo – June 12, 2025 City Council Meeting

The June 12, 2025, City Council meeting will be in-person in the training room at the Clive Public Safety Center & virtually at: <https://us06web.zoom.us/j/85153409106>

Consent Agenda – A few of items to note on the consent idea. First, staff and DCI Group construction team have a requested change order with Keystone Construction for the GB Landing project. This change order is a collection of various additions and needed changes to the project for aspects of the community building renovation. Staff would recommend approval of the \$32,774.98 change order. Second, the performance evaluation season for staff has been completed and the pay adjustments for staff are ready for Council consideration. The staff under collective bargaining agreements have their pay adjustments dictated by those agreements adopted earlier this year. The non-union staff pay adjustments follow the pay-for-performance matrix approved earlier this spring by the City Council. The City Manager would recommend approval of the pay rates for FY 2025-26. Finally, due to a recent vacancy in the Public Works ROW Senior Operations Specialist position I would recommend promoting current Operations Specialist Chase Berry to fill the position. Chase's new wage rate for the position is on the consent agenda for your approval.

Presentations – At the beginning of the meeting staff will introduce the new Deputy City Clerk Madison Wirth. Madison has been in training over the past two weeks with current Deputy City Clerk Paula Venema as Paula is set to retire in July. Following Madison's introduction, Polk County Water Resources Supervisor John Swanson will be in attendance to present the Walnut Creek Watershed Authority (WMA) draft 5-Year Implementation Plan.

Des Moines MPO/Safe Streets and Roads For All Grant Applications – City staff and the Des Moines MPO have prepared grant applications associated with the US Department of Transportation's Safe Streets and Roads for All (SS4A) Grant Program. The City of Clive has been identified for two specific projects/programs within the overall grant application for transportation and pedestrian infrastructure improvements along NW 86th Street and a joint safety audit of University Avenue. Included on the agenda are resolutions of support for this grant applications as they require a 20% cost share from the community. For the \$1 million NW 86th Street grant application and the \$500,000 University Avenue Study this would require a \$150,000 cost share commitment from Clive. These grant applications are only a portion of the project/programs being included across the region for the SS4A grant program. Dylan Mullenix, Executive Director from the Des Moines Area MPO, will attend the meeting to answer any questions you may have on this grant program and provide his annual update on the current activities of the Des Moines Area MPO.

Fireworks Ordinance Amendment – As discussed at the previous Council meeting, due to the passage of Senate File 303 during the 2025 Iowa Legislative Session, the City must adjust our Code of Ordinances to conform with the new law regarding the use of consumer fireworks within the community. Currently Clive prohibits the use of consumer fireworks within the City limits, however SF 303 now pre-empts cities in Iowa from prohibiting the use of fireworks during certain times on July 3, 4 and December 31. Prior to the new state law going into effect on July 1, the City Attorney has drafted an ordinance amendment to ensure compliance with state law by the effective date. Included in the agenda packet are draft redline and clean versions of the ordinance amendment for your review along with a detailed explanation from the City Attorney of what is being proposed and the limitations that are still in effect in state law given this new state legislation. Staff would recommend your consideration and approval of the 1st reading of the ordinance amendment, with the plan to waive the rules and consider the 2nd and 3rd readings of the ordinance at your June 26 meeting.

Following your consideration of the ordinance reading staff will also be prepared to share the public education plan for informing the Clive community of this law and ordinance change to encourage safe and responsibility use of fireworks during this state-law required time periods listed in SF 303. In addition, it is the recommendation and position of staff to prohibit the use of fireworks on City property as allowed for in the state law exemptions that still exist under Iowa Code 727.2(4).

City Manager Contract – Included in the packet is a report from the Personnel Committee on the City Manager's performance evaluation and a recommendation to approve a new three-year agreement with Matt McQuillen to continue as Clive's City Manager through June 30, 2028.

Special Election Petition/Objection Committee Formation – On June 2, 2025, the City of Clive received a petition requesting a special election to fill the City Council vacancy created by the recent resignation of Council Member Mikkilineni. The petition was submitted pursuant to Iowa Code 372.13, which requires a special election to be called if enough eligible electors submit a valid petition within the required time period. On the morning of June 9, 2025, the City Clerk's Office received a written objection to the petition from a Clive resident. The objection asserts that material misrepresentations and omissions were made by the petition organizers to induce signatures, and that the number of valid signatures required was not met, due to signatures being obtained prior to the date of appointment on May 22, 2025.

To consider the objection the City is required to form an Objection Committee consisting of the City Clerk, Mayor and one member of the City Council. The action before the Council at the June 12th meeting is to select the Councilmember who will serve as the third member of the Objections Committee.

Tentative Upcoming Agenda Items

June 26

- Public Hearing – 1st Reading - Accessory Dwelling Unit Ordinance
- Action – 2nd/3rd Readings - Ordinance Amendment for Fireworks State Law Conformance
- Discussion – Stormwater Management Manual Amendments
- Discussion – Central Iowa Water Works Future Capacity Request

July 10

- Action – 2nd Reading - Accessory Dwelling Unit Ordinance
- Action – Employee Handbook Updates
- Presentation – Mid-Year City Communications Check-In





Memo

TO: Mayor and Council members

FROM: Matthew Graham, City Clerk

DATE: June 12, 2025

RE: Approve 05/22/2025 City Council Minutes

SYNOPSIS:

Attachments:

1. cc Minutes 05_22_2025

**CLIVE CITY COUNCIL MEETING MINUTES
REGULAR MEETING
MAY 22, 2025
CLIVE PUBLIC SAFETY CENTER TRAINING ROOM**

Call to Order/Roll Call/Pledge of Allegiance

Mayor Edwards presided and called the meeting to order at 6:00 p.m. Council Members present were: Ted Weaver, Michael McCoy, Susan Judkins, Eric Klein. Absent: None. Public access was provided in-person at City Hall, and via Zoom platform. Information on how to access via Zoom was provided on social media, posted with the agenda at City Hall and on the city website, cityofclive.com.

Approval of the Agenda

Eric Klein moved approval, seconded by Ted Weaver. Roll Call: Ayes: Ted Weaver, Michael McCoy, Susan Judkins, Eric Klein. Nays: None. Abstained: None. Motion carried.

Consent Items

Eric Klein moved approval, seconded by Ted Weaver. Roll Call: Ayes: Ted Weaver, Michael McCoy, Susan Judkins, Eric Klein. Nays: None. Abstained: None. Motion carried. 1. City Manager Memo; 2. City Manager Report - April 2025; 3. Assistant City Manager Tech Services Report - April 2025; 4. Administrative Services Report - April 2025; 5. Community Development Report - April 2025; 6. Fire Department Report - April 2025; 7. Leisure Services Report - April 2025; 8. Police Department Report - April 2025; 9. Public Works Report - April 2025; 10. Treasurer's Report - April 2025; 11. Approve 05/01/2025 City Council Minutes; 12. Bill List; 13. Approve Cigarette/Tobacco/Vapor Permit Renewals (Listing in Council Packet); 14. Approve New Temporary Retail Alcohol Sales License Application - Clive Festival; 15. Approve New Retail Alcohol Sales License Application - Chipotle Mexican Grill - 10001 University Avenue; 16. Approve Retail Alcohol Sales License Renewal Application - Cool Basil - 1250 NW 86th Street; 17. Approve Retail Alcohol Sales License Renewal Application - Kum & Go #206 - 1725 NW 86th Street; 18. **Resolution 2025-144** Approving Temporary Street Closing - Block Party - Devonshire Parkway between Maple and Dellwood - Friday, May 23, 2025 - 5:00 p.m. - 8:00 p.m.; 19. **Resolution 2025-145** Approving Change Order #6 - Alliance Construction Group - NW 114th Street Reconstruction - \$4,044.32; 20. Approve Pay Request #1 - Boulder Contracting, LLC - NW 114th Street Bridge Repair Project - \$7,125.00; 21. Approve Pay Request #3 - DeVries Electric - City Hall/Library Remodel Project Phase 1 - \$183,068.80; 22. Approve Pay Request #3 - LA Fulton & Sons - City Hall/Library Remodel Project Phase 1 - \$12,160.00; 23. Approve Pay Request #3 - Des Moines Asphalt and Paving - Country Club Boulevard HMA Pavement Rehabilitation Project - \$197,168.69; 24. Approve Pay Request #3 - McClure Engineering - Clive Stormwater Manual Update - \$9,378.50; 25. Approve Pay Request #4 - Keystone Construction - City Hall/Library Remodel Project Phase 1 - \$190,342.92; 26. Approve Pay Request #4 - On Track Construction, LLC - Greenbelt Landing Construction Project - \$23,085.00; 27. Approve Pay Request #4 - Dahl Air Conditioning & Heating - City Hall/Library Remodel Project Phase 1 - \$111,787.45; 28. Approve Pay Request #4 - Calhoun-Burns & Associates - 2025 Bridge Maintenance Repair Program - \$7,954.50; 29. Approve Pay Request #5 - DCI Group - Construction Management Services - City Hall/Library Remodel Project Phase 1 - \$23,333.54; 30. Approve Pay Request #6 - University Boulevard Flood Mitigation- Project Scoping Plan - Confluence, Inc. - \$19,728.00; 31. Approve Pay Request #6 - Air-Con Mechanical Corp. - Greenbelt Landing Construction Project - \$58,439.34; 32. Approve Pay Request #6 (retainage release) - Des Moines Asphalt and Paving - 2024 Residential HMA Pavement Rehabilitation Project - \$10,187.35; 33. Approve Pay Request #7 (retainage release) - The Concrete Company - 2024 Residential PCC Pavement Rehabilitation Project - \$13,212.81; 34. Approve Pay Request #7 - Central Iowa Mechanical - Greenbelt Landing Construction Project - \$33,025.79; 35. Approve Pay Request #7 - Keystone Construction Services LLC - Greenbelt Landing Construction Project - \$195,296.69; 36. Approve Pay Request #8 - Iowa Earth Works - Little Walnut Creek Stream Stabilization East of Alice's Road - \$96,832.19; 37. Approve Pay Request #13 - Alice's Road Reconstruction - Phase 1 Design -

Snyder & Associates - \$155,434.35; 38. **Resolution 2025-146** Consenting to Assignment and Change in Control of Telecommunications Facility Agreement with USCOC of Greater Iowa, LLC; 39. **Resolution 2025-147** Approving Final Plat of Silverstar Addition Plat 1; 40. **Resolution 2025-148** Approving the Amended Equivalent Rate Unit (ERU) Methodology Policy; 41. **Resolution 2025-149** Approving Contract - Lyle Sumek Associates, Inc. - 2025 Strategic Planning Consultant Services; 42. **Resolution 2025-150** Certifying Charges to the County Treasurer for Collection - Nuisance Abatement (Snow Removal) - 3062 Berkshire Parkway. 43. **Resolution 2025-151** Accepting 1st Amendment to Declaration of Landscaped Buffer Zone Easement for Berkshire Commons Office Park Plat 1, Lot 9 - 2635 Berkshire Parkway; 44. **Resolution 2025-152** Authorizing the City of Clive to Enter into an Agreement with the Iowa Department of Transportation (IDOT) for Urban-State Traffic Engineering Program (U-STEP) Project Funds for the I35/80 & Hickman Road (US 6) RCB Culvert for Trail under Hickman Road, west of I35/80.

Action Items

1. **Public Hearing - Linnan Park Project.** Public Hearing Notice published 05/05/2025 in the Des Moines Register. Leisure Services Director Richard Brown presented the matter to the Council and recommended approval. Michael McCoy moved to close the public hearing, seconded by Susan Judkins. Roll Call: Ayes: Ted Weaver, Michael McCoy, Susan Judkins, Eric Klein. Nays: None. Abstained: None. Motion carried.
 - a. **Receipt of Bids - Bid Package #1, Grading and Utilities.** Michael McCoy moved to receive the bids, seconded by Susan Judkins. Roll Call: Ayes: Ted Weaver, Michael McCoy, Susan Judkins, Eric Klein. Nays: None. Abstained: None. Motion carried.
 - b. **Resolution 2025-153 Awarding Prime Construction Contracts for Linnan Park Project.** Michael McCoy moved to award contracts, seconded by Susan Judkins. Roll Call: Ayes: Ted Weaver, Michael McCoy, Susan Judkins, Eric Klein. Nays: None. Abstained: None. Motion carried.
 - c. **Approval of Proposal for the Purchase and Installation of Linnan Park Playground - Play-Pro Recreation - \$581,527.00.** Michael McCoy moved approval, seconded by Susan Judkins. Roll Call: Ayes: Ted Weaver, Michael McCoy, Susan Judkins, Eric Klein. Nays: None. Abstained: None. Motion carried.
 - d. **Resolution 2025-154 Approving an Amendment to the Agreement for Professional with Smithgroup for the Development of Linnan Park - \$185,100.00.** Michael McCoy moved approval, seconded by Susan Judkins. Roll Call: Ayes: Ted Weaver, Michael McCoy, Susan Judkins, Eric Klein. Nays: None. Abstained: None. Motion carried.
 - e. **Resolution 2025-155 Approving Professional Services Agreement - Hansen Construction - \$717,571.00.** Michael McCoy moved approval, seconded by Susan Judkins. Roll Call: Ayes: Ted Weaver, Michael McCoy, Susan Judkins, Eric Klein. Nays: None. Abstained: None. Motion carried.
2. **Site Plan Amendment - Weissenburger Investment and Financial Planning - 16400 Sheridan Avenue.** City Planner Katheryn Purvis presented the matter to the Council and recommended approval. Eric Klein moved approval, seconded by Ted Weaver. Roll Call: Ayes: Ted Weaver, Michael McCoy, Susan Judkins, Eric Klein. Nays: None. Abstained: None. Motion carried.
3. **Fire-EMS Collaborations with City of Urbandale.** Fire Chief Clay Garcia presented the matter to the Council and recommended approval.
 - a. **Resolution 2025-156 Approving Fire Apparatus Exchange Agreement.** Eric Klein moved approval, seconded by Ted Weaver. Roll Call: Ayes: Ted Weaver, Michael McCoy, Susan Judkins, Eric Klein. Nays: None. Abstained: None. Motion carried.
 - b. **Resolution 2025-157 Approving 28E Agreement For Closest Unit Response for Fire and Emergency Medical Services by the Cities of Clive and Urbandale.** Eric Klein moved approval, seconded by Ted Weaver. Roll Call: Ayes: Ted Weaver, Michael McCoy, Susan Judkins, Eric Klein. Nays: None. Abstained: None. Motion carried.

- c. **Resolution 2025-158 Approving 28E Agreement for Emergency Medical Services and Fire Apparatus Maintenance and Service.** Eric Klein moved approval, seconded by Ted Weaver. Roll Call: Ayes: Ted Weaver, Michael McCoy, Susan Judkins, Eric Klein. Nays: None. Abstained: None. Motion carried.
4. **Resolution 2025-159 Authorizing the Amendment to the Intergovernmental Agreement Between the City of Clive and Greater Des Moines Convention & Visitors Bureau for the Promotion of Tourism and Convention Activities in the Greater Des Moines Area.** City Manager Matt McQuillen presented the matter to the Council and recommended approval. Ted Weaver moved approval, seconded by Susan Judkins. Roll Call: Ayes: Ted Weaver, Michael McCoy, Susan Judkins, Eric Klein. Nays: None. Abstained: None. Motion carried.
5. **Resolution 2025-160 Approving the Amendment to the Intergovernmental Agreement Between the City of Clive and Bravo Greater Des Moines Inc. for the Benefit of the Cultural Community.** City Manager Matt McQuillen presented the matter to the Council and recommended approval. Ted Weaver moved approval, seconded by Susan Judkins. Roll Call: Ayes: Ted Weaver, Michael McCoy, Susan Judkins, Eric Klein. Nays: None. Abstained: None. Motion carried.
6. **Resolution 2025-161 Setting Public Hearing (6/26/2025 - 6:00 p.m.) - Ordinance Amendment Regarding Accessory Dwelling Units.** Senior Planner Amanda Grutzmacher presented the matter to the Council and recommended approval. Michael McCoy moved approval, seconded by Ted Weaver. Roll Call: Ayes: Ted Weaver, Michael McCoy, Susan Judkins, Eric Klein. Nays: None. Abstained: None. Motion carried.
7. **Appointment to Fill City Council Vacancy.** City Manager Matt McQuillen introduced the matter and presented possible next steps. The Council asked additional questions to the applicants (Dave Roszak, Breanne Hocker, and Andrew Bovard) and allowed for final statements. After Council deliberations Ted Weaver moved to appoint Breanna Hocker to fill the City Council vacancy, with the appointment to remain in effect until the next regular city election, or until a successor is elected and qualified following a special election pursuant to Iowa Code § 372.13(2)(a)(2), seconded by Susan Judkins. Roll Call: Ayes: Ted Weaver, Michael McCoy, Susan Judkins, Eric Klein. Nays: None. Abstained: None. Motion carried.

Mayor Edwards administered the Oath of Office and Council Member Hocker was seated.

Discussion

1. **Clive Strategic Plan Quarterly Update - May 2025.** City Manager Matt McQuillen presented the matter to the Council and facilitated discussion.

Reports

Assistant City Manager Report was given by Pete De Kock.

City Manager Report was given by Matt McQuillen.

Council Member Committee Reports were given.

The meeting was adjourned at 7:58 p.m.

Matthew D. Graham, City Clerk

John D. Edwards, Mayor



Memo

TO: Mayor and Council members

FROM: Matthew Graham, City Clerk

DATE: June 12, 2025

RE: Bill List

SYNOPSIS:

Attachments:

1. 20250609094340157

Date Paid	Vendor Name	Description	Amount Paid
05/29/2025	121 ACQUISITION COMPANY LLC	TAX REBATE-NFM	49,428.15
06/09/2025	ACCO	CHLORINE, ACID, CALCIUM, REDUCER	3,954.60
06/09/2025	ACME TOOLS	CAMERA DRILL BIT	20.99
06/09/2025	ADT SECURITY SERVICES	SECURITY-CAMPBELL	147.12
06/09/2025	AG EXPRESS ELECTRONICS	TRAILER PLUG SUPPLIES	58.83
06/09/2025	AIA CORPORATION	GLAZA CLOTHING ALLOWANCE	79.43
06/09/2025	AIA CORPORATION	MUERNER CLOTHING ALLOWANCE	161.65
06/09/2025	AIA CORPORATION	PALMER CLOTHING ALLOWANCE	52.95
06/09/2025	AIA CORPORATION	SPOSETO CLOTHING ALLOWANCE	162.75
06/09/2025	AIA CORPORATION	MATEER CLOTHING ALLOWANCE	211.68
06/09/2025	AIA CORPORATION	SCHMIDT CLOTHING ALLOWANCE	168.24
06/09/2025	AIA CORPORATION	SHORTS	134.85
05/20/2025	AIR-CON MECHANICAL CORP	GREENBELT LANDING CONSTRUCT PRJCT PAY REQ 6	58,439.34
06/09/2025	AMAZON CAPITAL SERVICES	CONCESSION SUPPLIES	267.88
06/09/2025	AMAZON CAPITAL SERVICES	EXTREME OWNERSHIP BOOK AND WORKBOOK	33.98
06/09/2025	AMAZON CAPITAL SERVICES	CHEMICAL GLOVES	129.99
06/09/2025	AMAZON CAPITAL SERVICES	EXTREME OWNERSHIP BOOKS	31.07
06/09/2025	AMAZON CAPITAL SERVICES	CAMPBELL CONCESSIONS	49.58
06/09/2025	AMAZON CAPITAL SERVICES	LABEL MAKER AND RECYCLING CONTAINERS	139.87
06/09/2025	AMAZON CAPITAL SERVICES	SUPPLIES	54.53
06/09/2025	AMAZON CAPITAL SERVICES	FIRE HOSE NOZZLE	93.32
06/09/2025	AMAZON CAPITAL SERVICES	SHOP TOOLS	63.54
06/09/2025	AMAZON CAPITAL SERVICES	PARTS	35.36
06/09/2025	AMAZON CAPITAL SERVICES	CONTACTOR FOR HOTSYS	48.78
06/09/2025	AMAZON CAPITAL SERVICES	PAPER TOWELS AND ODOR ELIMINATOR	81.72
06/09/2025	AMAZON CAPITAL SERVICES	CAMPBELL CONCESSIONS FLOOR MOP	309.98
06/09/2025	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	101.98
06/09/2025	AMAZON CAPITAL SERVICES	LENS CLEANER FOR GLASSES	16.14
06/09/2025	AMAZON CAPITAL SERVICES	SUPPLIES	22.99
06/09/2025	AMAZON CAPITAL SERVICES	CAMPBELL CONCESSIONS	36.95
06/09/2025	AMAZON CAPITAL SERVICES	JANITORIAL SUPPLIES	19.99
06/09/2025	AMAZON CAPITAL SERVICES	BINDER/COVERS	86.26
06/09/2025	AMAZON CAPITAL SERVICES	MAKE YOUR BED BOOK	91.44
06/09/2025	AMAZON CAPITAL SERVICES	CLEANING SUPPLIES	52.31
06/09/2025	AMAZON CAPITAL SERVICES	PERIPHERALS	502.44
06/09/2025	AMAZON CAPITAL SERVICES	COFFEE FILTERS	13.70
06/09/2025	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	118.32
06/09/2025	AMAZON CAPITAL SERVICES	CREDIT	88.79-
06/09/2025	AMAZON CAPITAL SERVICES	FSS SUPPLIES	96.44
06/09/2025	AMAZON CAPITAL SERVICES	WATER FILTERS - HARBACH	218.55
06/09/2025	AMAZON CAPITAL SERVICES	PARMELEE CLOTHING ALLOWANCE	89.00
06/09/2025	AMAZON CAPITAL SERVICES	UNIFORM ALLOW - M. COLEMAN	101.98
06/09/2025	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	253.60
06/09/2025	AMAZON CAPITAL SERVICES	FSS SUPPLIES	857.54
06/09/2025	AMAZON CAPITAL SERVICES	RETURN FIRE BOAT HOOKS	8.89-
06/09/2025	AMAZON CAPITAL SERVICES	PERIPHERALS	420.74
06/09/2025	AMAZON CAPITAL SERVICES	FSS SUPPLIES	109.98
06/09/2025	AMAZON CAPITAL SERVICES	SHOWER CURTAINS	112.84
06/09/2025	AMAZON CAPITAL SERVICES	SIGNS	61.95
06/09/2025	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	36.61
06/09/2025	AMAZON CAPITAL SERVICES	UNIFORM ALLOW - M. COLEMAN	42.96
06/09/2025	AMAZON CAPITAL SERVICES	WHEEL CHOCKS	49.95
06/09/2025	AMAZON CAPITAL SERVICES	LIBRARY CABLING HOOKS	59.98
06/09/2025	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	236.88
06/09/2025	AMERICAN FENCE COMPANY	86TH FENCE REPAIR	3,702.00
06/09/2025	AMERICAN RED CROSS	RED CROSS CERTIFICATIONS	692.00
06/09/2025	ANN MAIERS	REFUND DEPOSIT	14.96
06/09/2025	ARNOLD MOTOR SUPPLY	CREDIT PARTS	6.48-

Date Paid	Vendor Name	Description	Amount Paid
06/09/2025	ARNOLD MOTOR SUPPLY	CREDIT PARTS	6.48-
06/09/2025	ARNOLD MOTOR SUPPLY	PARTS	54.44
06/09/2025	ARNOLD MOTOR SUPPLY	PARTS	176.33
06/09/2025	ARNOLD MOTOR SUPPLY	SHOP SUPPLIES	243.09
06/09/2025	ARNOLD MOTOR SUPPLY	STOCK	38.97
06/09/2025	ARNOLD MOTOR SUPPLY	#745 VEHICLE REPAIR	24.64
06/09/2025	ARNOLD MOTOR SUPPLY	#704 VEHICLE REPAIR	61.50
06/09/2025	AT & T MOBILITY	PATROL CELL PHONES	640.50
06/09/2025	AT & T MOBILITY	EMS CELL PHONES	176.15
06/09/2025	ATLANTIC BOTTLING	CAMPBELL CONCESSIONS	444.15
06/09/2025	ATLANTIC BOTTLING	CAC CONCESSIONS	2,077.56
06/09/2025	ATLANTIC BOTTLING	CAMPBELL CONCESSIONS	225.86
06/09/2025	ATLANTIS GLOBAL LLC	OFFICE SUPPLIES	835.00
06/09/2025	BAKER & TAYLOR BOOKS	BOOKS ADULT-HARBACH	27.92
06/09/2025	BAKER & TAYLOR BOOKS	BOOKS- ADULT	124.19
06/09/2025	BAKER & TAYLOR BOOKS	BOOKS ADULT-HARBACH	30.92
06/09/2025	BAKER & TAYLOR BOOKS	BOOKS- ADULT	68.40
06/09/2025	BAKER & TAYLOR BOOKS	BOOKS ADULT-HARBACH	18.24
06/09/2025	BAKER & TAYLOR BOOKS	BOOKS- ADULT	51.30
06/09/2025	BAKER & TAYLOR BOOKS	BOOKS-ADULT-HARBACH	119.41
06/09/2025	BAKER & TAYLOR BOOKS	BOOKS- ADULT	170.43
06/09/2025	BAKER & TAYLOR BOOKS	BOOKS- ADULT	100.20
06/09/2025	BAKER & TAYLOR BOOKS	BOOKS ADULT-HARBACH	81.28
06/09/2025	BAKER & TAYLOR BOOKS	ADULT BOOKS	85.15
06/09/2025	BAKER & TAYLOR BOOKS	BOOKS ADULT-HARBACH	18.24
06/09/2025	BAKER & TAYLOR BOOKS	ADULT BOOKS	134.40
06/09/2025	BAKER & TAYLOR BOOKS	BOOKS-ADULT-HARBACH	30.23
06/09/2025	BAKER & TAYLOR BOOKS	BOOKS- ADULT	80.50
06/09/2025	BAKER & TAYLOR BOOKS	BOOKS ADULT-HARBACH	17.09
06/09/2025	BAKER & TAYLOR BOOKS	BOOKS- ADULT	96.31
06/09/2025	BAKER & TAYLOR BOOKS	BOOKS-ADULT-HARBACH	16.52
06/09/2025	BAKER & TAYLOR BOOKS	BOOKS- ADULT	122.53
06/09/2025	BAKER & TAYLOR BOOKS	BOOKS ADULT-HARBACH	34.20
06/09/2025	BAKER & TAYLOR BOOKS	BOOKS ADULT-HARBACH	16.53
06/09/2025	BAKER & TAYLOR BOOKS	BOOKS- ADULT	151.02
06/09/2025	BAKER & TAYLOR BOOKS	BOOKS ADULT-HARBACH	56.76
06/09/2025	BAKER & TAYLOR BOOKS	BOOKS- ADULT	79.22
06/09/2025	BAKER & TAYLOR BOOKS	BOOKS ADULT-HARBACH	34.19
06/09/2025	BAKER & TAYLOR BOOKS	BOOKS- ADULT	123.34
06/09/2025	BAKER & TAYLOR BOOKS	BOOKS- ADULT	74.62
06/09/2025	BAKER GROUP	ACCESS CONTROL REPAIRS	302.00
06/09/2025	BASEPOINT BUILDING AUTOMATIONS	AUTO CH DOOR REPAIR	2,608.50
06/09/2025	BAX SALES INC	SHOP STOCK	59.30
06/09/2025	BAX SALES INC	SHOP STOCK	26.48
06/09/2025	BEFORE AND AFTER THE BIRTH LLC	MISC CONTRACT WORK-CHILDREN	280.00
06/09/2025	BENTLEY RIDGE TREE FARM	TREES	2,257.00
06/09/2025	BENTLEY RIDGE TREE FARM	TREES	338.00
06/09/2025	BENTLEY RIDGE TREE FARM	TREES	507.00
06/09/2025	BETSY DUBOSE	REFUND DEPOSIT	100.00
06/09/2025	BIBLIOTHECA	RENOVATION-GATES	15,932.00
06/09/2025	BLACK BIRCH HOMES	REFUND OVERPAYMENT	14.79
06/09/2025	BOOT BARN INC	BOOTS DREW AND ZACK	237.98
05/20/2025	BOULDER CONTRACTING LLC	NW 114TH BRIDGE REPAIR PAY REQ 1	7,125.00
06/09/2025	BOUND TREE MEDICAL LLC	EMS MEDICAL SUPPLIES	472.83
06/09/2025	BOUND TREE MEDICAL LLC	EMS MEDICAL SUPPLIES	162.59
06/09/2025	BOUND TREE MEDICAL LLC	EMS MEDICAL SUPPLIES	340.12
06/09/2025	BOUND TREE MEDICAL LLC	IV SOLUTION	59.90
06/09/2025	BOUND TREE MEDICAL LLC	EMS MEDICAL SUPPLIES	377.43

Date Paid	Vendor Name	Description	Amount Paid
06/09/2025	BRAVO GREATER DES MOINES	2/7 HOTEL MOTEL MAY 25	18,881.88
06/09/2025	BRIAN KELLY	REFUND DEPOSIT	21.50
06/09/2025	BULLZEYE INC	SOAP DISPENSERS	630.00
06/09/2025	BULLZEYE INC	SOAP & PAPER TOWEL DISPENSERS	902.71
06/09/2025	BULLZEYE INC	SOAP & PAPER TOWEL DISPENSERS	1,320.00
06/09/2025	BULLZEYE INC	CONTRACT JANITORIAL SERVICES	2,445.75
06/09/2025	BULLZEYE INC	CONTRACT JANITORIAL SERVICES	659.17
06/09/2025	BULLZEYE INC	CONTRACT JANITORIAL SERVICES	1,441.08
06/09/2025	BULLZEYE INC	CONTRACT JANITORIAL SERVICES	9,911.00
06/09/2025	BULLZEYE INC	LIBRARY CONSTRUCTION CLEANING	445.00
05/20/2025	CALHOUN-BURNS & ASSOCIATES	2025 BRIDGE MAINT PAY REQ 4	7,954.50
06/09/2025	CAPITAL CITY EQUIPMENT CO	EQUIPMENT REPAIR	14.74
06/09/2025	CDW GOVERNMENT INC	BATTERY BACKUP	318.36
06/09/2025	CDW GOVERNMENT INC	BATTERY BACKUP	671.85
06/09/2025	CENGAGE LEARNING INC / GALE	BOOKS - ADULT	26.64
06/09/2025	CENGAGE LEARNING INC / GALE	BOOKS - ADULT HARBACH	26.64
06/09/2025	CENGAGE LEARNING INC / GALE	BOOKS - ADULT	26.64
06/09/2025	CENGAGE LEARNING INC / GALE	BOOKS - ADULT HARBACH	26.64
05/20/2025	CENTRAL IOWA MECHANICAL	GREENBELT LANDING CONSTRUCT PJCT PAY REQ 7	33,025.79
06/09/2025	CENTRAL IOWA READY MIX	CONCRETE FOR VALVE REPAIR	3,580.00
06/09/2025	CENTRAL IOWA READY MIX	CONCRETE FOR WATER REPAIR	3,540.00
06/09/2025	CENTRAL IOWA READY MIX	CONCRETE	1,927.00
06/09/2025	CHARLES GABUS FORD	EQUIPMENT REPAIR	986.51
06/09/2025	CHRISTINE HILBERT	HARBACH BAY DOORS FINALIST MURAL STIPEND	500.00
06/09/2025	CINTAS CORPORATION #22M	PARKS LAUNDRY & UNIFORM SERVICE	386.52
06/09/2025	CINTAS CORPORATION #22M	PARKS LAUNDRY & UNIFORM SERVICE	398.19
06/09/2025	CINTAS CORPORATION #22M	PARKS LAUNDRY & UNIFORM SERVICE	391.16
06/09/2025	CITY OF DES MOINES	WRA - JUNE 25	159,309.50
06/09/2025	CITY OF URBANDALE	FAST TRAINING TOWER SHARE- 5/1/2024-4/30/2025	1,976.00
06/09/2025	CITY OF WEST DES MOINES	VALLEY HS POOL RENTAL-LG TRAINING	1,667.50
05/30/2025	CLIVE COMMUNITY SERVICES	CURRENT PAY WITHHOLDING CLIVE COMM SERVICES Pay Period: 5/24/202	37.20
05/30/2025	COLLECTION SERVICES CENTER	CURRENT PAY WITHHOLDING CHILD SUPPORT Pay Period: 5/24/2025	1,775.96
06/09/2025	COMPETITIVE EDGE	MANAGER SHIRTS	261.48
06/09/2025	COMTEK, INC	PROFESSIONAL FEES	739.98
05/20/2025	CONCRETE COMPANY	2024 PCC PAVEMENT REHAB PAY REQ 7	13,212.81
05/20/2025	CONCRETE TECHNOLOGIES INC	ALICE RD RECON PAY REQ 1	48,606.42
05/20/2025	CONFLUENCE	UNIVERSITY BLVD FLOOD MIT PAY REQ 6	19,728.00
06/09/2025	CONSOLIDATED COMMUNICATIONS	PHONES LINES	1,388.77
06/09/2025	CONSOLIDATED ELECTRICAL DISTRI, IN	LAZY RIVER UNDERWATER LIGHTS	2,322.56
06/09/2025	CONTINENTAL FIRE SPRINKLER CO	ANNUAL INSPECTION	265.00
06/09/2025	COPY SYSTEMS	POST MACHINE REPAIR	237.92
06/09/2025	CROWN TROPHY	SOFTBALL/VOLLEYBALL AWARDS	219.45
06/09/2025	CUSTOM AWARDS & EMBROIDERY	MINOR EQUIPMENT - CLIENT COINS	48.00
05/20/2025	DAHL HEATING & AIR CONDITIONING	CH/LIB RENOVATION PAY REQ 4	111,787.45
05/20/2025	DCI GROUP	CH/LIB REMODEL PAY REQ 5	23,333.54
06/09/2025	DEBRA REED	MISC CONTR WORK-ADULT	100.00
06/09/2025	DELL MARKETING LP	SERVER MAINT RENEWAL	705.02
06/09/2025	DENISE FORNEY	MISC CONTRACT WORK-CHILDREN	150.00
06/09/2025	DEPARTMENT OF PUBLIC DEFENSE	TRAINING	345.00
05/20/2025	DES MOINES ASPHALT AND PAVING	COUNTRY CLUB BLVD REHAB PAY REQ 3	197,168.69
05/20/2025	DES MOINES ASPHALT AND PAVING	2024 HMA PAVEMENT REHAB PAY REQ 6	10,187.35
06/09/2025	DES MOINES STEEL CO INC	METAL STOCK FOR HYDRANT PLUNGER	62.00
06/09/2025	DES MOINES WATER WORKS	WATER PURCHASE MAY/JUNE 2025	222,216.17
05/20/2025	DEVRIES ELECTRIC	CH/LIB RENOVATION PAY REQ 3	183,068.80
06/09/2025	DEY DISTRIBUTING INC	CAPACITOR FOR CHEM ROOL EXHAUST FAN	4.90
06/09/2025	DINGES FIRE COMPANY	12 SECTIONS OF FIRE HOSE	6,320.00
06/09/2025	DMF GARDENS	PLANTS	863.25
06/09/2025	DOLL DISTRIBUTING LLC	CAMPBELL CONCESSIONS	943.20

Date Paid	Vendor Name	Description	Amount Paid
06/09/2025	DOLL DISTRIBUTING LLC	CAMPBELL CONCESSIONS	247.40
06/09/2025	EDWIN JONATAN	REFUND DEPOSIT	11.35
05/30/2025	EFTPS	FWT/FICA/MEDICARE CURRENT PAY FEDERAL WITHHOLDING TAX Pay Peri	50,358.59
05/30/2025	EFTPS	FWT/FICA/MEDICARE CURRENT PAY SOCIAL SECURITY Pay Period: 5/24/20	32,479.31
05/30/2025	EFTPS	FWT/FICA/MEDICARE CURRENT PAY SOCIAL SECURITY Pay Period: 5/24/20	32,479.31
05/30/2025	EFTPS	FWT/FICA/MEDICARE CURRENT PAY MEDICARE Pay Period: 5/24/2025	7,596.00
05/30/2025	EFTPS	FWT/FICA/MEDICARE CURRENT PAY MEDICARE Pay Period: 5/24/2025	7,596.00
06/09/2025	ELECTRIC PUMP	SCADA SYSTEM IMPROVEMENTS	325.25
06/09/2025	ELECTRIC PUMP	SCADA SYSTEM IMPROVEMENTS	22,085.00
06/09/2025	EPIC IO TECHNOLOGIES	PHONE LINES	155.35
06/09/2025	FABIAN RUIZ	PROFESSIONAL FEE - INTERPRETER	70.00
06/09/2025	FABIAN RUIZ	PROFESSIONAL FEE - INTERPRETER	70.00
06/09/2025	FASTSIGNS	POST STICKERS	114.49
06/09/2025	FASTSIGNS	LINNAN PARK CONSTRUCTION SIGN	1,124.18
06/09/2025	FASTSIGNS	DOOR HOURS DECAL	135.64
06/09/2025	FASTSIGNS	DOOR HOURS DECAL	61.72
06/09/2025	FERGUSON ENTERPRISES MAIL STOP #4	REFUND OVERPAYMENT	128.77
06/09/2025	FOUNDATION BUILDING MATERIALS	BREAKROOM WINDOW REPLACEMENT	442.50
06/09/2025	GALLS LLC	UNIFORM ALLOW - J. NIELSEN	41.71
06/09/2025	GALLS LLC	MARTIN CLASS A SHIRT	62.77
06/09/2025	GALLS LLC	ANNIS CLASS A UNIFORM SHOES AND PINS	132.30
06/09/2025	GALLS LLC	UNIFORM ALLOW - J. NIELSEN	13.92
06/09/2025	GALLS LLC	UNIFORM ALLOW - J. NIELSEN	131.79
06/09/2025	GALLS LLC	MORRIS CLASS A	121.40
06/09/2025	GALLS LLC	NEW OFFICER UNIFORM - J. JORGENSEN	24.39
06/09/2025	GALLS LLC	MARTIN CLASS A HORN INSIGNIA	51.96
06/09/2025	GALLS LLC	UNIFORM ALLOW - A. MEINERT	36.00
06/09/2025	GALLS LLC	UNIFORM ALLOW-A. MEINERT	288.68
06/09/2025	GALLS LLC	MARTIN CLASS A COAT	538.87
06/09/2025	GALLS LLC	NEW OFFICER UNIFORM - J. JORGENSEN	21.68
06/09/2025	GALLS LLC	ANNIS CLASS A TROUSERS	184.31
06/09/2025	GALLS LLC	MARTIN CLASS A INSIGNIA	32.90
06/09/2025	GCMOA	GCMOA DUES FY26	50.00
06/09/2025	GOVERNMENTJOBS.COM, INC	NEOGOV - INSIGHT	8,161.68
06/09/2025	GREENLAND HOMES	REFUND DIFFERENCE	113.00
06/09/2025	GTR DM CONVENTION & VISITORS B	2/7 HOTEL MOTEL MAY 25	18,881.88
05/29/2025	HCII-12493 UNIVERSITY AVE LLC	FINAL TAX REBATE-LADCO	69,126.00
06/09/2025	HD SUPPLY	JANITORIAL SUPPLIES	731.89
06/09/2025	HD SUPPLY	JANITORIAL SUPPLIES	51.54
06/09/2025	HEARTLAND CO-OP	PROPANE REFILL	56.07
06/09/2025	HI TOUCH BUSINESS SERVICES	SHOP SUPPLIES	73.78
06/09/2025	HI TOUCH BUSINESS SERVICES	OFFICE SUPPLIES	17.39
06/09/2025	HI TOUCH BUSINESS SERVICES	OFFICE SUPPLIES	43.34
05/30/2025	ICMA	LOAN REPAYMENT LOAN REPAYMENT Pay Period: 5/24/2025	534.76
05/30/2025	ICMA RETIREMENT CORP.#457	CURRENT PAY WITHHOLDING ICMA CITY OUT DEF COMP - Pay Period: 5/24/	6,543.13
05/30/2025	ICMA RETIREMENT CORP.#457	CURRENT PAY WITHHOLDING ICMA -DEF COMP Pay Period: 5/24/2025	11,863.45
05/30/2025	ICMA RETIREMENT CORP.#457	CURRENT PAY WITHHOLDING ICMA ROTH DEF COMP Pay Period: 5/24/2025	11,157.88
06/09/2025	IMWCA	WORK COMP DEPOSIT	25,248.00
06/09/2025	INFOMAX OFFICE SYSTEMS INC	COPIER MAINTENANCE	1,354.45
06/09/2025	INGRAM LIBRARY SERVICES	BOOKS-HARBACH-CHILDREN	42.45
06/09/2025	INGRAM LIBRARY SERVICES	BOOKS-HARBACH-YOUNG ADULT	16.09
06/09/2025	INGRAM LIBRARY SERVICES	BOOKS-YOUNG ADULT	16.09
06/09/2025	INGRAM LIBRARY SERVICES	BOOKS-CHILDREN	117.57
06/09/2025	INTERSTATE ALL BATTERY CENTER	EASEMENT MACHINE BATTERY REPLACEMENT	157.50
06/09/2025	INTERSTATE ALL BATTERY CENTER	E320 HEADSET BATTERIES	7.50
06/09/2025	IOWA COMMUNITIES ASSURANCE POOL	BUILDERS RISK INS EXTENTION, CH REMODLE PHASE 1	6,961.00
06/09/2025	IOWA COUNTY ATTORNEYS ASSOC	TRAINING REGISTRATION-J. NIELSEN	90.00
06/09/2025	IOWA COUNTY ATTORNEYS ASSOC	TRAINING REGISTRATION-T. WEILER	90.00

Date Paid	Vendor Name	Description	Amount Paid
05/20/2025	IOWA EARTH WORKS	WALNUT CREEK STREAM PAY REQ 8	96,832.19
06/09/2025	IOWA LAW ENFORCEMENT ACADEMY	TRAINING- ANNIS, CRANNELL & DOLSEN	905.00
06/09/2025	IOWA LAW ENFORCEMENT ACADEMY	TRAINING - N. ANDERSON	175.00
06/09/2025	IOWA LAW ENFORCEMENT ACADEMY	TRAINING	1,250.00
06/09/2025	IOWA ONE CALL	LOCATES	241.25
06/09/2025	IOWA ONE CALL	LOCATES	241.25
06/09/2025	IOWA SIGNAL INC.	ATC CABINET INSTALLATION/100TH AND CLARK	2,600.00
06/09/2025	IOWA-DES MOINES SUPPLY INC	SHELTER CLEANING SUPPLIES	592.32
05/30/2025	IPERS	CURRENT PAY IPERS WITHHOLDING IPERS RETIREMENT -FIRE Pay Period:	7,463.36
05/30/2025	IPERS	CURRENT PAY IPERS WITHHOLDING IPERS-REGULAR MEMBERS Pay Perio	20,088.01
05/30/2025	IPERS	CURRENT PAY IPERS WITHHOLDING IPERS-REGULAR MEMBERS Pay Perio	30,147.96
05/30/2025	IPERS	CURRENT PAY IPERS WITHHOLDING IPERS RETIREMENT -FIRE Pay Period:	4,978.24
05/30/2025	IPERS	CURRENT PAY IPERS WITHHOLDING IPERS RETIREMENT -FIRE Pay Period:	62,677.59
06/09/2025	ISOLVED BENEFIT SOLUTIONS	COBRA ADMIN	3,182.40
06/09/2025	JAMES MOWRER	REFUND DEPOSIT	100.00
06/09/2025	JAMES MOWRER	REFUND OVERPAYMENT	67.30
06/09/2025	JARVIS ART STUDIO INC	HARBACH BAY DOORS MURAL STIPEND	500.00
06/09/2025	JENNA BROWNLEE DESIGN LLC	HARBACH BAY DOORS MURAL FINALIST STIPEND	500.00
05/20/2025	KEYSTONE CONSTRUCTION SERVICES	CH/LIB REMODEL PAY REQ 4	190,342.92
05/20/2025	KEYSTONE CONSTRUCTION SERVICES	GREENBELT LANDING PAY REQ 7	195,296.69
06/09/2025	KING'S THRONE, LLC	50% CLIVE FESTIVAL RESTROOMS HANDWASHING	1,487.50
05/20/2025	L A FULTON & SONS, INC	CH/LIB RENOVATION PAY REQ 3	12,160.00
06/09/2025	LARRYS WINDOW SERVICE INC.	WINDOW CLEANING	225.00
06/09/2025	LARRYS WINDOW SERVICE INC.	CH WINDOW CLEANING	825.00
06/09/2025	LAW ENFORCEMENT EXEC DEV ASSOC	TRAINING-S. THAYER	795.00
06/09/2025	LINDSEY SHAFFER	REFUND DEPOSIT	44.79
06/09/2025	LOCUTION SYSTEMS INC	LOCUTION ALERTING SYSTEM RENEWAL	4,960.00
06/09/2025	LOGAN CONTRACTORS SUPPLY	CURB DARBY	95.99
06/09/2025	LOGAN CONTRACTORS SUPPLY	SALT SHED MATERIALS	2,134.26
06/09/2025	LOGAN CONTRACTORS SUPPLY	CREDIT STREET MAINT SUPPLIES	95.99-
06/09/2025	LOGAN CONTRACTORS SUPPLY	CURB DARBY	71.99
06/09/2025	LOGAN CONTRACTORS SUPPLY	STREET MAINT SUPPLIES	3,990.00
06/09/2025	LOGAN CONTRACTORS SUPPLY	SLURRY VAC REPAIR	21.73
06/09/2025	LOGAN CONTRACTORS SUPPLY	MASTIC	3,780.00
06/09/2025	LOGAN CONTRACTORS SUPPLY	MASTIC	3,780.00
06/09/2025	LOGAN CONTRACTORS SUPPLY	MASTIC	3,990.00
06/09/2025	LOWES HOME CENTERS INC	MAILBOX REPAIR	37.96
06/09/2025	LOWES HOME CENTERS INC	REPLACEMENT SUMP PUMP FOR 156TH AND HAWTHORN	236.55
06/09/2025	LOWES HOME CENTERS INC	PLANTS	210.54
06/09/2025	LYLE SUMEK ASSOCIATES INC	STRATEGIC PLANNING CONSULT SERVICES	2,750.00
06/09/2025	MACQUEEN EQUIPMENT	SCBA FLOW TEST ON 20 MASKS	1,735.00
06/09/2025	MACQUEEN EQUIPMENT	SCBA MACHINE ANNUAL SERVICE, PURGE COVE AND G1 KEEPER	53.25
06/09/2025	MACQUEEN EQUIPMENT	4 DRUMS OF DIRECT ATTACK HAZMAT FOAM	476.00
06/09/2025	MAIL SERVICES	REMINDER NOTICES	48.57
06/09/2025	MAIL SERVICES	POSTAGE	208.14
05/20/2025	MCCLURE	STORMWATER MANUAL UPDATE PAY REQ 3	9,378.50
06/09/2025	MENARDS	A103 TIMER WIRE	9.99
06/09/2025	MENARDS	PARTS	52.80
06/09/2025	MENARDS	FLOWERS	242.34
06/09/2025	MENARDS	TOOL REPLACEMENT	37.98
06/09/2025	MENARDS	FLOWERS	107.64
06/09/2025	MENARDS	PW REMODEL	46.73
06/09/2025	MENARDS	CAMPBELL FRIDGE	805.95
06/09/2025	MENARDS	JANITORIAL SUPPLIES	149.94
06/09/2025	MENARDS	INTAKE REPAIR SUPPLIES	19.44
06/09/2025	MENARDS	CAMPBELL FREEZER	598.48
06/09/2025	MENARDS	BATTERIES	16.98
06/09/2025	MENARDS	BATTERY MAINTAINER	46.99

Date Paid	Vendor Name	Description	Amount Paid
06/09/2025	MENARDS	WALL REPAIR	17.91
06/09/2025	MENARDS	TRAFFIC SUPPLIES	38.34
06/09/2025	MENARDS	PW REMODEL	185.23
06/09/2025	MENARDS	MASTIC SUPPLIES	39.96
06/09/2025	MENARDS	PW REMODEL	136.74
06/09/2025	MENARDS	FLOWERS AC	67.92
06/09/2025	MENARDS	PW REMODEL	1.98
06/09/2025	MENARDS	PW REMODEL	1.99
06/09/2025	MENARDS	PW REMODEL	97.01
06/09/2025	MENARDS	SUPPLIES	11.19
06/09/2025	MENARDS	PW REMODEL	28.28
06/09/2025	MERCYONE CLIVE PHARMACY	EMS MEDICATIONS	291.56
06/09/2025	MERCYONE CORP OFFICE BUSINESS SOL	WELLNESS SCREENING	3,000.00
06/09/2025	MERCYONE HEALTH & FITNESS CENTER	WELLNESS COACHING	240.00
06/09/2025	MERCYONE OCCUPATIONAL HEALTH	CONSORTIUM FEE	100.00
06/09/2025	METRO WASTE AUTHORITY	YARD WASTE STICKERS	300.00
06/09/2025	METRO WASTE AUTHORITY	LARGE WASTE STICKERS	1,200.00
06/09/2025	METRO WASTE AUTHORITY	CURB IT - MAY 25	27,736.48
06/09/2025	METRO WASTE AUTHORITY	SOLID WASTE MAY 25	70,839.94
06/09/2025	MIDAMERICAN ENERGY DAV	PW BUILDING	929.33
06/09/2025	MIDAMERICAN ENERGY DAV	CITY HALL ELECTRIC & GAS SERVICE	1,177.63
06/09/2025	MIDAMERICAN ENERGY DAV	CPSC ELECTRIC & GAS SERVICE	677.08
06/09/2025	MIDAMERICAN ENERGY DAV	CPSC ELECTRIC & GAS SERVICE	309.71
06/09/2025	MIDAMERICAN ENERGY DAV	CPSC ELECTRIC & GAS SERVICE	1,149.11
06/09/2025	MIDAMERICAN ENERGY DAV	ELEC/GAS SERVICE	11.96
06/09/2025	MIDAMERICAN ENERGY DAV	ELEC/GAS SERVICE	29.94
06/09/2025	MIDAMERICAN ENERGY DAV	ELEC/GAS SERVICE	244.29
06/09/2025	MIDAMERICAN ENERGY DAV	STREET LIGHTS	41.64
06/09/2025	MIDAMERICAN ENERGY DAV	ELEC/GAS SERVICE	10.00
06/09/2025	MIDAMERICAN ENERGY DAV	ELEC/GAS SERVICE	10.00
06/09/2025	MIDAMERICAN ENERGY DAV	ELEC/GAS SERVICE	30.70
06/09/2025	MIDAMERICAN ENERGY DAV	TRAFFIC LIGHTS	52.09
06/09/2025	MIDAMERICAN ENERGY DAV	TRAFFIC LIGHTS	51.18
06/09/2025	MIDAMERICAN ENERGY DAV	TRAFFIC LIGHTS	75.68
06/09/2025	MIDAMERICAN ENERGY DAV	WATER FACILITIES	13.64
06/09/2025	MIDAMERICAN ENERGY DAV	HARBACH ELECTRIC & GAS SERVICE	1,562.32
06/09/2025	MIDAMERICAN ENERGY DAV	ELEC/GAS SERVICE	10.00
06/09/2025	MID-AMERICAN SIGNAL INC	RACK MOUNT	5,606.00
06/09/2025	MIDWEST ALARM SERVICES	MISC CONTRACT WORK	883.92
06/09/2025	MIDWEST WHEEL COMPANIES	SHOP SUPPLIES	40.08
06/09/2025	MILLERBERND MANUFACTURING CO	ANCHOR BOLTS FOR POLES AND MAST ARMS	2,298.00
05/30/2025	MUNICIPAL FIRE & POLICE	CURRENT PAY WITHHOLDING MUNICIPAL FIRE & POLICE RETIRE Pay Perio	21,638.14
05/30/2025	MUNICIPAL FIRE & POLICE	CURRENT PAY WITHHOLDING MUNICIPAL FIRE & POLICE RETIRE Pay Perio	9,119.36
06/09/2025	MUNICIPAL SUPPLY INC	LAZY RIVER SCHEDULE 80 PVC PARTS	273.60
06/09/2025	MUNICIPAL SUPPLY INC	PIPING PARTS - LAZY RIVER PUMP	164.05
06/09/2025	MUNICIPAL SUPPLY INC	REPLACEMENT HYDRANT METER	2,215.00
06/09/2025	MUNICIPAL SUPPLY INC	REPAIR PARTS FOR HYDRANT & STOCK ITEMS	605.98
06/09/2025	NAPA DISTRIBUTION CENTER	LIGHTS FOR MOTOR CONTROL	13.71
06/09/2025	NAPA DISTRIBUTION CENTER	EQUIPMANT MAINT	57.72
06/09/2025	NAPA DISTRIBUTION CENTER	E320 HYDRAULIC FILTER	43.71
06/09/2025	NAPA DISTRIBUTION CENTER	#746 VEHICLE REPAIR	42.94
06/09/2025	NAPA DISTRIBUTION CENTER	1 DRUM OF DEF	282.25
06/09/2025	NAPA DISTRIBUTION CENTER	SUPPLIES	44.26
06/09/2025	NETWORKS	HOSTED EMAIL	1,422.15
06/09/2025	NETWORKS	SOFTWARE SUBSCRIPTION	142.25
06/09/2025	NETWORKS	PROFESSIONAL FEES	600.00
06/09/2025	NETWORKS	SOFTWARE SUBSCRIPTION	7.70
06/09/2025	NORTHLAND PRODUCTS CO	STOCK OIL	849.45

Date Paid	Vendor Name	Description	Amount Paid
06/09/2025	NYEMASTER-GOODE	PROSECUTIONS	3,058.50
06/09/2025	NYEMASTER-GOODE	CITY COUNCIL	850.00
06/09/2025	NYEMASTER-GOODE	LEGAL GENERAL	4,000.00
06/09/2025	NYEMASTER-GOODE	LEGAL HR	100.00
06/09/2025	NYEMASTER-GOODE	LEGAL	1,544.00
05/20/2025	ON TRACK CONSTRUCTION	GREENBELT LANDING CONSTRUCT PRCT PAY REQ 4	23,085.00
06/09/2025	ONE SOURCE	BACKGROUND CHECKS	45.00
06/09/2025	ONE SOURCE	BACKGROUND CHECKS	1,275.00
06/09/2025	ONLINE SOLUTIONS LLC	SUBSCRIPTION RENEWAL	2,625.00
06/09/2025	OREILLY AUTOMOTIVE INC	A103 WIPER BLADE REPAIR	3.44
06/09/2025	PETER POTYCKI	REFUND OVERPAYMENT	38.40
06/09/2025	PFM SOLUTIONS LLC	2025A ISSUANCE	15,278.50
06/09/2025	PRODIGY CARE SERVICES	411 RX	793.32
06/09/2025	PRODIGY CARE SERVICES	411 RX	37.42
06/09/2025	QUADIENT INC	POSTAGE ACCT 8124352	3,000.00
06/09/2025	REVIVAL CONCRETE COATINGS LLC	FLOORING - MGR & LG ROOMS	1,925.00
06/09/2025	REVIZE LLC	HOSTED WEBSITE	3,400.00
06/09/2025	RHONDA FERGUSON	REFUND DEPOSIT	50.00
06/09/2025	RHONDA FERGUSON	REFUND OVERPAYMENT	41.34
06/09/2025	RINGCENTRAL INC	HOSTED VOICE	2,687.25
06/09/2025	ROBERTS HEATING, COOLING & PLUMBING	WATER HEATER REPLACEMENT	12,800.00
06/09/2025	ROSS LAND SURVEYING, INC	PROPERT PIN	6,000.00
06/09/2025	SAGE HOMES	REFUND OVERYPAYMENT	51.15
06/09/2025	SARAH NOLL WILSON INC	FY24/25 CM EXEC COACH 2ND HALF	10,625.00
06/09/2025	SARAH NOLL WILSON INC	FINAL PAY CM PERF REVIEW	625.00
06/09/2025	SARAH NOLL WILSON INC	TRAINING	500.00
06/09/2025	SECTOR	VEHICLE REPAIR - #203	135.00
06/09/2025	SECURITY EQUIPMENT INC	MISC SUPPLIES	60.00
06/09/2025	SENECA COMPANIES	INSPECTION	3,335.00
06/09/2025	SHREDDER, THE	DOCUMENT DESTRUCTION	72.00
05/29/2025	SILVERCREST PROPERTIES	FINAL TAX REBATE-WALNUT RIDGE	88,426.57
06/09/2025	SIOUX SALES COMPANY	UNIFORM REPLACEMENT VEST - T. WEILER	800.00
06/09/2025	SIOUX SALES COMPANY	UNIFORM ALLOW - T. WEILER	482.00
05/20/2025	SNYDER & ASSOCIATES	ALICE RD RECON PAY REQ 13	155,434.35
06/09/2025	STEW HANSEN	CEP - NEW VEHICLE	47,971.00
06/09/2025	STONE CROSS LAWN AND LANDSCAPE LLC	CONTRACT MOWING SERVICE	9,440.00
06/09/2025	STONE CROSS LAWN AND LANDSCAPE LLC	MOWING	4,148.00
06/09/2025	STONE CROSS LAWN AND LANDSCAPE LLC	MOWING	775.50
06/09/2025	SUPERIOR PEST CONTROL	PEST CONTROL	250.00
06/09/2025	SUPERIOR PEST CONTROL	PEST CONTROL	177.54
06/09/2025	SUPERIOR PEST CONTROL	PEST CONTROL	47.85
06/09/2025	SUPERIOR PEST CONTROL	PEST CONTROL	104.61
06/09/2025	SUPERIOR PEST CONTROL	PEST CONTROL	331.00
06/09/2025	TARGET SOLUTIONS LEARNING	SOFTWARE SUBSCRIPTION	6,127.32
06/09/2025	THELMAS LLC	CAC CONCESSIONS	844.80
06/09/2025	THELMAS LLC	CAMPBELL CONCESSIONS	105.60
05/30/2025	TREAS - STATE OF IA WH TAX	STATE WITHHOLDING STATE WITHHOLDING TAX Pay Period: 5/24/2025	23,719.00
06/09/2025	TRI CITY ELECTRIC COMPANY OF IOWA	GARAGE LIGHTING REPAIRS	1,160.00
06/09/2025	TRI CITY ELECTRIC COMPANY OF IOWA	GARAGE LIGHTING TROUBLE SHOOTING	1,615.00
06/09/2025	TRUCK EQUIPMENT INC	#770 REARVIEW CAMERA	254.10
06/09/2025	TRUCK EQUIPMENT INC	#773 REARVIEW CAMERA	254.10
06/09/2025	TRUCK EQUIPMENT INC	CAPITAL EQUIPMENT TRUCK #429	52,930.00
06/09/2025	TRUCK EQUIPMENT INC	TRUCK PARTS	896.00
05/30/2025	UNITED WAY	CURRENT PAY WITHHOLDING UNITED WAY Pay Period: 5/24/2025	40.46
06/09/2025	VAN METER INC	PW REMODEL	361.29
06/09/2025	VERIZON	DATA PLANS	1,118.54
06/09/2025	VERIZON	CELL DATA SERVICE	139.41
06/09/2025	VERIZON	CELL DATA SERVICE	46.47

Date Paid	Vendor Name	Description	Amount Paid
06/09/2025	VERIZON	CELL DATA SERVICE	139.41
06/09/2025	VERIZON	DATA PROCESSING-HOTSPOTS	160.04
06/09/2025	VERIZON	DCU CELL	125.18
06/09/2025	VESTIS	UNIFORMS	96.32
06/09/2025	VESTIS	UNIFORMS	53.76
06/09/2025	VESTIS	UNIFORMS	53.76
06/09/2025	VESTIS	UNIFORMS	20.16
06/09/2025	VESTIS	UNIFORMS	96.32
06/09/2025	VESTIS	UNIFORMS	53.76
06/09/2025	VESTIS	UNIFORMS	53.76
06/09/2025	VESTIS	UNIFORMS	20.16
06/09/2025	VESTIS	UNIFORMS	20.24
06/09/2025	VESTIS	UNIFORMS	96.68
06/09/2025	VESTIS	UNIFORMS	53.96
06/09/2025	VESTIS	UNIFORMS	53.96
06/09/2025	VOSS SIGNS LLC	NO PARKING SIGNS	182.50
06/09/2025	WEST DES MOINES WATER WORKS	WATER FACILITIES	224.13
Grand Totals:			2,907,145.99

Date Paid	Vendor Name	Description	Amount Paid
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The following expenditures have been reviewed and authorized as being justified and properly due and made in accordance to city guidelines.
This listing has been prepared by Finance Department staff and is being submitted to the City Council for approval.

Bill List Claims	\$	2,907,145.99
(5/20/2025 - 6/09/2025)		
Payroll		
(5/30/2025)		347,549.37
Total	\$	3,254,695.36

Of the total payrolls, \$2190.81 are expense reimbursements.


Elizabeth Hansen, Director of Administrative Services

Date: 06/09/2025

Dated: _____

City Council:

- Srikant Mikkilineni
- Eric Klein
- Ted Weaver
- Michael McCoy
- Susan Judkins



Memo

TO: Mayor and Council members

FROM: Paula Venema, Deputy City Clerk

DATE: June 12, 2025

RE: Approve Cigarette/Tobacco/Nicotine/Vapor Permit Renewal (Listing in Packet)

SYNOPSIS:

The following businesses have applied for a Cigarette/Tobacco/Vapor permit renewal.

Applications are attached (for your viewing only) if needed.

1. Approve Cigarette/Tobacco/Vapor permit renewal, Central Iowa Vapors – 15960 Hickman Rd.
2. Approve Cigarette/Tobacco/Vapor permit renewal, 515 Vape and Disc Golf – 7600 University Ave., Ste. H
3. Approve Cigarette/Tobacco/Vapor permit renewal, Greenleaf Tobacco – 1300 NW 100th St., Unit B
4. Approve Cigarette/Tobacco/Vapor permit renewal, Walgreens #07967 – 15601 Hickman Rd.
5. Approve Cigarette/Tobacco/Vapor permit renewal, Walgreens #05060 – 12753 University Ave.
6. Approve Cigarette/Tobacco/Vapor permit renewal, Flying Moose – 8980 Hickman Rd., Ste. 101
7. Approve Cigarette/Tobacco/Vapor permit renewal, Kwik Star #1702 – 16050 Hickman Rd.

Attachments:

1. Tobacco Permit Applications



Memo

TO: Mayor and Council members
FROM: Paula Venema, Deputy City Clerk
DATE: June 12, 2025
RE: Approval Device Retailer License

SYNOPSIS:

Greenleaf Tobacco and Vape - 1300 NW 100th St., Unit B - has applied for a Device Retailer License renewal. Application is attached (for your viewing only) if needed.

Attachments:

1. Device Retail Application



Memo

TO: Mayor and Council members

FROM: Alyssa Welling, Administrative Assistant

DATE: June 12, 2025

RE: Resolution Approving Change Order #3 - Keystone Construction Services - Greenbelt Landing - \$32,774.98

SYNOPSIS:

Staff is recommending approval of Change Order #3 in the amount of \$32,774.98 to Keystone Construction Services for work performed at Greenbelt Landing. This change order covers additional steel tube and metal panels at the fireplace in the Special Events Building, oven hood and installation, and demolition of drywall needed to install new electrical outlets in existing wall.

Change Order #1 - \$9,660.04 (4/10/25)

Change Order #2 - \$14,531.71 (6/12/25)

Attachments:

1. Resolution Approving Change Order #3 - Greenbelt Landing
2. Keystone Change Order #3

RESOLUTION NO. _____

RESOLUTION APPROVING CHANGE ORDER NO. 3 FOR KEYSTONE CONSTRUCTION
SERVICES
GREENBELT LANDING CONSTRUCTION PROJECT

WHEREAS, City staff has determined that it is necessary to make the changes set forth in Change Order No. 3 to the contract with Keystone Construction Services in regard to the Greenbelt Landing Construction Project (the "Project"); and

WHEREAS, the City Council of the City of Clive, Iowa, is desirous of approving said Change Order No. 3 and authorizing the Mayor to execute the same on behalf of the City of Clive, Iowa;

NOW, THEREFORE, BE IT IS RESOLVED BY THE CITY COUNCIL OF THE CITY OF CLIVE, IOWA:

That Change Order #3 to the Greenbelt Landing contract with Keystone Construction Services, is hereby determined to be in the best interests of the residents of Clive, Iowa and is hereby accepted and approved by this City Council; and the Mayor is hereby authorized and directed to execute said Change Order #3 on behalf of City of Clive, Iowa.

PASSED AND APPROVED this ____ day of _____, 2025.

By _____
John Edwards, Mayor

ATTEST:

Matthew Graham, City Clerk



AIA[®]

Document G731™ – 2019

Change Order, Construction Manager as Adviser Edition

PROJECT: *(name and address)*

Clive Greenbelt Landing

OWNER: *(name and address)*

City of Clive
1900 NW 114th St., Clive IA 50325

CONTRACTOR: *(name and address)*

Keystone Construction Services
1650 NW Gettysburg Ln, Waukee IA
50263

CONTRACT INFORMATION:

Contract For: General Construction
Date: 9/19/2024

ARCHITECT: *(name and address)*

Smith Group
233 North Water St., Suite 502,
Milwaukee WI 53202

CHANGE ORDER INFORMATION:

Change Order Number: 003
Date: 6/4/25

CONSTRUCTION MANAGER: *(name and address)*

DCI Group
220 SE 6th St., Suite 200 Des Moines IA 50309

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

Clive Greenbelt - Change Events #4, #8, #15.

The original Contract Sum was	\$	2,518,000.00
Net change by previously authorized Change Orders	\$	24,191.75
The Contract Sum prior to this Change Order was	\$	2,542,191.75
The Contract Sum will be increased by this Change Order in the amount of	\$	32,774.98
The new Contract Sum including this Change Order will be	\$	2,574,966.73

The Contract Time will be increased by Zero (0) days.

The Contractor's Work shall be substantially complete on .

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONSTRUCTION MANAGER, CONTRACTOR, AND OWNER.

Smith Group

ARCHITECT *(Firm name)*

SIGNATURE *Bruce Morrow*

Bruce Morrow, Architect

PRINTED NAME AND TITLE

DATE: June 5, 2025 | 8:32 AM CDT

Keystone Construction Services

CONTRACTOR *(Firm name)*

SIGNATURE *JUSTIN MENKE*

Justin Menke, President

PRINTED NAME AND TITLE

DATE: June 5, 2025 | 8:37 AM CDT

DCI Group

CONSTRUCTION MANAGER *(Firm name)*

SIGNATURE *Drew Johnson*

Drew Johnson, Project Manager

PRINTED NAME AND TITLE

DATE: June 5, 2025 | 8:24 AM CDT

City of Clive

OWNER *(Firm name)*

SIGNATURE

John Edwards, Mayor

PRINTED NAME AND TITLE

DATE:



DCI Group, Inc.
220 SE 6th Street, Suite 200
Des Moines, Iowa 50309
P: +15152445043

Project: 23046 - Clive - Greenbelt Landing
1900 NW 114th St
Clive, Iowa 50325

CHANGE EVENT #004 - ASI #1 - Fireplace, Power Vent, Cold Formed Metal Framing

Origin:

Date Created: 12/4/2024

Status: Open

Type: Owner Change

Description: Change event related to ASI #1.

Attachments:

Created By: Josip Juric

Scope: Out of Scope

Change Reason: Design Development

CHANGE EVENT LINE ITEMS

			Revenue					Cost								
Budget Code	Vendor / Contract	UOM	QTY	Unit Cost	ROM	Prime	PCO	Latest Price	QTY	Unit Cost	ROM	RFQ	Commit.	Latest Cost	Over/ Under	Budget Mod.
22-220000.000.Subcontract BP #22 Mechanical	Central Iowa Mechanical SC-001 Clive Greenbelt Landing		1.0	\$0.00	\$0.00			\$0.00	1.0	\$0.00	\$0.00	\$1,062.83		\$0.00		
6-60500.000.Subcontract BP# 6 General	Keystone Construction Services LLC SC-002 Clive Greenbelt Landing		1.0	\$0.00	\$0.00			\$0.00	1.0	\$0.00	\$0.00	\$13,937.20		\$0.00		
Grand Totals					\$0.00		\$0.00	\$0.00			\$0.00	\$15,000.03	\$0.00	\$0.00	\$0.00	\$0.00

Drew Johnson

Digitally signed by Drew Johnson
DN: C=US,
E=drewj@dcigroup-us.com,
CN=Drew Johnson
Date: 2025.04.24
09:37:44-05'00'

David Bruce Morrow

Digitally signed by David Bruce Morrow
DN: C=US,
E=bruce.morrow@smithgroup.com,
CN=David Bruce Morrow
Reason: SmithGroup has reviewed and agrees with the cost
Date: 2025.04.17 11:42:37-05'00'



1650 NW Gettysburg Ln
Waukee, IA 50263

Wednesday, February 26, 2025

Attn: Drew Johnson
Subject: City of Clive Greenbelt Landing
Project #
Change Event No. 004 – ASI #01

Dear, Drew

Per the request from CE #04 that requires the curb (by others) at the power vent, additional tube steel & the additional metal panels at the fireplace, labor, & equipment for these adds. Keystone has priced the following:

Our cost to perform the above work is \$13,937.20

Scope of Work	Labor	Material	Equipment		Total
Additional Steel	\$ -	\$ 3,407.00	\$ -		\$ 3,407.00
Subtotal	\$ -	\$ 3,407.00	\$ -		\$ 3,407.00
Overhead & Profit - 15%					\$ 511.05
Subtotal					\$ 3,918.05
Subcontractor			Subcontractor		
For Sure Roofing				\$ 3,421.00	
Steel Erectors of IA				\$ 5,200.00	
					\$ 8,621.00
Overhead & Profit - 5%					\$ 862.10
SUBTOTAL					\$ 13,401.15
Bonds & Insurance					\$ 536.05
TOTAL					\$ 13,937.20

This proposal is valid for 14 days from the date of this proposal and is subject to cost revision if not accepted by this date. Please review and direct any questions regarding this work directly to me. If this proposal meets your approval, please acknowledge approval of this proposal by signing in the space provided and returning a copy to my attention.

Please feel free to call with any questions regarding this proposal



1650 NW Gettysburg Ln
Waukee, IA 50263

Sincerely,
Keystone Construction Services, LLC.

A handwritten signature in black ink, appearing to read "Justin Menke", is written over a light grey rectangular background.

Justin Menke
515-313-3948
Justin.Menke@keystonc-cs.com

Attachments:

Accepted By: _____ Date: _____

Katelman Steel Fabrication Inc.
Contract Modification

Customer's Order No.:	KSFI Job No.:	24200
Date:	Modification No.:	005
To:	From:	Katelman Steel Fabrication Inc.
1650 NW Gettysburg Ln.	2030 Second Avenue	
Waukee, IA 50263	Council Bluffs, Iowa 51501	
Attn:	Attn:	Sean Meginnis
Ph.No:	Ph. No.:	(712)323-3131
Email:	Fax No.:	(712)323-3154
Project Name:	Greenbelt Landing	

The following changes will be made to our contract:

Description: Materials, Fabrication, Detailing. & Delivery of ASI 1 Fireplace Tube Frame		
Material Add (including drop)	=	497.00
Material Deduct	=	0.00
Labor add	16hr @ \$75/hr =	1,200.00
Labor deduct	0hr @ \$75/hr =	0.00
Detailing	12hrs @ \$100/hr =	1,200.00
Engineering	0hrs @ \$200/hr =	0.00
Freight	=	200.00
Sub-total	=	3,097.00
Overhead & Profit (10%)	=	310.00
Sub-total	=	3,407.00
Stainless Steel	=	0.00
Stainless Steel Overhead & Profit (5%)	=	0.00
Overall Sub-Total	=	3,407.00
Tax (0%)	=	0.00
Grand Total	=	3,407.00

The above changes will result in an additonal 0 days added to the fabrication schedule.

Upon your approval, the contract will be:	Increase
In the amount of:	(increased / decreased)
	\$3,407.00

The modification listed above could potentially result in a delay of the fabrication & delivery schedule.
Proposal valid for 30 days.

Accepted on:	Katelman Steel Fabrication Inc.
By:	By:
Title:	Title:



Job: City of Clive Greenbelt Landing
Re: ASI - 1 Additonal ACM at Fireplace
To: Keystone Construction
Attn: Tanner

Scope: Furnish and install 5 additional fill-in panels at fireplace.

Material \$1,926.00

Labor \$1,495.00

Total **\$3,421.00**

From: Jeremy Petersen 515-587-7445

Tanner Weatherman **Steel Erectors of Iowa**

From: Mason McGaffin <masoniw67@gmail.com>
Sent: Monday, February 17, 2025 5:18 PM
To: Tanner Weatherman
Cc: Justin Menke; Carson Bowman; Steve Fangman
Subject: Re: CE #004 - ASI #01 - Fireplace, Power Vent, CFMF

Tanner,
Our ADD to provide some equipment and labor for us to install the added tubular steel frame & HSS tubes for the fireplace shown on ASI #1 is an ADD to our contract amount for **\$ 5,200.00.**

We Exclude-

The 10K Forklift To be Able To Set Them
Temp Protection & Covering Of Materials
Detailing & Providing The Materials Including Engineering And Connections Of Tubes

Mason McGaffin
Steel Erectors Of Iowa
Project Manager
c-515-686-0765

On Wed, Feb 12, 2025 at 12:00 PM Tanner Weatherman <Tanner.Weatherman@keystone-cs.com> wrote:

All,

Please see attached. Can you please review and submit pricing for this CE if needed?

Thanks,





Norm Page
 Central Iowa Mechanical
 515-243-8126
npage@cimech.com

1720 Fuller Rd. West Des Moines, IA 50625
 Plumbing, HVAC, Sheet Metal, Electrical, Refrigeration, & Service

Change Proposal # - 5
Description - CE #4 ASI #01
 Furnish and install new 2'-0" tall roof curb for fireplace exhaust
Project: CLIVE GREENBELT
Date: 3/25/2025
Job # 2490850E

Central Iowa Mechanical

Total Material from Pricing Sheet			\$150.00
Iowa Sales tax	Tax Rate	0.00%	\$0.00
Burden on shop material			\$37.50
Shop Labor		4.00	\$340.00
Shop Supervision		0.40	\$34.00
Shop Equipment		0.00	\$0.00
Field Labor		3.00	\$255.00
Field Supervision		0.00	\$0.00
Detailing Labor		0.00	\$0.00
Estimating		0.00	\$0.00
Project Management Labor		0.00	\$0.00
Material Handling			\$31.45
Safety			\$6.29
Warranty			\$0.00
Freight and Other Delivery Charges			\$0.00
Rental Equipment			\$0.00
Trucks, Small tools, and Consumables			\$31.45
Miscellaneous Expenses			\$0.00
Sub-Total			\$885.69

Sub-Contracts

Insulation	\$0.00
Mechanical	\$0.00
Temperature Controls	\$0.00
Test and Balance	\$0.00
Duct Cleaning	\$0.00
Electrical	\$0.00
Other	\$0.00
Sub-Total	\$0.00

Sub-Total before OH&P	\$885.69
15% Overhead	\$132.85
5% Profit	\$44.28
Total Costs And Profits Before Bonds, Insurance And Other Costs	\$1,062.83
Bonds - Performance and Payment	\$0.00
Special Insurance	\$0.00
Extended Overhead	\$0.00
Total Price Of Change Proposal	\$1,062.83

Extension of Schedule Because Of This Change Request is 3 Working Days.
 This Proposal Is Based On overtime

This Proposal Is VOID Unless A Written Change Order Or Written Notice To Proceed Is Received By

Submitted By: Norm Page Date: 3/25/2025
 Approved By: _____ Date: _____



PRICING SHEET - PCO-5
Description - CE #4 ASI #1

NO	DESCRIPTION	UNITS	Per Unit	✓	Purchased Materials		Shop Materials		Shop Labor		Field Labor	
					Unit Price	Total \$	Unit Price	Total \$	Unit Hrs	Total Hrs	Unit Hrs	Total Hrs
					Material		Raw Shop Materials		Shop Labor		Field Labor	
1												
2	CURB MATERIAL 2'-0" TALL	1			\$0.00	\$0.00	\$ 150.00	150.00	0.00	0.00	0.00	0.00
3	FABRICATION OF CURB IN THE SHOP	1			\$0.00	\$0.00	\$ -	0.00	4.00	4.00	0.00	0.00
4	INSTALL CURB ON THE ROOF	1			\$0.00	\$0.00	\$ -	0.00	0.00	0.00	3.00	3.00
5												
6	EXCLUDE ROOF CUT AND PATCH FOR CURB											
7												
8	EXCLUDE INSTALLATION OF VENTILATOR, AND STACK											
9	PER EMAIL ATTACHED											
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TOTALS					Material	\$0		\$150	Shop	4.00	Field	3.00
					Purchased - Material			Shop - Material	Shop Labor		Field Labor	



DCI Group, Inc.
220 SE 6th Street, Suite 200
Des Moines, Iowa 50309
P: +15152445043

Project: 23046 - Clive - Greenbelt Landing
1900 NW 114th St
Clive, Iowa 50325

CHANGE EVENT #008 - Construction Bulletin #3R - Fire Pulls, Oven Hood, Integral Gutter

Origin:

Date Created: 1/30/2025

Status: Open

Type: Owner Change

Description: Change event related to construction bulletin 003R

Attachments:

Created By: Josip Juric

Scope: TBD

Change Reason: Design Development

CHANGE EVENT LINE ITEMS

			Revenue					Cost								
Budget Code	Vendor / Contract	UOM	QTY	Unit Cost	ROM	Prime	PCO	Latest Price	QTY	Unit Cost	ROM	RFQ	Commit.	Latest Cost	Over/Under	Budget Mod.
22-220000.000.Subcontract BP #22 Mechanical	Central Iowa Mechanical SC-001 Clive Greenbelt Landing		1.0	\$0.00	\$0.00			\$0.00	1.0	\$0.00	\$0.00	\$2,591.80		\$0.00		
6-60500.000.Subcontract BP# 6 General	Keystone Construction Services LLC SC-002 Clive Greenbelt Landing		1.0	\$0.00	\$0.00			\$0.00	1.0	\$0.00	\$0.00	\$17,284.80		\$0.00		
26-260000.000.Subcontract BP #26 - Electrical	Air-Con Mechanical Corp. SC-003 Clive Greenbelt Landing				\$	\$0.00		\$0.00		\$	\$0.00	\$2,110.00		\$0.00		
Grand Totals					\$0.00	\$0.00		\$0.00		\$0.00	\$21,986.60		\$0.00	\$0.00	\$0.00	\$0.00

Drew Johnson

Digitally signed by Drew Johnson
DN: C=US,
E=drewj@dcigroup-us.com,
CN=Drew Johnson
Date: 2025.04.24 09:42:00-05'00'

David Bruce Morrow

Digitally signed by David Bruce Morrow
DN: C=US,
E=bruce.morrow@smithgroup.com,
CN=David Bruce Morrow
Reason: SmithGroup has reviewed and agrees with the cost
Date: 2025.04.17 11:41:45-05'00'

REVISED

1720 Fuller Rd. West Des Moines, IA 50625
Plumbing, HVAC, Sheet Metal, Electrical, Refrigeration, & Service

Project: CLIVE GREENBELT
Date: 3/11/25 REVISED 3/25/
Job # 2490550E

Total Material from Pricing Sheet		(99.00)
Iowa Sales tax	Tax Rate 0.00%	0.00
Burden on shop material		0.00
Shop Labor	0.00	0.00
Shop Supervision	0.00	0.00
Shop Equipment	0.00	0.00
Field Labor	17.60	1,760.00
Field Supervision	2.00	220.00
Detailing Labor	0.00	0.00
Estimating	0.50	40.00
Project Management Labor	0.00	0.00
Material Handling		99.00
Safety		19.80
Warranty		(2.97)
Freight and Other Delivery Charges		0.00
Rental Equipment		0.00
Trucks, Small tools, and Consumables		123.00
Miscellaneous Expenses		0.00
Sub-Total		2,159.83

Insulation	\$0.00
Mechanical	\$0.00
Temperature Controls	\$0.00
Test and Balance	\$0.00
Duct Cleaning	\$0.00
Electrical	\$0.00
Other	\$0.00
Sub-Total	\$0.00

	Sub-Total before OH&P	\$2,159.83
	15% Overhead	\$323.97
	5% Profit	\$107.99
	Total Costs And Profits Before Bonds, Insurance And Other Costs	\$2,591.80
	Bonds - Performance and Payment	\$0.00
	Special Insurance	\$0.00
	Extended Overhead	\$0.00
	Total Price Of Change Proposal	\$2,591.80

This Proposal Is VOID Unless A Written Change Order Or Written Notice To Proceed Is Received By

Submitted By: _____ Norm Page _____ Date: 1/25 REVISED 3/25
Approved By: _____ Date: _____



PRICING SHEET - PCO-4
Description - CE-08 ROOF EXHAUST AND RANGE HOOD LABOR

NO	DESCRIPTION	UNITS	Per Unit	✓	Purchased Materials		Shop Materials		Shop Labor		Field Labor	
					Unit Price	Total \$	Unit Price	Total \$	Unit Hrs	Total Hrs	Unit Hrs	Total Hrs
					Material		Raw Shop Materials		Shop Labor		Field Labor	
1												
2	LABOR TO INSTALL F.B.O. ROOF EXHAUST CURB	1			\$0.00	\$0.00	\$ -	0.00	0.00	0.00	8.80	8.80
3	LABOR TO INSTALL ROOF EXHAUST FAN F.B.O.	1			\$0.00	\$0.00	\$ -	0.00	0.00	0.00	4.40	4.40
4	LABOR TO INSTALL EXHAUST HOOD F.B.O.	1			\$0.00	\$0.00	\$ -	0.00	0.00	0.00	4.40	4.40
5												
6	MISC. EXPANDABLES MATERIALS	1			\$96.80	\$96.80	\$ -	0.00	0.00	0.00	0.00	0.00
7												
8	DELETE ORIGINAL EXHAUST GRILLE FROM SOFFIT	1			(\$195.80)	(\$195.80)	\$ -	0.00	0.00	0.00	0.00	0.00
9												
10	EXCLUDE ROOF CUT AND PATCH FOR CURB											
11												
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TOTALS					Material	(\$99)	\$0	Shop	0.00	Field	17.60	
					Purchased - Material		Shop - Material		Shop Labor		Field Labor	



1650 NW Gettysburg Ln
Waukee, IA 50263

Wednesday, February 26, 2025

Attn: Drew Johnson
Subject: City of Clive Greenbelt Landing
Project #2419
Change Event No. 008
Construction Bulletin #3R - Revised

Dear, Drew

Per the request from CE #08 that requires oven hood (installation by others), additional steel material, labor, & equipment for the integral gutter. Keystone has priced the following.

Our cost to perform the above work is **\$17,284.80**

	Labor	Material	Equipment		Total
Additional Steel	\$ -	\$ 2,824.00	\$ -		\$ 2,824.00
Rist & Associates - Range Hood		\$ 10,625.00	\$ -		\$ 10,625.00
Factory Direct		\$ (549.00)			\$ (549.00)
Subtotal	\$ -	\$ 12,900.00	\$ -		\$ 12,900.00
Overhead & Profit - 15%					\$ 1,935.00
Subtotal					\$ 14,835.00
Subcontractor				Subcontractor	
Steel Erectors of IA				\$ 1,700.00	
					\$ 1,700.00
Overhead & Profit - 5%					\$ 85.00
SUBTOTAL					\$ 16,620.00
Bonds & Insurance					\$ 664.80
TOTAL					\$ 17,284.80

This proposal is valid for 14 days from the date of this proposal and is subject to cost revision if not accepted by this date. Please review and direct any questions regarding this work directly to me. If this proposal meets your approval, please acknowledge approval of this proposal by signing in the space provided and returning a copy to my attention.

Please feel free to call with any questions regarding this proposal



1650 NW Gettysburg Ln
Waukee, IA 50263

Sincerely,
Keystone Construction Services, LLC.

A handwritten signature in black ink, appearing to read "Justin Menke", is written over a light gray rectangular background.

Justin Menke
515-313-3948
Justin.Menke@keystonc-cs.com

Attachments:

Accepted By: _____ Date: _____

Katelman Steel Fabrication Inc.
Contract Modification

Customer's Order No.:	KSFI Job No.:
Date:	Modification No.:
To:	From:
Attn:	Attn:
Ph.No:	Ph. No.:
Email:	Fax No.:
Project Name:	

The following changes will be made to our contract:

Description: Materials, Fabrication, Detailing, & Delivery of Stainless Steel Gutter Brackets	
Material Add (including drop)	= 0.00
Material Deduct	= 0.00
Labor add	0hr @ \$75/hr = 0.00
Labor deduct	0hr @ \$75/hr = 0.00
Detailing	2hrs @ \$100/hr = 200.00
Engineering	0hrs @ \$200/hr = 0.00
Freight	= 100.00
Sub-total	= 300.00
Overhead & Profit (10%)	= 30.00
Sub-total	= 330.00
Stainless Steel	= 2,375.00
Stainless Steel Overhead & Profit (5%)	= 119.00
Overall Sub-Total	= 2,824.00
Tax (0%)	= 0.00
Grand Total	= 2,824.00

The above changes will result in an additonal 0 days added to the fabrication schedule.

Upon your approval, the contract will be:	Increase
In the amount of:	(increased / decreased)
	\$2,824.00

The modification listed above could potentially result in a delay of the fabrication & delivery schedule.
Proposal valid for 30 days.

Accepted on:	Katelman Steel Fabrication Inc.
By:	By:
Title:	Title:

RIST AND ASSOCIATES, INC.

www.ristandassociates.com

P.O. BOX 1807 * 4 WASHINGTON AVE * DES MOINES, IOWA 50306 * 515-243-8720 * FAX 515-243-8714

QUOTATION

To:	Keystone Construction Serives	Quote No:	80823-2
Attn:	Justin Menke		
Project:	Greenbelt Landing	Date:	12/4/2024
Arch:	ASK Studio Architecture	FOB:	Factory Freight Allowed
Engineer:	Veenstra & Kimm, Inc.	Delivery:	See Below
		Estimated By:	Brian Scala
Bid Date:			

We are pleased to quote equipment for this project as follows:

<u>Qty</u>	<u>Tag</u>	<u>Denlar</u>
1	KH	D1-30-RF 30" S.S. Range Hood W/Top Cover, Clock Box Pro, D1000G Disconnect, D1000 Tank Test, Rooftop Exhaust Fan, RPS 12" Tall Insulated Pitched Curb (3-1/2":12)

Notes: Exhaust Ductwork, and Duct Enclosure are not included. By Others

Delivery: 3 Weeks **Quote: \$10,625.00**

This quote does not include installation, initial demonstration or ongoing recertification of the DENLAR fire suppression hood system. Rist & Associates can furnish supplies to support these functions for a cost, but the contracting and releated expenses are not the responsiblity of Rist & Associates. Installation, Start up, Commissioning are not included, and should be performed by a liscenced Fire Suppression Contractor.

* Days listed are fabrication time only for the factory in business days. Shipping time not included.

Due to the volatility in metal pricing, we will hold bid day pricing until February 4, 2025 or increase of 5% or more are announced (by the manufacturer), whichever occurs first. At that time, contractor can either approve release of the material at quoted price (to receive and store until needed), or issue a purchase order revision to cover the increase (delay release until material is needed on site).

WE ACKNOWLEDGE ADDENDA THRU NO: ~ ~
THE ABOVE PRICES DO NOT INCLUDE ANY SALES, EXCISE, OCCUPATION NOR USE TAX AND ARE FIRM FOR THIRTY DAYS FROM THIS DATE. BEYOND THE 30 DAYS, FACTORY ESCALATION MAY BE ADDED TO THE ABOVE COSTS AT OUR DISCRETION. TERMS OF PAYMENT ARE NET 30 DAYS.

Tanner Weatherman

From: sarcher@kcfda.com
Sent: Thursday, August 15, 2024 8:44 AM
To: Tanner Weatherman
Subject: RE: Clive Greenbelt Landing

Item E7 – the hood enclosure – not something I have access to so I did not include in the bid.

Price Quotation # B451662

FACTORY DIRECT APPLIANCE #3335

4431 121ST STREET
URBANDALE, IA 50323-2310

Phone : 515-253-2600
Fax : 515-253-3991

Bid No.....: B451662
Bid Date...: 08/15/24
Quoted By: GSA
Customer.: KEYSTONE CONSTRUCTION SERVICES
3317 144TH CT
CUMMING, IA 50061

Cust Phone: 515-313-3948
Terms.....: NET 10TH PROX
Ship To.....: KEYSTONE GREENBELT LANDING
TBD

Cust PO#...: Job Name.: GREENBELT LANDING

Item	Description	Quantity	Net Price	UM	Total
FFPHT2097VF	*CVR* CCY TM 2021 CU FT	1	819.000	EA	819.00
GWX08X10006	8 SMARTCONNECT REFRIG WTR CON	1	5.000	EA	5.00
FFPEC3077RF	CKTP SS 30 ELEC 5 BRNR FRML	1	795.000	EA	795.00
FGCWS3067AF	*CVR* SGL ELEC 30	1	1395.000	EA	1395.00
BBBN3306SS	30 BI PWR PK INS 650 MAX BLWR SS	1	549.000	EA	549.00
GPEB9159SJSS	CCY *PROFIL 1.5 CF C/TOP CONV	1	799.000	EA	799.00
;FAD	APPLIANCE DELIVERY	1	60.000	EA	60.00

Subtotal: \$4422.00
Inbound Freight: \$0.00
Tax: \$305.34
Order Total: \$4727.34

Quoted prices are based upon receipt of the total quantity for immediate shipment (48 hours). SHIPMENTS BEYOND 48 HOURS SHALL BE AT THE PRICE IN EFFECT AT TIME OF SHIPMENT UNLESS NOTED OTHERWISE. QUOTES FOR PRODUCTS SHIPPED FOR RESALE ARE NOT FIRM UNLESS NOTED OTHERWISE.

Justin Menke

Steel Erectors Of Iowa

From: Mason McGaffin <masoniw67@gmail.com>
Sent: Monday, February 3, 2025 10:45 AM
To: Justin Menke
Cc: Tanner Weatherman; Steve Fangman; Carson Bowman
Subject: Re: Clive Greenbelt

Justin,

Our ADD to provide the equipment and labor for us to install the 52' long of "integral gutter" plate shown on CB003 is an ADD to our contract amount for **\$ 1,700.00.**

We Exclude-

Downspouts and Field Torching Or Cutting Holes For Downspouts or "Outlets"
Prefinished Metal Gutter
Ice & Water Shield

Mason McGaffin
Steel Erectors Of Iowa
Project Manager
c-515-686-0765

On Fri, Jan 31, 2025 at 4:13 PM Justin Menke <Justin.Menke@keystone-cs.com> wrote:

ASAP!

Justin Menke

(515)-313-3948

From: Mason McGaffin <masoniw67@gmail.com>
Sent: Friday, January 31, 2025 4:13 PM
To: Justin Menke <Justin.Menke@keystone-cs.com>
Cc: Sean Meginnis <smeginnis@katelman.com>; Tanner Weatherman <Tanner.Weatherman@keystone-cs.com>
Subject: Re: Clive Greenbelt

Yes we can.



AIR-CON ELECTRIC LLC

3121 SE 14TH STREET • DES MOINES, IA 50320

PHONE: 515.243.5500 • FAX: 515.243.0126

ELECTRICAL PROPOSAL: CE 003 Oven Hood, Fire Pulls, Integral Gutter

Proposal Submitted to: DCI Group

Date: 12/19/2024

We hereby submit the following change event pricing based on information received through Procore CE #0003, Oven Hood, Fire Pulls, Integral Gutter.

Scope Of Work

- Remove 2 fire alarm pull stations from original scope of work. (deduct)
- Rough in and wire the following devices associated with the range hood. (adder)
 - 1) Fire alarm monitoring relay
 - 2) Range hood receptacle
 - 3) Make up air module
 - 4) Clock Box Pro
 - 5) Electrical disconnect
 - 6) ADA switches

Exclusions and Clarifications

1. All work is done during our normal business hours unless otherwise stated.
2. Any work not mentioned in the above scope of work is to be supplied/installed by others.

ADD.....Two Thousand Six Hundred Eighty Dollars (\$2,680.00)

DEDUCT....Five Hundred Seventy Dollars (\$570.00)

TOTAL.....Two Thousand One Hundred Ten Dollars (\$2,110.00)

Payment to be made as follows: Net 10 Days

All materials are guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. All labor is quoted to be performed during our normal working hours unless specifically spelled out in our scope of work otherwise. We specifically exclude the identification removal or abatement of any form of asbestos. Air-Con Electric LLC shall not be liable for any delay in the performance of the work resulting from or attributed to acts or circumstances beyond Air-Con Electric LLC's control, including, but not limited to, acts of God, fire, riots, labor disputes, acts or omissions of the Purchaser, Owner or other Contractors or delays caused by suppliers or subcontractors of Air-Con Electric LLC. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance. A finance charge is computed on past due balance at a periodic rate of 1 ½% per month, which is equal to an annual percentage rate of 18%. The undersigned agree to pay all attorney fees, costs of collection, interest, or finance charges, incurred to enforce the liability on this account.

NOTE: This proposal may be withdrawn by us if not accepted within 30 days.

ACCEPTANCE OF PROPOSAL - The above prices, specification, terms, and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature _____ DATE OF ACCEPTANCE _____ Signature _____

A fax or photocopy of this authorization shall have the same validity as the original. (Sign and return one copy.)



DCI Group, Inc.
220 SE 6th Street, Suite 200
Des Moines, Iowa 50309
P: +15152445043

Project: 23046 - Clive - Greenbelt Landing
1900 NW 114th St
Clive, Iowa 50325

CHANGE EVENT #015 - RFI #39 Misc. Demo and Patching

Origin:

Date Created: 2/21/2025

Status: Open

Type: Contingency

Description: Change event related to RFI #39

Attachments:

Created By: Josip Juric

Scope: TBD

Change Reason: Design Deficiency Value Add

CHANGE EVENT LINE ITEMS

			Revenue					Cost								
Budget Code	Vendor / Contract	UOM	QTY	Unit Cost	ROM	Prime	PCO	Latest Price	QTY	Unit Cost	ROM	RFQ	Commit.	Latest Cost	Over/ Under	Budget Mod.
6-60500.000.Subcontract BP# 6 General	Keystone Construction Services LLC SC-002 Clive Greenbelt Landing				\$ 0.00			\$0.00			\$ 0.00	\$1,552.98		\$0.00		
Description: RFI #39																
Grand Totals					\$0.00		\$0.00	\$0.00			\$0.00	\$1,552.98	\$0.00	\$0.00	\$0.00	\$0.00

Drew Johnson

Digitally signed by Drew Johnson
DN: C=US,
E=drewj@dcigroup-us.com,
CN=Drew Johnson
Date: 2025.05.16 06:28:07-05'00'

David Bruce Morrow

Digitally signed by David Bruce Morrow
DN: C=US,
E=bruce.morrow@smithgroup.com,
CN=David Bruce Morrow
Reason: SmithGroup has reviewed and agrees with the cost
Date: 2025.05.08 11:58:58-05'00'



1650 NW Gettysburg Ln
Waukee, IA 50263

Thursday, March 27, 2025

Attn: Drew Johnson
Subject: CE #15 – Recessed or Surface Mounted Data Outlets
Project #2427
Change Event No. 015

Dear Drew,

Per response to CE #015 – Recessed or Surface Mounted Data Outlets. Keystone has prepared pricing for the demolition of drywall needed to install new electrical outlets in existing wall & patch back of drywall.

Our cost to perform the above work is **\$1,552.98**

Scope of Work	Material	Labor	Equipment		Total
Demo Drywall	\$ -	\$ 600.00	\$ -		\$ 600.00
	\$ -	\$ -	\$ -		\$ -
Subtotal	\$ -	\$ 600.00	\$ -		\$ 600.00
Overhead & Profit - 15%					\$ 90.00
Subtotal					\$ 690.00
Subcontractor			Subcontractor		
HSI				\$ 765.00	
					\$ 765.00
Overhead & Profit - 5%					\$ 38.25
SUBTOTAL					\$ 1,493.25
Bonds & Insurance					\$ 59.73
TOTAL					\$ 1,552.98

This proposal is valid for 14 days from the date of this proposal and is subject to cost revision if not accepted by this date. Please review and direct any questions regarding this work directly to me. If this proposal meets your approval, please acknowledge approval of this proposal by signing in the space provided and returning a copy to my attention.

Please feel free to call with any questions regarding this proposal



1650 NW Gettysburg Ln
Waukee, IA 50263

Sincerely,
Keystone Construction Services, LLC.

A handwritten signature in black ink, appearing to read 'Justin Menke', written over a light grey horizontal line.

Justin Menke
515-313-3948
Justin.Menke@keystonc-cs.com

Attachments:

Accepted By: _____ Date: _____

WORK AUTHORIZATION AND DAILY REPORT ON TIME & MATERIAL

JOB NAME <i>Clive Greenbelt</i>	JOB NUMBER <i>2419</i>
JOB LOCATION <i>Clive</i>	DATE OF WORK
CONTRACTOR <i>Keystone</i>	WORK AUTHORIZED BY <i>2-26 / 2-27</i>
WORK DESCRIPTION: <i>Demo Drywall/Plywood</i>	

Labor Items

EMPLOYEE NAME	TRADE	ST HOURS	OT HOURS	COST	BT RATE	OT RATE	TOTAL
<i>Richie</i>		<i>05</i>					
<i>Matthew</i>		<i>3</i>					
Labor Total:							

8 hours @
\$75/hour

\$600

Material / Equipment / Other Items

QUANTITY	U/M	ITEM	COST CODE	RATE	
Section Total:					

TICKET TOTAL

Customer's Signature: _____

Date: _____

By signing this document the items listed above have been performed by Keystone Construction Services, LLC. All terms and conditions of the contract for the listed project shall apply to this work.

Date: 3/26/2025
GC/CM: Keystone
Attn: Tanner Weatherman

Proposed Scope		Materials	Labor
Patch drywall		\$ 120.00	\$ 645.00
Deducts			
	Sub-Totals:	\$ 120.00	\$ 645.00
		Total:	\$ 765.00
		Added Days:	

Sincerely,



Memo

TO: Mayor and Council members

FROM: Jonathan Cygan, Civil Engineer

DATE: June 12, 2025

RE: Resolution Accepting Work - NW 99th Court Reconstruction Project

SYNOPSIS:

Staff is recommending final acceptance of the public improvements on the above referenced project. All project items have been addressed to the satisfaction of City staff. A final Pay Request to Mainline Construction releasing the remaining retainage amount will be processed within 30 days of acceptance.

Please feel free to contact me at 515-223-6231 prior to the meeting if you have any questions or concerns.

Attachments:

1. Resolution - Accepting Work_NW 99th Court

RESOLUTION NO. _____

RESOLUTION ACCEPTING WORK FOR THE
NW 99TH COURT RECONSTRUCTION PROJECT

WHEREAS, the City entered into an agreement in connection with the NW 99th Court Reconstruction Project (the "Project"); and

WHEREAS, the work has now been completed under the Project; and

WHEREAS, in the judgment of the City Council, the work appears to meet the requirements of the plans and specifications for the Project, and City staff has recommended the acceptance of such Project.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CLIVE, IOWA:

The work on the Project is hereby accepted, and except for the remaining retainage to be held by the City for not less than thirty (30) days after acceptance of the Project, the amount due to the contractor is hereby ordered paid from available funds from which payment for the Project may be made.

PASSED AND APPROVED this ____ day of _____, 2025.

By: _____
John Edwards, Mayor

ATTEST:

Matthew D. Graham, City Clerk



Memo

TO: Mayor and Council members

FROM: Jim Hagelie, Engineering Services Administrator

DATE: June 12, 2025

RE: Approve Pay Request #2 - Boulder Contracting, LLC - NW 114th Street Bridge Repair Project - \$46,344.42

SYNOPSIS:

Staff is recommending approval of a Pay Request to Boulder Contracting, LLC for work performed on the above referenced project.

Pay Estimate #2 - \$46,344.42

A breakdown of the contract status is as follows:

Contract Amount	-	\$154,007.66
Paid to Date	-	<u>\$ 53,469.42</u>
Retainage Remaining	-	\$100,538.24

Please feel free to contact me at 223-6231 prior to the meeting if you have any questions or concerns.

Attachments:

1. Pay Request #2



City of Clive

Payment Invoice

NW 114th STREET BRIDGE REPAIR

Description NW 114th St bridge repair.

Payment Number 2

Pay Period 05/11/2025 to 05/30/2025

Approval Date 06/12/2025

Prime Contractor Boulder Contracting, LLC
606 E 1st ST
Grundy Center, IA 50638

Payment Status Pending

Awarded Project Amount \$154,007.66

Authorized Amount \$154,007.66

Line Number	Item	Unit	Current Paid Quantity	Unit Price	Amount
Section: 1 Description					
0010	2413-0698074	SY	9.300	\$478.000	\$4,445.40
DECK REPAIR, CLASS A					
0020	2413-1100000	LF	17.000	\$211.000	\$3,587.00
PREFORMED ELASTIC NEOPRENE JOINT					
0030	2413-1200100	LF	90.200	\$131.000	\$11,816.20
NEOPRENE GLAND INSTALLATION AND TESTING					
0050	2426-6772013	EACH	1.100	\$4,850.000	\$5,335.00
REPAIR BEAM ENDS					
0070	2426-6772120	LS	1.000	\$17,000.000	\$17,000.00
BRIDGE REPAIR					
0080	2499-6000200	EACH	12.000	\$550.000	\$6,600.00
Project Total:					\$48,783.60

Line Number	Item	Unit	Current Paid Quantity	Unit Price	Amount
SEALER COAT FOR PRESTRESSED CONCRETE BEAM ENDS					
					Section Total: \$48,783.60
					Project Total: \$48,783.60

Summary

Current Approved Work:	\$48,783.60	Approved Work To Date:	\$56,283.60
Current Stockpile Advancement:	\$0.00	Stockpile Advancement To Date:	\$0.00
Current Stockpile Recovery:	\$0.00	Stockpile Recovery To Date:	\$0.00
Current Retainage:	\$2,439.18	Retainage To Date:	\$2,814.18
Current Retainage Released:	\$0.00	Retainage Released To Date:	\$0.00
Current Liquidated Damages:	\$0.00	Liquidated Damages To Date:	\$0.00
Current Adjustment:	\$0.00	Adjustments To Date:	\$0.00
Current Payment:	\$46,344.42	Payments To Date:	\$53,469.42
Previous Payment:	\$7,125.00	Previous Payments To Date:	\$7,125.00

Mayor, City of Clive	Date
Project Engineer, Jim Hagelie	Date
Field Engineer, Nolan Daft	Date
Contractor, Boulder Contracting, LLC	Date



Memo

TO: Mayor and Council members

FROM: Alyssa Welling, Administrative Assistant

DATE: June 12, 2025

RE: Approve Pay Request #2 - Absolute Group - Greenbelt Landing Construction Project - \$348,964.38

SYNOPSIS:

Staff recommends approval of Pay Request #2 to Absolute Group for the work completed to date on the Greenbelt Landing Project.

Original contract amount: **\$635,188.00**

Change Order: **\$23,386.80**

Total Change Orders to Date: **\$23,386.80**

Contract + Change Orders: **\$658,574.80**

Pay Request #4: **\$348,964.38**

Total Requested to Date: **\$356,326.88**

Remaining contract amount: **\$302,247.92**

Attachments:

1. Absolute Group Pay App 02 - May

TO CONTRACTOR:

DCI Group, Inc.
220 SE 6th Street, Suite 200
Des Moines, Iowa 50309

PROJECT:

Clive - Greenbelt Landing
1900 NW 114th St
Clive, Iowa 50325

APPLICATION NO: 2**INVOICE NO:** 2**PERIOD:** 05/01/25 - 05/31/25**PROJECT NO:** 23046**CONTRACT NO:** SC-005 Clive Greenbelt
Landing**CONTRACT DATE:** 09/12/2024**CERTIFICATE DATE:** 06/04/2025**SUBMITTED DATE:****FROM SUBCONTRACTOR:**

Absolute Group
1800 Burr Oak Blvd PO Box 430
Granger, Iowa 50109

SUBCONTRACT FOR: Absolute Group - BP #32**SUBCONTRACTOR'S APPLICATION FOR PAYMENT**

Application is made for payment, as shown below, in connection with the Subcontract. Continuation Sheet is attached.

1.	Original Contract Sum		\$635,188.00
2.	Net change by change orders		\$23,386.80
3.	Contract Sum to date (Line 1 ± 2)		\$658,574.80
4.	Total completed and stored to date (Column G on detail sheet)		\$375,080.93
5.	Retainage:		
	a. 5.00% of completed work	\$18,754.05	
	b. 0.00% of stored material	\$0.00	
	Total retainage (Line 5a + 5b or total in column I of detail sheet)		\$18,754.05
6.	Total earned less retainage (Line 4 less Line 5 Total)		\$356,326.88
7.	Less previous certificates for payment (Line 6 from prior certificate)		\$7,362.50
8.	Current payment due:		\$348,964.38
9.	Balance to finish, including retainage (Line 3 less Line 6)		\$302,247.92

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner/Client:	\$0.00	\$0.00
Total approved this month:	\$23,386.80	\$0.00
Totals:	\$23,386.80	\$0.00
Net change by change orders:	\$23,386.80	

The undersigned certifies that to the best of the Subcontractor's knowledge, information and belief, the Work covered by this Application for Payment has been completed in accordance with the Subcontract Documents, that all amounts have been paid by the Subcontractor for Work which previous Certificates for payment were issued and payments received from the Owner/Client, and that current payments shown herein is now due.

SUBCONTRACTOR: Absolute Group

By: _____ Date: _____

State of:

County of:

Subscribed and sworn to before
me this _____ day of _____

Notary Public:

My commission expires:

David Bruce Morrow

Digitally signed by David Bruce
Morrow
DN: C=US,
E=bruce.morrow@smithgroup.com,
CN=David Bruce Morrow
Reason: I have reviewed this
document
Date: 2025.06.04 11:38:29-05'00'

Drew Johnson

Digitally signed by Drew
Johnson
DN: C=US,
E=drewj@dcigroup-us.com,
CN=Drew Johnson
Date: 2025.06.04
11:42:05-05'00'

Document SUMMARY SHEET, APPLICATION AND CERTIFICATE FOR PAYMENT, containing

Contractor's signed Certification is attached.

Use Column I on Contracts where variable retainage for line items apply.

APPLICATION NUMBER: 2

APPLICATION DATE: 06/03/2025

PERIOD: 05/01/25 - 05/31/25

Contract Lines

A		B	C	D	E	F	G		H	I
ITEM NO.	BUDGET CODE	DESCRIPTION OF WORK	SCHEDULED VALUE	APPROVED WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G / C)	BALANCE TO FINISH (C - G)	RETAINAGE
				FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
1	32-321300.000.Subcontract BP #32 - Paving	Mobilization	\$15,000.00	\$7,750.00	\$3,625.00	\$0.00	\$11,375.00	75.83%	\$3,625.00	\$568.75
2	32-321300.000.Subcontract BP #32 - Paving	Paving	\$359,145.50	\$0.00	\$241,592.85	\$0.00	\$241,592.85	67.27%	\$117,552.65	\$12,079.64
3	32-321300.000.Subcontract BP #32 - Paving	Sidewalk	\$240,542.50	\$0.00	\$86,646.78	\$0.00	\$86,646.78	36.02%	\$153,895.72	\$4,332.34
4	32-321300.000.Subcontract BP #32 - Paving	Striping/Signage	\$20,500.00	\$0.00	\$16,500.00	\$0.00	\$16,500.00	80.49%	\$4,000.00	\$825.00
TOTALS:			\$635,188.00	\$7,750.00	\$348,364.63	\$0.00	\$356,114.63	56.06%	\$279,073.37	\$17,805.73

Change Orders

A	B	C	D	E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	APPROVED WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)	%(G / C)	BALANCE TO FINISH (C - G)	RETAINAGE
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
5	CCO # 001 Absolute Group CO#1								
5.1	PCO # 001 CE #001 - Construction Bulleti								
5.1.1	32-321300.000.Subcontract BP #32 - Paving	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$1,000.00	\$0.00
6	CCO # 002 Absolute Group CO#2								
6.1	PCO # 002 PCO #2 - CE 18, 23, 37, 39								
6.1.1	32-321300.000.Subcontract BP #32 - Paving Concrete Ready Mix Price Increase 2025	\$3,420.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$3,420.00	\$0.00
6.1.2	32-321300.000.Subcontract BP #32 - Paving Additional Sidewalk Replacement in Front of Community Building	\$2,998.80	\$0.00	\$2,998.30	\$0.00	\$2,998.30	99.98%	\$0.50	\$149.92
6.1.3	32-321300.000.Subcontract BP #32 - Paving Asphalt Paving Patch @ Driveway	\$6,350.00	\$0.00	\$6,350.00	\$0.00	\$6,350.00	100.00%	\$0.00	\$317.50
6.1.4	32-321300.000.Subcontract BP #32 - Paving Parking lot and sidewalk paving OT work	\$9,618.00	\$0.00	\$9,618.00	\$0.00	\$9,618.00	100.00%	\$0.00	\$480.90
TOTALS:		\$23,386.80	\$0.00	\$18,966.30	\$0.00	\$18,966.30	81.10%	\$4,420.50	\$948.32

Grand Totals

A	B	C	D	E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	APPROVED WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G / C)	BALANCE TO FINISH (C - G)	RETAINAGE
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
GRAND TOTALS:		\$658,574.80	\$7,750.00	\$367,330.93	\$0.00	\$375,080.93	56.95%	\$283,493.87	\$18,754.05

WAIVER OF LIEN TO DATE

STATE OF Iowa)
) ss:
COUNTY OF Dallas)

Project Name: Greenbelt Landing

WHEREAS, the undersigned has contracted with City of Clive having furnished material or labor for, or performed labor upon, a building or land for improvement, alteration or repair thereof, situated on or being real estate described as (legal description or street address of premises):
_____.

The undersigned, for and in consideration of the sum of \$7,362.50 Dollars as a partial payment for its furnishing of labor and material for the above-referenced Project, the receipt of which is hereby acknowledged, does hereby waive, release, and discharge any lien claim or lien right it has or could have under the statutes of the State of IOWA to the extent of the partial payment made in exchange for this partial lien release against the above described premises, for material furnished or labor performed to this date. The undersigned states that this partial lien release is not intended to and does not release any lien claims or rights for work, labor, or materials for which payment has not yet been received by the undersigned.

Dated at **Des Moines, IA**, on the 4th day of June, 2025.

Absolute Group
1800 Burr Oak Blvd.
Granger, IA 50109

By:

Ashley Hoppert
Assistant Controller

Contractor Absolute Group Co**Address** PO Box 430 1800 Burr Oak Blvd Granger, IA 50109**Subcontractor** _____**Address** _____**Type of Work** Paving, Sidewalk**Iowa Department of Transportation****CERTIFIED
TRANSCRIPT OF LABOR PAYROLL****FOR USE ON ALL
FEDERAL AID PROJECTS****Payroll No.** 1 **Sheet** 1 **of** 6**For Week Ending** 05/10/25**County:** Polk, **Iowa****Contract ID No.** Greenbelt Landing Project**Date of Letting** _____ **Wage Decision No.** IA24-71.0

Line No.	EMPLOYEE (Include name & identifying number such as last four digits of employee's SSN)	Work Classification (See Wage Decision for Title and Minimum Wage)	Earn Code	Hours Worked Each Day							Total Hours	Rate Per Hour	Gross Amount Earned on This Project	Gross Amt Earned on All Work This Week	Deductions				Net Amount Earned		
				S	M	T	W	T	F	S					Soc Sec Tax	Fed W/H Tax	State W/H Tax	Other Approved Deductions (Itemized)			
				05/04	05/05	05/06	05/07	05/08	05/09	05/10											
1	Angel-Garcia, Jose M ***_**-6007	Genral Labor Zone 1	OT					11.25	4.50	6.50	22.25	42.92	954.86	3,894.41	284.17	0.00	0.00	ACC32	12.26	3,419.89	
			Fringe Benefits (if any) Paid in Cash							22.25	16.80	373.80	DI-32					22.50			
													HI-32					136.50			
													LI-32					3.36			
													LTD32					3.00			
										STD32	7.52										
										VI-32	5.21										
										Total		190.35									
2	Angel-Garcia, Jose M ***_**-6007	General Fnshr Zone 1	OT						6.50		6.50	44.91	291.92	3,894.41	284.17	0.00	0.00	ACC32	12.26	3,419.89	
			Fringe Benefits (if any) Paid in Cash							6.50	23.35	151.78	DI-32					22.50			
													HI-32					136.50			
													LI-32					3.36			
													LTD32					3.00			
										STD32	7.52										
										VI-32	5.21										
										Total		190.35									
3	Cena Ramirez, Miguel ***_**-6628	Genral Labor Zone 1	OT					5.50	4.50	6.50	16.50	42.92	708.10	3,351.78	253.69	368.58	108.00	CS	148.15	2,437.85	
			PREV					5.75			5.75	28.61	164.51					HI-32	21.11		
			Fringe Benefits (if any) Paid in Cash							22.25	16.80	373.80	LI-32					14.40			
													Total					183.66			
4	Cena Ramirez, Miguel ***_**-6628	General Fnshr Zone 1	OT						6.50		6.50	44.91	291.92	3,351.78	253.69	368.58	108.00	CS	148.15	2,437.85	
			Fringe Benefits (if any) Paid in Cash							6.50	23.35	151.78	HI-32					21.11			
													LI-32					14.40			
													Total					183.66			
5	Garcia-Castellanos, Jose G ***_**-7264	Genral Labor Zone 1	OT					5.25	4.50		9.75	42.92	418.42	2,846.67	214.71	0.00	0.00	401K	168.40	2,379.36	
			Fringe Benefits (if any) Paid in Cash							9.75	16.80	163.80	ROTH					84.20			
													Total					252.60			

This space may be used for totals, footnotes, remarks, etc.

Contractor Absolute Group Co**Address** PO Box 430 1800 Burr Oak Blvd Granger, IA 50109**Subcontractor****Address****Type of Work** Paving, Sidewalk**Iowa Department of Transportation****CERTIFIED
TRANSCRIPT OF LABOR PAYROLL****FOR USE ON ALL
FEDERAL AID PROJECTS****Payroll No.** 1 **Sheet** 2 **of** 6**For Week Ending** 05/10/25**County:** Polk, Iowa**Contract ID No.** Greenbelt Landing Project**Date of Letting** **Wage Decision No.** IA24-71.0

Line No.	EMPLOYEE (Include name & identifying number such as last four digits of employee's SSN)	Work Classification (See Wage Decision for Title and Minimum Wage)	Earn Code	Hours Worked Each Day							Total Hours	Rate Per Hour	Gross Amount Earned on This Project	Gross Amt Earned on All Work This Week	Deductions				Net Amount Earned	
				S	M	T	W	T	F	S					Soc Sec Tax	Fed W/H Tax	State W/H Tax	Other Approved Deductions (Itemized)		
				05/04	05/05	05/06	05/07	05/08	05/09	05/10										
6	Garcia-Castellanos, Jose G ***-**-7264	General Fnshr Zone 1	OT					2.50	6.50		9.00	44.91	404.19	2,846.67	214.71	0.00	0.00	401K	168.40	2,379.36
			PREV					3.50			3.50	29.94	104.79					ROTH	84.20	
			Fringe Benefits (if any) Paid in Cash							12.50	23.35	291.88	Total					252.60		
			Total									800.86								
7	Garcia, Gabriel ***-**-7732	Genral Labor Zone 1	OT					5.50	4.50	6.50	16.50	42.92	708.10	3,351.78	253.37	0.00	0.00	DI-32	10.31	3,025.11
			PREV					5.75			5.75	28.61	164.51					HI-32	26.73	
			Fringe Benefits (if any) Paid in Cash							22.25	16.80	373.80	ROTH					33.52		
			Total									1,246.41	VI-32					2.74		
											Total	73.30								
8	Garcia, Gabriel ***-**-7732	General Fnshr Zone 1	OT						6.50		6.50	44.91	291.92	3,351.78	253.37	0.00	0.00	DI-32	10.31	3,025.11
			Fringe Benefits (if any) Paid in Cash							6.50	23.35	151.78	HI-32					26.73		
			Total									443.70	ROTH					33.52		
													VI-32					2.74		
											Total	73.30								
9	Gibbs, Raymond G ***-**-8314	Oper Grp B Zone 1	PREV					1.50			1.50	33.80	50.70	2,673.63	198.38	218.69	86.00	401K	133.10	1,862.13
			Fringe Benefits (if any) Paid in Cash							1.50	20.75	31.13	DI-32					10.31		
			Total									81.83	HI-32					26.73		
													LI-32					25.91		
											ROTH	106.48	VI-32	5.90	Total	308.43				
10	Gibbs, Raymond G ***-**-8314	Screed Opr Zone 1	OT					1.00	10.00	1.00	12.00	47.72	572.58	2,673.63	198.38	218.69	86.00	401K	133.10	1,862.13
			Fringe Benefits (if any) Paid in Cash							12.00	20.75	249.00	DI-32					10.31		
			Total									821.58	HI-32					26.73		
													LI-32					25.91		
											ROTH	106.48	VI-32	5.90	Total	308.43				

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Contractor Absolute Group Co**Address** PO Box 430 1800 Burr Oak Blvd Granger, IA 50109**Subcontractor****Address****Type of Work** Paving, Sidewalk**Iowa Department of Transportation****CERTIFIED
TRANSCRIPT OF LABOR PAYROLL****FOR USE ON ALL
FEDERAL AID PROJECTS****Payroll No.** 1 **Sheet** 3 **of** 6**For Week Ending** 05/10/25**County:** Polk, Iowa**Contract ID No.** Greenbelt Landing Project**Date of Letting** **Wage Decision No.** IA24-71.0

Line No.	EMPLOYEE (Include name & identifying number such as last four digits of employee's SSN)	Work Classification (See Wage Decision for Title and Minimum Wage)	Earn Code	Hours Worked Each Day							Total Hours	Rate Per Hour	Gross Amount Earned on This Project	Gross Amt Earned on All Work This Week	Deductions				Net Amount Earned	
				S	M	T	W	T	F	S					Soc Sec Tax	Fed W/H Tax	State W/H Tax	Other Approved Deductions (Itemized)		
				05/04	05/05	05/06	05/07	05/08	05/09	05/10										
11	Gonzalez-Cervantes, Juan P ***_**-4686	Genral Labor Zone 1	OT					8.75	5.25	6.50	20.50	44.57	913.58	3,435.58	249.85	0.00	0.00	401K	101.87	2,818.43
			PREV					3.00			3.00	29.71	89.13					DI-32	22.50	
			Fringe Benefits (if any) Paid in Cash							23.50	16.80	394.80	HI-32					92.30		
										Total		1,397.51	LI-32					9.60		
													ROTH					135.82		
													VI-32					5.21		
													Total					367.30		
12	Gonzalez-Cervantes, Juan P ***_**-4686	General Fnshr Zone 1	OT						6.50		6.50	44.91	291.92	3,435.58	249.85	0.00	0.00	401K	101.87	2,818.43
			Fringe Benefits (if any) Paid in Cash							6.50	23.35	151.78	DI-32					22.50		
										Total		443.70	HI-32					92.30		
													LI-32					9.60		
													ROTH					135.82		
													VI-32					5.21		
													Total					367.30		
13	Hernandez - Gonzalez, Braulio ***_**-8078	Skid Opr Zone 1	OT					2.75	2.50	3.25	8.50	48.59	412.97	3,651.33	275.83	0.00	0.00	401K	109.19	3,086.56
			Fringe Benefits (if any) Paid in Cash							8.50	19.25	163.63	DI-32					10.31		
										Total		576.60	HI-32					21.11		
													ROTH					145.59		
													VI-32					2.74		
													Total					288.94		
14	Hernandez - Gonzalez, Braulio ***_**-8078	Genral Labor Zone 1	OT					4.75	3.00	3.50	11.25	42.92	482.79	3,651.33	275.83	0.00	0.00	401K	109.19	3,086.56
			PREV					4.50			4.50	28.61	128.75					DI-32	10.31	
			Fringe Benefits (if any) Paid in Cash							15.75	16.80	264.60	HI-32					21.11		
										Total		876.14	ROTH					145.59		
													VI-32					2.74		
													Total					288.94		

This space may be used for totals, footnotes, remarks, etc.

Contractor Absolute Group Co**Address** PO Box 430 1800 Burr Oak Blvd Granger, IA 50109**Subcontractor** _____**Address** _____**Type of Work** Paving, Sidewalk**Iowa Department of Transportation****CERTIFIED
TRANSCRIPT OF LABOR PAYROLL****FOR USE ON ALL
FEDERAL AID PROJECTS****Payroll No.** 1 **Sheet** 4 **of** 6**For Week Ending** 05/10/25**County:** Polk, **Iowa****Contract ID No.** Greenbelt Landing Project**Date of Letting** _____ **Wage Decision No.** IA24-71.0

Line No.	EMPLOYEE (Include name & identifying number such as last four digits of employee's SSN)	Work Classification (See Wage Decision for Title and Minimum Wage)	Earn Code	Hours Worked Each Day							Total Hours	Rate Per Hour	Gross Amount Earned on This Project	Gross Amt Earned on All Work This Week	Deductions				Net Amount Earned	
				S	M	T	W	T	F	S					Soc Sec Tax	Fed W/H Tax	State W/H Tax	Other Approved Deductions (Itemized)		
				05/04	05/05	05/06	05/07	05/08	05/09	05/10										
15	Hernandez - Gonzalez, Braulio ***-**-8078	General Fnshr Zone 1	OT						6.50		6.50	44.91	291.92	3,651.33	275.83	0.00	0.00	401K	109.19	3,086.56
			Fringe Benefits (if any) Paid in Cash							6.50	23.35	151.78	DI-32					10.31		
										Total			443.70					HI-32	21.11	
																		ROTH	145.59	
																		VI-32	2.74	
												Total	288.94							
16	Hernandez, Juan G ***-**-3128	Skid Opr Zone 1	OT						5.50	4.00	9.50	53.33	506.59	4,230.77	316.75	0.00	0.00	401K	292.55	3,353.59
			Fringe Benefits (if any) Paid in Cash							9.50	19.25	182.88	CS					229.15		
										Total			689.47					HI-32	26.73	
																		LI-32	12.00	
																		Total	560.43	
17	Hernandez, Juan G ***-**-3128	Genral Labor Zone 1	OT						11.75		11.75	53.33	626.57	4,230.77	316.75	0.00	0.00	401K	292.55	3,353.59
			Fringe Benefits (if any) Paid in Cash							11.75	16.80	197.40	CS					229.15		
										Total			823.97					HI-32	26.73	
																		LI-32	12.00	
																		Total	560.43	
18	Hernandez, Juan G ***-**-3128	General Fnshr Zone 1	OT						6.25	2.50	8.75	53.33	466.59	4,230.77	316.75	0.00	0.00	401K	292.55	3,353.59
			Fringe Benefits (if any) Paid in Cash							8.75	23.35	204.31	CS					229.15		
										Total			670.90					HI-32	26.73	
																		LI-32	12.00	
																		Total	560.43	
19	Hernandez, Luis F ***-**-7205	Skid Opr Zone 1	OT							2.00	2.00	48.59	97.17	3,340.65	249.89	0.00	0.00	401K	132.03	2,924.57
			Fringe Benefits (if any) Paid in Cash							2.00	19.25	38.50	DI-32					10.31		
										Total			135.67					HI-32	21.11	
																		VI-32	2.74	
																		Total	166.19	

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Contractor Absolute Group Co

CERTIFIED

For Week Ending 05/10/25

Address PO Box 430 1800 Burr Oak Blvd Granger, IA 50109

TRANSCRIPT OF LABOR PAYROLL

County: Polk, Iowa

Subcontractor

Contract ID No. Greenbelt Landing Project

Address

Date of Letting Wage Decision No. IA24-71.0

Type of Work Paving, Sidewalk

FOR USE ON ALL
FEDERAL AID PROJECTS

Line No.	EMPLOYEE (Include name & identifying number such as last four digits of employee's SSN)	Work Classification (See Wage Decision for Title and Minimum Wage)	Earn Code	Hours Worked Each Day							Total Hours	Rate Per Hour	Gross Amount Earned on This Project	Gross Amt Earned on All Work This Week	Deductions				Net Amount Earned	
				S	M	T	W	T	F	S					Soc Sec Tax	Fed W/H Tax	State W/H Tax	Other Approved Deductions (Itemized)		
				05/04	05/05	05/06	05/07	05/08	05/09	05/10										
20	Hernandez, Luis F ***-**-7205	Genral Labor Zone 1	OT					8.75	5.25	4.50	18.50	42.92	793.93	3,340.65	249.89	0.00	0.00	401K	132.03	2,924.57
			PREV					3.00			3.00	28.61	85.83					DI-32	10.31	
			Fringe Benefits (if any) Paid in Cash							21.50	16.80	361.20	HI-32					21.11		
			Total									1,240.96	VI-32					2.74		
													Total					166.19		
21	Hernandez, Luis F ***-**-7205	General Fnshr Zone 1	OT					6.50			6.50	44.91	291.92	3,340.65	249.89	0.00	0.00	401K	132.03	2,924.57
			Fringe Benefits (if any) Paid in Cash							6.50	23.35	151.78	DI-32					10.31		
			Total									443.70	HI-32					21.11		
													VI-32					2.74		
													Total					166.19		
22	Lopez-Pena, Ernesto ***-**-8245	Genral Labor Zone 1	OT					5.50	4.50		10.00	42.92	429.15	2,963.63	220.25	523.89	101.00	CI-32	4.31	1,891.84
			PREV					5.75			5.75	28.61	164.51					DI-32	10.31	
			Fringe Benefits (if any) Paid in Cash							15.75	16.80	264.60	HI-32					28.34		
			Total									858.26	HSA					10.00		
													LI-32					33.15		
23	Lopez-Pena, Ernesto ***-**-8245	General Fnshr Zone 1	OT					6.50			6.50	44.91	291.92	2,963.63	220.25	523.89	101.00	CI-32	4.31	1,891.84
			Fringe Benefits (if any) Paid in Cash							6.50	23.35	151.78	DI-32					10.31		
			Total									443.70	HI-32					28.34		
													HSA					10.00		
													LI-32					33.15		
																	LTD32	19.25		
																	ROTH	118.55		
																	VI-32	2.74		
																	Total	226.65		

This space may be used for totals, footnotes, remarks, etc.

Contractor Absolute Group Co**Address** PO Box 430 1800 Burr Oak Blvd Granger, IA 50109**Subcontractor** _____**Address** _____**Type of Work** Paving, Sidewalk**Iowa Department of Transportation****CERTIFIED
TRANSCRIPT OF LABOR PAYROLL****FOR USE ON ALL
FEDERAL AID PROJECTS****Payroll No.** 1 **Sheet** 6 **of** 6**For Week Ending** 05/10/25**County:** Polk, **Iowa****Contract ID No.** Greenbelt Landing Project**Date of Letting** _____ **Wage Decision No.** IA24-71.0

Line No.	EMPLOYEE (Include name & identifying number such as last four digits of employee's SSN)	Work Classification (See Wage Decision for Title and Minimum Wage)	Earn Code	Hours Worked Each Day							Total Hours	Rate Per Hour	Gross Amount Earned on This Project	Gross Amt Earned on All Work This Week	Deductions				Net Amount Earned
				S	M	T	W	T	F	S					Soc Sec Tax	Fed W/H Tax	State W/H Tax	Other Approved Deductions (Itemized)	
				05/04	05/05	05/06	05/07	05/08	05/09	05/10									
24	Lopez, Louies H ***-**-3481	Skid Opr Zone 1	OT					2.50			2.50	48.59	121.46	3,292.14	251.85	0.00	0.00		3,040.29
			REG					1.75			1.75	32.39	56.68						
			Fringe Benefits (if any) Paid in Cash							4.25	19.25	81.81							
			Total									259.95							
25	Lopez, Louies H ***-**-3481	Genral Labor Zone 1	OT					1.00	4.50	6.50	12.00	42.92	514.98	3,292.14	251.85	0.00	0.00		3,040.29
			PREV					6.00			6.00	28.61	171.66						
			Fringe Benefits (if any) Paid in Cash							18.00	16.80	302.40							
			Total									989.04							
26	Lopez, Louies H ***-**-3481	General Fnshr Zone 1	OT						6.50		6.50	44.91	291.92	3,292.14	251.85	0.00	0.00		3,040.29
			Fringe Benefits (if any) Paid in Cash							6.50	23.35	151.78							
			Total									443.70							
27	Torres Sucilla, Luis ***-**-0407	Genral Labor Zone 1	OT					5.50	4.50	6.50	16.50	42.92	708.10	3,351.78	256.20	558.52	118.00	VI-32 2.74	2,416.32
			PREV					5.75			5.75	28.61	164.51					Total 2.74	
			Fringe Benefits (if any) Paid in Cash							22.25	16.80	373.80							
			Total									1,246.41							
28	Torres Sucilla, Luis ***-**-0407	General Fnshr Zone 1	OT						6.50		6.50	44.91	291.92	3,351.78	256.20	558.52	118.00	VI-32 2.74	2,416.32
			Fringe Benefits (if any) Paid in Cash							6.50	23.35	151.78	Total 2.74						
			Total									443.70							

This space may be used for totals, footnotes, remarks, etc.

STATEMENT OF COMPLIANCECOUNTY PolkPAYROLL NO. 1

I, Nichollette Mausser, Payroll Manager do hereby state:
 Name of signatory party Title

(1) That I pay or supervise the payment of the persons employed by Absolute Group Co
 (Contractor or Subcontractor)

on the Contract ID No. Greenbelt Landing Project, that during the payroll period commencing on the 4th day of May,
2025, and ending the 10th day of May 2025, all persons employed on said project have been paid

the full weekly wages earned, that no rebates have been or will be made either directly or indirectly to or on behalf of said

Absolute Group Co from the full weekly wages earned by any person and that no deductions
 (Contractor or Subcontractor)

have been made either directly or indirectly from the full wages earned by any person, other than permissible deductions as defined in Regulations, Part 3(29CFR Subtitle A), issued by the Secretary of Labor under the Copeland Act, as amended (48 Stat. 948, 63 Stat. 108, 72 Stat. 967; 76 Stat. 357, 40 U.S.C. 3145), as described below:

See Deductions Column of this Payroll

(2) That any payrolls otherwise under this contract required to be submitted for the above period are correct and complete, that the wage rates for laborers or mechanics contained therein are not less than the applicable wage rates contained in any wage determination incorporated into the contract, that the classifications set forth therein for each laborer or mechanic conform with the work performed.

(3) That any apprentices employed in the above period are duly registered in a bona fide apprenticeship program registered with a State apprenticeship agency recognized by the Bureau of Apprenticeship and Training, United States Department of Labor, or if no such recognized agency exists in a State, are registered with the Bureau of Apprenticeship and Training, United States Department of Labor.

(4) That:

- ☐ (a) WHERE FRINGE BENEFITS ARE PAID TO APPROVED PLANS, FUNDS, OR PROGRAMS
 In addition to the basic hourly wage rates paid to each laborer or mechanic listed in the above referenced payroll, payments of fringe benefits as listed in the contract have been or will be made to appropriate programs for the benefit of such employees, except as noted in Section 4(c) below. Details of the fringe benefit plan, fund, or program shall be submitted with the first payroll to the contracting authority. The submittal shall include description of the benefits, dollar amount contributed per hour, and if applicable, name of the Trustee or third person to whom the benefits were paid.

- ☒ (b) WHERE FRINGE BENEFITS ARE PAID IN CASH
 Each laborer or mechanic listed in the above referenced payroll has been paid as indicated on the payroll, an amount not less than the sum of the applicable basic hourly wage rate plus the amount of the required fringe benefits as listed in the contract, except as noted in Section 4 (c) below.

- ☐ (c) EXCEPTIONS

EXCEPTION (CRAFT)	EXPLANATION

Remarks Operator Group C Farm Tracktors > 75hp.

Name and Title <u>Nichollette Mausser</u> <u>Payroll Manager</u>	Signature <u>Nichollette Mausser</u> Date <u>5-15-2025</u>
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The willful falsification of any of the above statements may subject the contractor or subcontractor to civil or criminal prosecution. See Section 1001 of Title 18 and Section 231 of Title 31 of the United States Code.

NOTE-

Whenever possible the name of employees shall be grouped on the payroll transcript under their appropriate classification:

1. Supervisory and administrative (if included)
2. Skilled labor
3. Intermediate labor
4. Unskilled labor

Payroll transcripts are to be submitted to the project engineer within seven days from the end of the period covered.

The prime contractor shall be responsible for the submission of copies of payrolls of all subcontractors. See Required Contract Provisions, Form FHWA-1273.

Date Rec'd Project Engineer's Office _____

Checked by (if Applicable) _____

STATEMENT BY PRIME CONTRACTOR (if Applicable)

This payroll for our subcontractor was received on _____

_____, and to the best of our knowledge is correct and complete.

(Year)

It was forwarded to the office of the project engineer on _____

(Year)

Signed _____

Date _____

Contractor Absolute Group Co**Address** PO Box 430 1800 Burr Oak Blvd Granger, IA 50109**Subcontractor****Address****Type of Work** Paving, Sidewalk**Iowa Department of Transportation****CERTIFIED
TRANSCRIPT OF LABOR PAYROLL****FOR USE ON ALL
FEDERAL AID PROJECTS****Payroll No.** 2 **Sheet** 1 **of** 6**For Week Ending** 05/17/25**County:** Polk , Iowa**Contract ID No.** Greenbelt Landing Project**Date of Letting** **Wage Decision No.** IA24-71.0

Line No.	EMPLOYEE (Include name & identifying number such as last four digits of employee's SSN)	Work Classification (See Wage Decision for Title and Minimum Wage)	Earn Code	Hours Worked Each Day							Total Hours	Rate Per Hour	Gross Amount Earned on This Project	Gross Amt Earned on All Work This Week	Deductions				Net Amount Earned	
				S	M	T	W	T	F	S					Soc Sec Tax	Fed W/H Tax	State W/H Tax	Other Approved Deductions (Itemized)		
				05/11	05/12	05/13	05/14	05/15	05/16	05/17										
1	Angel-Garcia, Jose M ***-**-6007	Genral Labor Zone 1	OT					6.25	5.00	6.00	17.25	42.92	740.28	3,378.19	244.67	0.00	0.00	ACC32	12.26	2,943.17
			PREV		5.75	11.50	7.00	0.25			24.50	28.61	700.95					DI-32	22.50	
			Fringe Benefits (if any) Paid in Cash							41.75	16.80	701.40	HI-32					136.50		
										Total		2,142.63	LI-32					3.36		
													LTD32					3.00		
													STD32					7.52		
													VI-32					5.21		
													Total					190.35		
2	Angel-Garcia, Jose M ***-**-6007	General Fnshr Zone 1	OT						6.00		6.00	44.91	269.46	3,378.19	244.67	0.00	0.00	ACC32	12.26	2,943.17
			PREV		5.50		5.00	5.00			15.50	29.94	464.07					DI-32	22.50	
			Fringe Benefits (if any) Paid in Cash							21.50	23.35	502.03	HI-32					136.50		
										Total		1,235.56	LI-32					3.36		
													LTD32					3.00		
													STD32					7.52		
													VI-32					5.21		
													Total					190.35		
3	Cena Ramirez, Miguel ***-**-6628	Genral Labor Zone 1	OT					6.25	5.00	5.00	16.25	42.92	697.37	3,318.48	251.15	361.25	106.00	CS	148.15	2,416.42
			PREV		5.75	11.50	7.00	0.25			24.50	28.61	700.95					HI-32	21.11	
			Fringe Benefits (if any) Paid in Cash							40.75	16.80	684.60	LI-32					14.40		
										Total		2,082.92	Total					183.66		
4	Cena Ramirez, Miguel ***-**-6628	General Fnshr Zone 1	OT						6.00		6.00	44.91	269.46	3,318.48	251.15	361.25	106.00	CS	148.15	2,416.42
			PREV		5.50		5.00	5.00			15.50	29.94	464.07					HI-32	21.11	
			Fringe Benefits (if any) Paid in Cash							21.50	23.35	502.03	LI-32					14.40		
										Total		1,235.56	Total					183.66		
5	Garcia-Castellanos, Jose G ***-**-7264	Genral Labor Zone 1	OT						5.00		5.00	42.92	214.58	2,329.69	178.22	0.00	0.00	401K	139.78	1,941.80
			PREV		5.75		7.00	6.50			19.25	28.61	550.74					ROTH	69.89	
			Fringe Benefits (if any) Paid in Cash							24.25	16.80	407.40	Total					209.67		
										Total		1,172.72								

This space may be used for totals, footnotes, remarks, etc.

Contractor Absolute Group CoAddress PO Box 430 1800 Burr Oak Blvd Granger, IA 50109

Subcontractor _____

Address _____

Type of Work Paving, Sidewalk

Iowa Department of Transportation

CERTIFIED
TRANSCRIPT OF LABOR PAYROLLFOR USE ON ALL
FEDERAL AID PROJECTSPayroll No. 2 Sheet 2 of 6For Week Ending 05/17/25County: Polk, IowaContract ID No. Greenbelt Landing ProjectDate of Letting Wage Decision No. IA24-71.0

Line No.	EMPLOYEE (Include name & identifying number such as last four digits of employee's SSN)	Work Classification (See Wage Decision for Title and Minimum Wage)	Earn Code	Hours Worked Each Day							Total Hours	Rate Per Hour	Gross Amount Earned on This Project	Gross Amt Earned on All Work This Week	Deductions				Net Amount Earned	
				S	M	T	W	T	F	S					Soc Sec Tax	Fed W/H Tax	State W/H Tax	Other Approved Deductions (Itemized)		
				05/11	05/12	05/13	05/14	05/15	05/16	05/17										
6	Garcia-Castellanos, Jose G ***-**-7264	General Fnshr Zone 1	OT						0.75		0.75	44.91	33.68	2,329.69	178.22	0.00	0.00	401K	139.78	1,941.80
			PREV		5.50		5.00	5.00	5.25		20.75	29.94	621.26					ROTH	69.89	
			Fringe Benefits (if any) Paid in Cash							21.50	23.35	502.03	Total					209.67		
													Total					1,156.97		
7	Garcia, Gabriel ***-**-7732	Genral Labor Zone 1	OT					6.25	5.00	7.00	18.25	42.92	783.20	3,437.91	259.96	0.00	0.00	DI-32	10.31	3,103.79
			PREV		5.75	11.50	7.00	0.25			24.50	28.61	700.95					HI-32	26.73	
			Fringe Benefits (if any) Paid in Cash							42.75	16.80	718.20	ROTH					34.38		
													Total					2,202.35		
8	Garcia, Gabriel ***-**-7732	General Fnshr Zone 1	OT						6.00		6.00	44.91	269.46	3,437.91	259.96	0.00	0.00	DI-32	10.31	3,103.79
			PREV		5.50		5.00	5.00			15.50	29.94	464.07					HI-32	26.73	
			Fringe Benefits (if any) Paid in Cash							21.50	23.35	502.03	ROTH					34.38		
													Total					1,235.56		
9	Gibbs, Raymond G ***-**-8314	Screed Opr Zone 1	PREV		9.50		2.00				11.50	31.81	365.82	2,068.56	152.10	147.83	64.00	401K	102.85	1,464.50
			Fringe Benefits (if any) Paid in Cash							11.50	20.75	238.63	CORR					-13.85		
													DI-32					10.31		
													HI-32					26.73		
10	Gomez, Eric M ***-**-7214	Screed Opr Zone 1	OT						4.75		4.75	47.72	226.65	2,573.46	176.66	312.80	88.00	401K	154.41	1,577.38
			PREV		3.50	5.00	10.75	5.00	3.75		28.00	31.81	890.68					DI-32	22.50	
			Fringe Benefits (if any) Paid in Cash							32.75	20.75	679.56	HI-32					136.50		
													Total					1,796.89		

This space may be used for totals, footnotes, remarks, etc.

Contractor Absolute Group Co**Address** PO Box 430 1800 Burr Oak Blvd Granger, IA 50109**Subcontractor****Address****Type of Work** Paving, Sidewalk**Iowa Department of Transportation****CERTIFIED
TRANSCRIPT OF LABOR PAYROLL****FOR USE ON ALL
FEDERAL AID PROJECTS****Payroll No.** 2 **Sheet** 3 **of** 6**For Week Ending** 05/17/25**County:** Polk, Iowa**Contract ID No.** Greenbelt Landing Project**Date of Letting** **Wage Decision No.** IA24-71.0

Line No.	EMPLOYEE (Include name & identifying number such as last four digits of employee's SSN)	Work Classification (See Wage Decision for Title and Minimum Wage)	Earn Code	Hours Worked Each Day							Total Hours	Rate Per Hour	Gross Amount Earned on This Project	Gross Amt Earned on All Work This Week	Deductions				Net Amount Earned	
				S	M	T	W	T	F	S					Soc Sec Tax	Fed W/H Tax	State W/H Tax	Other Approved Deductions (Itemized)		
				05/11	05/12	05/13	05/14	05/15	05/16	05/17										
11	Gomez, Eric M ***-**-7214	Genral Labor Zone 1	PREV			5.00		6.00			11.00	28.61	314.71	2,573.46	176.66	312.80	88.00	401K	154.41	1,577.38
			Fringe Benefits (if any) Paid in Cash							11.00	16.80	184.80	DI-32					22.50		
										Total	499.51	HI-32	136.50							
													HSA					100.00		
													VI-32					5.21		
										Total	418.62									
12	Gonzalez-Cervantes, Juan P ***-**-4686	Genral Labor Zone 1	OT					6.25	5.00	7.00	18.25	44.57	813.31	3,494.97	257.45	0.00	0.00	401K	104.85	2,863.26
			PREV		5.75	11.50	7.00	0.25			24.50	29.71	727.90					DI-32	22.50	
			Fringe Benefits (if any) Paid in Cash							42.75	16.80	718.20	HI-32					92.30		
										Total	2,259.41	LI-32	9.60							
													ROTH					139.80		
										VI-32	5.21									
										Total	374.26									
13	Gonzalez-Cervantes, Juan P ***-**-4686	General Fnshr Zone 1	OT						6.00		6.00	44.91	269.46	3,494.97	257.45	0.00	0.00	401K	104.85	2,863.26
			PREV		5.50		5.00	5.00			15.50	29.94	464.07					DI-32	22.50	
			Fringe Benefits (if any) Paid in Cash							21.50	23.35	502.03	HI-32					92.30		
										Total	1,235.56	LI-32	9.60							
													ROTH					139.80		
										VI-32	5.21									
										Total	374.26									
14	Hernandez - Gonzalez, Braul ***-**-8078	Skid Opr Zone 1	OT					1.00	3.00		4.00	48.59	194.34	3,648.27	275.60	0.00	0.00	401K	109.10	3,083.94
			PREV			2.00	3.00				5.00	32.39	161.95					DI-32	10.31	
			Fringe Benefits (if any) Paid in Cash							9.00	19.25	173.25	HI-32					21.11		
										Total	529.54	ROTH	145.47							
													VI-32					2.74		
										Total	288.73									

This space may be used for totals, footnotes, remarks, etc.

Contractor Absolute Group Co**Address** PO Box 430 1800 Burr Oak Blvd Granger, IA 50109**Subcontractor****Address****Type of Work** Paving, Sidewalk**Iowa Department of Transportation****CERTIFIED
TRANSCRIPT OF LABOR PAYROLL****FOR USE ON ALL
FEDERAL AID PROJECTS****Payroll No.** 2 **Sheet** 4 **of** 6**For Week Ending** 05/17/25**County:** Polk, Iowa**Contract ID No.** Greenbelt Landing Project**Date of Letting** **Wage Decision No.** IA24-71.0

Line No.	EMPLOYEE (Include name & identifying number such as last four digits of employee's SSN)	Work Classification (See Wage Decision for Title and Minimum Wage)	Earn Code	Hours Worked Each Day							Total Hours	Rate Per Hour	Gross Amount Earned on This Project	Gross Amt Earned on All Work This Week	Deductions				Net Amount Earned	
				S	M	T	W	T	F	S					Soc Sec Tax	Fed W/H Tax	State W/H Tax	Other Approved Deductions (Itemized)		
				05/11	05/12	05/13	05/14	05/15	05/16	05/17										
15	Hernandez - Gonzalez, Braulio ***-**-8078	Genral Labor Zone 1	OT					5.75	2.25	7.25	15.25	42.92	654.45	3,648.27	275.60	0.00	0.00	401K	109.10	3,083.94
			PREV		6.75	9.75	4.25				20.75	28.61	593.66					DI-32	10.31	
			Fringe Benefits (if any) Paid in Cash							36.00	16.80	604.80	HI-32					21.11		
										Total	1,852.91	ROTH	145.47							
												VI-32	2.74							
									Total	288.73										
16	Hernandez - Gonzalez, Braulio ***-**-8078	General Fnshr Zone 1	OT					1.25	6.00		7.25	44.91	325.60	3,648.27	275.60	0.00	0.00	401K	109.10	3,083.94
			PREV		5.50		5.00	3.75			14.25	29.94	426.65					DI-32	10.31	
			Fringe Benefits (if any) Paid in Cash							21.50	23.35	502.03	HI-32					21.11		
										Total	1,254.28	ROTH	145.47							
												VI-32	2.74							
									Total	288.73										
17	Hernandez, Juan G ***-**-3128	Skid Opr Zone 1	OT							7.00	7.00	53.33	373.28	4,043.96	305.52	0.00	0.00	401K	282.27	3,188.29
			PREV		5.75	6.50	7.00				19.25	35.55	684.33					CS	229.15	
			Fringe Benefits (if any) Paid in Cash							26.25	19.25	505.31	HI-32					26.73		
										Total	1,562.92	LI-32	12.00							
												Total	550.15							
18	Hernandez, Juan G ***-**-3128	Genral Labor Zone 1	OT					6.25	5.00		11.25	53.33	599.90	4,043.96	305.52	0.00	0.00	401K	282.27	3,188.29
			PREV					0.25			0.25	35.55	8.89					CS	229.15	
			Fringe Benefits (if any) Paid in Cash							11.50	16.80	193.20	HI-32					26.73		
										Total	801.99	LI-32	12.00							
												Total	550.15							
19	Hernandez, Juan G ***-**-3128	General Fnshr Zone 1	OT						6.00		6.00	53.33	319.95	4,043.96	305.52	0.00	0.00	401K	282.27	3,188.29
			PREV		5.50	5.00	5.00	5.00			20.50	35.55	728.78					CS	229.15	
			Fringe Benefits (if any) Paid in Cash							26.50	23.35	618.78	HI-32					26.73		
										Total	1,667.51	LI-32	12.00							
												Total	550.15							

This space may be used for totals, footnotes, remarks, etc.

Contractor Absolute Group Co**Address** PO Box 430 1800 Burr Oak Blvd Granger, IA 50109**Subcontractor****Address****Type of Work** Paving, Sidewalk**Iowa Department of Transportation****CERTIFIED
TRANSCRIPT OF LABOR PAYROLL****FOR USE ON ALL
FEDERAL AID PROJECTS****Payroll No.** 2 **Sheet** 5 **of** 6**For Week Ending** 05/17/25**County:** Polk, Iowa**Contract ID No.** Greenbelt Landing Project**Date of Letting** **Wage Decision No.** IA24-71.0

Line No.	EMPLOYEE (Include name & identifying number such as last four digits of employee's SSN)	Work Classification (See Wage Decision for Title and Minimum Wage)	Earn Code	Hours Worked Each Day							Total Hours	Rate Per Hour	Gross Amount Earned on This Project	Gross Amt Earned on All Work This Week	Deductions				Net Amount Earned		
				S	M	T	W	T	F	S					Soc Sec Tax	Fed W/H Tax	State W/H Tax	Other Approved Deductions (Itemized)			
				05/11	05/12	05/13	05/14	05/15	05/16	05/17											
20	Hernandez, Luis F ***-**-7205	Skid Opr Zone 1	OT					1.75			1.75	48.59	85.02	3,453.67	261.59	0.00	0.00	401K	138.15	3,019.77	
			PREV					0.25			0.25	32.39	8.10					DI-32	10.31		
			Fringe Benefits (if any) Paid in Cash							2.00	19.25	38.50	HI-32					21.11			
			Total															131.62	VI-32		2.74
																			Total		172.31
21	Hernandez, Luis F ***-**-7205	Genral Labor Zone 1	OT					4.50	5.00	7.00	16.50	42.92	708.10	3,453.67	261.59	0.00	0.00	401K	138.15	3,019.77	
			PREV		5.75	11.50	7.00				24.25	28.61	693.79					DI-32	10.31		
			Fringe Benefits (if any) Paid in Cash							40.75	16.80	684.60	HI-32					21.11			
			Total															2,086.49	VI-32		2.74
																			Total		172.31
22	Hernandez, Luis F ***-**-7205	General Fnshr Zone 1	OT						6.00		6.00	44.91	269.46	3,453.67	261.59	0.00	0.00	401K	138.15	3,019.77	
			PREV		5.50		5.00	5.00			15.50	29.94	464.07					DI-32	10.31		
			Fringe Benefits (if any) Paid in Cash							21.50	23.35	502.03	HI-32					21.11			
			Total															1,235.56	VI-32		2.74
																			Total		172.31
23	Lopez-Pena, Ernesto ***-**-8245	Genral Labor Zone 1	OT					6.25	5.00	6.00	17.25	42.92	740.28	3,378.19	251.96	623.38	116.00	CI-32	4.31	2,143.62	
			PREV		5.75	11.50	7.00	0.25			24.50	28.61	700.95					DI-32	10.31		
			Fringe Benefits (if any) Paid in Cash							41.75	16.80	701.40	HI-32					28.34			
			Total															2,142.63	HSA		10.00
																			LI-32		33.15

This space may be used for totals, footnotes, remarks, etc.

Contractor Absolute Group CoAddress PO Box 430 1800 Burr Oak Blvd Granger, IA 50109

Subcontractor _____

Address _____

Type of Work Paving, Sidewalk

Iowa Department of Transportation

CERTIFIED
TRANSCRIPT OF LABOR PAYROLLFOR USE ON ALL
FEDERAL AID PROJECTSPayroll No. 2 Sheet 6 of 6For Week Ending 05/17/25County: Polk, IowaContract ID No. Greenbelt Landing ProjectDate of Letting _____ Wage Decision No. IA24-71.0

Line No.	EMPLOYEE (Include name & identifying number such as last four digits of employee's SSN)	Work Classification (See Wage Decision for Title and Minimum Wage)	Earn Code	Hours Worked Each Day							Total Hours	Rate Per Hour	Gross Amount Earned on This Project	Gross Amt Earned on All Work This Week	Deductions				Net Amount Earned		
				S	M	T	W	T	F	S					Soc Sec Tax	Fed W/H Tax	State W/H Tax	Other Approved Deductions (Itemized)			
				05/11	05/12	05/13	05/14	05/15	05/16	05/17											
24	Lopez-Pena, Ernesto ***-**-8245	General Fnshr Zone 1	OT							6.00		6.00	44.91	269.46	3,378.19	251.96	623.38	116.00	CI-32	4.31	2,143.62
			PREV		5.50		5.00	5.00			15.50	29.94	464.07	DI-32					10.31		
			Fringe Benefits (if any) Paid in Cash							21.50	23.35	502.03	HI-32	28.34							
			Total									1,235.56	HSA	10.00							
													LI-32	33.15							
													LTD32	19.25							
										ROTH	135.13										
										VI-32	2.74										
										Total	243.23										
25	Lopez, Louies H ***-**-3481	Skid Opr Zone 1	PREV			2.00					2.00	32.39	64.78	3,450.37	263.95	0.00	0.00			3,186.42	
			Fringe Benefits (if any) Paid in Cash							2.00	19.25	38.50									
			Total									103.28									
26	Lopez, Louies H ***-**-3481	Genral Labor Zone 1	OT					6.25	5.00	7.00	18.25	42.92	783.20	3,450.37	263.95	0.00	0.00			3,186.42	
			PREV		5.75	9.50	7.00	0.25			22.50	28.61	643.73								
			Fringe Benefits (if any) Paid in Cash							40.75	16.80	684.60									
			Total									2,111.53									
27	Lopez, Louies H ***-**-3481	General Fnshr Zone 1	OT						6.00		6.00	44.91	269.46	3,450.37	263.95	0.00	0.00			3,186.42	
			PREV		5.50		5.00	5.00			15.50	29.94	464.07								
			Fringe Benefits (if any) Paid in Cash							21.50	23.35	502.03									
			Total									1,235.56									
28	Torres Sucilla, Luis ***-**-0407	Genral Labor Zone 1	OT					6.25	5.00	6.00	17.25	42.92	740.28	3,378.19	258.22	564.86	119.00	VI-32	2.74	2,433.37	
			PREV		5.75	11.50	7.00	0.25			24.50	28.61	700.95					Total	2.74		
			Fringe Benefits (if any) Paid in Cash							41.75	16.80	701.40									
			Total									2,142.63									
29	Torres Sucilla, Luis ***-**-0407	General Fnshr Zone 1	OT						6.00		6.00	44.91	269.46	3,378.19	258.22	564.86	119.00	VI-32	2.74	2,433.37	
			PREV		5.50		5.00	5.00			15.50	29.94	464.07					Total	2.74		
			Fringe Benefits (if any) Paid in Cash							21.50	23.35	502.03									
			Total									1,235.56									

This space may be used for totals, footnotes, remarks, etc.

STATEMENT OF COMPLIANCECOUNTY PolkPAYROLL NO. 2

I, Nichollette Mausser, Payroll Manager do hereby state:
 Name of signatory party Title

(1) That I pay or supervise the payment of the persons employed by Absolute Group Co
 (Contractor or Subcontractor)

on the Contract ID No. Greenbelt Landing Project, that during the payroll period commencing on the 11th day of May,
2025, and ending the 17th day of May 2025, all persons employed on said project have been paid

the full weekly wages earned, that no rebates have been or will be made either directly or indirectly to or on behalf of said

Absolute Group Co from the full weekly wages earned by any person and that no deductions

(Contractor or Subcontractor)

have been made either directly or indirectly from the full wages earned by any person, other than permissible deductions as defined in Regulations, Part 3(29CFR Subtitle A), issued by the Secretary of Labor under the Copeland Act, as amended (48 Stat. 948, 63 Stat. 108, 72 Stat. 967; 76 Stat. 357, 40 U.S.C. 3145), as described below:

See Deductions Column of this Payroll

(2) That any payrolls otherwise under this contract required to be submitted for the above period are correct and complete, that the wage rates for laborers or mechanics contained therein are not less than the applicable wage rates contained in any wage determination incorporated into the contract, that the classifications set forth therein for each laborer or mechanic conform with the work performed.

(3) That any apprentices employed in the above period are duly registered in a bona fide apprenticeship program registered with a State apprenticeship agency recognized by the Bureau of Apprenticeship and Training, United States Department of Labor, or if no such recognized agency exists in a State, are registered with the Bureau of Apprenticeship and Training, United States Department of Labor.

(4) That:

- ☐ (a) WHERE FRINGE BENEFITS ARE PAID TO APPROVED PLANS, FUNDS, OR PROGRAMS
 In addition to the basic hourly wage rates paid to each laborer or mechanic listed in the above referenced payroll, payments of fringe benefits as listed in the contract have been or will be made to appropriate programs for the benefit of such employees, except as noted in Section 4(c) below. Details of the fringe benefit plan, fund, or program shall be submitted with the first payroll to the contracting authority. The submittal shall include description of the benefits, dollar amount contributed per hour, and if applicable, name of the Trustee or third person to whom the benefits were paid.

- ☒ (b) WHERE FRINGE BENEFITS ARE PAID IN CASH
 Each laborer or mechanic listed in the above referenced payroll has been paid as indicated on the payroll, an amount not less than the sum of the applicable basic hourly wage rate plus the amount of the required fringe benefits as listed in the contract, except as noted in Section 4 (c) below.

- ☐ (c) EXCEPTIONS

EXCEPTION (CRAFT)	EXPLANATION

Remarks Operator Group C Farm Tracktors > 75hp.

Name and Title <u>Nichollette Mausser</u> <u>Payroll Manager</u>	Signature <u>Nichollette Mausser</u> Date <u>5-21-2025</u>
---	---

The willful falsification of any of the above statements may subject the contractor or subcontractor to civil or criminal prosecution. See Section 1001 of Title 18 and Section 231 of Title 31 of the United States Code.

NOTE-

Whenever possible the name of employees shall be grouped on the payroll transcript under their appropriate classification:

1. Supervisory and administrative (if included)
2. Skilled labor
3. Intermediate labor
4. Unskilled labor

Payroll transcripts are to be submitted to the project engineer within seven days from the end of the period covered.

The prime contractor shall be responsible for the submission of copies of payrolls of all subcontractors. See Required Contract Provisions, Form FHWA-1273.

Date Rec'd Project Engineer's Office _____

Checked by (if Applicable) _____

STATEMENT BY PRIME CONTRACTOR (if Applicable)

This payroll for our subcontractor was received on _____

_____, and to the best of our knowledge is correct and complete.

(Year)

It was forwarded to the office of the project engineer on _____

(Year)

Signed _____

Date _____

Contractor Absolute Group Co**Address** PO Box 430 1800 Burr Oak Blvd Granger, IA 50109**Subcontractor****Address****Type of Work** Paving, Sidewalk**Iowa Department of Transportation****CERTIFIED
TRANSCRIPT OF LABOR PAYROLL****FOR USE ON ALL
FEDERAL AID PROJECTS****Payroll No.** 3 **Sheet** 1 **of** 5**For Week Ending** 05/24/25**County:** Polk , Iowa**Contract ID No.** Greenbelt Landing Project**Date of Letting** **Wage Decision No.** IA24-71.0

Line No.	EMPLOYEE (Include name & identifying number such as last four digits of employee's SSN)	Work Classification (See Wage Decision for Title and Minimum Wage)	Earn Code	Hours Worked Each Day								Total Hours	Rate Per Hour	Gross Amount Earned on This Project	Gross Amt Earned on All Work This Week	Deductions				Net Amount Earned
				S	M	T	W	T	F	S	Soc Sec Tax					Fed W/H Tax	State W/H Tax	Other Approved Deductions (Itemized)		
				05/18	05/19	05/20	05/21	05/22	05/23	05/24										
1	Angel-Garcia, Jose M ***-**-6007	Genral Labor Zone 1	OT						4.25		4.25	42.92	182.39	2,304.60	162.54	0.00	0.00	ACC32	12.26	1,951.71
			PREV		4.25		6.00	6.50			16.75	28.61	479.22					DI-32	22.50	
			Fringe Benefits (if any) Paid in Cash								21.00	16.80	352.80					HI-32	136.50	
											Total		1,014.41					LI-32	3.36	
																		LTD32	3.00	
																		STD32	7.52	
																		VI-32	5.21	
																		Total	190.35	
2	Angel-Garcia, Jose M ***-**-6007	General Fnshr Zone 1	OT						0.75		0.75	44.91	33.68	2,304.60	162.54	0.00	0.00	ACC32	12.26	1,951.71
			PREV		6.00		6.00	6.00	5.25		23.25	29.94	696.11					DI-32	22.50	
			Fringe Benefits (if any) Paid in Cash								24.00	23.35	560.40					HI-32	136.50	
											Total		1,290.19					LI-32	3.36	
																		LTD32	3.00	
																		STD32	7.52	
																		VI-32	5.21	
																		Total	190.35	
3	Cena Ramirez, Miguel ***-**-6628	Genral Labor Zone 1	OT						4.25		4.25	42.92	182.39	2,304.60	173.59	155.43	68.00	CS	148.15	1,723.92
			PREV		4.25		6.00	6.50			16.75	28.61	479.22					HI-32	21.11	
			Fringe Benefits (if any) Paid in Cash								21.00	16.80	352.80					LI-32	14.40	
											Total		1,014.41					Total	183.66	
4	Cena Ramirez, Miguel ***-**-6628	General Fnshr Zone 1	OT						0.75		0.75	44.91	33.68	2,304.60	173.59	155.43	68.00	CS	148.15	1,723.92
			PREV		6.00		6.00	6.00	5.25		23.25	29.94	696.11					HI-32	21.11	
			Fringe Benefits (if any) Paid in Cash								24.00	23.35	560.40					LI-32	14.40	
											Total		1,290.19					Total	183.66	
5	Garcia-Castellanos, Jose G ***-**-7264	Genral Labor Zone 1	OT						4.25		4.25	42.92	182.39	2,304.60	176.30	0.00	0.00	401K	138.28	1,920.88
			PREV		4.25		6.00	6.50			16.75	28.61	479.22					ROTH	69.14	
			Fringe Benefits (if any) Paid in Cash								21.00	16.80	352.80					Total	207.42	
											Total		1,014.41							

This space may be used for totals, footnotes, remarks, etc.

Contractor Absolute Group Co**Address** PO Box 430 1800 Burr Oak Blvd Granger, IA 50109**Subcontractor** _____**Address** _____**Type of Work** Paving, Sidewalk**Iowa Department of Transportation****CERTIFIED
TRANSCRIPT OF LABOR PAYROLL****FOR USE ON ALL
FEDERAL AID PROJECTS****Payroll No.** 3 **Sheet** 2 **of** 5**For Week Ending** 05/24/25**County:** Polk, **Iowa****Contract ID No.** Greenbelt Landing Project**Date of Letting** _____ **Wage Decision No.** IA24-71.0

Line No.	EMPLOYEE (Include name & identifying number such as last four digits of employee's SSN)	Work Classification (See Wage Decision for Title and Minimum Wage)	Earn Code	Hours Worked Each Day							Total Hours	Rate Per Hour	Gross Amount Earned on This Project	Gross Amt Earned on All Work This Week	Deductions				Net Amount Earned	
				S	M	T	W	T	F	S					Soc Sec Tax	Fed W/H Tax	State W/H Tax	Other Approved Deductions (Itemized)		
				05/18	05/19	05/20	05/21	05/22	05/23	05/24										
6	Garcia-Castellanos, Jose G ***-**-7264	General Fnshr Zone 1	OT						0.75		0.75	44.91	33.68	2,304.60	176.30	0.00	0.00	401K	138.28	1,920.88
			PREV		6.00		6.00	6.00	5.25		23.25	29.94	696.11					ROTH	69.14	
			Fringe Benefits (if any) Paid in Cash							24.00	23.35	560.40	Total					207.42		
			Total									1,290.19								
7	Garcia, Gabriel ***-**-7732	Genral Labor Zone 1	PREV		1.50		6.00	6.50	4.25		18.25	28.61	522.13	1,787.95	133.74	0.00	0.00	DI-32	10.31	1,596.55
			Fringe Benefits (if any) Paid in Cash							18.25	16.80	306.60	HI-32					26.73		
			Total									828.73	ROTH					17.88		
													VI-32					2.74		
8	Garcia, Gabriel ***-**-7732	General Fnshr Zone 1	PREV				6.00	6.00	6.00		18.00	29.94	538.92	1,787.95	133.74	0.00	0.00	DI-32	10.31	1,596.55
			Fringe Benefits (if any) Paid in Cash							18.00	23.35	420.30	HI-32					26.73		
			Total									959.22	ROTH					17.88		
													VI-32					2.74		
9	Gonzalez-Cervantes, Juan P ***-**-4686	Genral Labor Zone 1	OT					6.00	5.00		11.00	44.57	490.22	2,991.43	218.93	0.00	0.00	401K	89.74	2,433.49
			PREV		5.00	6.00	6.00	0.50			17.50	29.71	519.93					DI-32	22.50	
			Fringe Benefits (if any) Paid in Cash							28.50	16.80	478.80	HI-32					92.30		
			Total									1,488.95	LI-32					9.60		
10	Gonzalez-Cervantes, Juan P ***-**-4686	General Fnshr Zone 1	OT						6.00		6.00	44.91	269.46	2,991.43	218.93	0.00	0.00	401K	89.74	2,433.49
			PREV		6.00		6.00	6.00			18.00	29.94	538.92					DI-32	22.50	
			Fringe Benefits (if any) Paid in Cash							24.00	23.35	560.40	HI-32					92.30		
			Total									1,368.78	LI-32					9.60		

This space may be used for totals, footnotes, remarks, etc.

Contractor Absolute Group Co**Address** PO Box 430 1800 Burr Oak Blvd Granger, IA 50109**Subcontractor** _____**Address** _____**Type of Work** Paving, Sidewalk**Iowa Department of Transportation****CERTIFIED
TRANSCRIPT OF LABOR PAYROLL****FOR USE ON ALL
FEDERAL AID PROJECTS****Payroll No.** 3 **Sheet** 3 **of** 5**For Week Ending** 05/24/25**County:** Polk, **Iowa****Contract ID No.** Greenbelt Landing Project**Date of Letting** _____ **Wage Decision No.** IA24-71.0

Line No.	EMPLOYEE (Include name & identifying number such as last four digits of employee's SSN)	Work Classification (See Wage Decision for Title and Minimum Wage)	Earn Code	Hours Worked Each Day							Total Hours	Rate Per Hour	Gross Amount Earned on This Project	Gross Amt Earned on All Work This Week	Deductions				Net Amount Earned	
				S	M	T	W	T	F	S					Soc Sec Tax	Fed W/H Tax	State W/H Tax	Other Approved Deductions (Itemized)		
				05/18	05/19	05/20	05/21	05/22	05/23	05/24										
11	Hernandez - Gonzalez, Braulio ***-**-8078	Skid Opr Zone 1	OT					2.75	4.00		6.75	48.59	327.95	3,059.72	230.57	0.00	0.00	401K	91.45	2,581.61
			Fringe Benefits (if any) Paid in Cash							6.75	19.25	129.94	DI-32					10.31		
													HI-32					21.11		
													ROTH					121.93		
													VI-32					2.74		
										Total	247.54									
12	Hernandez - Gonzalez, Braulio ***-**-8078	Genral Labor Zone 1	OT					4.00	1.25		5.25	42.92	225.30	3,059.72	230.57	0.00	0.00	401K	91.45	2,581.61
			PREV		5.25	6.00	6.00				17.25	28.61	493.52					DI-32	10.31	
			Fringe Benefits (if any) Paid in Cash							22.50	16.80	378.00	HI-32					21.11		
													ROTH					121.93		
													VI-32					2.74		
										Total	247.54									
13	Hernandez - Gonzalez, Braulio ***-**-8078	General Fnshr Zone 1	OT						6.00		6.00	44.91	269.46	3,059.72	230.57	0.00	0.00	401K	91.45	2,581.61
			PREV		6.00		6.00	6.00			18.00	29.94	538.92					DI-32	10.31	
			Fringe Benefits (if any) Paid in Cash							24.00	23.35	560.40	HI-32					21.11		
													ROTH					121.93		
													VI-32					2.74		
										Total	247.54									
14	Hernandez, Juan G ***-**-3128	Skid Opr Zone 1	OT					6.00	5.00		11.00	53.33	586.58	3,407.46	256.83	0.00	0.00	401K	237.71	2,645.04
			PREV					0.50			0.50	35.55	17.78					CS	229.15	
			Fringe Benefits (if any) Paid in Cash							11.50	19.25	221.38	HI-32					26.73		
													LI-32					12.00		
													Total					505.59		
15	Hernandez, Juan G ***-**-3128	Genral Labor Zone 1	PREV		5.00	6.00	6.00				17.00	35.55	604.35	3,407.46	256.83	0.00	0.00	401K	237.71	2,645.04
			Fringe Benefits (if any) Paid in Cash							17.00	16.80	285.60	CS					229.15		
													HI-32					26.73		
													LI-32					12.00		
													Total					505.59		

This space may be used for totals, footnotes, remarks, etc.

Contractor Absolute Group Co**Address** PO Box 430 1800 Burr Oak Blvd Granger, IA 50109**Subcontractor** _____**Address** _____**Type of Work** Paving, Sidewalk**Iowa Department of Transportation****CERTIFIED
TRANSCRIPT OF LABOR PAYROLL****FOR USE ON ALL
FEDERAL AID PROJECTS****Payroll No.** 3 **Sheet** 4 **of** 5**For Week Ending** 05/24/25**County:** Polk, Iowa**Contract ID No.** Greenbelt Landing Project**Date of Letting** _____ **Wage Decision No.** IA24-71.0

Line No.	EMPLOYEE (Include name & identifying number such as last four digits of employee's SSN)	Work Classification (See Wage Decision for Title and Minimum Wage)	Earn Code	Hours Worked Each Day								Total Hours	Rate Per Hour	Gross Amount Earned on This Project	Gross Amt Earned on All Work This Week	Deductions				Net Amount Earned
				S	M	T	W	T	F	S	Soc Sec Tax					Fed W/H Tax	State W/H Tax	Other Approved Deductions (Itemized)		
				05/18	05/19	05/20	05/21	05/22	05/23	05/24										
16	Hernandez, Juan G ***-**-3128	General Fnshr Zone 1	OT						6.00		6.00	53.33	319.95	3,407.46	256.83	0.00	0.00	401K	237.71	2,645.04
			PREV		6.00		6.00	6.00			18.00	35.55	639.90					CS	229.15	
			Fringe Benefits (if any) Paid in Cash								24.00	23.35	560.40					HI-32	26.73	
											Total		1,520.25					LI-32	12.00	
																		Total	505.59	
17	Hernandez, Luis F ***-**-7205	Skid Opr Zone 1	OT					2.00			2.00	48.59	97.17	2,955.91	223.51	0.00	0.00	401K	118.24	2,580.00
			Fringe Benefits (if any) Paid in Cash								2.00	19.25	38.50					DI-32	10.31	
											Total		135.67					HI-32	21.11	
																		VI-32	2.74	
																		Total	152.40	
18	Hernandez, Luis F ***-**-7205	Genral Labor Zone 1	OT					4.00	5.00		9.00	42.92	386.24	2,955.91	223.51	0.00	0.00	401K	118.24	2,580.00
			PREV		5.00	6.00	6.00	0.50			17.50	28.61	500.68					DI-32	10.31	
			Fringe Benefits (if any) Paid in Cash								26.50	16.80	445.20					HI-32	21.11	
											Total		1,332.12					VI-32	2.74	
																		Total	152.40	
19	Hernandez, Luis F ***-**-7205	General Fnshr Zone 1	OT						6.00		6.00	44.91	269.46	2,955.91	223.51	0.00	0.00	401K	118.24	2,580.00
			PREV		6.00		6.00	6.00			18.00	29.94	538.92					DI-32	10.31	
			Fringe Benefits (if any) Paid in Cash								24.00	23.35	560.40					HI-32	21.11	
											Total		1,368.78					VI-32	2.74	
																		Total	152.40	
20	Lopez-Pena, Ernesto ***-**-8245	Genral Labor Zone 1	OT					1.25	4.25		5.50	42.92	236.03	2,600.75	192.49	436.79	87.00	CI-32	4.31	1,672.34
			PREV		4.25	2.00	6.00	5.25			17.50	28.61	500.68					DI-32	10.31	
			Fringe Benefits (if any) Paid in Cash								23.00	16.80	386.40					HI-32	28.34	
											Total		1,123.11					HSA	10.00	
																		LI-32	33.15	
																		LTD32	19.25	
																		ROTH	104.03	
																		VI-32	2.74	
																		Total	212.13	

This space may be used for totals, footnotes, remarks, etc.

Contractor Absolute Group CoAddress PO Box 430 1800 Burr Oak Blvd Granger, IA 50109

Subcontractor _____

Address _____

Type of Work Paving, Sidewalk

Iowa Department of Transportation

CERTIFIED
TRANSCRIPT OF LABOR PAYROLLFOR USE ON ALL
FEDERAL AID PROJECTSPayroll No. 3 Sheet 5 of 5For Week Ending 05/24/25County: Polk, IowaContract ID No. Greenbelt Landing ProjectDate of Letting Wage Decision No. IA24-71.0

Line No.	EMPLOYEE (Include name & identifying number such as last four digits of employee's SSN)	Work Classification (See Wage Decision for Title and Minimum Wage)	Earn Code	Hours Worked Each Day							Total Hours	Rate Per Hour	Gross Amount Earned on This Project	Gross Amt Earned on All Work This Week	Deductions				Net Amount Earned	
				S	M	T	W	T	F	S					Soc Sec Tax	Fed W/H Tax	State W/H Tax	Other Approved Deductions (Itemized)		
				05/18	05/19	05/20	05/21	05/22	05/23	05/24										
21	Lopez-Pena, Ernesto ***-**-8245	General Fnshr Zone 1	OT						6.00		6.00	44.91	269.46	2,600.75	192.49	436.79	87.00	CI-32	4.31	1,672.34
			PREV		6.00		6.00	6.00			18.00	29.94	538.92					DI-32	10.31	
			Fringe Benefits (if any) Paid in Cash								24.00	23.35	560.40					HI-32	28.34	
											Total		1,368.78					HSA	10.00	
																		LI-32	33.15	
22	Lopez, Louies H ***-**-3481	Genral Labor Zone 1	OT						4.25		4.25	42.92	182.39	2,304.60	176.30	0.00	0.00			2,128.30
			PREV		4.25		6.00	6.50			16.75	28.61	479.22							
			Fringe Benefits (if any) Paid in Cash								21.00	16.80	352.80							
											Total		1,014.41							
23	Lopez, Louies H ***-**-3481	General Fnshr Zone 1	OT						0.75		0.75	44.91	33.68	2,304.60	176.30	0.00	0.00			2,128.30
			PREV		6.00		6.00	6.00	5.25		23.25	29.94	696.11							
			Fringe Benefits (if any) Paid in Cash								24.00	23.35	560.40							
											Total		1,290.19							
24	Torres Sucilla, Luis ***-**-0407	Genral Labor Zone 1	OT						4.25		4.25	42.92	182.39	2,304.60	176.09	307.20	79.00	VI-32	2.74	1,739.57
			PREV		4.25		6.00	6.50			16.75	28.61	479.22					Total	2.74	
			Fringe Benefits (if any) Paid in Cash								21.00	16.80	352.80							
											Total		1,014.41							
25	Torres Sucilla, Luis ***-**-0407	General Fnshr Zone 1	OT						0.75		0.75	44.91	33.68	2,304.60	176.09	307.20	79.00	VI-32	2.74	1,739.57
			PREV		6.00		6.00	6.00	5.25		23.25	29.94	696.11					Total	2.74	
			Fringe Benefits (if any) Paid in Cash								24.00	23.35	560.40							
											Total		1,290.19							

This space may be used for totals, footnotes, remarks, etc.

STATEMENT OF COMPLIANCECOUNTY PolkPAYROLL NO. 3

I, Nichollette Mausser, Payroll Manager do hereby state:
 Name of signatory party Title

(1) That I pay or supervise the payment of the persons employed by Absolute Group Co
 (Contractor or Subcontractor)

on the Contract ID No. Greenbelt Landing Project, that during the payroll period commencing on the 18th day of May,
2025, and ending the 24th day of May 2025, all persons employed on said project have been paid

the full weekly wages earned, that no rebates have been or will be made either directly or indirectly to or on behalf of said

Absolute Group Co from the full weekly wages earned by any person and that no deductions
 (Contractor or Subcontractor)

have been made either directly or indirectly from the full wages earned by any person, other than permissible deductions as
 defined in Regulations, Part 3(29CFR Subtitle A), issued by the Secretary of Labor under the Copeland Act, as amended
 (48 Stat. 948, 63 Stat. 108, 72 Stat. 967; 76 Stat. 357, 40 U.S.C. 3145), as described below:

See Deductions Column of this Payroll

(2) That any payrolls otherwise under this contract required to be submitted for the above period are correct and complete, that
 the wage rates for laborers or mechanics contained therein are not less than the applicable wage rates contained in any wage
 determination incorporated into the contract, that the classifications set forth therein for each laborer or mechanic conform with the work
 performed.

(3) That any apprentices employed in the above period are duly registered in a bona fide apprenticeship program registered with
 a State apprenticeship agency recognized by the Bureau of Apprenticeship and Training, United States Department of Labor, or if no
 such recognized agency exists in a State, are registered with the Bureau of Apprenticeship and Training, United States Department
 of Labor.

(4) That:

- ☐ (a) WHERE FRINGE BENEFITS ARE PAID TO APPROVED PLANS, FUNDS, OR PROGRAMS
 In addition to the basic hourly wage rates paid to each laborer or mechanic listed in the above referenced payroll,
 payments of fringe benefits as listed in the contract have been or will be made to appropriate programs for the
 benefit of such employees, except as noted in Section 4(c) below. Details of the fringe benefit plan, fund, or
 program shall be submitted with the first payroll to the contracting authority. The submittal shall include
 description of the benefits, dollar amount contributed per hour, and if applicable, name of the Trustee or third
 person to whom the benefits were paid.

- ☒ (b) WHERE FRINGE BENEFITS ARE PAID IN CASH
 Each laborer or mechanic listed in the above referenced payroll has been paid as indicated on the payroll, an amount
 not less than the sum of the applicable basic hourly wage rate plus the amount of the required fringe benefits as listed in
 the contract, except as noted in Section 4 (c) below.

- ☐ (c) EXCEPTIONS

EXCEPTION (CRAFT)	EXPLANATION

Remarks Operator Group C Farm Tracktors > 75hp.

Name and Title <u>Nichollette Mausser</u> <u>Payroll Manager</u>	Signature <u>Nichollette Mausser</u> Date <u>5-29-2025</u>
---	---

The willful falsification of any of the above statements may subject the contractor or subcontractor to civil or criminal prosecution.
 See Section 1001 of Title 18 and Section 231 of Title 31 of the United States Code.

NOTE-

Whenever possible the name of employees shall be grouped on the
 payroll transcript under their appropriate classification:

1. Supervisory and administrative (if included)
2. Skilled labor
3. Intermediate labor
4. Unskilled labor

Payroll transcripts are to be submitted to the project engineer
 within seven days from the end of the period covered.

The prime contractor shall be responsible for the submission of
 copies of payrolls of all subcontractors. See Required Contract
 Provisions, Form FHWA-1273.

Date Rec'd Project Engineer's Office _____

Checked by (if Applicable) _____

STATEMENT BY PRIME CONTRACTOR (if Applicable)

This payroll for our subcontractor was received on _____

_____, and to the best of our knowledge is correct and complete.

(Year)

It was forwarded to the office of the project engineer on _____

(Year)

Signed _____

Date _____



Memo

TO: Mayor and Council members

FROM: Jim Hagelie, Engineering Services Administrator

DATE: June 12, 2025

RE: Approve Pay Request #3 - Concrete Technologies, Inc. - Alice's Road Phase 1A Reconstruction Project - \$265,693.71

SYNOPSIS:

Staff is recommending approval of a Pay Request to Concrete Technologies, Inc. for work performed on the above referenced project.

Pay Estimate #3 - \$265,693.17

A breakdown of the contract status is as follows:

Contract Amount	-	\$4,353,564.31
Paid to Date	-	<u>\$ 568,518.23</u>
Contract Remaining	-	\$3,785,046.08

Please feel free to contact me at 223-6231 prior to the meeting if you have any questions or concerns.

Attachments:

1. Pay Request #3



City of Clive

Payment Invoice

Alice's road Improvements, Phase 1A

Description	Alice's Road Reconstruction Between Horizon Dr. to Dellwood Dr.
Payment Number	3
Pay Period	04/20/2025 to 05/31/2025
Approval Date	06/12/2025
Prime Contractor	CTI-01 1001 SE 37th St. Grimes, IA 50111
Payment Status	Approved
Awarded Project Amount	\$4,294,120.31
Authorized Amount	\$4,353,564.31

Line Number	Item	Unit	Current Paid Quantity	Unit Price	Amount
Section: 1 Description					
0020	25-002	CY	3,572.000	\$8.050	\$28,754.60
Topsoil, ON-SITE					
0040	25-004	CY	15,690.000	\$6.050	\$94,924.50
Excavation, Class 10					
0090	25-009	EACH	1.000	\$1,232.000	\$1,232.00
Removal of Structure					
0120	25-012	LF	105.000	\$30.300	\$3,181.50
Removal of Known Pipe Culvert, CMP, Greater Than 36"					
0140	25-014	LS	0.100	\$8,080.000	\$808.00
Trench Compaction Testing					
0200	25-020	LF	54.000	\$171.700	\$9,271.80
Project Total:					\$279,677.59

Line Number	Item	Unit	Current Paid Quantity	Unit Price	Amount
Storm Sewer, Trenched, Class 3 RCAP, 22.5" X 36.25"					
0220	25-022	LF	93.000	\$313.100	\$29,118.30
Storm Sewer, Trenched, Class 3 RCP, 66 in					
0760	25-077	TON	29.660	\$12.100	\$358.89
Temporary Granular Surfacing					
1150	25-115	LF	590.000	\$40.400	\$23,836.00
Joint Utility Trench, Trenched					
1160	25-116	LF	140.000	\$43.450	\$6,083.00
Joint Utility Trench, Trenchless					
1170	25-117	EACH	11.000	\$1,240.000	\$13,640.00
Handholes, Type IV					
1180	25-118	LS	0.100	\$26,775.000	\$2,677.50
Construction Survey					
1190	25-119	LS	0.250	\$102,300.000	\$25,575.00
Mobilization					
1200	25-120	LS	0.100	\$3,795.000	\$379.50
MAINTENANCE OF POSTAL SERVICE					
1210	25-121	LS	0.100	\$4,860.000	\$486.00
Maintenance of Solid Waste Collection					
1230	25-054	EACH	0.250	\$70,154.000	\$17,538.50
Manhole, Type SW-404 (6'x10')					
1240	25-053	EACH	0.250	\$87,250.000	\$21,812.50
Manhole, Type SW-404 (4'x9')					
				Section Total: \$279,677.59	
				Project Total: \$279,677.59	

Summary

Current Approved Work:	\$279,677.59	Approved Work To Date:	\$598,440.24
Current Stockpile Advancement:	\$0.00	Stockpile Advancement To Date:	\$0.00
Current Stockpile Recovery:	\$0.00	Stockpile Recovery To Date:	\$0.00
Current Retainage:	\$13,983.88	Retainage To Date:	\$29,922.01
Current Retainage Released:	\$0.00	Retainage Released To Date:	\$0.00
Current Liquidated Damages:	\$0.00	Liquidated Damages To Date:	\$0.00
Current Adjustment:	\$0.00	Adjustments To Date:	\$0.00
Current Payment:	\$265,693.71	Payments To Date:	\$568,518.23
Previous Payment:	\$254,218.10	Previous Payments To Date:	\$302,824.52

Mayor, City of Clive	Date
Project Engineer, Jim Hagelie	Date
Field Engineer, Tony Clemenson	Date
Contractor, Concrete Technologies Inc.	Date



Memo

TO: Mayor and Council members

FROM: Jonathan Cygan, Civil Engineer

DATE: June 12, 2025

RE: Approve Pay Request #3 - Caliber Concrete LLC - 2025 NW 138th St
HMA Overlay Project - \$215,094.93

SYNOPSIS:

Staff is recommending approval of a Pay Request to Caliber Concrete LLC. for work performed on the above referenced project.

Pay Estimate #3 - \$215,094.93

A breakdown of the contract status is as follows:

Contract Amount	- \$770,789.72
Paid to Date	- <u>\$389,447.34</u>
Contract Remaining	- \$381,342.38

Please feel free to contact me at 515-223-6231 prior to the meeting if you have any questions or concerns.

Attachments:

1. Pay Request #3



City of Clive

Payment Invoice

NW 138TH STREET HMA OVERLAY

Description	Full depth patching and HMA overlay of NW 138th St. and Lake Point.
Payment Number	3
Pay Period	04/20/2025 to 05/31/2025
Prime Contractor	Caliber Concrete, LLC 1617 280th ST Adair, IA 50002
Payment Status	Pending
Awarded Project Amount	\$770,789.72
Authorized Amount	\$770,789.72

Line Number	Item	Unit	Current Paid Quantity	Unit Price	Amount
Section: 1 Description					
0020	25-001	EACH	3.000	\$3,500.000	\$10,500.00
STORM SEWER INTAKE, SW-501					
0030	25-002	EACH	1.000	\$3,500.000	\$3,500.00
STORM SEWER INTAKE, SW-503					
0060	25-005	EACH	4.000	\$500.000	\$2,000.00
REMOVE INTAKE					
0170	25-015	SY	1,812.570	\$108.570	\$196,790.72
FULL DEPTH PATCHES					
0210	25-018	LS	0.750	\$3,500.000	\$2,625.00
HYDRAULIC SEEDING, SEEDING,FERTILIZING, AND MULCHING					
0220	25-019	LS	0.750	\$2,000.000	\$1,500.00
EROISON CONTROL MULCHING - HYDRO MULCHING					
Project Total:					\$226,415.72

Line Number	Item	Unit	Current Paid Quantity	Unit Price	Amount
0260	25-023	LS	0.250	\$38,000.000	\$9,500.00
MOBILIZATION					
					Section Total: \$226,415.72
					Project Total: \$226,415.72

Summary

Current Approved Work:	\$226,415.72	Approved Work To Date:	\$409,944.57
Current Stockpile Advancement:	\$0.00	Stockpile Advancement To Date:	\$0.00
Current Stockpile Recovery:	\$0.00	Stockpile Recovery To Date:	\$0.00
Current Retainage:	\$11,320.79	Retainage To Date:	\$20,497.23
Current Retainage Released:	\$0.00	Retainage Released To Date:	\$0.00
Current Liquidated Damages:	\$0.00	Liquidated Damages To Date:	\$0.00
Current Adjustment:	\$0.00	Adjustments To Date:	\$0.00
Current Payment:	\$215,094.93	Payments To Date:	\$389,447.34
Previous Payment:	\$127,129.67	Previous Payments To Date:	\$174,352.41

Mayor, City of Clive	Date
Project Engineer, Jonathan Cygan	Date
Field Engineer, Kaleb Randel	Date
Contractor, Caliber Concrete, LLC	Date



Memo

TO: Mayor and Council members

FROM: Matt McQuillen, City Manager

DATE: June 12, 2025

RE: Approve Pay Request #3 - Mid-American Glazing - City Hall/Library Remodel Phase 1 Project - \$5,376.05

SYNOPSIS:

Staff is recommending approval of pay request #3 to Mid American Glazing for construction completed on phase 1 of the City Hall & Library Renovation Project. Mid American is responsible for Prime Contract #2 – Aluminum Openings & Glazing. The pay request was reviewed by the City's Construction Manager and Architect prior to this consideration for approval.

Prime Construction Contract #2 – Aluminum Openings & Glazing

Contract Amount	\$ 29,100.00	Contract Approved 1/9/25
Change Order #1	\$ 31,001.00	Approved by City Council 3/13/25
Change Order #2	\$ 527.00	Approved by CM 3/21/25
Revised Contract Amount	\$ 60,628.00	
Pay Request #1	\$ 1,425.00	Approved 2/14/25
Pay Request #2	\$ 570.00	Approved 3/13/25
Pay Request #3	\$ 5,376.05	
Balance Remaining	\$ 53,256.95	
5% Retainage Held	\$ 387.95	
Total – Pay Request #3	\$ 5,376.05	

Acct # 350-5750-6799

Attachments:

1. MidAm Glazing Pay App 3

TO CONTRACTOR:

DCI Group, Inc.
220 SE 6th Street, Suite 200
Des Moines, Iowa 50309

PROJECT:

Clive City Hall Renovation
1900 NW 114th St
Clive, Iowa 50325

APPLICATION NO:

3

INVOICE NO:

24017

PERIOD:

05/01/25 - 05/31/25

PROJECT NO:

23048

CONTRACT NO:

SC-002 Clive City Hall

CONTRACT DATE:

CERTIFICATE DATE:

06/04/2025

SUBMITTED DATE:

FROM SUBCONTRACTOR:

Mid American Glazing
3750 W. River Drive
Davenport, Iowa 52804

SUBCONTRACT FOR:

BP #2 Glazing & Aluminum Storefront

SUBCONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Subcontract. Continuation Sheet is attached.

1.	Original Contract Sum		\$29,100.00
2.	Net change by change orders		\$31,528.00
3.	Contract Sum to date (Line 1 ± 2)		\$60,628.00
4.	Total completed and stored to date (Column G on detail sheet)		\$7,759.00
5.	Retainage:		
	a. 5.00% of completed work	\$135.00	
	b. 5.00% of stored material	\$252.95	
	Total retainage (Line 5a + 5b or total in column I of detail sheet)		\$387.95
6.	Total earned less retainage (Line 4 less Line 5 Total)		\$7,371.05
7.	Less previous certificates for payment (Line 6 from prior certificate)		\$1,995.00
8.	Current payment due:		\$5,376.05
9.	Balance to finish, including retainage (Line 3 less Line 6)		\$53,256.95

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner/Client:	\$0.00	\$0.00
Total approved this month:	\$31,528.00	\$0.00
Totals:	\$31,528.00	\$0.00
Net change by change orders:	\$31,528.00	

The undersigned certifies that to the best of the Subcontractor's knowledge, information and belief, the Work covered by this Application for Payment has been completed in accordance with the Subcontract Documents, that all amounts have been paid by the Subcontractor for Work which previous Certificates for payment were issued and payments received from the Owner/Client, and that current payments shown herein is now due.

SUBCONTRACTOR: Mid American Glazing

By: _____

State of: _____

County of: _____

Subscribed and sworn to before _____ day of _____

Notary Public: _____

My commission expires: _____

Contract #SC-002 Clive ...

✓ **PM Review**
6/2/2025 at 11:44 AM CDT

Decision Type
First responder decides ?

Result
Responders agree

Responded

▼ **PM**

> ✓ Drew Johnson:
Secondary Review

✓ **Secondary Review**
6/3/2025 at 9:46 AM CDT

Decision Type
First responder decides ?

Result
Responders agree

Responded

▼ **Designer**

> ✓ Thomas Thatcher: Approve

✓ **Approved**
6/3/2025 at 9:46 AM CDT

Document SUMMARY SHEET, APPLICATION AND CERTIFICATE FOR PAYMENT, containing

Contractor's signed Certification is attached.

Use Column I on Contracts where variable retainage for line items apply.

APPLICATION NUMBER: 3

APPLICATION DATE: 05/23/2025

PERIOD: 05/01/25 - 05/31/25

Contract Lines

A		B	C	D	E	F	G		H	I
ITEM NO.	BUDGET CODE	DESCRIPTION OF WORK	SCHEDULED VALUE	APPROVED WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)	%(G / C)	BALANCE TO FINISH (C - G)	RETAINAGE
				FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
1	8-88000.000.Subcontract BP #2 - Glazing	Labor	\$11,400.00	\$0.00	\$1,200.00	\$0.00	\$1,200.00	10.53%	\$10,200.00	\$60.00
2	8-88000.000.Subcontract BP #2 - Glazing	Materials	\$14,300.00	\$0.00	\$0.00	\$5,059.00	\$5,059.00	35.38%	\$9,241.00	\$252.95
3	8-88000.000.Subcontract BP #2 - Glazing	Sublet	\$3,400.00	\$1,500.00	\$0.00	\$0.00	\$1,500.00	44.12%	\$1,900.00	\$75.00
TOTALS:			\$29,100.00	\$1,500.00	\$1,200.00	\$5,059.00	\$7,759.00	26.66%	\$21,341.00	\$387.95

Change Orders

A	B	C	D	E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	APPROVED WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)	%(G / C)	BALANCE TO FINISH (C - G)	RETAINAGE
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
4	CCO # 001 Mid-American Glazing CO#1								
4.1	PCO # 001 Mid-American Glazing CO#1								
4.1.1	8-88000.000.Subcontract BP #2 - Glazing	\$31,001.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$31,001.00	\$0.00
5	CCO # 002 Mid-American Glazing CO#2								
5.1	PCO # 002 CE #010 - RFI #26 FL Doors 255								
5.1.1	8-88000.000.Subcontract BP #2 - Glazing RFI #26	\$527.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$527.00	\$0.00
TOTALS:		\$31,528.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$31,528.00	\$0.00

Grand Totals

A	B	C	D	E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	APPROVED WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)	%(G / C)	BALANCE TO FINISH (C - G)	RETAINAGE
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
GRAND TOTALS:		\$60,628.00	\$1,500.00	\$1,200.00	\$5,059.00	\$7,759.00	12.80%	\$52,869.00	\$387.95

RECEIPT AND WAIVER OF MECHANIC'S LIEN RIGHTS

Date: 05/30/2025

The undersigned hereby acknowledges receipt of the sum of \$ 1,995.00
from DCI Group or use on Job/Project Clive City Hall & Library Renovation.

CHECK ONLY ONE

- ☒ as partial payment for labor, skill and material furnished
- ☐ as final payment for labor, skill and material furnished or to be furnished (except the sum of \$ _____ for retainage or holdback)
- ☐ as full and final payment for all labor, skill and material furnished or to be furnished

The undersigned hereby releases and waives any and all lien rights for purchases/labor furnished to said project through the following date: 02/28/2025.

Mid-American Glazing Systems
Company

3750 W River Drive
Address

Davenport, IA 52802
City, State, Zip

By:  Digitally signed by Brian Houston
DN: cn=Brian Houston, o=Mid-American
Glazing Systems, ou,
email=accounting@midamglazing.com, c=US
Date: 2025.05.30 12:36:40 -0500
Signature



Memo

TO: Mayor and Council members

FROM: Matt McQuillen, City Manager

DATE: June 12, 2025

RE: Approve Pay Request #4 - Elite Fire Sprinkler Systems - City Hall/Library Remodel Phase 1 Project - \$1,520.00

SYNOPSIS:

Staff is recommending approval of pay request #4 to Elite Fire Sprinkler Systems for construction completed on phase 1 of the City Hall & Library Renovation Project. Elite Fire is responsible for Prime Contract #6 – Fire Sprinkler. The pay request was reviewed by the City's Construction Manager and Architect prior to this consideration for approval.

Prime Construction Contract #6 – Fire Sprinkler

Contract Amount	\$	31,390.00	Contract Approved 12/12/24
-----------------	----	-----------	----------------------------

Pay Request #1	\$	9,004.10	Approved 2/14/25
Pay Request #2	\$	16,256.40	Approved 3/13/25
Pay Request #3	\$	2,280.00	Approved 4/10/25
Pay Request #4	\$	1,520.00	
Balance Remaining	\$	2,329.50	

5% Retainage Held	\$	1,529.50
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Total – Pay Request #4	\$	1,520.00
-------------------------------	-----------	-----------------

Acct # 350-5750-6799

Attachments:

1. Elite Fire Sprinkler Pay App 4

TO CONTRACTOR:

DCI Group, Inc.
220 SE 6th Street, Suite 200
Des Moines, Iowa 50309

PROJECT:

Clive City Hall Renovation
1900 NW 114th St
Clive, Iowa 50325

APPLICATION NO: 4

INVOICE NO: Pay App 4

PERIOD: 05/01/25 - 05/31/25

PROJECT NO: 23048

CONTRACT NO: SC-006 Clive City Hall

CONTRACT DATE: 12/12/2024

CERTIFICATE DATE: 06/04/2025

SUBMITTED DATE:

FROM SUBCONTRACTOR:

Elite Fire Sprinkler Systems, Inc
1525 Ketelsen Dr Suite 100
Hiawatha, Iowa 52233

SUBCONTRACT FOR: BP #6 Fire Sprinkler

SUBCONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Subcontract. Continuation Sheet is attached.

1.	Original Contract Sum		\$31,390.00
2.	Net change by change orders		\$0.00
3.	Contract Sum to date (Line 1 ± 2)		\$31,390.00
4.	Total completed and stored to date (Column G on detail sheet)		\$30,590.00
5.	Retainage:		
	a. 5.00% of completed work	\$1,529.50	
	b. 0.00% of stored material	\$0.00	
	Total retainage (Line 5a + 5b or total in column I of detail sheet)		\$1,529.50
6.	Total earned less retainage (Line 4 less Line 5 Total)		\$29,060.50
7.	Less previous certificates for payment (Line 6 from prior certificate)		\$27,540.50
8.	Current payment due:		\$1,520.00
9.	Balance to finish, including retainage (Line 3 less Line 6)		\$2,329.50

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner/Client:	\$0.00	\$0.00
Total approved this month:	\$0.00	\$0.00
Totals:	\$0.00	\$0.00
Net change by change orders:	\$0.00	

The undersigned certifies that to the best of the Subcontractor's knowledge, information and belief, the Work covered by this Application for Payment has been completed in accordance with the Subcontract Documents, that all amounts have been paid by the Subcontractor for Work which previous Certificates for payment were issued and payments received from the Owner/Client, and that current payments shown herein is now due.

SUBCONTRACTOR: Elite Fire Sprinkler Systems, Inc

By: _____

State of:

County of:

Subscribed and sworn to before
me this _____ day

Notary Public:

My commission expires:

✓ PM Review

5/29/2025 at 10:15 AM CDT

Decision Type

First responder decides ?

Result

Responders agree

Responded

▼ PM

> ✓ Drew Johnson:

Secondary Review

✓ Secondary Review

5/30/2025 at 9:08 AM CDT

Decision Type

First responder decides ?

Result

Responders agree

Responded

▼ Designer

> ✓ Thomas Thatcher: Approve

✓ Approved

5/30/2025 at 9:08 AM CDT

Document SUMMARY SHEET, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification is attached.
Use Column I on Contracts where variable retainage for line items apply.

APPLICATION NUMBER: 4
APPLICATION DATE: 05/27/2025
PERIOD: 05/01/25 - 05/31/25

Contract Lines

A		B	C	D	E	F	G		H	I
ITEM NO.	BUDGET CODE	DESCRIPTION OF WORK	SCHEDULED VALUE	APPROVED WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)	%(G / C)	BALANCE TO FINISH (C - G)	RETAINAGE
				FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
1	21-210000.000.Subcontract BP #6 Fire Sprinkler	Engineering	\$4,000.00	\$4,000.00	\$0.00	\$0.00	\$4,000.00	100.00%	\$0.00	\$200.00
2	21-210000.000.Subcontract BP #6 Fire Sprinkler	Material	\$11,390.00	\$11,390.00	\$0.00	\$0.00	\$11,390.00	100.00%	\$0.00	\$569.50
3	21-210000.000.Subcontract BP #6 Fire Sprinkler	Labor	\$16,000.00	\$13,600.00	\$1,600.00	\$0.00	\$15,200.00	95.00%	\$800.00	\$760.00
TOTALS:			\$31,390.00	\$28,990.00	\$1,600.00	\$0.00	\$30,590.00	97.45%	\$800.00	\$1,529.50

Grand Totals

A	B	C	D	E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	APPROVED WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G / C)	BALANCE TO FINISH (C - G)	RETAINAGE
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
GRAND TOTALS:		\$31,390.00	\$28,990.00	\$1,600.00	\$0.00	\$30,590.00	97.45%	\$800.00	\$1,529.50

CONDITIONAL WAIVER AND RELEASE ON PROGRESS PAYMENT

NOTICE: THIS DOCUMENT WAIVES THE CLAIMANT'S LIEN, STOP PAYMENT NOTICE, AND PAYMENT BOND RIGHTS EFFECTIVE ON RECEIPT OF PAYMENT. A PERSON SHOULD NOT RELY ON THIS DOCUMENT UNLESS SATISFIED THAT THE CLAIMANT HAS RECEIVED PAYMENT.

Identifying Information

Name of Claimant: Elite Fire Sprinkler Systems
Name of Customer: City of Clive
Job Location: 1900 NW 114 St, Clive, IA 50325
Owner: City of Clive
Through Date: 5/31/2025

Conditional Waiver and Release

This document waives and releases lien, stop payment notice, and payment bond rights the claimant has for labor and service provided, and equipment and material delivered, to the customer on this job through the Through Date of this document. Rights based upon labor or service provided, or equipment or material delivered, pursuant to a written change order that has been fully executed by the parties prior to the date that this document is signed by the claimant, are waived and released by this document, unless listed as an Exception below. This document is effective only on the claimant's receipt of payment from the financial institution on which the following check is drawn:

Maker of Check: City of Clive
Amount of Check: \$ 1520.00
Check Payable To: Elite Fire Sprinkler Systems

Exceptions

This document does not affect any of the following:

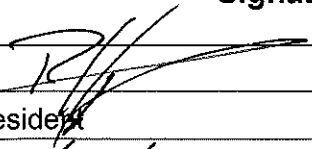
- (1) Retentions.
- (2) Extras for which the claimant has not received payment.
- (3) The following progress payments for which the claimant has previously given a conditional waiver and release but has not received payment:

Date(s) of waiver and release: 5/31/2025

Amount(s) of unpaid progress payment(s): \$ 1520.00

- (4) Contract rights, including (A) a right based on rescission, abandonment, or breach of contract, and (B) the right to recover compensation for work not compensated by the payment.

Signature

Claimant's Signature: 
Claimant's Title: President
Date of Signature: 5/23/25

APPLICATION AND CERTIFICATE FOR PAYMENT

TO OWNER:

DCI Group
220 SE 6th St, Suite 200
Des Moines, IA 50309

PROJECT:

Clive City Hall
1900 NW 114 Street
Clive, IA 50325

FROM CONTRACTOR:

Elite Fire Sprinkler Systems
1165 Industrial Avenue
Hiawatha, IA 52233

VIA ARCHITECT:

APPLICATION NO.:

4

PERIOD TO:

5/25/2025

PROJECT NOS.:

CONTRACT DATE:

CONTRACT FOR: CD-057

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet is attached.

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

1. ORIGINAL CONTRACT SUM

\$31,390.00

2. Net change by Change Orders

\$0.00

3. CONTRACT SUM TO DATE (Line 1 + 2)

\$31,390.00

4. TOTAL COMPLETED & STORED TO DATE

\$30,590.00

5. RETAINAGE:

10 % of completed work

\$1,529.50

(Columns D & E on Continuation Sheet)

10 % of Stored Material

\$0.00

(Column F on Continuation Sheet)

Total Retainage

\$1,529.50

(Total in Column I on Continuation Sheet)

6. TOTAL EARNED LESS RETAINAGE

\$29,060.50

7. LESS PREVIOUS CERTIFICATES FOR PAYMENT

\$27,540.50

8. CURRENT PAYMENT DUE

\$1,520.00

9. BALANCE TO FINISH, INCLUDING RETAINAGE

\$2,329.50

CONTRACTOR: Elite Fire Sprinkler Systems

By: _____

Date: 5/23/25

State of: Iowa

County of: Linn

Subscribed and Sworn to before
me this _____ day of _____

Notary Public:

My Commission expires: _____

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED

(Attach explanation if amount certified differs from the amount applied for Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

ARCHITECT:

By: _____

Date: _____

CHANGE ORDER SUMMARY		ADDITIONS	DEDUCTIONS
		-	
TOTALS		-	-
NET CHANGES by Change Order		\$	-

CONTINUATION SHEET

JOB NAME: Clive City Hall
 APPLICATION NUMBER: 4
 APPLICATION DATE: 5/25/2025

CD-057

A	B	C	D	E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETE FROM PREVIOUS APPLICATION (D+E)	WORK COMPLETE THIS PERIOD	MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	PERCENT (G/C)	BALANCE TO FINISH (C-G)	RETAINAGE
01	Engineering	\$4,000.00	\$4,000.00			\$4,000.00	100.00%	\$0.00	\$200.00
02	Material	\$11,390.00	\$11,390.00			\$11,390.00	100.00%	\$0.00	\$569.50
03	Labor	\$16,000.00	\$13,600.00	\$1,600.00		\$15,200.00	95.00%	\$800.00	\$760.00
04									
05									
06									
07									
08									
09									
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11									
12									
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27									
28									
29									
30									
31									
32									
33									
34									
		\$31,390.00	\$28,990.00	\$1,600.00	\$0.00	\$30,590.00	97.45%	\$800.00	\$1,529.50



Memo

TO: Mayor and Council members

FROM: Matt McQuillen, City Manager

DATE: June 12, 2025

RE: Approve Pay Request #4 - DeVries Electric - City Hall/Library Remodel
Phase 1 Project - \$88,331.00

SYNOPSIS:

Staff is recommending approval of pay request #4 to DeVries Electric for construction completed on phase 1 of the City Hall & Library Renovation Project. DeVries is responsible for Prime Contracts #5 – Electrical & Low Voltage. The pay request was reviewed by the City's Construction Manager and Architect prior to this consideration for approval.

Prime Construction Contract #5 – Electrical & Low Voltage

Contract Amount	\$ 613,400.00	Contract Approved 12/12/24
Change Order #1	\$ 1,331.77	Approved by City Council 3/13/25
Change Order #2	\$ 3,447.62	Approved by CM 3/4/25
Change Order #3	\$ 5,241.59	Approved by CM 5/7/25
Revised Contract Amount	\$ 623,420.98	
Pay Request #1	\$ 86,239.10	Approved 3/13/25
Pay Request #2	\$ 63,765.90	Approved 4/10/25
Pay Request #3	\$ 183,068.80	Approved 5/22/25
Pay Request #4	\$ 88,331.00	
Balance Remaining	\$ 202,016.18	
5% Retainage Held	\$ 22,179.20	
Total – Pay Request #4	\$ 88,331.00	

Acct # 350-5750-6799

Attachments:

1. Devries Pay App 4

TO CONTRACTOR:

DCI Group, Inc.
220 SE 6th Street, Suite 200
Des Moines, Iowa 50309

PROJECT:

Clive City Hall Renovation
1900 NW 114th St
Clive, Iowa 50325

APPLICATION NO:

4

INVOICE NO:

4

PERIOD:

05/01/25 - 05/31/25

PROJECT NO:

23048

CONTRACT NO:

SC-005 Clive City Hall

CONTRACT DATE:

12/12/2024

CERTIFICATE DATE:

06/04/2025

SUBMITTED DATE:

FROM SUBCONTRACTOR:

DeVries Electric
One Progressive Dr. P.O. Box 260
Pella, Iowa 50219

SUBCONTRACT FOR:

BP #5 Electrical

SUBCONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Subcontract. Continuation Sheet is attached.

1.	Original Contract Sum		\$613,400.00
2.	Net change by change orders		\$10,020.98
3.	Contract Sum to date (Line 1 ± 2)		\$623,420.98
4.	Total completed and stored to date (Column G on detail sheet)		\$443,584.00
5.	Retainage:		
	a. 5.00% of completed work	\$14,221.75	
	b. 5.00% of stored material	\$7,957.45	
	Total retainage (Line 5a + 5b or total in column I of detail sheet)		\$22,179.20
6.	Total earned less retainage (Line 4 less Line 5 Total)		\$421,404.80
7.	Less previous certificates for payment (Line 6 from prior certificate)		\$333,073.80
8.	Current payment due:		\$88,331.00
9.	Balance to finish, including retainage (Line 3 less Line 6)		\$202,016.18

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner/Client:	\$4,779.39	\$0.00
Total approved this month:	\$6,012.59	\$(771.00)
Totals:	\$10,791.98	\$(771.00)
Net change by change orders:	\$10,020.98	

The undersigned certifies that to the best of the Subcontractor's knowledge, information and belief, the Work covered by this Application for Payment has been completed in accordance with the Subcontract Documents, that all amounts have been paid by the Subcontractor for Work which previous Certificates for payment were issued and payments received from the Owner/Client, and that current payments shown herein is now due.

SUBCONTRACTOR: DeVries Electric

By: _____

State of: _____

County of: _____

Subscribed and sworn to before
me this _____ day of _____

Notary Public: _____

My commission expires: _____

✓ PM Review

6/2/2025 at 11:55 AM CDT

Decision Type

First responder decides ?

Result

Responders agree

Responded

▼ PM

> ✓ Drew Johnson:

Secondary Review

✓ Secondary Review

6/3/2025 at 10:36 AM CDT

Decision Type

First responder decides ?

Result

Responders agree

Responded

▼ Designer

> ✓ Thomas Thatcher: Approve

✓ Approved

6/3/2025 at 10:37 AM CDT

Document SUMMARY SHEET, APPLICATION AND CERTIFICATE FOR PAYMENT, containing

Contractor's signed Certification is attached.

Use Column I on Contracts where variable retainage for line items apply.

APPLICATION NUMBER: 4

APPLICATION DATE: 05/27/2025

PERIOD: 05/01/25 - 05/31/25

Contract Lines

A		B	C	D	E	F	G		H	I
ITEM NO.	BUDGET CODE	DESCRIPTION OF WORK	SCHEDULED VALUE	APPROVED WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)	%(G / C)	BALANCE TO FINISH (C - G)	RETAINAGE
				FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
1	26-260000.000.Subcontract BP #5 Electrical	Rough-in Conduit, Boxes, Fittings - Material	\$92,400.00	\$65,155.00	\$18,000.00	\$5,700.00	\$88,855.00	96.16%	\$3,545.00	\$4,442.75
2	26-260000.000.Subcontract BP #5 Electrical	Rough-in Conduit, Boxes, Fittings - Labor	\$38,000.00	\$27,559.00	\$6,500.00	\$0.00	\$34,059.00	89.63%	\$3,941.00	\$1,702.95
3	26-260000.000.Subcontract BP #5 Electrical	Transformers, Breakers, Panelboards, UPC - Material	\$10,000.00	\$6,022.00	\$0.00	\$3,978.00	\$10,000.00	100.00%	\$0.00	\$500.00
4	26-260000.000.Subcontract BP #5 Electrical	Transformers, Breakers, Panelboards, UPC - Labor	\$2,000.00	\$500.00	\$0.00	\$0.00	\$500.00	25.00%	\$1,500.00	\$25.00
5	26-260000.000.Subcontract BP #5 Electrical	Lighting Fixtures, Controls - Material	\$63,000.00	\$0.00	\$46,140.00	\$12,880.00	\$59,020.00	93.68%	\$3,980.00	\$2,951.00
6	26-260000.000.Subcontract BP #5 Electrical	Lighting Fixtures Controls - Labor	\$6,000.00	\$0.00	\$4,000.00	\$0.00	\$4,000.00	66.67%	\$2,000.00	\$200.00
7	26-260000.000.Subcontract BP #5 Electrical	Access Control, Audio Video, Intrusion - Material	\$200,000.00	\$5,200.00	\$22,800.00	\$120,000.00	\$148,000.00	74.00%	\$52,000.00	\$7,400.00
8	26-260000.000.Subcontract BP #5 Electrical	Access Control, Audio Video, Intrusion - Labor	\$92,000.00	\$1,000.00	\$5,000.00	\$0.00	\$6,000.00	6.52%	\$86,000.00	\$300.00
9	26-260000.000.Subcontract BP #5 Electrical	Fire Alarm System - Material	\$17,000.00	\$0.00	\$0.00	\$14,861.00	\$14,861.00	87.42%	\$2,139.00	\$743.05
10	26-260000.000.Subcontract BP #5 Electrical	Fire Alarm System - Labor	\$3,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$3,000.00	\$0.00
11	26-260000.000.Subcontract BP #5 Electrical	Conductors - Copper, Feeder, Branch Wiring - Material	\$46,000.00	\$29,735.00	\$10,000.00	\$1,730.00	\$41,465.00	90.14%	\$4,535.00	\$2,073.25
12	26-260000.000.Subcontract BP #5 Electrical	Conductors - Copper, Feeder, Branch Wiring - Labor	\$4,000.00	\$1,500.00	\$1,000.00	\$0.00	\$2,500.00	62.50%	\$1,500.00	\$125.00
13	26-260000.000.Subcontract BP #5 Electrical	Data, Equipment, Cabling - Material	\$22,000.00	\$13,000.00	\$8,000.00	\$0.00	\$21,000.00	95.45%	\$1,000.00	\$1,050.00
14	26-260000.000.Subcontract BP #5 Electrical	Data, Equipment, Cabling - Labor	\$11,000.00	\$2,000.00	\$6,540.00	\$0.00	\$8,540.00	77.64%	\$2,460.00	\$427.00
15	26-260000.000.Subcontract BP #5 Electrical	Finish Devices, Switches, Outlets, Floor Boxes - Material	\$5,000.00	\$3,984.00	\$0.00	\$0.00	\$3,984.00	79.68%	\$1,016.00	\$199.20
16	26-260000.000.Subcontract	Finish Devices, Switches, Outlets, Floor Boxes - Labor	\$2,000.00	\$800.00	\$0.00	\$0.00	\$800.00	40.00%	\$1,200.00	\$40.00

A		B	C	D	E	F	G		H	I
ITEM NO.	BUDGET CODE	DESCRIPTION OF WORK	SCHEDULED VALUE	APPROVED WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G / C)	BALANCE TO FINISH (C - G)	RETAINAGE
				FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
	BP #5 Electrical									
TOTALS:			\$613,400.00	\$156,455.00	\$127,980.00	\$159,149.00	\$443,584.00	72.32%	\$169,816.00	\$22,179.20

Change Orders

A	B	C	D	E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	APPROVED WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)	%(G / C)	BALANCE TO FINISH (C - G)	RETAINAGE
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
17	CCO # 001 DeVries CO#1								
17.1	PCO # 002 CE #003 - New Sliding Entry Do								
17.1.1	26-260000.000.Subcontract BP #5 Electrical	\$1,331.77	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$1,331.77	\$0.00
18	CCO # 002 DeVries CO#2								
18.1	PCO # 001 CE #002 - ITC 01 Audio Visual								
18.1.1	26-260000.000.Subcontract BP #5 Electrical	\$734.24	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$734.24	\$0.00
18.1.2	26-260000.000.Subcontract BP #5 Electrical	\$2,713.38	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$2,713.38	\$0.00
19	CCO # 003 DeVries CO#3								
19.1	PCO # 003 DeVries PCO#3								
19.1.1	26-260000.000.Subcontract BP #5 Electrical ITC 6	\$6,012.59	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$6,012.59	\$0.00
19.1.2	26-260000.000.Subcontract BP #5 Electrical ITC 07	\$(771.00)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$(771.00)	\$0.00
TOTALS:		\$10,020.98	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$10,020.98	\$0.00

Grand Totals

A	B	C	D	E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	APPROVED WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)	%(G / C)	BALANCE TO FINISH (C - G)	RETAINAGE
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
GRAND TOTALS:		\$623,420.98	\$156,455.00	\$127,980.00	\$159,149.00	\$443,584.00	71.15%	\$179,836.98	\$22,179.20

WAIVER OF LIEN TO DATE

STATE OF Iowa)
) ss:
COUNTY OF Marion)

Project Name: Clive City Hall
and Library

WHEREAS, the undersigned has contracted with City of Clive having furnished material or labor for, or performed labor upon, a building or land for improvement, alteration or repair thereof, situated on or being real estate described as (legal description or street address of premises):
1900 NW 114th Street.

The undersigned, for and in consideration of the sum of 333,073.80 Dollars as a partial payment for its furnishing of labor and material for the above-referenced Project, the receipt of which is hereby acknowledged, does hereby waive, release, and discharge any lien claim or lien right it has or could have under the statutes of the State of Iowa to the extent of the partial payment made in exchange for this partial lien release against the above described premises, for material furnished or labor performed to this date. The undersigned states that this partial lien release is not intended to and does not release any lien claims or rights for work, labor, or materials for which payment has not yet been received by the undersigned.

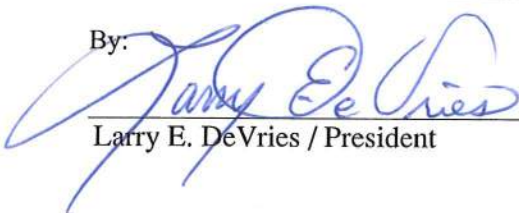
Dated at **Pella, IA**, on the 27th day of May, 2025.

DeVries Electric, Inc.

One Progressive Drive

Pella, IA 50219

By:


Larry E. DeVries / President

Document G732™ – 2009

Application and Certificate for Payment, Construction Manager as Adviser Edition

TO OWNER: DCI GROUP 220 SE 6TH STREET, STE. 200 DES MOINES, IA 50309		PROJECT: CLIVE CITY HALL & LIBRARY RENOVATION 1900 NW 114TH STREET CLIVE, IA 50325		APPLICATION NO: 4		DISTRIBUTION TO:	
FROM CONTRACTOR: DE VRIES ELECTRIC, INC. P.O. BOX 260 ONE PROGRESSIVE DRIVE PELLA, IA 50219		VIA CONSTRUCTION MANAGER:		PERIOD TO: 5/25/2025 CONTRACT DATE: 12/18/2024 PROJECT NOS: / /		OWNER ☐ CONSTRUCTION MANAGER ☐ ARCHITECT ☐ CONTRACTOR ☐ FIELD ☐ OTHER ☐	
CONTRACT FOR: ELECTRICAL		VIA ARCHITECT: OPN ARCHITECTS					

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
AIA Document G703™, Continuation Sheet, is attached.

1. ORIGINAL CONTRACT SUM.....	\$ 613,400.00
2. NET CHANGES IN THE WORK.....	\$ 10,020.98
3. CONTRACT SUM TO DATE (Line 1 ± 2)	\$ 623,420.98
4. TOTAL COMPLETED AND STORED TO DATE (Column G on G703)	\$ 443,584.00
5. RETAINAGE:	
a. <u>5</u> % of Completed Work (Column D + E on G703)	\$ 14,221.75
b. <u>5</u> % of Stored Material (Column F on G703)	\$ 7,957.45
Total Retainage (Lines 5a + 5b, or Total in Column I on G703)	\$ 22,179.20
6. TOTAL EARNED LESS RETAINAGE.....	\$ 421,404.80
(Line 4 minus Line 5 Total)	
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT.....	333,073.80
(Line 6 from prior Certificate)	
8. CURRENT PAYMENT DUE.....	\$ 88,331.00
9. BALANCE TO FINISH, INCLUDING RETAINAGE	
(Line 3 minus Line 6)	\$ 202,016.18

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: DE VRIES ELECTRIC, INC.

By: Darryl DeVries

Date: 05-27-25

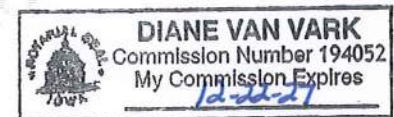
State of: Iowa

County of: Marion

Subscribed and sworn to before me this 27th day of May, 2025

Notary Public: Diane Van Vark

My Commission expires: 12-22-27



CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on evaluations of the Work and the data comprising this application, the Construction Manager and Architect certify to the Owner that to the best of their knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED.....\$

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

CONSTRUCTION MANAGER:

By: _____ Date: _____

ARCHITECT: (NOTE: If Multiple Prime Contractors are responsible for performing portions of the Project, the Architect's Certification is not required.)

By: _____ Date: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

SUMMARY OF CHANGES IN THE WORK	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$ 4,779.39	\$ 0.00
Total approved this month, including Construction Change Directives	\$ 5,241.59	\$ 0.00
TOTALS	\$ 10,020.98	\$ 0.00
NET CHANGES IN THE WORK	\$ 10,020.98	

CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.

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CONTINUATION SHEET

AIA DOCUMENT G703 (Instructions on reverse side)

PAGE 4 OF 4 PAGES

AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification, is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO.: 4

APPLICATION DATE: 5/27/2025

PERIOD TO: 5/25/2025

ARCHITECT'S PROJECT NO.:

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G		H BALANCE TO FINISH (C - G)	I RETAINAGE (IF VARIABLE) RATE)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD		TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G ÷ C)		
A	ROUGH-IN CONDUIT, BOXES, FITTINGS	92,400.00	65,155.00	18,000.00	5,700.00	88,855.00	96	3,545.00	4,442.75
B	LABOR	38,000.00	27,559.00	6,500.00	0.00	34,059.00	90	3,941.00	1,702.95
C	TRANSFORMER, BREAKERS, PANELBOARDS, UPS	10,000.00	6,022.00	0.00	3,978.00	10,000.00	100	0.00	500.00
D	LABOR	2,000.00	500.00	0.00	0.00	500.00	25	1,500.00	25.00
E	LIGHTING FIXTURES, CONTROLS	63,000.00	0.00	46,140.00	12,880.00	59,020.00	94	3,980.00	2,951.00
F	LABOR	6,000.00	0.00	4,000.00	0.00	4,000.00	67	2,000.00	200.00
G	ACCESS CONTROL, AUDIO VIDEO, INTRUSION	200,000.00	5,200.00	22,800.00	120,000.00	148,000.00	74	52,000.00	7,400.00
H	LABOR	92,000.00	1,000.00	5,000.00	0.00	6,000.00	7	86,000.00	300.00
I	FIRE ALARM SYSTEM	17,000.00	0.00	0.00	14,861.00	14,861.00	87	2,139.00	743.05
J	LABOR	3,000.00	0.00	0.00	0.00	0.00	0	3,000.00	0.00
K	CONDUCTORS-COPPER, FEEDER, BRANCH WIRING	46,000.00	29,735.00	10,000.00	1,730.00	41,465.00	90	4,535.00	2,073.25
L	LABOR	4,000.00	1,500.00	1,000.00	0.00	2,500.00	63	1,500.00	125.00
M	DATA, EQUIPMENT, CABLING	22,000.00	13,000.00	8,000.00	0.00	21,000.00	95	1,000.00	1,050.00
N	LABOR	11,000.00	2,000.00	6,540.00	0.00	8,540.00	78	2,460.00	427.00
O	FINISH DEVICES, SWITCHES, OUTLETS, FLOOR BOXES	5,000.00	3,984.00	0.00	0.00	3,984.00	80	1,016.00	199.20
P	LABOR	2,000.00	800.00	0.00	0.00	800.00	40	1,200.00	40.00
1	CHANGE ORDER #1	1,331.77	0.00	0.00	0.00	0.00	0	1,331.77	0.00
2	CHANGE ORDER #2	3,447.62	0.00	0.00	0.00	0.00	0	3,447.62	0.00



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CONTINUATION SHEET

AIA DOCUMENT G703 (Instructions on reverse side)

PAGE	OF	PAGES
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AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification, is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO.: 4
APPLICATION DATE: 5/27/2025
PERIOD TO: 5/25/2025

ARCHITECT'S PROJECT NO.:

A	B	C	D	E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	%(G ÷ C)	BALANCE TO FINISH (C - G)	RETAINAGE (IF VARIABLE) RATE
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
3	CHANGE ORDER #3	5,241.59*	0.00	0.00	0.00	0.00	0	5,241.59	0.00
		623,420.98	156,455.00	127,980.00	159,149.00	443,584.00	71	179,836.98	22,179.20



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Memo

TO: Mayor and Council members

FROM: Jim Hagelie, Engineering Services Administrator

DATE: June 12, 2025

RE: Approve Pay Request #5 - Calhoun-Burns & Associates - 2025 Bridge Maintenance Repair Program - \$2,266.50

SYNOPSIS:

Staff is recommending approval of a Pay Request to Calhoun-Burns and Associates, Inc. for design services completed on the above referenced project.

Pay Estimate #5 - \$2,266.50

A breakdown of the contract status is as follows:

Contract Amount	-	\$37,825.00
Paid to Date	-	<u>\$35,089.25</u>
Contract Remaining	-	\$ 2,735.75

Please feel free to contact me at 223-6231 prior to the meeting if you have any questions or concerns.

Attachments:

1. Pay Request #5



CALHOUN-BURNS
&
ASSOCIATES

STATEMENT OF PROFESSIONAL SERVICES

City of Clive
Jim Hagelie, P.E.-Engineering Services Admin
2123 NW 111th Street
Clive, IA 50325-3755

May 23, 2025
Invoice No: 1756 - 5

2025 Bridge Maintenance Program
Contract Date 12/12/2024

Professional Services from April 20, 2025 to May 17, 2025

Phase 03 Limited Bid & Construction Phase Svs
Engineering services for

Fee

Total Fee	6,500.00		
Percent Complete	65.00	Total Earned	4,225.00
		Previous Fee Billing	2,275.00
		Current Fee Billing	1,950.00
		Total Fee	1,950.00
		Total this Phase	\$1,950.00

Phase 04 Admin, Coordination and Submittals

Professional Personnel

	Hours	Rate	Amount	
Principal I	.75	235.00	176.25	
Senior Project Engineer IV	.75	187.00	140.25	
Totals	1.50		316.50	
Total Labor				316.50
		Total this Phase		\$316.50
		Total this Invoice		\$2,266.50



Memo

TO: Mayor and Council members

FROM: Matt McQuillen, City Manager

DATE: June 12, 2025

RE: Approve Pay Request #5 - Dahl Air Conditioning & Heating - City Hall/Library Remodel Phase 1 Project - \$16,882.45

SYNOPSIS:

Staff is recommending approval of pay request #5 to Dahl Air Conditioning & Heating LLC for construction completed on phase 1 of the City Hall & Library Renovation Project. Dahl is responsible for Prime Contracts #3 – Mechanical. The pay request was reviewed by the City's Construction Manager and Architect prior to this consideration for approval.

Prime Construction Contract #3 – Mechanical

Contract Amount	\$ 290,925.00	Contract Approved 12/12/24
Pay Request #1	\$ 39,468.70	Approved 2/14/25
Pay Request #2	\$ 44,692.75	Approved 3/13/25
Pay Request #3	\$ 46,333.40	Approved 4/10/25
Pay Request #4	\$ 111,787.45	Approved 5/22/25
Pay Request #5	\$ 16,882.45	
Balance Remaining	\$ 31,760.25	
5% Retainage Held	\$ 13,640.25	
Total – Pay Request #5	\$ 16,882.45	

Acct # 350-5750-6799

Attachments:

1. Dahl Pay App 5

TO CONTRACTOR:

DCI Group, Inc.
220 SE 6th Street, Suite 200
Des Moines, Iowa 50309

PROJECT:

Clive City Hall Renovation
1900 NW 114th St
Clive, Iowa 50325

APPLICATION NO: 5

INVOICE NO: 5

PERIOD: 05/01/25 - 05/31/25

PROJECT NO: 23048

CONTRACT NO: SC-003 Clive City Hall

CONTRACT DATE: 12/12/2024

CERTIFICATE DATE: 06/04/2025

SUBMITTED DATE:

FROM SUBCONTRACTOR:

Dahl Heating & Air Conditioning
601 Main Street PO Box 253
Van Meter, Iowa 50261

SUBCONTRACT FOR: BP #3 Mechanical

SUBCONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Subcontract. Continuation Sheet is attached.

1.	Original Contract Sum		\$290,925.00
2.	Net change by change orders		\$0.00
3.	Contract Sum to date (Line 1 ± 2)		\$290,925.00
4.	Total completed and stored to date (Column G on detail sheet)		\$272,805.00
5.	Retainage:		
	a. 5.00% of completed work	\$13,640.25	
	b. 0.00% of stored material	\$0.00	
	Total retainage (Line 5a + 5b or total in column I of detail sheet)		\$13,640.25
6.	Total earned less retainage (Line 4 less Line 5 Total)		\$259,164.75
7.	Less previous certificates for payment (Line 6 from prior certificate)		\$242,282.30
8.	Current payment due:		\$16,882.45
9.	Balance to finish, including retainage (Line 3 less Line 6)		\$31,760.25

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner/Client:	\$0.00	\$0.00
Total approved this month:	\$0.00	\$0.00
Totals:	\$0.00	\$0.00
Net change by change orders:	\$0.00	

The undersigned certifies that to the best of the Subcontractor's knowledge, information and belief, the Work covered by this Application for Payment has been completed in accordance with the Subcontract Documents, that all amounts have been paid by the Subcontractor for Work which previous Certificates for payment were issued and payments received from the Owner/Client, and that current payments shown herein is now due.

SUBCONTRACTOR: Dahl Heating & Air Conditioning

By: _____

State of: _____

County of: _____

Subscribed and sworn to before
me this _____ day of _____

Notary Public: _____

My commission expires: _____

✓

PM Review

5/29/2025 at 11:05 AM CDT

Decision Type

First responder decides ?

Result

Responders agree

Responded

▼ PM

> ✓ Drew Johnson:

Secondary Review

✓

Secondary Review

5/30/2025 at 9:09 AM CDT

Decision Type

First responder decides ?

Result

Responders agree

Responded

▼ Designer

> ✓ Thomas Thatcher: Approve

✓

Approved

5/30/2025 at 9:09 AM CDT

Document SUMMARY SHEET, APPLICATION AND CERTIFICATE FOR PAYMENT, containing

Contractor's signed Certification is attached.

Use Column I on Contracts where variable retainage for line items apply.

APPLICATION NUMBER: 5

APPLICATION DATE: 05/25/2025

PERIOD: 05/01/25 - 05/31/25

Contract Lines

A		B	C	D	E	F	G		H	I
ITEM NO.	BUDGET CODE	DESCRIPTION OF WORK	SCHEDULED VALUE	APPROVED WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)	%(G / C)	BALANCE TO FINISH (C - G)	RETAINAGE
				FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
1	23-230000.000.Subcontract Bid Package #3 Mechanical	Mobilization & Submittals	\$25,958.00	\$25,958.00	\$0.00	\$0.00	\$25,958.00	100.00%	\$0.00	\$1,297.90
2	23-230000.000.Subcontract Bid Package #3 Mechanical	Demolition	\$16,774.00	\$16,774.00	\$0.00	\$0.00	\$16,774.00	100.00%	\$0.00	\$838.70
3	23-230000.000.Subcontract Bid Package #3 Mechanical	Ductwork and Accessories - Material	\$28,958.00	\$28,958.00	\$0.00	\$0.00	\$28,958.00	100.00%	\$0.00	\$1,447.90
4	23-230000.000.Subcontract Bid Package #3 Mechanical	Ductwork and Accessories - Labor	\$11,032.00	\$11,032.00	\$0.00	\$0.00	\$11,032.00	100.00%	\$0.00	\$551.60
5	23-230000.000.Subcontract Bid Package #3 Mechanical	Roof Top Units - Material	\$106,529.00	\$106,529.00	\$0.00	\$0.00	\$106,529.00	100.00%	\$0.00	\$5,326.45
6	23-230000.000.Subcontract Bid Package #3 Mechanical	Roof Top Units - Labor	\$2,856.00	\$0.00	\$2,856.00	\$0.00	\$2,856.00	100.00%	\$0.00	\$142.80
7	23-230000.000.Subcontract Bid Package #3 Mechanical	GRD's - Material	\$6,985.00	\$6,985.00	\$0.00	\$0.00	\$6,985.00	100.00%	\$0.00	\$349.25
8	23-230000.000.Subcontract Bid Package #3 Mechanical	GRD's - Labor	\$1,598.00	\$1,598.00	\$0.00	\$0.00	\$1,598.00	100.00%	\$0.00	\$79.90
9	23-230000.000.Subcontract Bid Package #3 Mechanical	Testing, Adjusting, & Balancing	\$8,120.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$8,120.00	\$0.00
10	23-230000.000.Subcontract Bid Package #3 Mechanical	Duct Wrap Insulation	\$2,200.00	\$2,200.00	\$0.00	\$0.00	\$2,200.00	100.00%	\$0.00	\$110.00
11	23-230000.000.Subcontract Bid Package #3 Mechanical	Temperature Control	\$79,915.00	\$55,000.00	\$14,915.00	\$0.00	\$69,915.00	87.49%	\$10,000.00	\$3,495.75
TOTALS:			\$290,925.00	\$255,034.00	\$17,771.00	\$0.00	\$272,805.00	93.77%	\$18,120.00	\$13,640.25

Grand Totals

A	B	C	D	E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	APPROVED WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G / C)	BALANCE TO FINISH (C - G)	RETAINAGE
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
GRAND TOTALS:		\$290,925.00	\$255,034.00	\$17,771.00	\$0.00	\$272,805.00	93.77%	\$18,120.00	\$13,640.25

LIEN WAIVER

1. IDENTIFYING INFORMATION.

Claimant Name: Dahl Air Conditioning & Heating LLC

Customer Name: City of Clive

Job Location: 1900 NW 114th Street Clive, IA

Owner: City of Clive

Through Date: * 04/15/2025 (*for progress payments ONLY)

2. WAIVER TYPE. (CHECK ONE)

A. ☐ - UNCONDITIONAL Waiver for PARTIAL / PROGRESS Payment

This document waives and releases lien, stop payment notice, and payment bond rights the claimant has for labor and service provided, and equipment and material delivered, to the customer on this job through the Through Date of this document. Rights based upon labor or service provided, or equipment or material delivered, pursuant to a written change order that has been fully executed by the parties prior to the date that this document is signed by the claimant, are waived and released by this document, unless listed as an Exception below. The claimant has received the following progress payment:

\$

B. ☐ - UNCONDITIONAL Waiver for FULL Payment

This document waives and releases lien, stop payment notice, and payment bond rights the claimant has for all labor and service provided, and equipment and material delivered, to the customer on this job. Rights based upon labor or service provided, or equipment or material delivered, pursuant to a written change order that has been fully executed by the parties prior to the date that this document is signed by the claimant, are waived and released by this document, unless listed as an Exception below. The claimant has been paid in full.

C. ☒ - CONDITIONAL Waiver for PARTIAL / PROGRESS Payment

This document waives and releases lien, stop payment notice, and payment bond rights the claimant has for labor and service provided, and equipment and material delivered, to the customer on this job through the Through Date of this document. Rights based upon labor or service provided, or equipment or material delivered, pursuant to a written change order that has been fully executed by the parties prior to the date that this document is signed by the claimant, are waived and released by this document, unless listed as an Exception below. This document is effective only on the claimant's receipt of payment from the financial institution on which the following check is drawn:

Maker of Check: City of Clive

Check Amount: \$111,787.45

Check Payable to: Dahl Air Conditioning

D. ☐ - CONDITIONAL Waiver for FULL Payment

This document waives and releases lien, stop payment notice, and payment bond rights the claimant has for labor and service provided, and equipment and material delivered, to the customer on this job. Rights based upon labor or service provided, or equipment or material delivered, pursuant to a written change order that has been fully executed by the parties prior to the date that this document is signed by the claimant, are waived and released by this document, unless listed as an Exception below. This document is effective only on the claimant's receipt of payment from the financial institution on which the following check is drawn:

Maker of Check:
Check Amount: \$
Check Payable to:

3. SCHEDULE OF PAYMENTS.

4. EXCEPTIONS.

This document does not affect any of the following:

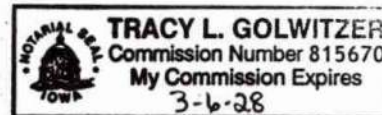
Disputed claims for extras in the amount of: \$

5. SIGNATURE.

Claimant Signature:  Date: 05/29/2025
Claimant Title: Owner

6. NOTARIZATION.

State of IA
County of Dallas



The foregoing instrument was acknowledged before me, Tracy Golwitzer, this 29th day of May 2025, by the undersigned, Rusty Rohe, who is personally known to me or satisfactorily proven to me to be the person whose name is subscribed to the within instrument.


Notary Public

My Commission Expires: 3-6-2028



Memo

TO: Mayor and Council members

FROM: Alyssa Welling, Administrative Assistant

DATE: June 12, 2025

RE: Approve Pay Request #5 - On Track Construction, LLC - Greenbelt Landing Construction Project - \$136,016.25

SYNOPSIS:

Staff recommends approval of Pay Request #5 to On Track Construction, LLC for the work completed to date on the Greenbelt Landing Project.

Total contract amount: **\$1,700,000.00**

Pay Request #4: **\$136,016.25**

Total Requested to Date: **\$643,981.25**

Remaining contract amount: **\$1,056,018.75**

Attachments:

1. On Track Pay App 05 - May

TO CONTRACTOR:

DCI Group, Inc.
220 SE 6th Street, Suite 200
Des Moines, Iowa 50309

PROJECT:

Clive - Greenbelt Landing
1900 NW 114th St
Clive, Iowa 50325

APPLICATION NO: 5**INVOICE NO:** PE #5**PERIOD:** 05/01/25 - 05/31/25**PROJECT NO:** 23046**CONTRACT NO:** SC-004 Clive Greenbelt
Landing**CONTRACT DATE:** 09/12/2024**CERTIFICATE DATE:** 06/02/2025**SUBMITTED DATE:****FROM SUBCONTRACTOR:**

On Track Construction, LLC
1435 West F Ave
Nevada, Iowa 50201

SUBCONTRACT FOR: On Track - BP #31**SUBCONTRACTOR'S APPLICATION FOR PAYMENT**

Application is made for payment, as shown below, in connection with the Subcontract. Continuation Sheet is attached.

1.	Original Contract Sum		\$1,700,000.00
2.	Net change by change orders		\$0.00
3.	Contract Sum to date (Line 1 ± 2)		\$1,700,000.00
4.	Total completed and stored to date (Column G on detail sheet)		\$677,875.00
5.	Retainage:		
	a. 5.00% of completed work	\$32,755.25	
	b. 5.00% of stored material	\$1,138.50	
	Total retainage (Line 5a + 5b or total in column I of detail sheet)		\$33,893.75
6.	Total earned less retainage (Line 4 less Line 5 Total)		\$643,981.25
7.	Less previous certificates for payment (Line 6 from prior certificate)		\$507,965.00
8.	Current payment due:		\$136,016.25
9.	Balance to finish, including retainage (Line 3 less Line 6)		\$1,056,018.75

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner/Client:	\$0.00	\$0.00
Total approved this month:	\$0.00	\$0.00
Totals:	\$0.00	\$0.00
Net change by change orders:	\$0.00	

The undersigned certifies that to the best of the Subcontractor's knowledge, information and belief, the Work covered by this Application for Payment has been completed in accordance with the Subcontract Documents, that all amounts have been paid by the Subcontractor for Work which previous Certificates for payment were issued and payments received from the Owner/Client, and that current payments shown herein is now due.

SUBCONTRACTOR: On Track Construction, LLC**By:** _____ **Date:** _____**State of:****County of:****Subscribed and sworn to before**
me this _____ day of _____**Notary Public:****My commission expires:**

David Bruce Morrow

Digitally signed by David Bruce
Morrow
DN: C=US,
E=bruce.morrow@smithgroup.com,
CN=David Bruce Morrow
Reason: I have reviewed this
document
Date: 2025.06.03 09:33:15-05'00'

Drew Johnson

Digitally signed by Drew
Johnson
DN: C=US,
E=drewj@dcigroup-us.com,
CN=Drew Johnson
Date: 2025.06.04
11:47:03-05'00'

Document SUMMARY SHEET, APPLICATION AND CERTIFICATE FOR PAYMENT, containing

APPLICATION NUMBER: 5

Contractor's signed Certification is attached.

APPLICATION DATE: 05/25/2025

Use Column I on Contracts where variable retainage for line items apply.

PERIOD: 05/01/25 - 05/31/25

Contract Lines

A		B	C	D	E	F	G		H	I
ITEM NO.	BUDGET CODE	DESCRIPTION OF WORK	SCHEDULED VALUE	APPROVED WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)	%(G / C)	BALANCE TO FINISH (C - G)	RETAINAGE
				FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
1	31-310000.000.Subcontract BP #31 - Earthwork - Demolition/Grading/Utilities/Erosion Control	Mobilization, Bonds & Insurance	\$110,000.00	\$55,000.00	\$11,000.00	\$0.00	\$66,000.00	60.00%	\$44,000.00	\$3,300.00
2	31-310000.000.Subcontract BP #31 - Earthwork - Demolition/Grading/Utilities/Erosion Control	Clearing & Grubbing	\$50,000.00	\$0.00	\$5,000.00	\$0.00	\$5,000.00	10.00%	\$45,000.00	\$250.00
3	31-310000.000.Subcontract BP #31 - Earthwork - Demolition/Grading/Utilities/Erosion Control	Removals - Paving & Sidewalk	\$76,000.00	\$68,400.00	\$0.00	\$0.00	\$68,400.00	90.00%	\$7,600.00	\$3,420.00
4	31-310000.000.Subcontract BP #31 - Earthwork - Demolition/Grading/Utilities/Erosion Control	Removals - Landscaping	\$7,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$7,000.00	\$0.00
5	31-310000.000.Subcontract BP #31 - Earthwork - Demolition/Grading/Utilities/Erosion Control	Removals - Rip Rap	\$2,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$2,000.00	\$0.00
6	31-310000.000.Subcontract BP #31 - Earthwork - Demolition/Grading/Utilities/Erosion Control	Removals - Storm Sewer	\$10,000.00	\$1,500.00	\$0.00	\$0.00	\$1,500.00	15.00%	\$8,500.00	\$75.00
7	31-310000.000.Subcontract BP #31 - Earthwork - Demolition/Grading/Utilities/Erosion Control	Removals - Sanitary	\$7,500.00	\$7,500.00	\$0.00	\$0.00	\$7,500.00	100.00%	\$0.00	\$375.00
8	31-310000.000.Subcontract BP #31 - Earthwork - Demolition/Grading/Utilities/Erosion Control	Earthwork - Temp Construction Entrances	\$8,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$8,000.00	\$0.00
9	31-310000.000.Subcontract BP #31 - Earthwork - Demolition/Grading/Utilities/Erosion Control	Earthwork - Topsoil Strip & Stockpile	\$38,000.00	\$9,500.00	\$0.00	\$0.00	\$9,500.00	25.00%	\$28,500.00	\$475.00
10	31-310000.000.Subcontract BP #31 - Earthwork - Demolition/Grading/Utilities/Erosion Control	Earthwork - Cut & Fill	\$76,000.00	\$7,600.00	\$7,600.00	\$0.00	\$15,200.00	20.00%	\$60,800.00	\$760.00

A		B	C	D	E	F	G		H	I
ITEM NO.	BUDGET CODE	DESCRIPTION OF WORK	SCHEDULED VALUE	APPROVED WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G / C)	BALANCE TO FINISH (C - G)	RETAINAGE
				FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
11	31-310000.000.Subcontract BP #31 - Earthwork - Demolition/Grading/Utilities/Erosion Control	Earthwork - Export	\$88,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$88,000.00	\$0.00
12	31-310000.000.Subcontract BP #31 - Earthwork - Demolition/Grading/Utilities/Erosion Control	Earthwork - Bioretention & Pond Shaping	\$55,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$55,000.00	\$0.00
13	31-310000.000.Subcontract BP #31 - Earthwork - Demolition/Grading/Utilities/Erosion Control	Earthwork - 12" Prep for Paving	\$29,000.00	\$0.00	\$23,200.00	\$0.00	\$23,200.00	80.00%	\$5,800.00	\$1,160.00
14	31-310000.000.Subcontract BP #31 - Earthwork - Demolition/Grading/Utilities/Erosion Control	Earthwork - 6" Subbase for Paving	\$67,000.00	\$6,700.00	\$26,800.00	\$0.00	\$33,500.00	50.00%	\$33,500.00	\$1,675.00
15	31-310000.000.Subcontract BP #31 - Earthwork - Demolition/Grading/Utilities/Erosion Control	Earthwork - Erosion Stone & Rip Rap	\$168,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$168,000.00	\$0.00
16	31-310000.000.Subcontract BP #31 - Earthwork - Demolition/Grading/Utilities/Erosion Control	Earthwork - Vegetated Geogrid w/ Soil	\$85,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$85,000.00	\$0.00
17	31-310000.000.Subcontract BP #31 - Earthwork - Demolition/Grading/Utilities/Erosion Control	Earthwork - Stabilized Aggregate Paving Base	\$75,500.00	\$0.00	\$64,175.00	\$0.00	\$64,175.00	85.00%	\$11,325.00	\$3,208.75
18	31-310000.000.Subcontract BP #31 - Earthwork - Demolition/Grading/Utilities/Erosion Control	Earthwork - Topsoil Respread & Finish Grading	\$36,000.00	\$0.00	\$5,400.00	\$0.00	\$5,400.00	15.00%	\$30,600.00	\$270.00
19	31-310000.000.Subcontract BP #31 - Earthwork - Demolition/Grading/Utilities/Erosion Control	Utilities - Building Water Service	\$10,000.00	\$10,000.00	\$0.00	\$0.00	\$10,000.00	100.00%	\$0.00	\$500.00
20	31-310000.000.Subcontract BP #31 - Earthwork - Demolition/Grading/Utilities/Erosion Control	Utilities - 18" Sanitary Main Reroute	\$228,500.00	\$205,730.00	\$0.00	\$22,770.00	\$228,500.00	100.00%	\$0.00	\$11,425.00
21	31-310000.000.Subcontract BP #31 - Earthwork - Demolition/Grading/Utilities/Erosion Control	Utilities - Sanitary Building Service	\$8,500.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$8,500.00	\$0.00

A		B	C	D	E	F	G		H	I
ITEM NO.	BUDGET CODE	DESCRIPTION OF WORK	SCHEDULED VALUE	APPROVED WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G / C)	BALANCE TO FINISH (C - G)	RETAINAGE
				FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
22	31-310000.000.Subcontract BP #31 - Earthwork - Demolition/Grading/Utilities/Erosion Control	Utilities - Storm Sewer Piping	\$149,000.00	\$74,500.00	\$0.00	\$0.00	\$74,500.00	50.00%	\$74,500.00	\$3,725.00
23	31-310000.000.Subcontract BP #31 - Earthwork - Demolition/Grading/Utilities/Erosion Control	Utilities - Storm Sewer Structures	\$103,500.00	\$51,750.00	\$0.00	\$0.00	\$51,750.00	50.00%	\$51,750.00	\$2,587.50
24	31-310000.000.Subcontract BP #31 - Earthwork - Demolition/Grading/Utilities/Erosion Control	Utilities - Subdrain Piping	\$74,500.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$74,500.00	\$0.00
25	31-310000.000.Subcontract BP #31 - Earthwork - Demolition/Grading/Utilities/Erosion Control	Utilities - Traffic Control for 114th Utility Crossing	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$10,000.00	\$0.00
26	31-310000.000.Subcontract BP #31 - Earthwork - Demolition/Grading/Utilities/Erosion Control	Utilities - Pavement Replacement for Utilities	\$20,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$20,000.00	\$0.00
27	31-310000.000.Subcontract BP #31 - Earthwork - Demolition/Grading/Utilities/Erosion Control	Seeding & EC - Erosion Control/ Silt Fence	\$55,000.00	\$13,750.00	\$0.00	\$0.00	\$13,750.00	25.00%	\$41,250.00	\$687.50
28	31-310000.000.Subcontract BP #31 - Earthwork - Demolition/Grading/Utilities/Erosion Control	Seeding & EC - TRM Matting	\$15,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$15,000.00	\$0.00
29	31-310000.000.Subcontract BP #31 - Earthwork - Demolition/Grading/Utilities/Erosion Control	Seeding & EC - Live Stakes	\$33,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$33,000.00	\$0.00
30	31-310000.000.Subcontract BP #31 - Earthwork - Demolition/Grading/Utilities/Erosion Control	Seeding & EC - Temp Seeding & Hydromulch	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$5,000.00	\$0.00
TOTALS:			\$1,700,000.00	\$511,930.00	\$143,175.00	\$22,770.00	\$677,875.00	39.88%	\$1,022,125.00	\$33,893.75

Grand Totals

A	B	C	D	E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	APPROVED WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G / C)	BALANCE TO FINISH (C - G)	RETAINAGE
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
			GRAND TOTALS:						

APPLICATION AND CERTIFICATION FOR PAYMENT

AIA DOCUMENT G702

To: DCI Group
220 SE 6th Street, Suite 200
Des Moines, Iowa 50309

Project: Clive Greenbelt Landing
City of Clive

APPLICATION NO: 5
APPLICATION DATE: 30-May-25

PERIOD TO: 30-May-25

Distribution to:

☐ OWNER

☐ ARCHITECT

☒ CONTRACTOR

☐

☐

FROM CONTRACTOR:
On Track Construction LLC
1435 W F Ave
Nevada, Iowa 50201

Contractor PO# 2426CL

CONTRACT FOR: GRADING & UTILITIES

JOB# 2426CL

CONTRACT DATE: 12-Sep-24

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract Continuation Sheet, AIA Document G703, is attached

1. ORIGINAL CONTRACT SUM	\$	1,700,000.00
2. Net change by Change Orders	\$	0.00
3. CONTRACT SUM TO DATE (Line 1 + 2)	\$	1,700,000.00
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)	\$	677,875.00
5. RETAINAGE:		
a. 5 % of Completed Work (Column D + E on G703)	\$	33,893.75
b. % of Stored Material (Column F on G703)	\$	
Total Retainage (Lines 5a + 5b or Total in Column I of G703)	\$	33,893.75
6. TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total)	\$	643,981.25
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	\$	507,965.00
8. CURRENT PAYMENT DUE	\$	136,016.25
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)		1,056,018.75

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner		
Total approved this Month	\$0.00	\$0.00
TOTALS	\$0.00	\$0.00
NET CHANGES by Change Order	\$0.00	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due

CONTRACTOR:

By: 

Date: 5/30/2025

ENGINEER'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)
ENGINEER:

By: _____

Date: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

Clive Greenbelt Landing

JOB# 2426CL

APPLICATION DATE:

5/30/2025

APPLICATION #

5

B	C	D	E1	F4	G1	G2	H	I
Work Description	Scheduled Value	From Previous Application	This Period	Presently Stored Materials	Total Completed and Stored To Date	Percent Complete	Balance To Finish	Retainage
BASE CONTRACT								
Mobilization, Bonds & Insurance	\$ 110,000.00	\$55,000.00	\$11,000.00		\$66,000.00	60.00%	\$44,000.00	\$3,300.00
Clearing & Grubbing	\$ 50,000.00		\$5,000.00		\$5,000.00	10.00%	\$45,000.00	\$250.00
Removals - Paving & Sidewalk	\$ 76,000.00	\$68,400.00			\$68,400.00	90.00%	\$7,600.00	\$3,420.00
Removals - Landscaping	\$ 7,000.00				\$0.00	0.00%	\$7,000.00	\$0.00
Removals - Rip Rap	\$ 2,000.00				\$0.00	0.00%	\$2,000.00	\$0.00
Removals - Storm Sewer	\$ 10,000.00	\$1,500.00			\$1,500.00	15.00%	\$8,500.00	\$75.00
Removals - Sanitary	\$ 7,500.00	\$7,500.00			\$7,500.00	100.00%	\$0.00	\$375.00
Earthwork - Temp Construction Entrances	\$ 8,000.00				\$0.00	0.00%	\$8,000.00	\$0.00
Earthwork - Topsoil Strip & Stockpile	\$ 38,000.00	\$9,500.00			\$9,500.00	25.00%	\$28,500.00	\$475.00
Earthwork - Cut & Fill	\$ 76,000.00	\$7,600.00	\$7,600.00		\$15,200.00	20.00%	\$60,800.00	\$760.00
Earthwork - Export	\$ 88,000.00				\$0.00	0.00%	\$88,000.00	\$0.00
Earthwork - Bioretention & Pond Shaping	\$ 55,000.00				\$0.00	0.00%	\$55,000.00	\$0.00
Earthwork - Grade for Trails & Paving	\$ 67,000.00	\$6,700.00	\$26,800.00		\$33,500.00	50.00%	\$33,500.00	\$1,675.00
Earthwork - 12" Prep for Paving	\$ 29,000.00		\$23,200.00		\$23,200.00	80.00%	\$5,800.00	\$1,160.00
Earthwork - Erosion Stone & Rip Rap	\$ 168,000.00				\$0.00	0.00%	\$168,000.00	\$0.00
Earthwork - Vegetated Geogrid w/ Soil	\$ 85,000.00				\$0.00	0.00%	\$85,000.00	\$0.00
Earthwork - Aggregate Paving Base	\$ 75,500.00		\$64,175.00		\$64,175.00	85.00%	\$11,325.00	\$3,208.75
Earthwork - Topsoil Respread & Finish Grading	\$ 36,000.00		\$5,400.00		\$5,400.00	15.00%	\$30,600.00	\$270.00
Utilities - Building Water Service	\$ 10,000.00	\$10,000.00			\$10,000.00	100.00%	\$0.00	\$500.00
Utilities - 18" Sanitary Main Reroute	\$ 228,500.00	\$228,500.00			\$228,500.00	100.00%	\$0.00	\$11,425.00
Utilities - Sanitary Building Service	\$ 8,500.00				\$0.00	0.00%	\$8,500.00	\$0.00
Utilities - Storm Sewer Piping	\$ 149,000.00	\$74,500.00			\$74,500.00	50.00%	\$74,500.00	\$3,725.00
Utilities - Storm Sewer Structures	\$ 103,500.00	\$51,750.00			\$51,750.00	50.00%	\$51,750.00	\$2,587.50
Utilities - Subdrain Piping	\$ 74,500.00				\$0.00	0.00%	\$74,500.00	\$0.00
Utilities - Traffic Control for 114th Utility Crossing	\$ 10,000.00				\$0.00	0.00%	\$10,000.00	\$0.00
Utilities - Pavement Replacement for Utilities	\$ 20,000.00				\$0.00	0.00%	\$20,000.00	\$0.00
Seeding & EC - Erosion Control/ Silt Fence	\$ 55,000.00	\$13,750.00			\$13,750.00	25.00%	\$41,250.00	\$687.50
Seeding & EC - TRM Matting	\$ 15,000.00				\$0.00	0.00%	\$15,000.00	\$0.00
Seeding & EC - Live Stakes	\$ 33,000.00				\$0.00	0.00%	\$33,000.00	\$0.00
Seeding & EC - Temp Seeding & Hydromulch	\$ 5,000.00				\$0.00	0.00%	\$5,000.00	\$0.00
CHANGE ORDERS								
TOTAL	\$1,700,000.00	\$534,700.00	\$143,175.00	\$0.00	\$677,875.00	39.88%	\$1,022,125.00	\$33,893.75

WAIVER AND RELEASE OF LIEN UPON PROGRESS PAYMENT

The undersigned lienor, in consideration of the sum of \$136,016.25,
hereby waives and releases its lien and right to claim a lien for labor, service, or materials
furnished through May 30, 2025 on the job of City of Clive to the
following described property:

Greenbelt Landing Project

This waiver and release does not cover any retention or labor, services, or materials
Furnished after the date specified.

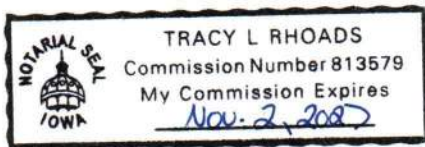
Dated on May 20, 2025

On Track Construction, LLC
1435 West F Ave
Nevada, IA 50201

By: Tracy L. Rhoads

Sworn to and subscribed before me this 20th day of May, 20 25,

By Tracy L. Rhoads.



Tracy L. Rhoads

Notary Public

Print name: Tracy L. Rhoads

NAME OF CONTRACTOR ☐ OR SUBCONTRACTOR ☒				ADDRESS				OMB No. 1235-0008 Expires 09/30/2026											
Alpha Landscapes LLC				5145 NW Beaver Drive Johnston, IA 50131															
PAYROLL NO. 4		FOR WEEK ENDING 04/06/2025		PROJECT AND LOCATION Clive Greenbelt Landscaping 1900 NW 114th St , Clive, IA 50325				PROJECT OR CONTRACT NO.											
(1) NAME AND INDIVIDUAL IDENTIFYING NUMBER (e.g., LAST FOUR DIGITS OF SOCIAL SECURITY NUMBER) OF WORKER	(2) NO. OF WITHHOLDING EXEMPTIONS	(3) WORK CLASSIFICATION	OT OR ST	(4) DAY AND DATE							(5) TOTAL HOURS	(6) RATE OF PAY	(7) GROSS AMOUNT EARNED	(8) DEDUCTIONS					(9) NET WAGES PAID FOR WEEK
				31	1	26	3	4	5	6				FICA	WITH- HOLDING TAX	OTHER	TOTAL DEDUCTIONS		
				M	T	W	TH	F	SA	SU									
Jose Davila - 6956		Laborer (Common or General)	O								\$45.41	\$51.31							
			S	1.13						1.13	28.61 16.80	\$1,787.65	\$136.75	\$291.17		\$427.92	\$1,359.73		
Enrique Granados Mascote - 6688		Laborer (Common or General)	O								\$45.41	\$36.33							
			S	0.80						0.80	28.61 16.80	\$1,645.91	\$245.80	\$125.90		\$371.70	\$1,274.21		
Jim Benito - 9083		Laborer (Common or General)	O								\$45.41	\$36.33							
			S	0.80						0.80	28.61 16.80	\$1,476.33	\$33.14	\$112.94		\$146.08	\$1,330.25		
			O																
			S																
			O																
			S																
			O																
			S																
			O																
			S																

Date 4/25/2025

I, Taylor Fitzsimmons Office Manager
(Name of Signatory Party) (Title)

do hereby state:

(1) That I pay or supervise the payment of the persons employed by
Alpha Landscapes LLC on the
(Contractor or Subcontractor)
Clive Greenbelt Landscaping; that during the payroll period commencing on the
(Building or Work)
31st day of March, 2025, and ending the 6th day of April, 2025,
all persons employed on said project have been paid the full weekly wages earned, that no rebates have
been or will be made either directly or indirectly to or on behalf of said
Alpha Landscapes LLC from the full
(Contractor or Subcontractor)

weekly wages earned by any person and that no deductions have been made either directly or indirectly
from the full wages earned by any person, other than permissible deductions as defined in Regulations, Part
3 (29 C.F.R. Subtitle A), issued by the Secretary of Labor under the Copeland Act, as amended (48 Stat. 948,
63 Stat. 108, 72 Stat. 967; 76 Stat. 357; 40 U.S.C. § 3145), and described below:

(2) That any payrolls otherwise under this contract required to be submitted for the above period are
correct and complete; that the wage rates for laborers or mechanics contained therein are not less than the
applicable wage rates contained in any wage determination incorporated into the contract; that the classifications
set forth therein for each laborer or mechanic conform with the work he performed.

(3) That any apprentices employed in the above period are duly registered in a bona fide apprenticeship
program registered with a State apprenticeship agency recognized by the Bureau of Apprenticeship and
Training, United States Department of Labor, or if no such recognized agency exists in a State, are registered
with the Bureau of Apprenticeship and Training, United States Department of Labor.

(4) That:

(a) WHERE FRINGE BENEFITS ARE PAID TO APPROVED PLANS, FUNDS, OR PROGRAMS

- ☒ — in addition to the basic hourly wage rates paid to each laborer or mechanic listed in
the above referenced payroll, payments of fringe benefits as listed in the contract
have been or will be made to appropriate programs for the benefit of such employees,
except as noted in section 4(c) below.

(b) WHERE FRINGE BENEFITS ARE PAID IN CASH

- ☐ — Each laborer or mechanic listed in the above referenced payroll has been paid,
as indicated on the payroll, an amount not less than the sum of the applicable
basic hourly wage rate plus the amount of the required fringe benefits as listed
in the contract, except as noted in section 4(c) below.

(c) EXCEPTIONS

EXCEPTION (CRAFT)	EXPLANATION

REMARKS:

NAME AND TITLE Taylor Fitzsimmons Office Manager	SIGNATURE <i>Taylor Fitzsimmons</i>
THE WILLFUL FALSIFICATION OF ANY OF THE ABOVE STATEMENTS MAY SUBJECT THE CONTRACTOR OR SUBCONTRACTOR TO CIVIL OR CRIMINAL PROSECUTION. SEE SECTION 1001 OF TITLE 18 AND SECTION 3729 OF TITLE 31 OF THE UNITED STATES CODE.	

I, <u>Robert Williams</u>	Owner
(Name of Signatory Party)	(Title)

do hereby state:

(1) That I pay or supervise the payment of the persons employed by

Williams Contracting 2, LLC
(Contractor or Subcontractor)

23-046 Clive Greenbelt Landing _____; that during the payroll period commencing on the
(Building or Work)

4th day of May, 2025, and ending the 10th day of May, 2025

Williams Contracting 2, LLC
(Contractor or Subcontractor)

weekly wages earned by any person and that no deductions have been made either directly or indirectly from the full wages earned by any person, other than permissible deductions as defined in Regulations, Part 3 (29 C.F.R. Subtitle A), issued by the Secretary of Labor under the Copeland Act, as amended (48 Stat. 948, 663 Stat. 108, 72 Stat. 967, 76 Stat. 357; 40 U.S.C. § 3145), and described below:

(2) That any payrolls otherwise under this contract required to be submitted for the above period are correct and complete; that the wage rates for laborers or mechanics contained therein are not less than the applicable wage rates contained in any wage determination incorporated into the contract; that the classifications set forth therein for each laborer or mechanic conform with the work he performed.

(3) That any apprentices employed in the above period are duly registered in a bona fide apprenticeship program registered with a State apprenticeship agency recognized by the Bureau of Apprenticeship and Training, United States Department of Labor, or if no such recognized agency exists in a State, are registered with the Bureau of Apprenticeship and Training, United States Department of Labor.

(4) That:

(a) WHERE FRINGE BENEFITS ARE PAID TO APPROVED PLANS, FUNDS, OR PROGRAMS

in addition to the basic hourly wage rates paid to each laborer or mechanic listed in the above referenced payroll, payments of fringe benefits as listed in the contract have been or will be made to appropriate programs for the benefit of such employees, except as noted in section 4(c) below.

(b) WHERE FRINGE BENEFITS ARE PAID IN CASH

☒ Each laborer or mechanic listed in the above referenced payroll has been paid, as indicated on the payroll, an amount not less than the sum of the applicable basic hourly wage rate plus the amount of the required fringe benefits as listed in the contract, except as noted in section 4(c) below.

(c) EXCEPTIONS

[illegible]

REMARKS:

NAME AND TITLE

Robert Williams, Owner

SIGNATURE

THE WILLFUL FALSIFICATION OF ANY OF THE ABOVE STATEMENTS MAY SUBJECT THE CONTRACTOR OR SUBCONTRACTOR TO CIVIL OR CRIMINAL PROSECUTION. SEE SECTION 1001 OF TITLE 18 AND SECTION 3729 OF TITLE 31 OF THE UNITED STATES CODE.

Date 05/20/2025

I, Robert Williams (Name of Signatory Party) Owner (Title)
do hereby state:

(1) That I pay or supervise the payment of the persons employed by

Williams Contracting 2, LLC on the
(Contractor or Subcontractor)

23-046 Clive Greenbelt Landing; that during the payroll period commencing on the
(Building or Work)

11th day of May, 2025, and ending the 17th day of May, 2025
all persons employed on said project have been paid the full weekly wages earned, that no rebates have
been or will be made either directly or indirectly to or on behalf of said

Williams Contracting 2, LLC from the full
(Contractor or Subcontractor)

weekly wages earned by any person and that no deductions have been made either directly or indirectly
from the full wages earned by any person, other than permissible deductions as defined in Regulations, Part
3 (29 C.F.R. Subtitle A), issued by the Secretary of Labor under the Copeland Act, as amended (48 Stat. 948,
63 Stat. 108, 72 Stat. 967, 76 Stat. 357, 40 U.S.C. § 3145), and described below:

(2) That any payrolls otherwise under this contract required to be submitted for the above period are
correct and complete; that the wage rates for laborers or mechanics contained therein are not less than the
applicable wage rates contained in any wage determination incorporated into the contract; that the classifications
set forth therein for each laborer or mechanic conform with the work he performed.

(3) That any apprentices employed in the above period are duly registered in a bona fide apprenticeship
program registered with a State apprenticeship agency recognized by the Bureau of Apprenticeship and
Training, United States Department of Labor, or if no such recognized agency exists in a State, are registered
with the Bureau of Apprenticeship and Training, United States Department of Labor.

(4) That:

(a) WHERE FRINGE BENEFITS ARE PAID TO APPROVED PLANS, FUNDS, OR PROGRAMS

☐ -- in addition to the basic hourly wage rates paid to each laborer or mechanic listed in
the above referenced payroll, payments of fringe benefits as listed in the contract
have been or will be made to appropriate programs for the benefit of such employees,
except as noted in section 4(c) below.

(b) WHERE FRINGE BENEFITS ARE PAID IN CASH

☒ -- Each laborer or mechanic listed in the above referenced payroll has been paid,
as indicated on the payroll, an amount not less than the sum of the applicable
basic hourly wage rate plus the amount of the required fringe benefits as listed
in the contract, except as noted in section 4(c) below.

(c) EXCEPTIONS

EXCEPTION (CRAFT)

EXPLANATION

REMARKS:

NAME AND TITLE

Robert Williams, Owner

SIGNATURE

THE WILLFUL FALSIFICATION OF ANY OF THE ABOVE STATEMENTS MAY SUBJECT THE CONTRACTOR OR
SUBCONTRACTOR TO CIVIL OR CRIMINAL PROSECUTION. SEE SECTION 1001 OF TITLE 18 AND SECTION 3729 OF
TITLE 31 OF THE UNITED STATES CODE.



PAYROLL

For contractor's optional use; see instructions at doh.gov/agencies/whd/forms/wh347

Persons are not required to respond to the collection of information unless it displays a currently valid OMB control number.

Revised December 2008

Revised December 2026

ADDRESS 3091 370th St
Manning, IA 51455

OR SUBCONTRACTOR ☒

Williams Contracting 2, LLC

FOR WEEK ENDING

PAYROLL NO.

4

PROJECT OR CONTRACT NO.

23-046 Clive Greenbelt Landing

[illegible]

While completion of Form WH-347 is optional, it is mandatory for covered contractors performing work on Federally financed or assisted construction contracts to respond to the information collection contained in 29 C.F.R. §§ 3.3, 5.5(a). The Copeland Act (29 U.S.C. § 1415) requires contractors and subcontractors performing work on Federally financed or assisted construction contracts to "furnish weekly a statement with respect to the wages paid each employee during the preceding week." U.S. Department of Labor (DOL) regulations at 29 C.F.R. § 5.5(a)(3)(ii) require contractors to submit weekly a copy of all payrolls to the Federal agency contracting for or financing the construction project, accompanied by a signed "Statement of Compliance" indicating that the payrolls are correct and complete and that each laborer or mechanic has been paid not less than the proper Davis-Bacon prevailing wage rate for the work performed. DOL and federal contracting agencies receiving this information review the information to determine if employees have received legally required wages and fringe benefits.

Public Burden Statement

We estimate that it will take an average of 55 minutes to complete this collection, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. If you have comments regarding these estimates or any other aspect of this collection, including suggestions for reducing this burden, send them to the Administrator, Wage and Hour Division, U.S. Department of Labor, Room S3502, 200 Constitution Avenue, N.W., Washington, D.C. 20210

(over)

Date 04/23/2025

I, Robert Williams (Name of Signatory Party) Owner (Title) do hereby state:

(1) That I pay or supervise the payment of the persons employed by

Williams Contracting 2, LLC (Contractor or Subcontractor) on the 23-046 Clive Greenbelt Landing (Building or Work); that during the payroll period commencing on the

30th day of March 2025, and ending the 5th day of April 2025, all persons employed on said project have been paid the full weekly wages earned, that no rebates have been or will be made either directly or indirectly to or on behalf of said

Williams Contracting 2, LLC (Contractor or Subcontractor) from the full weekly wages earned by any person and that no deductions have been made either directly or indirectly

from the full wages earned by any person, other than permissible deductions as defined in Regulations, Part 3 (29 C.F.R. Subtitle A), issued by the Secretary of Labor under the Copeland Act, as amended (48 Stat 948, 63 Stat 108, 72 Stat 967; 76 Stat 357; 40 U.S.C. § 3145), and described below:

(2) That any payrolls otherwise under this contract required to be submitted for the above period are correct and complete, that the wage rates for laborers or mechanics contained therein are not less than the applicable wage rates contained in any wage determination incorporated into the contract, that the classifications set forth therein for each laborer or mechanic conform with the work he performed.

(3) That any apprentices employed in the above period are duly registered in a bona fide apprenticeship program registered with a State apprenticeship agency recognized by the Bureau of Apprenticeship and Training, United States Department of Labor, or if no such recognized agency exists in a State, are registered with the Bureau of Apprenticeship and Training, United States Department of Labor.

(4) That:

(a) WHERE FRINGE BENEFITS ARE PAID TO APPROVED PLANS, FUNDS, OR PROGRAMS

☐ — in addition to the basic hourly wage rates paid to each laborer or mechanic listed in the above referenced payroll, payments of fringe benefits as listed in the contract have been or will be made to appropriate programs for the benefit of such employees, except as noted in section 4(c) below.

(b) WHERE FRINGE BENEFITS ARE PAID IN CASH

☒ — Each laborer or mechanic listed in the above referenced payroll has been paid, as indicated on the payroll, an amount not less than the sum of the applicable basic hourly wage rate plus the amount of the required fringe benefits as listed in the contract, except as noted in section 4(c) below.

(c) EXCEPTIONS

EXCEPTION (CRAFT)

EXPLANATION

REMARKS:

NAME AND TITLE

Robert Williams, Owner

SIGNATURE

THE WILLFUL FALSIFICATION OF ANY OF THE ABOVE STATEMENTS MAY SUBJECT THE CONTRACTOR OR SUBCONTRACTOR TO CIVIL OR CRIMINAL PROSECUTION. SEE SECTION 1001 OF TITLE 18 AND SECTION 3729 OF TITLE 31 OF THE UNITED STATES CODE.



PAYROLL

For contractor's optional use; see instructions at dol.gov/agencies/whd/forms/wh347

Persons are not required to respond to the collection of information unless it displays a currently valid OMB control number.

Revised December 2008

OR SUBCONTRACTOR ☒

NAME OF CONTRACTOR ☐

Williams Contracting 2, LLC

ADDRESS 2001 270th Ct

3091 370th St
Manning, IA 51455

PAYROLL NO.

FOR WEEK ENDING

04/12/2025

PROJECT OR CONTRACT NO.

PROJECT AND LOCATION
Greenbelt Landing Project
Clive, IA

23-046 Clive Greenbelt Landing

(1) NAME AND INDIVIDUAL IDENTIFYING NUMBER (e.g., LAST FOUR DIGITS OF SOCIAL SECURITY NUMBER) OF WORKER	(2) EMPLOYMENT STATUS (1 = FULL-TIME EMPLOYEE; 2 = PART-TIME EMPLOYEE; 3 = SEASONAL EMPLOYEE; 4 = TEMPORARY EMPLOYEE; 5 = CONTRACTOR; 6 = OTHER)	(3) WORK CLASSIFICATION	(4) DAY AND DATE														(5) TOTAL HOURS	(6) RATE OF PAY	(7) GROSS AMOUNT EARNED	(8) DEDUCTIONS					(9) NET WAGES PAID FOR WEEK																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																											
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While completion of Form WH-347 is optional, it is mandatory for covered contractors and subcontractors performing work on Federally financed or assisted construction contracts to respond to the information collection contained in 29 C.F.R. §§ 3.3, 5.5(a). The Copeland Act (40 U.S.C. § 3145) contractors and subcontractors performing work on Federally financed or assisted construction contracts to "furnish weekly a statement with respect to the wages paid each employee during the preceding week." U.S. Department of Labor (DOL) regulations at 29 C.F.R. § 5.5(e)(3)(ii) require contractors to submit weekly a copy of all payrolls to the Federal agency contracting for or financing the construction project, accompanied by a signed "Statement of Compliance" indicating that the payrolls are correct and complete and that each laborer mechanic has been paid not less than the proper Davis-Bacon prevailing wage rate for the work performed. DOL and federal contracting agencies receiving this information review the information to determine that employees have received legally required wages and fringe benefits.

Public Burden Statement

We estimate that it will take an average of 55 minutes to complete this collection, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. If you have many comments regarding these estimates or any other aspect of this collection, including suggestions for reducing this burden, send them to the Administrator, Wage and Hour Division, U.S. Department of Labor, Room S3502, 200 Constitution Avenue, N.W., Washington, D.C. 20210

(over)

Date 04/23/2025

I, Robert Williams Owner (Title)

do hereby state:

(1) That I pay or supervise the payment of the persons employed by Williams Contracting 2, LLC on the 23-046 Clive Greenbelt Landing (Contractor or Subcontractor) that during the payroll period commencing on the 6th day of April, 2025, and ending the 12th day of April, 2025

all persons employed on said project have been paid the full weekly wages earned, that no rebates have been or will be made either directly or indirectly to or on behalf of said Williams Contracting 2, LLC from the full (Contractor or Subcontractor)

weekly wages earned by any person and that no deductions have been made either directly or indirectly from the full wages earned by any person, other than permissible deductions as defined in Regulations, Part 3 (29 C.F.R. Subtitle A), issued by the Secretary of Labor under the Copeland Act, as amended (48 Stat. 948, 63 Stat. 108, 72 Stat. 957; 76 Stat. 357; 40 U.S.C. § 3145), and described below:

(2) That any payrolls otherwise under this contract required to be submitted for the above period are correct and complete; that the wage rates for laborers or mechanics contained therein are not less than the applicable wage rates contained in any wage determination incorporated into the contract; that the classifications set forth therein for each laborer or mechanic conform with the work he performed.

(3) That any apprentices employed in the above period are duly registered in a bona fide apprenticeship program registered with a State apprenticeship agency recognized by the Bureau of Apprenticeship and Training, United States Department of Labor, or if no such recognized agency exists in a State, are registered with the Bureau of Apprenticeship and Training, United States Department of Labor.

(4) That (a) WHERE FRINGE BENEFITS ARE PAID TO APPROVED PLANS, FUNDS, OR PROGRAMS

☐ -- in addition to the basic hourly wage rates paid to each laborer or mechanic listed in the above referenced payroll, payments of fringe benefits as listed in the contract have been or will be made to appropriate programs for the benefit of such employees, except as noted in section 4(c) below.

(b) WHERE FRINGE BENEFITS ARE PAID IN CASH

☒ -- Each laborer or mechanic listed in the above referenced payroll has been paid, as indicated on the payroll, an amount not less than the sum of the applicable basic hourly wage rate plus the amount of the required fringe benefits as listed in the contract, except as noted in section 4(c) below.

(c) EXCEPTIONS

EXCEPTION (CRAFT)	EXPLANATION

REMARKS:

NAME AND TITLE	SIGNATURE
Robert Williams, Owner	
THE WILLFUL FALSIFICATION OF ANY OF THE ABOVE STATEMENTS MAY SUBJECT THE CONTRACTOR OR SUBCONTRACTOR TO CIVIL OR CRIMINAL PROSECUTION. SEE SECTION 1001 OF TITLE 18 AND SECTION 3729 OF TITLE 31 OF THE UNITED STATES CODE.	

23-046 Clive Greenbelt Landing



OMB No. 1235-0008
Expires 09/30/2026

(over)

Date 05/01/2025

I, Robert Williams Owner
(Name of Signatory Party) (Title)

do hereby state:

(1) That I pay or supervise the payment of the persons employed by
Williams Contracting 2, LLC on the
(Contractor or Subcontractor)
23-046 Clive Greenbelt Landing; that during the payroll period commencing on the
(Building or Work)
20st day of April 2025, and ending the 26th day of April, 2025

all persons employed on said project have been paid the full weekly wages earned, that no rebates have
been or will be made either directly or indirectly to or on behalf of said

Williams Contracting 2, LLC from the full
(Contractor or Subcontractor)

weekly wages earned by any person and that no deductions have been made either directly or indirectly
from the full wages earned by any person, other than permissible deductions as defined in Regulations, Part
3 (29 C.F.R. Subtitle A), issued by the Secretary of Labor under the Copeland Act, as amended (48 Stat. 948,
63 Stat. 108, 72 Stat. 967, 76 Stat. 357, 40 U.S.C. § 3145), and described below:

(2) That any payrolls otherwise under this contract required to be submitted for the above period are
correct and complete; that the wage rates for laborers or mechanics contained therein are not less than the
applicable wage rates contained in any wage determination incorporated into the contract; that the classifications
set forth therein for each laborer or mechanic conform with the work he performed.

(3) That any apprentices employed in the above period are duly registered in a bona fide apprenticeship
program registered with a State apprenticeship agency recognized by the Bureau of Apprenticeship and
Training, United States Department of Labor, or if no such recognized agency exists in a State, are registered
with the Bureau of Apprenticeship and Training, United States Department of Labor.

(4) That:
(a) WHERE FRINGE BENEFITS ARE PAID TO APPROVED PLANS, FUNDS, OR PROGRAMS

☐ -- in addition to the basic hourly wage rates paid to each laborer or mechanic listed in
the above referenced payroll, payments of fringe benefits as listed in the contract
have been or will be made to appropriate programs for the benefit of such employees,
except as noted in section 4(c) below.

(b) WHERE FRINGE BENEFITS ARE PAID IN CASH

☒ -- Each laborer or mechanic listed in the above referenced payroll has been paid,
as indicated on the payroll, an amount not less than the sum of the applicable
basic hourly wage rate plus the amount of the required fringe benefits as listed
in the contract, except as noted in section 4(c) below.

(c) EXCEPTIONS

EXCEPTION (CRAFT)	EXPLANATION

REMARKS:

NAME AND TITLE Robert Williams, Owner	SIGNATURE 
THE WILLFUL FALSIFICATION OF ANY OF THE ABOVE STATEMENTS MAY SUBJECT THE CONTRACTOR OR SUBCONTRACTOR TO CIVIL OR CRIMINAL PROSECUTION. SEE SECTION 1001 OF TITLE 18 AND SECTION 3729 OF TITLE 31 OF THE UNITED STATES CODE.	

For contractor's optional use; see instructions at dol.gov/agencies/whd/forms/wh347

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Revised December 2008

NAME OF CONTRACTOR ☐ OR SUBCONTRACTOR ☒

Williams Contracting 2, LLC

3091 370th St
Manning, IA 51042

OMB No. 1235-0008
Expires 09/30/2026

FOR WEEK ENDING

PROJECT AND LOCATION
Greenbelt Landing Project
Clive, IA

PROJECT OR CONTRACT NO.

23-046 Clive Greenbelt Landing

[illegible]

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(over)

Date 05/10/2025

I, Robert Williams Owner (Title)

do hereby state:

(1) That I pay or supervise the payment of the persons employed by

Williams Contracting 2, LLC (Contractor or Subcontractor) on the

23-046 Clive Greenbelt Landing (Building or Work) ; that during the payroll period commencing on the

27th day of April 2025 and ending the 3rd day of May 2025 all persons employed on said project have been paid the full weekly wages earned, that no rebates have been or will be made either directly or indirectly to or on behalf of said

Williams Contracting 2, LLC (Contractor or Subcontractor) from the full

weekly wages earned by any person and that no deductions have been made either directly or indirectly from the full wages earned by any person, other than permissible deductions as defined in Regulations, Part 3 (29 C.F.R. Subtitle A), issued by the Secretary of Labor under the Copeland Act, as amended (48 Stat. 948, 63 Stat. 108, 72 Stat. 967, 76 Stat. 357, 40 U.S.C. § 3145), and described below:

(2) That any payrolls otherwise under this contract required to be submitted for the above period are correct and complete; that the wage rates for laborers or mechanics contained therein are not less than the applicable wage rates contained in any wage determination incorporated into the contract; that the classifications set forth therein for each laborer or mechanic conform with the work he performed.

(3) That any apprentices employed in the above period are duly registered in a bona fide apprenticeship program registered with a State apprenticeship agency recognized by the Bureau of Apprenticeship and Training, United States Department of Labor, or if no such recognized agency exists in a State, are registered with the Bureau of Apprenticeship and Training, United States Department of Labor.

(4) That:

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(c) EXCEPTIONS

EXCEPTION (CRAFT)	EXPLANATION

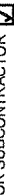
REMARKS:

NAME AND TITLE	SIGNATURE
Robert Williams, Owner	
THE WILLFUL FALSIFICATION OF ANY OF THE ABOVE STATEMENTS MAY SUBJECT THE CONTRACTOR OR SUBCONTRACTOR TO CIVIL OR CRIMINAL PROSECUTION. SEE SECTION 1001 OF TITLE 18 AND SECTION 3729 OF TITLE 31 OF THE UNITED STATES CODE.	



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Williams Contracting 2, LLC

3091 370th St
Manning, LA 5-

OMB No. 1235-0008
Expires 09/30/2026

PAYROLL NO.

FOR WEEK ENDING

PROJECT AND LOCATION
Greenbelt Landing Project
Clive, IA

PROJECT OR CONTRACT NO.

23-046 Clive Greenbelt Landing

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(over)

Date 05/15/2025

I, Robert Williams (Name of Signatory Party) Owner (Title)

do hereby state:

(1) That I pay or supervise the payment of the persons employed by

Williams Contracting 2, LLC (Contractor or Subcontractor) on the

23-046 Clive Greenbelt Landing (Building or Work); that during the payroll period commencing on the

4th day of May, 2025, and ending the 10th day of May, 2025, all persons employed on said project have been paid the full weekly wages earned, that no rebates have been or will be made either directly or indirectly to or on behalf of said

Williams Contracting 2, LLC (Contractor or Subcontractor) from the full

weekly wages earned by any person and that no deductions have been made either directly or indirectly from the full wages earned by any person, other than permissible deductions as defined in Regulations, Part 3 (29 C.F.R. Subtitle A), issued by the Secretary of Labor under the Copeland Act, as amended (48 Stat. 948, 63 Stat. 108, 72 Stat. 967; 76 Stat. 357; 40 U.S.C. § 3145), and described below.

(2) That any payrolls otherwise under this contract required to be submitted for the above period are correct and complete; that the wage rates for laborers or mechanics contained therein are not less than the applicable wage rates contained in any wage determination incorporated into the contract; that the classifications set forth therein for each laborer or mechanic conform with the work he performed.

(3) That any apprentices employed in the above period are duly registered in a bona fide apprenticeship program registered with a State apprenticeship agency recognized by the Bureau of Apprenticeship and Training, United States Department of Labor, or if no such recognized agency exists in a State, are registered with the Bureau of Apprenticeship and Training, United States Department of Labor.

(4) That:

(a) WHERE FRINGE BENEFITS ARE PAID TO APPROVED PLANS, FUNDS, OR PROGRAMS

☐ in addition to the basic hourly wage rates paid to each laborer or mechanic listed in the above referenced payroll, payments of fringe benefits as listed in the contract have been or will be made to appropriate programs for the benefit of such employees, except as noted in section 4(c) below.

(b) WHERE FRINGE BENEFITS ARE PAID IN CASH

☒ -- Each laborer or mechanic listed in the above referenced payroll has been paid, as indicated on the payroll, an amount not less than the sum of the applicable basic hourly wage rate plus the amount of the required fringe benefits as listed in the contract, except as noted in section 4(c) below.

(c) EXCEPTIONS

EXCEPTION (CRAFT)	EXPLANATION

REMARKS:

NAME AND TITLE Robert Williams, Owner	SIGNATURE 
THE WILLFUL FALSIFICATION OF ANY OF THE ABOVE STATEMENTS MAY SUBJECT THE CONTRACTOR OR SUBCONTRACTOR TO CIVIL OR CRIMINAL PROSECUTION. SEE SECTION 1001 OF TITLE 18 AND SECTION 3729 OF TITLE 31 OF THE UNITED STATES CODE.	



Memo

TO: Mayor and Council members

FROM: Matt McQuillen, City Manager

DATE: June 12, 2025

RE: Approve Pay Request #5 - Keystone Construction - City Hall/Library Remodel Phase 1 Project - \$175,460.43

SYNOPSIS:

Staff is recommending approval of pay request #5 to Keystone Construction for construction completed on phase 1 of the City Hall & Library Renovation Project. Keystone is responsible for Prime Contracts #1 – General Construction and #7 – Asbestos Remediation and Demolition. The pay request was reviewed by the City's Construction Manager and Architect prior to this consideration for approval.

Prime Construction Contract #1 – General Construction and #2 – Asbestos Abatement and Demolition

Contract Amount	\$ 958,900.00	Contract Approved 12/12/24
Change Order #1	\$ 1,166.15	Approved by City Council 3/13/25
Change Order #2	\$ 12,026.98	Approved by CM 4/7/25
Change Order #3	\$ 20,417.43	Approved by CM 5/7/25
Revised Contract Amount	\$ 992,510.56	
Pay Request #1	\$ 54,395.10	Approved 2/14/25
Pay Request #2	\$ 77,778.16	Approved 3/13/25
Pay Request #3	\$ 142,591.91	Approved 4/10/25
Pay Request #4	\$ 190,342.92	Approved 5/22/25
Pay Request #5	\$ 175,460.43	
Balance Remaining	\$ 351,942.04	
5% Retainage Held	\$ 33,714.17	
Total – Pay Request #5	\$ 175,460.43	

Acct # 350-5750-6799

Attachments:

1. Keystone Pay App 5

TO CONTRACTOR:

DCI Group, Inc.
220 SE 6th Street, Suite 200
Des Moines, Iowa 50309

PROJECT:

Clive City Hall Renovation
1900 NW 114th St
Clive, Iowa 50325

APPLICATION NO: 5

INVOICE NO: #05 - May

PERIOD: 05/01/25 - 05/31/25

PROJECT NO: 23048

CONTRACT NO: SC-001 Clive City Hall

CONTRACT DATE: 12/12/2024

CERTIFICATE DATE: 06/04/2025

SUBMITTED DATE: 05/21/2025

FROM SUBCONTRACTOR:

Keystone Construction Services LLC
3361 178th Ct
Norwalk, Iowa 50211

SUBCONTRACT FOR: BP #1 General & BP #7 Demo/Asbestos

SUBCONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Subcontract. Continuation Sheet is attached.

1.	Original Contract Sum		\$958,900.00
2.	Net change by change orders		\$33,610.56
3.	Contract Sum to date (Line 1 ± 2)		\$992,510.56
4.	Total completed and stored to date (Column G on detail sheet)		\$674,282.69
5.	Retainage:		
	a. 5.00% of completed work	\$33,714.17	
	b. 0.00% of stored material	\$0.00	
	Total retainage (Line 5a + 5b or total in column I of detail sheet)		\$33,714.17
6.	Total earned less retainage (Line 4 less Line 5 Total)		\$640,568.52
7.	Less previous certificates for payment (Line 6 from prior certificate)		\$465,108.09
8.	Current payment due:		\$175,460.43
9.	Balance to finish, including retainage (Line 3 less Line 6)		\$351,942.04

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner/Client:	\$13,193.13	\$0.00
Total approved this month:	\$20,417.43	\$0.00
Totals:	\$33,610.56	\$0.00
Net change by change orders:	\$33,610.56	

The undersigned certifies that to the best of the Subcontractor's knowledge, information and belief, the Work covered by this Application for Payment has been completed in accordance with the Subcontract Documents, that all amounts have been paid by the Subcontractor for Work which previous Certificates for payment were issued and payments received from the Owner/Client, and that current payments shown herein is now due.

SUBCONTRACTOR: Keystone Construction Services LLC

By: _____

State of: _____

County of: _____

Subscribed and sworn to before
me this _____ day of _____

Notary Public: _____

My commission expires: _____

✓ PM Review

6/2/2025 at 11:47 AM CDT

Decision Type

First responder decides ⓘ

Result

Responders agree

Responded

▼ PM

> ✓ Drew Johnson:

Secondary Review

✓ Secondary Review

6/3/2025 at 10:00 AM CDT

Decision Type

First responder decides ⓘ

Result

Responders agree

Responded

▼ Designer

> ✓ Thomas Thatcher: Approve

✓ Approved

6/3/2025 at 10:00 AM CDT

Document SUMMARY SHEET, APPLICATION AND CERTIFICATE FOR PAYMENT, containing

Contractor's signed Certification is attached.

Use Column I on Contracts where variable retainage for line items apply.

APPLICATION NUMBER: 5

APPLICATION DATE: 05/25/2025

PERIOD: 05/01/25 - 05/31/25

Contract Lines

A		B	C	D	E	F	G		H	I
ITEM NO.	BUDGET CODE	DESCRIPTION OF WORK	SCHEDULED VALUE	APPROVED WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)	%(G / C)	BALANCE TO FINISH (C - G)	RETAINAGE
				FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
1	2-24100.000.Subcontract BP #1 & BP#7 - General/Demo	General Requirements	\$179,307.00	\$90,000.00	\$35,000.00	\$0.00	\$125,000.00	69.71%	\$54,307.00	\$6,250.00
2	2-24100.000.Subcontract BP #1 & BP#7 - General/Demo	Temp Facilities and Controls	\$4,564.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$4,564.00	\$0.00
3	2-24100.000.Subcontract BP #1 & BP#7 - General/Demo	Demolition	\$52,091.00	\$52,091.00	\$0.00	\$0.00	\$52,091.00	100.00%	\$0.00	\$2,604.55
4	2-24100.000.Subcontract BP #1 & BP#7 - General/Demo	Asbestos Abatement	\$19,300.00	\$19,300.00	\$0.00	\$0.00	\$19,300.00	100.00%	\$0.00	\$965.00
5	2-24100.000.Subcontract BP #1 & BP#7 - General/Demo	Cast-In-Place Concrete	\$12,130.00	\$9,278.00	\$2,852.00	\$0.00	\$12,130.00	100.00%	\$0.00	\$606.50
6	2-24100.000.Subcontract BP #1 & BP#7 - General/Demo	Concrete Finishing	\$1,500.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$1,500.00	\$0.00
7	2-24100.000.Subcontract BP #1 & BP#7 - General/Demo	Unit Masonry	\$34,800.00	\$28,800.00	\$6,000.00	\$0.00	\$34,800.00	100.00%	\$0.00	\$1,740.00
8	2-24100.000.Subcontract BP #1 & BP#7 - General/Demo	Structural Steel Framing	\$20,910.00	\$6,000.00	\$10,000.00	\$0.00	\$16,000.00	76.52%	\$4,910.00	\$800.00
9	2-24100.000.Subcontract BP #1 & BP#7 - General/Demo	Rough Carpentry	\$13,210.00	\$0.00	\$13,210.00	\$0.00	\$13,210.00	100.00%	\$0.00	\$660.50
10	2-24100.000.Subcontract BP #1 & BP#7 - General/Demo	Finish Carpentry	\$25,839.00	\$0.00	\$6,459.75	\$0.00	\$6,459.75	25.00%	\$19,379.25	\$322.99
11	2-24100.000.Subcontract BP #1 & BP#7 - General/Demo	Architectural Wood Casework	\$102,928.00	\$25,000.00	\$20,288.32	\$0.00	\$45,288.32	44.00%	\$57,639.68	\$2,264.42
12	2-24100.000.Subcontract BP #1 & BP#7 - General/Demo	Firestopping	\$1,500.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$1,500.00	\$0.00
13	2-24100.000.Subcontract BP #1 & BP#7 - General/Demo	Joint Sealants	\$1,500.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$1,500.00	\$0.00
14	2-24100.000.Subcontract BP #1 & BP#7 - General/Demo	Hollow Metal Doors and Frames	\$67,780.00	\$36,704.00	\$0.00	\$0.00	\$36,704.00	54.15%	\$31,076.00	\$1,835.20
15	2-24100.000.Subcontract BP #1 & BP#7 - General/Demo	Access Doors and Panels	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$500.00	\$0.00
16	2-24100.000.Subcontract	Folding Grilles	\$9,580.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$9,580.00	\$0.00

A		B	C	D	E	F	G		H	I
ITEM NO.	BUDGET CODE	DESCRIPTION OF WORK	SCHEDULED VALUE	APPROVED WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G / C)	BALANCE TO FINISH (C - G)	RETAINAGE
				FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
	BP #1 & BP#7 - General/Demo									
17	2-24100.000.Subcontract BP #1 & BP#7 - General/Demo	Gypsum Board Assemblies	\$138,195.00	\$137,410.00	\$785.00	\$0.00	\$138,195.00	100.00%	\$0.00	\$6,909.76
18	2-24100.000.Subcontract BP #1 & BP#7 - General/Demo	Tiling	\$43,982.00	\$0.00	\$34,016.56	\$0.00	\$34,016.56	77.34%	\$9,965.44	\$1,700.83
19	2-24100.000.Subcontract BP #1 & BP#7 - General/Demo	Acoustical Ceilings	\$93,250.00	\$55,300.00	\$27,500.00	\$0.00	\$82,800.00	88.79%	\$10,450.00	\$4,140.00
20	2-24100.000.Subcontract BP #1 & BP#7 - General/Demo	Resilient Flooring	\$47,620.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$47,620.00	\$0.00
21	2-24100.000.Subcontract BP #1 & BP#7 - General/Demo	Moss Walls	\$15,042.00	\$11,281.50	\$0.00	\$0.00	\$11,281.50	75.00%	\$3,760.50	\$564.08
22	2-24100.000.Subcontract BP #1 & BP#7 - General/Demo	Painting	\$21,320.00	\$6,396.00	\$7,000.00	\$0.00	\$13,396.00	62.83%	\$7,924.00	\$669.80
23	2-24100.000.Subcontract BP #1 & BP#7 - General/Demo	Signage	\$2,499.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$2,499.00	\$0.00
24	2-24100.000.Subcontract BP #1 & BP#7 - General/Demo	Wall and Door Protection	\$1,825.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$1,825.00	\$0.00
25	2-24100.000.Subcontract BP #1 & BP#7 - General/Demo	Toilet/Bath/Laundry Accessories	\$10,050.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$10,050.00	\$0.00
26	2-24100.000.Subcontract BP #1 & BP#7 - General/Demo	Emergency Aid Specialties	\$400.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$400.00	\$0.00
27	2-24100.000.Subcontract BP #1 & BP#7 - General/Demo	Fire Protection Specialties	\$580.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$580.00	\$0.00
28	2-24100.000.Subcontract BP #1 & BP#7 - General/Demo	Projection Screens	\$8,137.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$8,137.00	\$0.00
29	2-24100.000.Subcontract BP #1 & BP#7 - General/Demo	Roller Window Shades	\$6,061.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$6,061.00	\$0.00
30	2-24100.000.Subcontract BP #1 & BP#7 - General/Demo	Exterior Improvements	\$2,500.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$2,500.00	\$0.00
31	2-24100.000.Subcontract BP #1 & BP#7 - General/Demo	Contingency	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$10,000.00	\$0.00
32	2-24100.000.Subcontract BP #1 & BP#7 - General/Demo	Touchup Painting Allowance	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$10,000.00	\$0.00
TOTALS:			\$958,900.00	\$477,560.50	\$163,111.63	\$0.00	\$640,672.13	66.81%	\$318,227.87	\$32,033.63

Change Orders

A	B	C	D	E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	APPROVED WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G / C)	BALANCE TO FINISH (C - G)	RETAINAGE
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
33	CCO # 001 Keystone Change Order #001								
33.1	PCO # 001 Keystone CO#1								
33.1.1	2-24100.000.Subcontract BP #1 & BP#7 - General/Demo	\$1,166.15	\$0.00	\$1,166.15	\$0.00	\$1,166.15	100.00%	\$0.00	\$58.31
34	CCO # 002 Keystone Change Order #002								
34.1	PCO # 002 CE #007 - RFI #8 Structural Su								
34.1.1	2-24100.000.Subcontract BP #1 & BP#7 - General/Demo RFI #8 RTU #1 Support	\$5,474.98	\$5,474.98	\$0.00	\$0.00	\$5,474.98	100.00%	\$0.00	\$273.75
34.1.2	2-24100.000.Subcontract BP #1 & BP#7 - General/Demo	\$6,552.00	\$6,552.00	\$0.00	\$0.00	\$6,552.00	100.00%	\$0.00	\$327.60
35	CCO # 003 Keystone Change Order #003								
35.1	PCO # 003 Keystone PCO #3								
35.1.1	2-24100.000.Subcontract BP #1 & BP#7 - General/Demo ITC 04	\$15,167.77	\$0.00	\$15,167.77	\$0.00	\$15,167.77	100.00%	\$0.00	\$758.39
35.1.2	2-24100.000.Subcontract BP #1 & BP#7 - General/Demo Miscellaneous framing and lintels	\$1,064.70	\$0.00	\$1,064.70	\$0.00	\$1,064.70	100.00%	\$0.00	\$53.24
35.1.3	2-24100.000.Subcontract BP #1 & BP#7 - General/Demo ITC 05	\$3,917.42	\$0.00	\$3,917.42	\$0.00	\$3,917.42	100.00%	\$0.00	\$195.87
35.1.4	2-24100.000.Subcontract BP #1 & BP#7 - General/Demo RFI #35	\$267.54	\$0.00	\$267.54	\$0.00	\$267.54	100.00%	\$0.00	\$13.38
TOTALS:		\$33,610.56	\$12,026.98	\$21,583.58	\$0.00	\$33,610.56	100.00%	\$0.00	\$1,680.54

Grand Totals

A	B	C	D	E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	APPROVED WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G / C)	BALANCE TO FINISH (C - G)	RETAINAGE
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
GRAND TOTALS:		\$992,510.56	\$489,587.48	\$184,695.21	\$0.00	\$674,282.69	67.94%	\$318,227.87	\$33,714.17



CONDITIONAL LIEN WAIVER AND RELEASE UPON PROGRESS PAYMENT

KNOW ALL MEN BY THESE PRESENTS:

Upon receiving progress payment in the sum of **\$184,695.21** for the job Clive City Hall, receipt of which is hereby acknowledged, hereby waives, releases, satisfies all lien rights, claims or demands of any kind whatsoever, against the City of Clive, its successors and assigns, which the undersigned now has. This release covers a progress payment for labor, services, equipment or materials furnished to the City of Clive through **May 31, 2025**, only and does not cover any retention retained before or after the release date.

The undersigned warrants that he either has already paid or will use the monies he receives from this progress payment to promptly pay in full all of his laborers, subcontractors, materialmen and suppliers for all work, materials, equipment or services provided for or to the above referenced project up to the date of this waiver.

Dated: **May 29, 2025**

Company Name: **Keystone Construction Services, LLC.**

By: **Justin Menke**

Title: **President**

Signature: _____

A handwritten signature in black ink, appearing to read "Justin Menke", is written over a light gray rectangular background. A horizontal line extends to the right from the end of the signature.



Memo

TO: Mayor and Council members

FROM: Doug Ollendike, Community Development Director

DATE: June 12, 2025

RE: Approve Pay Request #7 - University Boulevard Flood Mitigation -
Project Scoping Plan - Confluence, Inc. - \$42,659.50

SYNOPSIS:

Staff recommends approval of Pay Request #7 to Confluence, Inc. for work completed on the University Boulevard Flood Mitigation: Project Scoping Plan.

Original Contract Amount-	\$420,430.00
Pay Request #1-	\$2,400.00
Pay Request #2-	\$24,089.42
Pay Request #3-	\$27,076.40
Pay Request #4-	\$44,410.25
Pay Request #5-	\$52,439.75
Pay Request #6-	\$19,728.00
Pay Request #7-	\$42,659.50
Contract Balance-	\$207,626.68

Please feel free to contact me at (515)223-6221 or at dollendike@cityofclive.com prior to the meeting if you have any questions or need additional information.

Attachments:

1. Pay Request #7_Invoice

Confluence, Inc
525 17th Street
Des Moines, IA 50309
515.288.4875

APPROVED FOR PAYMENT
BY 33011111
DATE 05/25/2025
ACCT # 349-5750-6407
ITEM Pay Request # 7
University Blvd Flood
Mitigation - Project Scoping Plan

City of Clive, IA
1900 NW 114th Street
Clive, IA 50325-7077
Doug Olendike

Invoice number 31925
Date 05/23/2025
Project 24278 University Boulevard Flood
Mitigation Planning

Professional Services through May 20, 2025
Send invoice to: dollendike@cityofclive.com

Invoice Summary

Description	Contract Amount	Prior Billed	Total Billed	Current Billed
TASK 1 - PROJECT MANAGEMENT	81,385.00	27,225.00	31,098.00	3,873.00
TASK 2 - PROJECT UNDERSTANDING	65,010.00	63,854.79	63,854.79	0.00
TASK 3 - TECHNICAL ANALYSIS & BCA UPDATE	84,455.00	42,242.03	56,227.03	13,985.00
TASK 4 - MITIGATION PROJECT EXPLORATION	189,580.00	36,822.00	61,623.50	24,801.50
REIMBURSABLE EXPENSES	0.00	0.00	0.00	0.00
Total	420,430.00	170,143.82	212,803.32	42,659.50

Task 1 - Project Management

Professional Fees	Billed Amount
	2,005.00
Consultant	Billed Amount
Barr Engineering Company	1,088.00
Dewberry Engineers Inc.	780.00
Phase subtotal	3,873.00

Task 3 - Technical Analysis & BCA Update

Professional Fees	Billed Amount
	850.00
Consultant	Billed Amount
Dewberry Engineers Inc.	13,135.00
Phase subtotal	13,985.00

City of Clive, IA
Project 24278 University Boulevard Flood Mitigation Planning

Invoice number 31925
Date 05/23/2025

Task 4 - Mitigation Project Exploration

Professional Fees		Billed Amount
		770.00
Consultant		Billed Amount
		24,031.50
Barr Engineering Company		24,801.50
	Phase subtotal	
		24,801.50
	Invoice total	42,659.50

Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
31724	04/28/2025	19,728.00	19,728.00				
31925	05/23/2025	42,659.50	42,659.50				
	Total	62,387.50	62,387.50	0.00	0.00	0.00	0.00



Memo

TO: Mayor and Council members

FROM: Alyssa Welling, Administrative Assistant

DATE: June 12, 2025

RE: Approve Pay Request #7 - Air-Con Mechanical Corp. - Greenbelt Landing Construction Project - \$67,806.35

SYNOPSIS:

Staff recommends approval of Pay Request #7 to Air-Con Mechanical Corp. for the work completed to date on the Greenbelt Landing Project.

Total contract amount: **\$388,703.00**

Change Order: **\$21,400.56**

Total Change Orders to Date: **\$32,631.55**

Contract + Change Orders: **\$421,334.55**

Pay Request #6: **\$67,806.35**

Total Requested to Date: **\$207,012.27**

Remaining contract amount: **\$214,322.28**

Attachments:

1. AirCon Pay App 07 - May

TO CONTRACTOR:

DCI Group, Inc.
220 SE 6th Street, Suite 200
Des Moines, Iowa 50309

PROJECT:

Clive - Greenbelt Landing
1900 NW 114th St
Clive, Iowa 50325

APPLICATION NO: 7**INVOICE NO:** 1883**PERIOD:** 05/01/25 - 05/31/25**PROJECT NO:** 23046**CONTRACT NO:** SC-003 Clive Greenbelt
Landing**CONTRACT DATE:** 09/12/2024**CERTIFICATE DATE:** 06/03/2025**SUBMITTED DATE:****FROM SUBCONTRACTOR:**

Air-Con Mechanical Corp.
3121 SE 14th Street
Des Moines, Iowa 50320

SUBCONTRACT FOR: AirCon Mechanical - BP #26**SUBCONTRACTOR'S APPLICATION FOR PAYMENT**

Application is made for payment, as shown below, in connection with the Subcontract. Continuation Sheet is attached.

1.	Original Contract Sum		\$388,703.00
2.	Net change by change orders		\$32,631.55
3.	Contract Sum to date (Line 1 ± 2)		\$421,334.55
4.	Total completed and stored to date (Column G on detail sheet)		\$217,907.65
5.	Retainage:		
	a. 5.00% of completed work	\$10,895.38	
	b. 0.00% of stored material	\$0.00	
	Total retainage (Line 5a + 5b or total in column I of detail sheet)		\$10,895.38
6.	Total earned less retainage (Line 4 less Line 5 Total)		\$207,012.27
7.	Less previous certificates for payment (Line 6 from prior certificate)		\$139,205.92
8.	Current payment due:		\$67,806.35
9.	Balance to finish, including retainage (Line 3 less Line 6)		\$214,322.28

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner/Client:	\$11,230.99	\$0.00
Total approved this month:	\$21,400.56	\$0.00
Totals:	\$32,631.55	\$0.00
Net change by change orders:	\$32,631.55	

The undersigned certifies that to the best of the Subcontractor's knowledge, information and belief, the Work covered by this Application for Payment has been completed in accordance with the Subcontract Documents, that all amounts have been paid by the Subcontractor for Work which previous Certificates for payment were issued and payments received from the Owner/Client, and that current payments shown herein is now due.

SUBCONTRACTOR: Air-Con Mechanical Corp.**By:** _____ **Date:** _____**State of:****County of:****Subscribed and sworn to before**
me this _____ day of _____**Notary Public:****My commission expires:****David Bruce Morrow**

Digitally signed by David Bruce
Morrow
DN: C=US,
E=bruce.morrow@smithgroup.com,
CN=David Bruce Morrow
Reason: I have reviewed this
document
Date: 2025.06.03 16:49:55-05'00'

Drew Johnson

Digitally signed by Drew Johnson
DN: C=US,
E=drewj@dcigroup-us.com,
CN=Drew Johnson
Date: 2025.06.04 11:43:42-05'00'

Document SUMMARY SHEET, APPLICATION AND CERTIFICATE FOR PAYMENT, containing

Contractor's signed Certification is attached.

Use Column I on Contracts where variable retainage for line items apply.

APPLICATION NUMBER: 7

APPLICATION DATE: 06/03/2025

PERIOD: 05/01/25 - 05/31/25

Contract Lines

A		B	C	D	E	F	G		H	I
ITEM NO.	BUDGET CODE	DESCRIPTION OF WORK	SCHEDULED VALUE	APPROVED WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G / C)	BALANCE TO FINISH (C - G)	RETAINAGE
				FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
1	26-260000.000.Subcontract BP #26 - Electrical	Mobilization	\$2,500.00	\$2,500.00	\$0.00	\$0.00	\$2,500.00	100.00%	\$0.00	\$125.00
2	26-260000.000.Subcontract BP #26 - Electrical	Gear/Feeders	\$40,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$40,000.00	\$0.00
3	26-260000.000.Subcontract BP #26 - Electrical	Lighting	\$112,000.00	\$67,200.00	\$11,200.00	\$0.00	\$78,400.00	70.00%	\$33,600.00	\$3,920.00
4	26-260000.000.Subcontract BP #26 - Electrical	Lighting Controls	\$9,800.00	\$3,920.00	\$2,940.00	\$0.00	\$6,860.00	70.00%	\$2,940.00	\$343.00
5	26-260000.000.Subcontract BP #26 - Electrical	Power	\$73,000.00	\$21,900.00	\$21,900.00	\$0.00	\$43,800.00	60.00%	\$29,200.00	\$2,190.00
6	26-260000.000.Subcontract BP #26 - Electrical	Data	\$20,000.00	\$8,000.00	\$4,000.00	\$0.00	\$12,000.00	60.00%	\$8,000.00	\$600.00
7	26-260000.000.Subcontract BP #26 - Electrical	Fire Alarm	\$9,500.00	\$4,275.00	\$1,425.00	\$0.00	\$5,700.00	60.00%	\$3,800.00	\$285.00
8	26-260000.000.Subcontract BP #26 - Electrical	Site Lighting	\$58,703.00	\$17,610.90	\$0.00	\$0.00	\$17,610.90	30.00%	\$41,092.10	\$880.54
9	26-260000.000.Subcontract BP #26 - Electrical	Underground	\$24,313.00	\$3,646.95	\$8,509.55	\$0.00	\$12,156.50	50.00%	\$12,156.50	\$607.83
10	26-260000.000.Subcontract BP #26 - Electrical	Bonds	\$3,887.00	\$3,887.00	\$0.00	\$0.00	\$3,887.00	100.00%	\$0.00	\$194.35
11	26-260000.000.Subcontract BP #26 - Electrical	Engineering	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$5,000.00	\$0.00
12	26-260000.000.Subcontract BP #26 - Electrical	Concrete Bases	\$30,000.00	\$3,000.00	\$0.00	\$0.00	\$3,000.00	10.00%	\$27,000.00	\$150.00
TOTALS:			\$388,703.00	\$135,939.85	\$49,974.55	\$0.00	\$185,914.40	47.83%	\$202,788.60	\$9,295.72

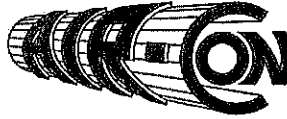
Change Orders

A	B	C	D	E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	APPROVED WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)	%(G / C)	BALANCE TO FINISH (C - G)	RETAINAGE
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
13	CCO # 001 Air-Con CO#1								

A	B	C	D	E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	APPROVED WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G / C)	BALANCE TO FINISH (C - G)	RETAINAGE
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
13.1	PCO # 001 CE #007 - PVC Conduit Replacem								
13.1.1	26-260000.000.Subcontract BP #26 - Electrical PVC Conduit Replacement	\$9,635.25	\$9,635.25	\$0.00	\$0.00	\$9,635.25	100.00%	\$0.00	\$481.76
13.1.2	26-260000.000.Subcontract BP #26 - Electrical RFI #37	\$1,595.74	\$957.44	\$0.00	\$0.00	\$957.44	60.00%	\$638.30	\$47.87
14	CCO # 002 Air-Con CO #2								
14.1	PCO # 002 Air-Con PCO#2								
14.1.1	26-260000.000.Subcontract BP #26 - Electrical	\$2,110.00	\$0.00	\$2,110.00	\$0.00	\$2,110.00	100.00%	\$0.00	\$105.50
14.1.2	26-260000.000.Subcontract BP #26 - Electrical Air Con Conduit Damage Repairs	\$14,051.39	\$0.00	\$14,051.39	\$0.00	\$14,051.39	100.00%	\$0.00	\$702.57
14.1.3	26-260000.000.Subcontract BP #26 - Electrical Light control panel refeed	\$5,239.17	\$0.00	\$5,239.17	\$0.00	\$5,239.17	100.00%	\$0.00	\$261.96
TOTALS:		\$32,631.55	\$10,592.69	\$21,400.56	\$0.00	\$31,993.25	98.04%	\$638.30	\$1,599.66

Grand Totals

A	B	C	D	E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	APPROVED WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G / C)	BALANCE TO FINISH (C - G)	RETAINAGE
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
GRAND TOTALS:		\$421,334.55	\$146,532.54	\$71,375.11	\$0.00	\$217,907.65	51.72%	\$203,426.90	\$10,895.38



ELECTRIC, LLC

3121 S.E. 14th Street - Des Moines, IA. - 50320
(515) 243-5500 - FAX (515) 243-0126

PARTIAL LIEN WAIVER

Project: #SC-003 Clive Greenbelt Landing: Air Con Mechanical - BP #26
(N-24-2132)

WHEREAS THE UNDERSIGNED (☒) Contractor () Subcontractor ()
Supplier () Architect/Engineer _____ has provided labor, services, materials,
or equipment for the above project under an agreement with:

OWNER: DCI Group
220 SE 6th Street Suite 200
Des Moines, Iowa 50309

The undersigned does hereby waive and release all bond claims, liens, or project owner and
any sureties, for labor, services, material or equipment, as provided by the undersigned, but
only to the extent of payment received, as indicated and as limited below:

(☒) **CONDITIONAL Release:** This waiver and release is contingent upon receipt of
payment and final bank clearance of said remittance in the amount of \$67,806.34 (Invoice 1883
Draw # 6). The remittance identified as payment and endorsed by the undersigned marked
"Paid" or otherwise canceled by the bank against which said remittance was drawn, shall
constitute conclusive proof that said invoice or pay request was paid and that payment thereof
was received by the Undersigned, and thereupon this waiver and release shall become effective
automatically without the requirement of any further act, acknowledgment or receipt on the part
of the Undersigned.

() **UNCONDITIONAL Release:** The undersigned acknowledges receipt of payment in
the amount of \$ for labor, services, materials or equipment as described herein and does
hereby grant this release unconditionally.

Signature

Print Name

Title

Date
May 30, 2025

CERTIFIED PAYROLL FORM

Air-Con Electric, LLC
3121 SE 14th Street
Des Moines, Iowa 50320
23
4/18/2025

Project and Location: DCI Greenbelt
Project or Contract #: SC-003 Clive Greenbelt Landing
Air-Con Mech Job #: N-24-2132

Payroll Number:
For Week Ending:

NAME, ADDRESS, AND SS# OF EMPLOYEE	# WITH OLD IN G EXEMPTION S	OT OR REG	DAY & DATE							TOTAL HOURS	RATE OF PAY	GROSS AMOUNT EARNED (project)	GROSS AMOUNT EARNED (total)	DEDUCTIONS					NET WAGES PAID FOR WEEK
			4	4	4	4	4	4	4					FICA	FWH	SWH	OTHER	TOTAL DEDUCTIONS	
K. Maldonado xxx-xx-5443 Electrical Journeyman		OT								0.00		\$ -	\$ 1,649.65	\$ 182.36	\$ 125.82	\$ 51.42	\$ 180.91	\$ 540.51	\$ 1,109.14
		REG	5.00	8.00	8.00			4.00	7.00	32.00	\$ 44.45	\$ 1,422.40							
B. Skoog xxx-xx-1502 Electrical Apprentice		OT								0.00		\$ -	\$ 978.00	\$ 98.00	\$ 74.82	\$ 28.39	\$ 107.58	\$ 308.79	\$ 669.21
		REG	4.00							4.00	\$ 24.45	\$ 97.80							
J. Garlock xxx-xx-9343 Electrical Journeyman		OT								0.00		\$ -	\$ 1,422.40	\$ 188.04	\$ 108.82	\$ 45.28	\$ 156.46	\$ 498.60	\$ 923.80
		REG		6.00				2.00		8.00	\$ 44.45	\$ 355.60							
Q. Pullen xxx-xx-2455 Electrical Apprentice		OT		6.00						6.00	\$ 36.68	\$ 220.05	\$ 1,198.05	\$ 138.69	\$ 91.65	\$ 36.76	\$ 131.79	\$ 398.89	\$ 799.16
		REG		2.00						2.00	\$ 24.45	\$ 48.90							
		OT								0.00		\$ -						\$ -	\$ -
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52.00

Date: 4/23/2025

I, do hereby state:

(1) That I pay or supervise the payment of the persons employed by Air-Con Electric, LLC on the Clive Greenbelt Landing SC-003 project; that during the payroll period from 4/16/2025 to 4/22/2025 all persons employed on said project have been paid the full weekly wages earned, that no rebates have been or will be made either directly or indirectly to or on behalf of said Air-Con Mechanical Corporation from the full weekly wages earned by any person and that no deductions have been made either directly or indirectly from the full wages earned by any person, other than permissible deductions as defined in Regulations, Part 3 (29 CFR Subtitle A), issued by the Secretary of Labor under the Copeland Act, as amended (48 Stat. 948, 63 Stat. 108, 72 Stat. 967; 76 Stat. 357; 40 U.S.C. 276c), and described:

(2) That any payrolls otherwise under this contract required to be submitted for the above period are correct and complete; that the wage rates for laborers or mechanics contained therein are not less than the applicable wage rates contained in any wage determination incorporated into the contract; that the classifications set forth therein for each laborer or mechanic conform with the work he performed.

(3) That any apprentices employed in the above period are duly registered in a bona fide apprenticeship program registered with a State apprenticeship agency recognized by the Bureau of Apprenticeship and Training, United States Department of Labor, or if no such recognized agency exists in a State, are registered with the Bureau of Apprenticeship and Training, United States Department of Labor.

(4) That:

(a) WHERE FRINGE BENEFITS ARE PAID TO APPROVED PLANS, FUNDS OR PROGRAMS
☒ in addition to the basic hourly wage rates paid to each laborer or mechanic listed in the above referenced payroll, payments of fringe benefits as listed in the contract have been or will be made to appropriate programs for the benefit of such employees, except as noted in Section 4c below.

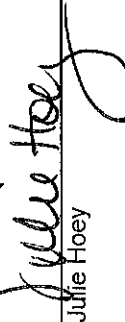
(b) WHERE FRINGE BENEFITS ARE PAID IN CASH
☐ each laborer or mechanic listed in the above referenced payroll has been paid, as indicated on the payroll, an amount not less than the sum of the applicable basic hourly wage rate plus the amount of the required fringe benefits as listed in the contract, except as noted in Section 4c below.

(c) EXCEPTIONS
EXCEPTION (CRAFT) EXPLANATION

REMARKS

Air-Con Electric, LLC Job# N-24-2132

SIGNATURE
NAME & TITLE


Julie Hoey

THE WILLFUL FALSIFICATION OF ANY OF THE ABOVE STATEMENTS MAY SUBJECT THE CONTRACTOR OR SUBCONTRACTOR TO CIVIL OR CRIMINAL PROSECUTION. SEE SECTION 1001 OF TITLE 18 AND SECTION 231 OF TITLE 31 OF THE UNITED STATES CODE.

CERTIFIED PAYROLL FORM

Air-Con Electric, LLC
 3121 SE 14th Street
 Des Moines, Iowa 50320
 22
 4/15/2025

Project and Location: DCI Greenbelt
 Project or Contract #: SC-003 Clive Greenbelt Landing
 Air-Con Mech Job #: N-24-2132

Payroll Number:
 For Week Ending:

NAME, ADDRESS, AND SS# OF EMPLOYEE	# WITH OLDIN G EXEM PTION S	DAY & DATE										TOTAL HOURS	RATE OF PAY	GROSS AMOUNT EARNED (project)	GROSS AMOUNT EARNED (total)	DEDUCTIONS					NET WAGES PAID FOR WEEK	
		4	4	4	4	4	4	4	4	4	15					FICA	FWH	SWH	OTHER	TOTAL DEDUCTIO NS		
K. Maldonado xxx-xx-5443 Electrical Journeyman												0.00		\$ -	\$ 1,716.33	\$ 197.03	\$ 130.91	\$ 53.95	\$ 188.25	\$ 570.14	\$ 1,146.19	
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Date: 4/16/2025

I, do hereby state:

(1) That I pay or supervise the payment of the persons employed by **Air-Con Electric, LLC** on the **Clive Greenbelt Landing SC-003** project; that during the payroll period from **4/9/2025** to **4/15/2025** all persons employed on said project have been paid the full weekly wages earned, that no rebates have been or will be made either directly or indirectly to or on behalf of said Air-Con Mechanical Corporation from the full weekly wages earned by any person and that no deductions have been made either directly or indirectly from the full wages earned by any person, other than permissible deductions as defined in Regulations, Part 3 (29 CFR Subtitle A), issued by the Secretary of Labor under the Copeland Act, as amended (48 Stat. 948, 63 Stat. 108, 72 Stat. 967; 76 Stat. 357; 40 U.S.C. 276c), and described:

(2) That any payrolls otherwise under this contract required to be submitted for the above period are correct and complete; that the wage rates for laborers or mechanics contained therein are not less than the applicable wage rates contained in any wage determination incorporated into the contract; that the classifications set forth therein for each laborer or mechanic conform with the work he performed.

(3) That any apprentices employed in the above period are duly registered in a bona fide apprenticeship program registered with a State apprenticeship agency recognized by the Bureau of Apprenticeship and Training, United States Department of Labor, or if no such recognized agency exists in a State, are registered with the Bureau of Apprenticeship and Training, United States Department of Labor.

(4) That:

(a) WHERE FRINGE BENEFITS ARE PAID TO APPROVED PLANS, FUNDS OR PROGRAMS
☒ in addition to the basic hourly wage rates paid to each laborer or mechanic listed in the above referenced payroll, payments of fringe benefits as listed in the contract have been or will be made to appropriate programs for the benefit of such employees, except as noted in Section 4c below.

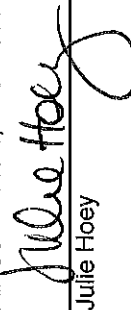
(b) WHERE FRINGE BENEFITS ARE PAID IN CASH
☐ each laborer or mechanic listed in the above referenced payroll has been paid, as indicated on the payroll, an amount not less than the sum of the applicable basic hourly wage rate plus the amount of the required fringe benefits as listed in the contract, except as noted in Section 4c below.

(c) EXCEPTIONS
EXCEPTION (CRAFT) EXPLANATION

REMARKS

Air-Con Electric, LLC Job# N-24-2132

SIGNATURE
NAME & TITLE


Julie Hoey

THE WILLFUL FALSIFICATION OF ANY OF THE ABOVE STATEMENTS MAY SUBJECT THE CONTRACTOR OR SUBCONTRACTOR TO CIVIL OR CRIMINAL PROSECUTION. SEE SECTION 1001 OF TITLE 18 AND SECTION 231 OF TITLE 31 OF THE UNITED STATES CODE.

CERTIFIED PAYROLL FORM

Air-Con Electric, LLC

3121 SE 14th Street

Des Moines, Iowa 50320

24

4/29/2025

Payroll Number:

For Week Ending:

Project and Location:

DCI Greenbelt

Project or Contract #:

SC-003 Clive Greenbelt Landing

Air-Con Mech Job #:

N-24-2132

NAME, ADDRESS, AND SS# OF EMPLOYEE	#	WITH OLDING EXEMPTIONS	OT OR REG	DAY & DATE							TOTAL HOURS	RATE OF PAY	GROSS AMOUNT EARNED (project)	GROSS AMOUNT EARNED (total)	DEDUCTIONS					NET WAGES PAID FOR WEEK
				4/23	4/24	4/25	4/26	4/27	4/28	4/29					FICA	FWH	SWH	OTHER	TOTAL DEDUCTIONS	
K. Maldonado xxx-xx-5443 Electrical Journeyman			OT								0.00		\$ -	\$ 800.10	\$ 46.89	\$ 61.20	\$ 19.33	\$ 88.01	\$ 215.43	\$ 584.67
			REG						8.00	9.00	17.00	\$ 44.45	\$ 755.65							
J. Garlock xxx-xx-9343 Electrical Journeyman			OT								0.00		\$ -	\$ 1,911.35	\$ 295.61	\$ 146.21	\$ 63.86	\$ 210.25	\$ 715.93	\$ 1,195.42
			REG		1.00				6.00		7.00	\$ 44.45	\$ 311.15							
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Date: 4/30/2025

I, do hereby state:

(1) That I pay or supervise the payment of the persons employed by **Air-Con Electric, LLC** on the **Clive Greenbelt Landing SC-003** project; that during the payroll period from **4/23/2025** to **4/29/2025** all persons employed on said project have been paid the full weekly wages earned, that no rebates have been or will be made either directly or indirectly to or on behalf of said Air-Con Mechanical Corporation from the full weekly wages earned by any person and that no deductions have been made either directly or indirectly from the full wages earned by any person, other than permissible deductions as defined in Regulations, Part 3 (29 CFR Subtitle A), issued by the Secretary of Labor under the Copeland Act, as amended (48 Stat. 948, 63 Stat. 108, 72 Stat. 967; 76 Stat. 357; 40 U.S.C. 276c), and described:

(2) That any payrolls otherwise under this contract required to be submitted for the above period are correct and complete; that the wage rates for laborers or mechanics contained therein are not less than the applicable wage rates contained in any wage determination incorporated into the contract; that the classifications set forth therein for each laborer or mechanic conform with the work he performed.

(3) That any apprentices employed in the above period are duly registered in a bona fide apprenticeship program registered with a State apprenticeship agency recognized by the Bureau of Apprenticeship and Training, United States Department of Labor, or if no such recognized agency exists in a State, are registered with the Bureau of Apprenticeship and Training, United States Department of Labor.

(4) That:

(a) WHERE FRINGE BENEFITS ARE PAID TO APPROVED PLANS, FUNDS OR PROGRAMS
☒ in addition to the basic hourly wage rates paid to each laborer or mechanic listed in the above referenced payroll, payments of fringe benefits as listed in the contract have been or will be made to appropriate programs for the benefit of such employees, except as noted in Section 4c below.

(b) WHERE FRINGE BENEFITS ARE PAID IN CASH
☐ each laborer or mechanic listed in the above referenced payroll has been paid, as indicated on the payroll, an amount not less than the sum of the applicable basic hourly wage rate plus the amount of the required fringe benefits as listed in the contract, except as noted in Section 4c below.

(c) EXCEPTIONS
EXCEPTION (CRAFT) EXPLANATION

REMARKS Air-Con Electric, LLC Job# N-24-2132

SIGNATURE
NAME & TITLE

Julie Hoey
Julie Hoey

THE WILLFUL FALSIFICATION OF ANY OF THE ABOVE STATEMENTS MAY SUBJECT THE CONTRACTOR OR SUBCONTRACTOR TO CIVIL OR CRIMINAL PROSECUTION. SEE SECTION 1001 OF TITLE 18 AND SECTION 231 OF TITLE 31 OF THE UNITED STATES CODE.

CERTIFIED PAYROLL FORM

Air-Con Electric, LLC
 3121 SE 14th Street
 Des Moines, Iowa 50320
 25
 5/6/2025

Project and Location: DCI Greenbelt
 Project or Contract #: SC-003 Clive Greenbelt Landing
 Air-Con Mech Job #: N-24-2132

Payroll Number:
 For Week Ending:

NAME, ADDRESS, AND SS# OF EMPLOYEE	# WITH OLDIN G EXEM PTION S	OT OR REG	DAY & DATE							TOTAL HOURS	RATE OF PAY	GROSS AMOUNT EARNED (project)	GROSS AMOUNT EARNED (total)	DEDUCTIONS					NET WAGES PAID FOR WEEK
			4	5	5	5	5	5	5										
			30	1	2	3	4	5	5					FICA	FWH	SWH	OTHER	TOTAL DEDUCTIO NS	
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Date: 5/7/2025

I, do hereby state:

(1) That I pay or supervise the payment of the persons employed by **Air-Con Electric, LLC** on the **Clive Greenbelt Landing SC-003** project; that during the payroll period from **4/30/2025** to **5/6/2025** all persons employed on said project have been paid the full weekly wages earned, that no rebates have been or will be made either directly or indirectly to or on behalf of said Air-Con Mechanical Corporation from the full weekly wages earned by any person and that no deductions have been made either directly or indirectly from the full wages earned by any person, other than permissible deductions as defined in Regulations, Part 3 (29 CFR Subtitle A), issued by the Secretary of Labor under the Copeland Act, as amended (48 Stat. 948, 63 Stat. 108, 72 Stat. 967, 76 Stat. 357; 40 U.S.C. 276c), and described:

(2) That any payrolls otherwise under this contract required to be submitted for the above period are correct and complete; that the wage rates for laborers or mechanics contained therein are not less than the applicable wage rates contained in any wage determination incorporated into the contract; that the classifications set forth therein for each laborer or mechanic conform with the work he performed.

(3) That any apprentices employed in the above period are duly registered in a bona fide apprenticeship program registered with a State apprenticeship agency recognized by the Bureau of Apprenticeship and Training, United States Department of Labor, of if no such recognized agency exists in a State, are registered with the Bureau of Apprenticeship and Training, United States Department of Labor.

(4) That:

(a) WHERE FRINGE BENEFITS ARE PAID TO APPROVED PLANS, FUNDS OR PROGRAMS
☒ in addition to the basic hourly wage rates paid to each laborer or mechanic listed in the above referenced payroll, payments of fringe benefits as listed in the contract have been or will be made to appropriate programs for the benefit of such employees, except as noted in Section 4c below.

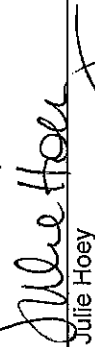
(b) WHERE FRINGE BENEFITS ARE PAID IN CASH
☐ each laborer or mechanic listed in the above referenced payroll has been paid, as indicated on the payroll, an amount not less than the sum of the applicable basic hourly wage rate plus the amount of the required fringe benefits as listed in the contract, except as noted in Section 4c below.

(c) EXCEPTIONS
EXCEPTION (CRAFT) EXPLANATION

REMARKS

Air-Con Electric, LLC Job# N-24-2132

SIGNATURE
NAME & TITLE


Julie Hoey

THE WILLFUL FALSIFICATION OF ANY OF THE ABOVE STATEMENTS MAY SUBJECT THE CONTRACTOR OR SUBCONTRACTOR TO CIVIL OR CRIMINAL PROSECUTION. SEE SECTION 1001 OF TITLE 18 AND SECTION 231 OF TITLE 31 OF THE UNITED STATES CODE.

CERTIFIED PAYROLL FORM

Air-Con Electric, LLC
3121 SE 14th Street
Des Moines, Iowa 50320
27
5/20/2025

Project and Location: DCI Greenbelt
Project or Contract #: SC-003 Clive Greenbelt Landing
Air-Con Mech Job #: N-24-2132

Payroll Number:
For Week Ending:

NAME, ADDRESS, AND SS# OF EMPLOYEE	# WITH OLDIN G EXEM PTION S	OT OR REG	DAY & DATE							TOTAL HOURS	RATE OF PAY	GROSS AMOUNT EARNED (project)	GROSS AMOUNT EARNED (total)	DEDUCTIONS					NET WAGES PAID FOR WEEK
			5	5	5	5	5	5	5										
			14	15	16	17	18	19	20					FICA	FWH	SWH	OTHER	TOTAL DEDUCTIO NS	
No Hours This Week		OT								0.00		\$ -						\$ -	\$ -
		REG								0.00		\$ -						\$ -	\$ -
		OT								0.00		\$ -						\$ -	\$ -
		REG								0.00		\$ -						\$ -	\$ -
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		OT								0.00		\$ -						\$ -	\$ -
		REG								0.00		\$ -						\$ -	\$ -

Date: 5/21/2025

I, do hereby state:

(1) That I pay or supervise the payment of the persons employed by **Air-Con Electric, LLC** on the **Clive Greenbelt Landing SC-003** project; that during the payroll period from **5/14/2025** to **5/20/2025** all persons employed on said project have been paid the full weekly wages earned, that no rebates have been or will be made either directly or indirectly to or on behalf of said Air-Con Mechanical Corporation from the full weekly wages earned by any person and that no deductions have been made either directly or indirectly from the full wages earned by any person, other than permissible deductions as defined in Regulations, Part 3 (29 CFR Subtitle A), issued by the Secretary of Labor under the Copeland Act, as amended (48 Stat. 948, 63 Stat. 108, 72 Stat. 967; 76 Stat. 357; 40 U.S.C. 276c), and described:

(2) That any payrolls otherwise under this contract required to be submitted for the above period are correct and complete; that the wage rates for laborers or mechanics contained therein are not less than the applicable wage rates contained in any wage determination incorporated into the contract; that the classifications set forth therein for each laborer or mechanic conform with the work he performed.

(3) That any apprentices employed in the above period are duly registered in a bona fide apprenticeship program registered with a State apprenticeship agency recognized by the Bureau of Apprenticeship and Training, United States Department of Labor, or if no such recognized agency exists in a State, are registered with the Bureau of Apprenticeship and Training, United States Department of Labor.

(4) That:

(a) WHERE FRINGE BENEFITS ARE PAID TO APPROVED PLANS, FUNDS OR PROGRAMS
☒ In addition to the basic hourly wage rates paid to each laborer or mechanic listed in the above referenced payroll, payments of fringe benefits as listed in the contract have been or will be made to appropriate programs for the benefit of such employees, except as noted in Section 4c below.

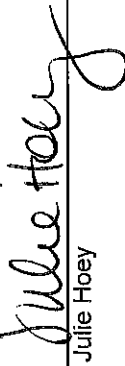
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(c) EXCEPTIONS
EXCEPTION (CRAFT) EXPLANATION

REMARKS

Air-Con Electric, LLC Job# N-24-2132

SIGNATURE
NAME & TITLE


Julie Hoey

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CERTIFIED PAYROLL FORM

Air-Con Electric, LLC
3121 SE 14th Street
Des Moines, Iowa 50320
26
5/13/2025

Project and Location: DCI Greenbelt
Project or Contract #: SC-003 Clive Greenbelt Landing
Air-Con Mech Job #: N-24-2132

Payroll Number:
For Week Ending:

NAME, ADDRESS, AND SS# OF EMPLOYEE	# WITH OLDIN G EXEM PTION S	OT OR REG	DAY & DATE							TOTAL HOURS	RATE OF PAY	GROSS AMOUNT EARNED (project)	GROSS AMOUNT EARNED (total)	DEDUCTIONS					NET WAGES PAID FOR WEEK
			5	5	5	5	5	5	5					FICA	FWH	SWH	OTHER	TOTAL DEDUCTIO NS	
K. Maldonado xxx-xx-5443 Electrical Journeyman		OT								0.00		\$ -	\$ 1,783.00	\$ 211.70	\$ 136.02	\$ 56.49	\$ 195.58	\$ 599.79	\$ 1,183.21
		REG	10.00	10.00					10.00	30.00	\$ 44.45	\$ 1,333.50							
C. Sloss xxx-xx-5594 Electrical General Foreman		OT								0.00		\$ -	\$ 2,187.70	\$ 303.75	\$ 166.98	\$ 74.17	\$ 240.10	\$ 785.00	\$ 1,402.70
		REG	10.00	10.00					10.00	30.00	\$ 47.45	\$ 1,423.50							
J. Garlock xxx-xx-9343 Electrical Journeyman		OT								0.00		\$ -	\$ 1,778.00	\$ 266.28	\$ 136.02	\$ 58.79	\$ 195.58	\$ 656.67	\$ 1,121.33
		REG		9.00					1.50	10.50	\$ 44.45	\$ 466.73							
Q. Pullen xxx-xx-2455 Electrical Apprentice		OT								0.00		\$ -	\$ 1,088.03	\$ 114.48	\$ 83.23	\$ 32.58	\$ 119.68	\$ 349.97	\$ 738.06
		REG		10.00					10.00	20.00	\$ 24.45	\$ 489.00							
D. Ketcham xxx-xx-6157 Electrical Journeyman		OT								0.00		\$ -	\$ 1,778.00	\$ 164.73	\$ 136.02	\$ 49.99	\$ 195.58	\$ 546.32	\$ 1,231.68
		REG	8.00							8.00	\$ 44.45	\$ 355.60							
		OT								0.00		\$ -						\$ -	\$ -
		REG								0.00		\$ -						\$ -	\$ -
		OT								0.00		\$ -						\$ -	\$ -
		REG								0.00		\$ -						\$ -	\$ -
		OT								0.00		\$ -						\$ -	\$ -
		REG								0.00		\$ -						\$ -	\$ -

Date: 5/14/2025

I, do hereby state:

(1) That I pay or supervise the payment of the persons employed by **Air-Con Electric, LLC** on the project; that during the payroll period from **5/7/2025** to **5/13/2025** **Clive Greenbelt Landing SC-003** all persons employed on said project have been paid the full weekly wages earned, that no rebates have been or will be made either directly or indirectly to or on behalf of said Air-Con Mechanical Corporation from the full weekly wages earned by any person and that no deductions have been made either directly or indirectly from the full wages earned by any person, other than permissible deductions as defined in Regulations, Part 3 (29 CFR Subtitle A), issued by the Secretary of Labor under the Copeland Act, as amended (48 Stat. 948, 63 Stat. 108, 72 Stat. 967; 76 Stat. 357; 40 U.S.C. 276c), and described:

(2) That any payrolls otherwise under this contract required to be submitted for the above period are correct and complete; that the wage rates for laborers or mechanics contained therein are not less than the applicable wage rates contained in any wage determination incorporated into the contract; that the classifications set forth therein for each laborer or mechanic conform with the work he performed.

(3) That any apprentices employed in the above period are duly registered in a bona fide apprenticeship program registered with a State apprenticeship agency recognized by the Bureau of Apprenticeship and Training, United States Department of Labor, of if no such recognized agency exists in a State, are registered with the Bureau of Apprenticeship and Training, United States Department of Labor.

(4) That:

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☒ in addition to the basic hourly wage rates paid to each laborer or mechanic listed in the above referenced payroll, payments of fringe benefits as listed in the contract have been or will be made to appropriate programs for the benefit of such employees, except as noted in Section 4c below.

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(c) EXCEPTIONS
EXCEPTION (CRAFT) EXPLANATION

REMARKS

Air-Con Electric, LLC Job# N-24-2132

SIGNATURE
NAME & TITLE

Julie Hoey
Julie Hoey

THE WILLFUL FALSIFICATION OF ANY OF THE ABOVE STATEMENTS MAY SUBJECT THE CONTRACTOR OR SUBCONTRACTOR TO CIVIL OR CRIMINAL PROSECUTION. SEE SECTION 1001 OF TITLE 18 AND SECTION 231 OF TITLE 31 OF THE UNITED STATES CODE.

CERTIFIED PAYROLL FORM

Air-Con Electric, LLC
 3121 SE 14th Street
 Des Moines, Iowa 50320
 28
 5/27/2025

Project and Location: DCI Greenbelt
 Project or Contract #: SC-003 Clive Greenbelt Landing
 Air-Con Mech Job #: N-24-2132

Payroll Number:
 For Week Ending:

NAME, ADDRESS, AND SS# OF EMPLOYEE	# WITH OLDIN G EXEM PTION \$	OT OR REG	DAY & DATE							TOTAL HOURS	RATE OF PAY	GROSS AMOUNT EARNED (project)	GROSS AMOUNT EARNED (total)	DEDUCTIONS					NET WAGES PAID FOR WEEK
			5	5	5	5	5	5	5										
			21	22	23	24	25	26	27					FICA	FWH	SWH	OTHER	TOTAL DEDUCTIO NS	
No Hours This Week		OT								0.00		\$ -						\$ -	-
		REG								0.00		\$ -						\$ -	-
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		REG								0.00		\$ -						\$ -	-

0.00

Date: 5/28/2025

I, do hereby state:

(1) That I pay or supervise the payment of the persons employed by **Air-Con Electric, LLC** on the **Clive Greenbelt Landing SC-003** project; that during the payroll period from **5/21/2025** to **5/27/2025** all persons employed on said project have been paid the full weekly wages earned; that no rebates have been or will be made either directly or indirectly to or on behalf of said Air-Con Mechanical Corporation from the full weekly wages earned by any person and that no deductions have been made either directly or indirectly from the full wages earned by any person, other than permissible deductions as defined in Regulations, Part 3 (29 CFR Subtitle A), issued by the Secretary of Labor under the Copeland Act, as amended (48 Stat. 948, 63 Stat. 108, 72 Stat. 967; 76 Stat. 357; 40 U.S.C. 276c), and described:

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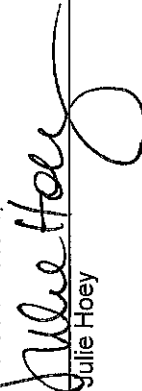
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EXCEPTION (CRAFT) EXPLANATION

REMARKS

SIGNATURE
NAME & TITLE

Air-Con Electric, LLC Job# N-24-2132


Julie Hoey

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Memo

TO: Mayor and Council members

FROM: Alyssa Welling, Administrative Assistant

DATE: June 12, 2025

RE: Approve Pay Request #8 - Keystone Construction Services LLC -
Greenbelt Landing Construction Project - \$336,589.36

SYNOPSIS:

Staff recommends approval of Pay Request #8 to Keystone Construction LLC for the work completed to date on the Greenbelt Landing Project.

Original contract amount: **\$2,518,000.00**

Change Order: **\$14,531.71**

Total Change Orders to Date: **\$24,191.75**

Contract + Change Orders: **\$2,542,191.75**

Pay Request #4: **\$336,589.36**

Total Requested to Date: **\$823,858.34**

Remaining contract amount: **\$1,718,333.41**

Attachments:

1. Keystone Pay App 08 - May

TO CONTRACTOR:

DCI Group, Inc.
220 SE 6th Street, Suite 200
Des Moines, Iowa 50309

PROJECT:

Clive - Greenbelt Landing
1900 NW 114th St
Clive, Iowa 50325

APPLICATION NO: 8

INVOICE NO: #08 - May

PERIOD: 05/01/25 - 05/31/25

PROJECT NO: 23046

CONTRACT NO: SC-002 Clive Greenbelt
Landing

CONTRACT DATE: 09/26/2024

CERTIFICATE DATE: 06/03/2025

SUBMITTED DATE:

FROM SUBCONTRACTOR:

Keystone Construction Services LLC
3361 178th Ct
Norwalk, Iowa 50211

SUBCONTRACT FOR: Keystone Construction - BP #6

SUBCONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Subcontract. Continuation Sheet is attached.

1.	Original Contract Sum	\$2,518,000.00
2.	Net change by change orders	\$24,191.75
3.	Contract Sum to date (Line 1 ± 2)	\$2,542,191.75
4.	Total completed and stored to date (Column G on detail sheet)	\$867,219.31
5.	Retainage:	
	a. 5.00% of completed work	\$30,175.39
	b. 5.00% of stored material	\$13,185.58
	Total retainage (Line 5a + 5b or total in column I of detail sheet)	\$43,360.97
6.	Total earned less retainage (Line 4 less Line 5 Total)	\$823,858.34
7.	Less previous certificates for payment (Line 6 from prior certificate)	\$487,268.98
8.	Current payment due:	\$336,589.36
9.	Balance to finish, including retainage (Line 3 less Line 6)	\$1,718,333.41

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner/Client:	\$9,660.04	\$0.00
Total approved this month:	\$14,531.71	\$0.00
Totals:	\$24,191.75	\$0.00
Net change by change orders:	\$24,191.75	

The undersigned certifies that to the best of the Subcontractor's knowledge, information and belief, the Work covered by this Application for Payment has been completed in accordance with the Subcontract Documents, that all amounts have been paid by the Subcontractor for Work which previous Certificates for payment were issued and payments received from the Owner/Client, and that current payments shown herein is now due.

SUBCONTRACTOR: Keystone Construction Services LLC

By: _____ Date: _____

State of:

County of:

Subscribed and sworn to before
me this _____ day of _____

Notary Public:

My commission expires:

Document SUMMARY SHEET, APPLICATION AND CERTIFICATE FOR PAYMENT, containing

APPLICATION NUMBER: 8

Contractor's signed Certification is attached.

APPLICATION DATE: 06/02/2025

Use Column I on Contracts where variable retainage for line items apply.

PERIOD: 05/01/25 - 05/31/25

Contract Lines

A		B	C	D	E	F	G		H	I
ITEM NO.	BUDGET CODE	DESCRIPTION OF WORK	SCHEDULED VALUE	APPROVED WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G / C)	BALANCE TO FINISH (C - G)	RETAINAGE
				FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
1	6-60500.000.Subcontract BP# 6 General	General Requirements	\$341,983.73	\$79,885.00	\$30,000.00	\$0.00	\$109,885.00	32.13%	\$232,098.73	\$5,494.25
2	6-60500.000.Subcontract BP# 6 General	Temp Facilities and Controls	\$20,000.00	\$3,700.00	\$0.00	\$0.00	\$3,700.00	18.50%	\$16,300.00	\$185.00
3	6-60500.000.Subcontract BP# 6 General	Demolition	\$23,465.00	\$10,100.00	\$0.00	\$0.00	\$10,100.00	43.04%	\$13,365.00	\$505.00
4	6-60500.000.Subcontract BP# 6 General	Cast-in-Place Concrete	\$335,919.83	\$0.00	\$6,000.00	\$0.00	\$6,000.00	1.79%	\$329,919.83	\$300.00
5	6-60500.000.Subcontract BP# 6 General	Unit Masonry	\$65,987.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$65,987.00	\$0.00
6	6-60500.000.Subcontract BP# 6 General	Cast Stone Masonry	\$19,050.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$19,050.00	\$0.00
7	6-60500.000.Subcontract BP# 6 General	Structural Steel Framing	\$367,700.00	\$2,800.00	\$0.00	\$79,400.00	\$82,200.00	22.36%	\$285,500.00	\$4,110.00
8	6-60500.000.Subcontract BP# 6 General	Rough Carpentry	\$10,346.50	\$7,300.00	\$0.00	\$0.00	\$7,300.00	70.56%	\$3,046.50	\$365.00
9	6-60500.000.Subcontract BP# 6 General	Finish Carpentry	\$49,682.19	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$49,682.19	\$0.00
10	6-60500.000.Subcontract BP# 6 General	Wood Decking	\$550,987.04	\$192,845.46	\$220,394.82	\$137,746.76	\$550,987.04	100.00%	\$0.00	\$27,549.35
11	6-60500.000.Subcontract BP# 6 General	Weather Barriers	\$2,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$2,000.00	\$0.00
12	6-60500.000.Subcontract BP# 6 General	Asphalt Shingles	\$31,170.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$31,170.00	\$0.00
13	6-60500.000.Subcontract BP# 6 General	Metal Wall Panels	\$22,875.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$22,875.00	\$0.00
14	6-60500.000.Subcontract BP# 6 General	Thermoplastic Membrane Roofing	\$17,579.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$17,579.00	\$0.00
15	6-60500.000.Subcontract BP# 6 General	Joint Sealants	\$1,500.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$1,500.00	\$0.00
16	6-60500.000.Subcontract BP# 6 General	Hollow Metal Doors and Frames	\$32,508.95	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$32,508.95	\$0.00
17	6-60500.000.Subcontract BP# 6 General	Aluminum-Framed Storefronts	\$66,810.00	\$2,500.00	\$1,950.00	\$9,072.23	\$13,522.23	20.24%	\$53,287.77	\$676.11
18	6-60500.000.Subcontract BP# 6 General	Gypsum Board Assemblies	\$217,630.00	\$25,370.00	\$0.00	\$0.00	\$25,370.00	11.66%	\$192,260.00	\$1,268.50
19	6-60500.000.Subcontract BP# 6 General	Tiling	\$97,740.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$97,740.00	\$0.00
20	6-60500.000.Subcontract BP# 6 General	Resilient Flooring	\$600.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$600.00	\$0.00
21	6-60500.000.Subcontract BP# 6 General	Painting	\$40,500.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$40,500.00	\$0.00
22	6-60500.000.Subcontract	Dimensional Letter Signage	\$3,898.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$3,898.00	\$0.00

A		B	C	D	E	F	G		H	I
ITEM NO.	BUDGET CODE	DESCRIPTION OF WORK	SCHEDULED VALUE	APPROVED WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G / C)	BALANCE TO FINISH (C - G)	RETAINAGE
				FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
	BP# 6 General									
23	6-60500.000.Subcontract BP# 6 General	Specialties	\$4,416.19	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$4,416.19	\$0.00
24	6-60500.000.Subcontract BP# 6 General	Toilet Compartments	\$6,618.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$6,618.00	\$0.00
25	6-60500.000.Subcontract BP# 6 General	Toilet/Bath/Laundry Access	\$4,950.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$4,950.00	\$0.00
26	6-60500.000.Subcontract BP# 6 General	Manufactured Fireplaces	\$49,990.00	\$0.00	\$0.00	\$37,492.50	\$37,492.50	75.00%	\$12,497.50	\$1,874.63
27	6-60500.000.Subcontract BP# 6 General	Fire Protection Specialties	\$322.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$322.00	\$0.00
28	6-60500.000.Subcontract BP# 6 General	Closet and Utility Shelving	\$5,454.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$5,454.00	\$0.00
29	6-60500.000.Subcontract BP# 6 General	Residential Kitchen Appliances	\$4,422.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$4,422.00	\$0.00
30	6-60500.000.Subcontract BP# 6 General	Projectors	\$10,565.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$10,565.00	\$0.00
31	6-60500.000.Subcontract BP# 6 General	Window Shades	\$14,488.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$14,488.00	\$0.00
32	6-60500.000.Subcontract BP# 6 General	Residential Casework	\$18,552.57	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$18,552.57	\$0.00
33	6-60500.000.Subcontract BP# 6 General	Decorative Metal Fences - Gates	\$48,710.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$48,710.00	\$0.00
34	6-60500.000.Subcontract BP# 6 General	Site Improvements	\$29,580.00	\$0.00	\$11,002.50	\$0.00	\$11,002.50	37.20%	\$18,577.50	\$550.13
TOTALS:			\$2,518,000.00	\$324,500.46	\$269,347.32	\$263,711.49	\$857,559.27	34.06%	\$1,660,440.73	\$42,877.97

Change Orders

A	B	C	D	E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	APPROVED WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G / C)	BALANCE TO FINISH (C - G)	RETAINAGE
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
35	CCO # 001 Keystone Change Order #001								
35.1	PCO # 001 Keystone Change Order #01								
35.1.1	6-60500.000.Subcontract BP# 6 General	\$6,313.04	\$0.00	\$6,313.04	\$0.00	\$6,313.04	100.00%	\$0.00	\$315.65
35.1.2	6-60500.000.Subcontract BP# 6 General	\$572.00	\$0.00	\$572.00	\$0.00	\$572.00	100.00%	\$0.00	\$28.60
35.1.3	6-60500.000.Subcontract BP# 6 General Additional Fencing	\$2,775.00	\$2,775.00	\$0.00	\$0.00	\$2,775.00	100.00%	\$0.00	\$138.75
36	CCO # 002 Keystone Change Order #002								
36.1	PCO # 002 CE #010 - ASI #2 - Window Sill								
36.1.1	6-60500.000.Subcontract BP# 6 General ASI #2 - Window Sills	\$3,435.43	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$3,435.43	\$0.00
36.1.2	6-60500.000.Subcontract BP# 6 General Additional boardwalk footings	\$11,096.28	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$11,096.28	\$0.00
TOTALS:		\$24,191.75	\$2,775.00	\$6,885.04	\$0.00	\$9,660.04	39.93%	\$14,531.71	\$483.00

Grand Totals

A	B	C	D	E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	APPROVED WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G / C)	BALANCE TO FINISH (C - G)	RETAINAGE
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
GRAND TOTALS:		\$2,542,191.75	\$327,275.46	\$276,232.36	\$263,711.49	\$867,219.31	34.11%	\$1,674,972.44	\$43,360.97



CONDITIONAL LIEN WAIVER AND RELEASE UPON PROGRESS PAYMENT

KNOW ALL MEN BY THESE PRESENTS:

Upon receiving progress payment in the sum of **\$354,304.59** for the job City of Clive Greenbelt Landing, receipt of which is hereby acknowledged, hereby waives, releases, satisfies all lien rights, claims or demands of any kind whatsoever, against the City of Clive, its successors and assigns, which the undersigned now has. This release covers a progress payment for labor, services, equipment or materials furnished to the City of Clive through **May 31, 2025**, only and does not cover any retention retained before or after the release date.

The undersigned warrants that he either has already paid or will use the monies he receives from this progress payment to promptly pay in full all of his laborers, subcontractors, materialmen and suppliers for all work, materials, equipment or services provided for or to the above referenced project up to the date of this waiver.

Dated: **April 29, 2025**

Company Name: **Keystone Construction Services, LLC.**

By: **Justin Menke**

Title: **President**

Signature: _____

A handwritten signature in black ink, appearing to read "Justin Menke", is written over a light gray rectangular background. A horizontal line extends to the right from the end of the signature.

Certified Payroll Report

Report Period: 04/27/2025 to 05/25/2025

Payroll#: 4

Company: Keystone Construction Services, LLC.
1650 NW Gettysburg LN
Waukee IA 50263

Project: Greenbelt Landing
1801 NW 114th St
Clive IA 50325

Chk: DD	Chk Date: 05/16/2025	From: 04/21/2025	To: 05/04/2025	Fed Allow: 0	State Allow: 0	
██████████		Med/FICA	FedWh	State	SDI	Other
Travis H Mumford		323.66	661.23	139.43	0.00	100.00
1108 Rosewood Dr		Wages	Add Ons	Deduct	Net	
Altoona IA 50009		4,230.77	0.00	1,224.32	3,006.45	
Phone: 515-987-1679	Heritage:		Gender: Male			

Date	Trade	Type	Hours	Rate	Base	Vacation	Pension	Health	Other
05/01/2025	Superintendent	Reg	2.00						
	This Job:		2.00						

Chk: DD	Chk Date: 05/16/2025	From: 04/21/2025	To: 05/04/2025	Fed Allow: 0	State Allow: 0	
██████████		Med/FICA	FedWh	State	SDI	Other
Richard W Donaldson		90.70	63.87	27.51	0.00	0.00
508 Sunflower Lane		Wages	Add Ons	Deduct	Net	
Osceola IA 50213		1,185.60	0.00	182.08	1,003.52	
Phone: 641-414-6472	Heritage:		Gender: Male			

Date	Trade	Type	Hours	Rate	Base	Vacation	Pension	Health	Other
04/30/2025	Laborer	Reg	4.00	30.1000	120.40				
05/02/2025	Laborer	Reg	2.00	30.1000	60.20				
	This Job:		6.00		180.60				

Chk: DD	Chk Date: 05/30/2025	From: 05/05/2025	To: 05/18/2025	Fed Allow: 0	State Allow: 0	
██████████		Med/FICA	FedWh	State	SDI	Other
Justin R Menke		237.15	321.36	81.11	0.00	765.25
3317 144th Court		Wages	Add Ons	Deduct		Net
Cumming IA 50061-8541		3,100.00	130.64	1,404.87		1,825.77
Phone:	Heritage:		Gender: Male			

Date	Trade	Type	Hours	Rate	Base	Vacation	Pension	Health	Other
05/05/2025	Officer	Reg	20.00						
	This Job:		20.00						

Certified Payroll Report

Report Period: 04/27/2025 to 05/25/2025

Continued...

Chk: DD	Chk Date: 05/30/2025	From: 05/05/2025	To: 05/18/2025	Fed Allow: 0	State Allow: 0	
██████████		Med/FICA	FedWh	State	SDI	Other
Cody L Kynion		205.96	212.39	74.55	0.00	269.00
1511 Fair View Dr		Wages	Add Ons	Deduct		Net
Dallas Center IA 50063		2,692.31	0.00	761.90		1,930.41
Phone: 515-777-9314	Heritage:		Gender: Male			
		[----- Wages -----]	[----- Benefits -----]			
Date	Trade	Type	Hours	Rate	Base	Vacation Pension Health Other
05/05/2025	Superintendent	Reg	10.50			
	This Job:		10.50			

Chk: DD	Chk Date: 05/30/2025	From: 05/05/2025	To: 05/18/2025	Fed Allow: 0	State Allow: 0	
██████████		Med/FICA	FedWh	State	SDI	Other
Travis H Mumford		323.66	661.23	139.43	0.00	100.00
1108 Rosewood Dr		Wages	Add Ons	Deduct		Net
Altoona IA 50009		4,230.77	0.00	1,224.32		3,006.45
Phone: 515-987-1679	Heritage:		Gender: Male			
		[----- Wages -----]	[----- Benefits -----]			
Date	Trade	Type	Hours	Rate	Base	Vacation Pension Health Other
05/05/2025	Superintendent	Reg	2.00			
	This Job:		2.00			

Chk: DD	Chk Date: 05/30/2025	From: 05/05/2025	To: 05/18/2025	Fed Allow: 0	State Allow: 0	
██████████		Med/FICA	FedWh	State	SDI	Other
Tanner J Weatherman		267.86	447.80	115.52	0.00	213.87
1113 NW 8Th Street		Wages	Add Ons	Deduct		Net
Grimes IA 50111		3,461.54	253.85	1,045.05		2,670.34
Phone: 515-460-1683	Heritage:		Gender: Male			
		[----- Wages -----]	[----- Benefits -----]			
Date	Trade	Type	Hours	Rate	Base	Vacation Pension Health Other
05/05/2025	Superintendent	Reg	20.00			
	This Job:		20.00			
	This Job:		60.50		180.60	

STATEMENT OF COMPLIANCE

(CERTIFICATION UNDER PENALTY OF PERJURY)

Date 06/02/2025 at Waukeee, IA

I, Justin Menke do certify under penalty of perjury:

1) That all of the information in this report is true and correct.

2) That I pay or supervise the payment of the persons employed by Keystone Construction Services, LLC. on the Greenbelt Landing, that during the payroll of 04/27/2025 to 05/25/2025 all persons employed on said project have been paid the full weekly wages earned, that no rebates have been or will be made either directly or indirectly from the full wages earned by any person, other than permissible deductions, as described below:

FICA (Social Security), Medicare, Federal Income Taxes, State Income Taxes, State Disability (SDI), Court Ordered Wage Attachments, 401K Plans

3) That any payrolls otherwise under this contract required to be submitted for the above period are correct and complete; that the wage rate for laborers or mechanics contained therein are not less than the applicable wage rates contained in any wage determination incorporated into the contract; that the classifications set forth therein for each laborer or mechanic conform with the work he performed.

4) That any apprentices employed in the above period are duly registered in a bona fide apprenticeship program registered with a state apprenticeship agency.

5) That:

a) WHERE FRINGE BENEFITS ARE PAID TO APPROVED PLANS, FUNDS, OR PROGRAMS

In addition to the basic hourly wage rates paid to each laborer or mechanic listed in the above referenced payroll, payments of fringe benefits as listed in the contract have been or will be made to the appropriate programs for the benefit of such employees.

b) WHERE FRINGE BENEFITS ARE PAID IN CASH

Each laborer or mechanic listed in the above referenced payroll has been paid as indicated on the payroll, an amount not less than the sum of the applicable basic hourly wage rate plus the amount of the required fringe benefits as listed in the contract, except as noted in section 5(c) below:

c) EXCEPTIONS

EXCEPTION (Trade)	EXPLANATION
Remarks	
Name and Title	Signature
Justin Menke President	

Certified Payroll Report

Report Period: Payroll Total For All Jobs
Payroll#: 4

Company: Keystone Construction Services, LLC.
1650 NW Gettysburg LN
Waukeee IA 50263

Project: All Jobs

Payroll Totals for All Reported Checks:

Taxable Wages:	19,285.48
Employee Fica/Medicare:	1,448.99
Federal Income Tax:	2,367.88
State Income Tax:	577.55
Disability Insurance:	
Other Deductions:	1,448.12
Net Pay:	13,442.94

STATEMENT OF COMPLIANCE

(CERTIFICATION UNDER PENALTY OF PERJURY)

Date 06/02/2025 at Waukegan, IA

I, Justin Menke do certify under penalty of perjury:

1) That all of the information in this report is true and correct.

2) That I pay or supervise the payment of the persons employed by Keystone Construction Services, LLC. on the All Jobs, that during the payroll of 04/27/2025 to 05/25/2025 all persons employed on said project have been paid the full weekly wages earned, that no rebates have been or will be made either directly or indirectly from the full wages earned by any person, other than permissible deductions, as described below:

FICA (Social Security), Medicare, Federal Income Taxes, State Income Taxes, State Disability (SDI), Court Ordered Wage Attachments, 401K Plans

3) That any payrolls otherwise under this contract required to be submitted for the above period are correct and complete; that the wage rate for laborers or mechanics contained therein are not less than the applicable wage rates contained in any wage determination incorporated into the contract; that the classifications set forth therein for each laborer or mechanic conform with the work he performed.

4) That any apprentices employed in the above period are duly registered in a bona fide apprenticeship program registered with a state apprenticeship agency.

5) That:

a) WHERE FRINGE BENEFITS ARE PAID TO APPROVED PLANS, FUNDS, OR PROGRAMS

In addition to the basic hourly wage rates paid to each laborer or mechanic listed in the above referenced payroll, payments of fringe benefits as listed in the contract have been or will be made to the appropriate programs for the benefit of such employees.

b) WHERE FRINGE BENEFITS ARE PAID IN CASH

Each laborer or mechanic listed in the above referenced payroll has been paid as indicated on the payroll, an amount not less than the sum of the applicable basic hourly wage rate plus the amount of the required fringe benefits as listed in the contract, except as noted in section 5(c) below:

c) EXCEPTIONS

EXCEPTION (Trade)	EXPLANATION
Remarks	
Name and Title	Signature
Justin Menke President	



Memo

TO: Mayor and Council members

FROM: Alyssa Welling, Administrative Assistant

DATE: June 12, 2025

RE: Approve Pay Request #8 - Central Iowa Mechanical - Greenbelt Landing Construction Project - \$10,001.60

SYNOPSIS:

Staff recommends approval of Pay Request #8 to Central Iowa Mechanical for the work completed to date on the Greenbelt Landing Project.

Original contract amount: **\$259,869.00**

Total Change Orders to Date: **\$2,640.37**

Contract + Change Orders: **\$262,509.37**

Pay Request #4: **\$10,001.60**

Total Requested to Date: **\$203,285.00**

Remaining contract amount: **\$59,224.37**

Attachments:

1. CIM Pay App 08 - May

TO CONTRACTOR:

DCI Group, Inc.
220 SE 6th Street, Suite 200
Des Moines, Iowa 50309

PROJECT:

Clive - Greenbelt Landing
1900 NW 114th St
Clive, Iowa 50325

APPLICATION NO: 8

INVOICE NO: 2490850-8

PERIOD: 05/01/25 - 05/31/25

PROJECT NO: 23046

CONTRACT NO: SC-001 Clive Greenbelt
Landing

CONTRACT DATE: 09/12/2024

CERTIFICATE DATE: 06/02/2025

SUBMITTED DATE:

FROM SUBCONTRACTOR:

Central Iowa Mechanical
1720 Fuller Road
West Des Moines, Iowa 50265

SUBCONTRACT FOR: Central Iowa Mechanical - BP 22

SUBCONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Subcontract. Continuation Sheet is attached.

1.	Original Contract Sum	\$259,869.00
2.	Net change by change orders	\$2,640.37
3.	Contract Sum to date (Line 1 ± 2)	\$262,509.37
4.	Total completed and stored to date (Column G on detail sheet)	\$213,984.23
5.	Retainage:	
	a. 5.00% of completed work	\$10,699.23
	b. 0.00% of stored material	\$0.00
	Total retainage (Line 5a + 5b or total in column I of detail sheet)	\$10,699.23
6.	Total earned less retainage (Line 4 less Line 5 Total)	\$203,285.00
7.	Less previous certificates for payment (Line 6 from prior certificate)	\$193,283.40
8.	Current payment due:	\$10,001.60
9.	Balance to finish, including retainage (Line 3 less Line 6)	\$59,224.37

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner/Client:	\$2,640.37	\$0.00
Total approved this month:	\$0.00	\$0.00
Totals:	\$2,640.37	\$0.00
Net change by change orders:	\$2,640.37	

The undersigned certifies that to the best of the Subcontractor's knowledge, information and belief, the Work covered by this Application for Payment has been completed in accordance with the Subcontract Documents, that all amounts have been paid by the Subcontractor for Work which previous Certificates for payment were issued and payments received from the Owner/Client, and that current payments shown herein is now due.

SUBCONTRACTOR: Central Iowa Mechanical

By: _____ Date: _____

State of:

County of:

Subscribed and sworn to before
me this _____ day of _____

Notary Public:

My commission expires:

David Bruce Morrow

Digitally signed by David Bruce Morrow
DN: C=US,
E=bruce.morrow@smithgroup.com,
CN=David Bruce Morrow
Reason: I have reviewed this document
Date: 2025.06.03 09:21:23-05'00'

Drew Johnson

Digitally signed by Drew Johnson
DN: C=US,
E=drewj@dcigroup-us.com,
CN=Drew Johnson
Date: 2025.06.04 11:44:52-05'00'

Document SUMMARY SHEET, APPLICATION AND CERTIFICATE FOR PAYMENT, containing

Contractor's signed Certification is attached.

Use Column I on Contracts where variable retainage for line items apply.

APPLICATION NUMBER: 8

APPLICATION DATE: 05/27/2025

PERIOD: 05/01/25 - 05/31/25

Contract Lines

A		B	C	D	E	F	G		H	I
ITEM NO.	BUDGET CODE	DESCRIPTION OF WORK	SCHEDULED VALUE	APPROVED WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)	%(G / C)	BALANCE TO FINISH (C - G)	RETAINAGE
				FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
1	22-220000.000.Subcontract BP #22 Mechanical	Mobilization	\$13,468.00	\$13,468.00	\$0.00	\$0.00	\$13,468.00	100.00%	\$0.00	\$673.40
2	22-220000.000.Subcontract BP #22 Mechanical	Bonds and permits	\$3,798.00	\$3,798.00	\$0.00	\$0.00	\$3,798.00	100.00%	\$0.00	\$189.90
3	22-220000.000.Subcontract BP #22 Mechanical	Demo work	\$26,424.00	\$26,424.00	\$0.00	\$0.00	\$26,424.00	100.00%	\$0.00	\$1,321.21
4	22-220000.000.Subcontract BP #22 Mechanical	Plumbing Rough in	\$32,785.00	\$30,784.24	\$2,000.76	\$0.00	\$32,785.00	100.00%	\$0.00	\$1,639.25
5	22-220000.000.Subcontract BP #22 Mechanical	HVAC rough in	\$33,954.00	\$32,938.79	\$1,015.21	\$0.00	\$33,954.00	100.00%	\$0.00	\$1,697.70
6	22-220000.000.Subcontract BP #22 Mechanical	Concrete pads	\$7,790.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$7,790.00	\$0.00
7	22-220000.000.Subcontract BP #22 Mechanical	HVAC Equipment setting	\$90,915.00	\$83,902.83	\$4,012.03	\$0.00	\$87,914.86	96.70%	\$3,000.14	\$4,395.75
8	22-220000.000.Subcontract BP #22 Mechanical	Plumbing fixtures	\$11,154.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$11,154.00	\$0.00
9	22-220000.000.Subcontract BP #22 Mechanical	HVAC Trim out	\$2,549.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$2,549.00	\$0.00
10	22-220000.000.Subcontract BP #22 Mechanical	HVAC Start up	\$3,045.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$3,045.00	\$0.00
11	22-220000.000.Subcontract BP #22 Mechanical	Temperature controls	\$20,460.00	\$9,500.00	\$3,500.00	\$0.00	\$13,000.00	63.54%	\$7,460.00	\$650.00
12	22-220000.000.Subcontract BP #22 Mechanical	Test and Balance	\$3,940.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$3,940.00	\$0.00
13	22-220000.000.Subcontract BP #22 Mechanical	Insulation	\$7,300.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$7,300.00	\$0.00
14	22-220000.000.Subcontract BP #22 Mechanical	De mobilization	\$2,287.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$2,287.00	\$0.00
TOTALS:			\$259,869.00	\$200,815.86	\$10,528.00	\$0.00	\$211,343.86	81.33%	\$48,525.14	\$10,567.21

Change Orders

A	B	C	D	E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	APPROVED WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G / C)	BALANCE TO FINISH (C - G)	RETAINAGE
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
15	CCO # 001 Central Iowa Mechanical CO #1								
15.1	PCO # 001 CE #006 - Community Building S								
15.1.1	22-220000.000.Subcontract BP #22 Mechanical	\$2,640.37	\$2,640.37	\$0.00	\$0.00	\$2,640.37	100.00%	\$0.00	\$132.02
TOTALS:		\$2,640.37	\$2,640.37	\$0.00	\$0.00	\$2,640.37	100.00%	\$0.00	\$132.02

Grand Totals

A	B	C	D	E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	APPROVED WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G / C)	BALANCE TO FINISH (C - G)	RETAINAGE
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
GRAND TOTALS:		\$262,509.37	\$203,456.23	\$10,528.00	\$0.00	\$213,984.23	81.51%	\$48,525.14	\$10,699.23

APPLICATION AND CERTIFICATE FOR PAYMENT

PAGE ONE OF 4 PAGES

TO (OWNER): DCI Group
220 SE 6th Street Suite 200
Des Moines, IA 50309

PROJECT: Clive Greenbelt Landing
1900 NW 114th
Clive, IA 50325

APPLICATION #: 8
APPLICATION DATE: 5/22/25

PERIOD TO: 5/31/25

FROM (CONTRACTOR): Central Iowa Mechanical
1720 Fuller Road
West Des Moines, IA 50265

ARCHITECT'S PROJECT # *****

CONTRACT DATE: 9/12/24

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for Payment, as shown below, in connection with the Contract.

1	ORIGINAL CONTRACT SUM	\$259,869.00
2	Net change by Change Orders	\$2,640.00
3	CONTRACT SUM TO DATE (line 1 + 2)	\$262,509.00
4	TOTAL COMPLETED & STORED TO DATE (Column G on G703)	\$213,983.83

5 RETAINAGE:

a.	5% of Completed Work (Column D + E on G703)	10,699.19
b.	5% of Stored Material (Column F on G703)	0.00
	Total Retainage (Line 5a + 5b) or c. PERCENTAGE >>	\$10,699.19
6	TOTAL EARNED LESS RETAINAGE (Line 4 less Line 5 Total)	\$203,284.64

7 LESS PREVIOUS CERTIFICATE FOR

PAYMENT (Line 6 From Prior certificate).

8 CURRENT PAYMENT DUE

9 BALANCE TO FINISH
(Line 3 less Line 6)

\$193,283.07
\$10,001.57
\$59,224.36

CHANGE ORDER SUMMARY		ADDITIONS	DEDUCTIONS
Total Change Orders approved in in previous months by Owner		\$2,640.00	\$0.00
Total approved this month			
TOTALS		\$2,640.00	\$0.00
NET CHANGES by change order			\$2,640.00

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information, and belief, the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that correct payment shown herein is now due.

CONTRACTOR: Central Iowa Mechanical

State of: Iowa County of: Polk

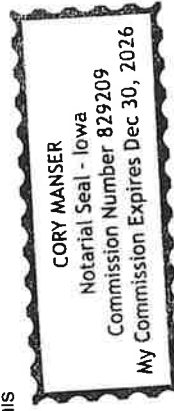
Subscribed and sworn to before me this

22 day of May 25

Notary Public

My Commission expires:

12/30/26



ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief, the Work has progressed as indicated, the quality of the work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED

\$

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

By: Date:

CONTINUATION SHEET

ATTACHMENT TO PAY APPLICATION

PROJECT:

Clive Greenbelt Landing
1900 NW 114th
Clive, IA 50325

Page 2 of 4 Pages

APPLICATION NUMBER: 8

APPLICATION DATE: 5/22/25

PERIOD TO: 5/31/25

ARCHITECT'S PROJECT NO:

APPLICATION AND CERTIFICATE FOR PAYMENT, containing
CONTRACTOR'S signed Certification is attached.
In tabulations below, amounts are stated to the nearest dollar.

Item No.	Description of Work	Scheduled Value	Work Completed		Materials Presently Stored (Not in D or E)	Total Completed And Stored To Date (D + E + F)	% (G/C)	Balance To Finish (C - G)	Retainage
			From Previous Application (D + E + F)	This Period					
A	B	C	D	E	F	G	H	I	
1	Mobization	\$13,468	\$13,468			\$13,468	100.00%	\$0	\$673
2	bonds and permits	\$3,798	\$3,798			\$3,798	100.00%	\$0	\$190
3	Demo	\$26,424	\$26,424			\$26,424	100.00%	\$0	\$1,321
4	Plumbing Rough in	\$32,785	\$30,784	\$2,001		\$32,785	100.00%	\$0	\$1,639
5	HVAC Rough in	\$33,954	\$32,939	\$1,015		\$33,954	100.00%	\$0	\$1,698
6	Concrete pads	\$7,790	\$0			\$0	0.00%	\$7,790	\$0
7	HVAC equipment Setting	\$90,915	\$83,903	\$4,012		\$87,915	96.70%	\$3,000	\$4,396
8	Plumbing fixtures	\$11,154	\$0			\$0	0.00%	\$11,154	\$0
9	HVAc trim out	\$2,549	\$0			\$0	0.00%	\$2,549	\$0
10	HVAC start up	\$3,045	\$0			\$0	0.00%	\$3,045	\$0
11	Insulation sub	\$7,300	\$0			\$0	0.00%	\$7,300	\$0
12	Temperature controls sub	\$20,460	\$9,500	\$3,500		\$13,000	63.54%	\$7,460	\$650
13	Test and balance sub	\$3,940	\$0			\$0	0.00%	\$3,940	\$0
14	Demobilization	\$2,287	\$0			\$0	0.00%	\$2,287	\$0
15									
16	CO #1 Concrete	\$2,640	\$2,640			\$2,640	99.99%	\$0	\$132
17									
18									
19									
20									
21									
22									
23									
24									
25									
26									
27									
28									
	SUBTOTAL or TOTAL	\$262,509	\$203,456	\$10,528	\$0	\$213,984	81.51%	\$48,526	\$10,699



CENTRAL IOWA MECHANICAL
1720 FULLER ROAD
WEST DES MOINES, IA 50265
515-243-8126

INVOICE

Invoice #: 2490850-8
Client ID #: 1540
Date: 05/22/2025
Due Date: 07/06/2025

DCI Group
220 SE 6th Street Suite 200
Des Moines IA 50309

Remarks:
Clive Greenbelt Landing
City of Clive
1900 NW 114th
Clive IA 50325

Call Description: AIA #8

Amount Due: \$10,001.60

Completed Date:

Terms:

Client PO #:

Net 30 Days

Description	Amount
AIA #8	
Plumbing Rough in	2,001.00
HVAC Rough in	1,015.00
HVAC equipment Setting	4,012.00
Temperature controls sub	3,500.00

Notes:

**Please visit www.cimech.com
for online payment options.**



PAY BILL ONLINE

Non-Taxable Amount:	10,528.00
Taxable Amount:	0.00
Sales Tax:	0.00
Retention:	526.40
Paid:	0.00
Amount Due:	10,001.60

A credit card fee will be assessed.

WAIVER OF LIEN TO DATE

STATE OF Iowa

Project Name: **Clive Greenbelt Landing**

COUNTY OF Polk

WHEREAS, the undersigned has contracted with **DCI Group and City of Clive** having furnished material or labor for, or performed labor upon, a building or land for improvement, alteration or repair thereof, situated on or being real estate described as (legal description or street address of premises): **Clive Greenbelt Landing Building: 1900 NW 114th Clive, IA 50325**

The undersigned, for and in consideration of the sum of **\$10,001.57** Dollars as a partial payment for its furnishing of labor and material for the above-referenced Project, the receipt of which is hereby acknowledged, does hereby waive, release, and discharge any lien claim or lien right it has or could have under the statutes of the State of Iowa to the extent of the partial payment made in exchange for this partial lien release against the above described premises, for material furnished or labor performed to this date. The undersigned states that this partial lien release is not intended to and does not release any lien claims or rights for work, labor, or materials for which payment has not yet been received by the undersigned.

Dated at **Des Moines, IA**, on the 23 day of **May 2025**

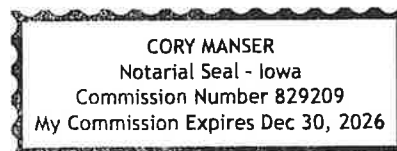


Jason Hayes
VP - CFO

Central Iowa Mechanical

Notary:





Department of Labor

Report Period: 04/14/2025 to 04/20/2025
Payroll#: 17

Company: Central Iowa Mechanical
1720 Fuller Road
West Des Moines IA 50265

Project: Clive Greenbelt Landing
City of Clive
1900 NW 114th
Clive IA 50325

Employee Information	No of Dep	Work Classification	M	T	W	T	F	S	S	Total Hours	Rate of Pay	Gross Amount	FICA	Fed Tax	State Tax	SDI	Other	Total Wage	Net Payroll
Ginther Christopher	33	Foreman	D																
		O																	
3614 SW 8th St		S	8.00	8.00	6.50	7.00	8.00			29.50	46.66	1,376.47							
Des Moines IA 50315																			
Total Payroll for Employee:										2,391.33			182.95		73.30		118.09	374.34	042425
Donovan Dimitri A	33	A10	D																
		O																	
150 Christopher Ave		S			8.00	8.00	8.00			24.00	36.72	881.28							
Waukee IA 50263																			
Total Payroll for Employee:										1,468.80			112.36	161.87	47.05		2.00	323.28	042425
Robbins Konnor D	33	A8	D																
		O																	
1111 9th Ave Place SE		S			8.00					8.00	32.40	259.20							
Altoona IA 50009																			
Total Payroll for Employee:										1,296.00			99.14	123.85	40.48		2.00	265.47	042425
Chambers Tucker D	33	Helper	D																
		O																	
504 10th Street		S	8.00	8.00	8.00	8.00	8.00			32.00	19.44	622.08							
Dallas Center IA 50063																			
Total Payroll for Employee:										865.08			66.17	64.61	24.10		2.15	157.03	042425

Department of Labor

Report Period: 04/14/2025 to 04/20/2025

Continued...

Employee Information	No of Dep	Work Classification	M	T	W	T	F	S	S	Total Hours	Rate of Pay	Gross Amount	FICA	Fed Tax	State Tax	SDI	Other	Total	Net Wage	Payroll Check #
			04/14	04/15	04/16	04/17	04/18	04/19	04/20											
Total For All Employees:																				
		D																		
		O																		
		S	16.00	30.50	23.00	24.00	24.00	93.50				3,139.03								
Total Payroll for All Employees:												6,021.21	460.62	350.33	184.93		124.24	1,120.12	4,901.09	

Date 05/29/2025

I, James Keller Vice Pres. (Name Of Signatory Party) (Title)

do hereby state:

(1) That I pay or supervise the payment of the persons employed by Central Iowa Mechanical (Contractor or Subcontractor) on the

Clive Greenbelt Landing; that during the payroll period of 04/14/2025 to 04/20/2025 (Building or Work)

all persons employed on said project have been paid the full weekly wages earned, that no rebates have been or will be made either directly or indirectly to or on behalf of said

Central Iowa Mechanical from the full (Contractor or Subcontractor)

weekly wages earned by any person and that no deductions have been made either directly or indirectly from the full wages earned by any person, other than permissible deductions as defined in Regulations, Part 3 (29 CFR Subtitle A), issued by the Secretary of Labor under the Copeland Act, as amended (48 Stat. 948, 63 Stat. 108, 72 Stat. 967, 76 Stat. 357; 40 U.S.C. 276c), and described below:

FICA (Social Security), Medicare, Federal Income Taxes, State Income Taxes, State Disability (SDI), Court Ordered Wage Attachments, 401K Plans

(2) That any payrolls otherwise under this contract required to be submitted for the above period are correct and complete; that the wage rates for laborers or mechanics contained therein are not less than the applicable wage rates contained in any wage determination incorporated into the contract; that the classifications set forth therein for each laborer or mechanic conform with the work he performed.

(3) That any apprentices employed in the above period are duly registered in a bona fide apprenticeship program registered with a state apprenticeship agency recognized by the Bureau of Apprenticeship and Training, United States Department of Labor, or if no such recognized agency exists in a state, are registered with the Bureau of Apprenticeship and Training, United States Department of Labor.

(4) That:

a) WHERE FRINGE BENEFITS ARE PAID TO APPROVED PLANS, FUNDS, OR PROGRAMS

In addition to the basic hourly wage rates paid to each laborer or mechanic listed in the above referenced payroll, payments of fringe benefits as listed in the contract have been or will be made to the appropriate programs for the benefit of such employees, except as noted in Section 4(c) below.

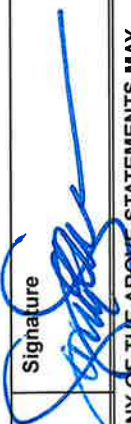
b) WHERE FRINGE BENEFITS ARE PAID IN CASH

Each laborer or mechanic listed in the above referenced payroll has been paid, as indicated on the payroll, an amount not less than the sum of the applicable basic hourly wage rate plus the amount of the required fringe benefits as listed in the contract, except as noted in Section 4(c) below.

c) EXCEPTIONS

Exception (Craft)	Explanation

Remarks:

Name and Title	Signature
James Keller, V.P.	
THE WILLFUL FALSIFICATION OF ANY OF THE ABOVE STATEMENTS MAY SUBJECT THE CONTRACTOR OR SUBCONTRACTOR TO CIVIL OR CRIMINAL PROSECUTION. SEE SECTION 1001 OF TITLE 18 AND SECTION 231 OF TITLE 31 OF THE UNITED STATES CODE.	

Department of Labor

Report Period: 04/21/2025 to 04/27/2025
Payroll#: 18

Company: Central Iowa Mechanical
1720 Fuller Road
West Des Moines IA 50265

Project: Clive Greenbelt Landing
City of Clive
1900 NW 114th
Clive IA 50325

Employee Information	No of Dep	Work Classification	M	T	W	T	F	S	S	Total Hours	Rate of Pay	Gross Amount	FICA	Fed Tax	State Tax	SDI	Other	Total Wage	Net Payroll Check #
Ginther Christopher		33 Foreman	04/21	04/22	04/23	04/24	04/25	04/26	04/27										
		O																	
3614 SW 8th St		S	1.50							1.50	46.66	69.99							
Des Moines IA 50315																			
Total Payroll for Employee:												1,866.40	142.77		53.35	101.80	297.92	1,568.48	050125
Sheets Matthew A	2	45 General	D																
		O																	
121451 158th ave		S			0.50					0.50	47.86	23.93							
Indianola IA 50125																			
Total Payroll for Employee:												1,914.40	146.45	359.90	121.17	106.32	733.84	1,180.56	050125
Donovan Dimitri A		33 A10	D																
		O																	
150 Christopher Ave		S	8.00							8.00	36.72	293.76							
Waukee IA 50263																			
Total Payroll for Employee:												293.76	22.48	0.53	2.39	0.40	25.80	267.96	050125
Total For All Employees:																			
		D																	
		O																	
		S	9.50		0.50					10.00		387.68						1,057.56	
Total Payroll for All Employees:												4,074.56	311.70	360.43	176.91	208.52		3,017.00	

Date 05/29/2025

I, James Keller Vice Pres. (Title)
(Name Of Signatory Party)

do hereby state:

(1) That I pay or supervise the payment of the persons employed by

Central Iowa Mechanical on the
(Contractor or Subcontractor)

Clive Greenbelt Landing; that during the payroll period of 04/21/2025 to 04/27/2025
(Building or Work)

all persons employed on said project have been paid the full weekly wages earned, that no rebates have been or will be made either directly or indirectly to or on behalf of said

Central Iowa Mechanical from the full

(Contractor or Subcontractor)

weekly wages earned by any person and that no deductions have been made either directly or indirectly from the full wages earned by any person, other than permissible deductions as defined in Regulations, Part 3 (29 CFR Subtitle A), issued by the Secretary of Labor under the Copeland Act, as amended (48 Stat. 948, 63 Stat. 108, 72 Stat. 967; 76 Stat. 357; 40 U.S.C. 276c), and described below:

FICA (Social Security), Medicare, Federal Income Taxes, State Income Taxes, State Disability (SDI), Court Ordered Wage Attachments, 401K Plans

(2) That any payrolls otherwise under this contract required to be submitted for the above period are correct and complete; that the wage rates for laborers or mechanics contained therein are not less than the applicable wage rates contained in any wage determination incorporated into the contract; that the classifications set forth therein for each laborer or mechanic conform with the work he performed.

(3) That any apprentices employed in the above period are duly registered in a bona fide apprenticeship program registered with a state apprenticeship agency recognized by the Bureau of Apprenticeship and Training, United States Department of Labor, or if no such recognized agency exists in a state, are registered with the Bureau of Apprenticeship and Training, United States Department of Labor.

(4) That:

a) WHERE FRINGE BENEFITS ARE PAID TO APPROVED PLANS, FUNDS, OR PROGRAMS

☒ In addition to the basic hourly wage rates paid to each laborer or mechanic listed in the above referenced payroll, payments of fringe benefits as listed in the contract have been or will be made to the appropriate programs for the benefit of such employees, except as noted in Section 4(c) below.

b) WHERE FRINGE BENEFITS ARE PAID IN CASH

☐ Each laborer or mechanic listed in the above referenced payroll has been paid, as indicated on the payroll, an amount not less than the sum of the applicable basic hourly wage rate plus the amount of the required fringe benefits as listed in the contract, except as noted in Section 4(c) below.

c) EXCEPTIONS

Exception (Craft)	Explanation

Remarks:

Name and Title
James Keller, V.P.

Signature

THE WILLFUL FALSIFICATION OF ANY OF THE ABOVE STATEMENTS MAY SUBJECT THE CONTRACTOR OR SUBCONTRACTOR TO CIVIL OR CRIMINAL PROSECUTION. SEE SECTION 1001 OF TITLE 18 AND SECTION 231 OF TITLE 31 OF THE UNITED STATES CODE.

Department of Labor

Report Period: 04/28/2025 to 05/04/2025
Payroll#: 19

Company: Central Iowa Mechanical
1720 Fuller Road
West Des Moines IA 50265

Project: Clive Greenbelt Landing
City of Clive
1900 NW 114th
Clive IA 50325

Employee Information	No of Dep	Work Classification	M	T	W	T	F	S	S	Total Hours	Rate of Pay	Gross Amount	FICA	Fed Tax	State Tax	SDI	Other	Total Wage	Net Payroll Check #
04/28 04/29 04/30 05/01 05/02 05/03 05/04																			
Sheets Matthew A	2	45 General	D																
		O																	
121451 158th ave		S			1.00		0.50			1.50	47.86	71.79							
Indianola IA 50125																			
Total Payroll for Employee:												1,818.68	139.13	338.84	117.53	168.34	763.84	1,054.84	050825
Mangra James E		45 Journey	D																
		O																	
2621 E 39th Court		S			8.00	8.00				16.00	43.61	697.76							
Des Moines IA 50317																			
Total Payroll for Employee:												1,744.40	133.45	184.04	48.71	114.70	480.90	1,263.50	050825
Adams Mason L		45 2nd Year	D																
		O																	
3331 Brook Run Drive		S			8.00	8.00				16.00	24.79	396.64							
Des Moines IA 50317																			
Total Payroll for Employee:												991.60	75.86	79.79	28.91	77.70	262.26	729.34	050825
Young Ryan A		33 Journey	D																
		O																	
560 NW 68th Street		S			3.00					3.00	45.20	135.60							
Des Moines IA 50313																			
Total Payroll for Employee:												1,808.00	138.31	163.56	76.13	101.80	479.80	1,328.20	050825

Report Period: 04/28/2025 to 05/04/2025

	M	T	W	T	F	S	S
	04/28	04/29	04/30	05/01	05/02	05/03	05/04

Employee Information	No of Dep	Work Classification	M	T	W	T	F	S	S	Total Hours	Rate of Pay	Gross Amount	FICA	Fed Tax	State Tax	SDI	Other	Total	Net Wage	Payroll Check #
			04/28	04/29	04/30	05/01	05/02	05/03	05/04											
Total For All Employees:																				
		D																		
		O																		
		S			20.00	16.00	0.50			36.50		1,301.79								
										Total Payroll for All Employees:										
												6,362.68	486.75	766.23	271.28		462.54	1,986.80		
																		4,375.88		

Total For All Employees:

D O S

Date 05/29/2025

I, James Keller Vice Pres. (Name Of Signatory Party) (Title)

do hereby state:

(1) That I pay or supervise the payment of the persons employed by

Central Iowa Mechanical (Contractor or Subcontractor) on the

Clive Greenbelt Landing 04/28/2025 to 05/04/2025 (Building or Work)

all persons employed on said project have been paid the full weekly wages earned, that no rebates have been or will be made either directly or indirectly to or on behalf of said

Central Iowa Mechanical from the full (Contractor or Subcontractor)

weekly wages earned by any person and that no deductions have been made either directly or indirectly from the full wages earned by any person, other than permissible deductions as defined in Regulations, Part 3 (29 CFR Subtitle A), issued by the Secretary of Labor under the Copeland Act, as amended (48 Stat. 948, 63 Stat. 108, 72 Stat. 967, 76 Stat. 357; 40 U.S.C. 276c), and described below:

FICA (Social Security), Medicare, Federal Income Taxes, State Income Taxes, State Disability (SDI), Court Ordered Wage Attachments, 401K Plans

(2) That any payrolls otherwise under this contract required to be submitted for the above period are correct and complete; that the wage rates for laborers or mechanics contained therein are not less than the applicable wage rates contained in any wage determination incorporated into the contract; that the classifications set forth therein for each laborer or mechanic conform with the work he performed.

(3) That any apprentices employed in the above period are duly registered in a bona fide apprenticeship program registered with a state apprenticeship agency recognized by the Bureau of Apprenticeship and Training, United States Department of Labor, or if no such recognized agency exists in a state, are registered with the Bureau of Apprenticeship and Training, United States Department of Labor.

(4) That:

a) WHERE FRINGE BENEFITS ARE PAID TO APPROVED PLANS, FUNDS, OR PROGRAMS

In addition to the basic hourly wage rates paid to each laborer or mechanic listed in the above referenced payroll, payments of fringe benefits as listed in the contract have been or will be made to the appropriate programs for the benefit of such employees, except as noted in Section 4(c) below.

b) WHERE FRINGE BENEFITS ARE PAID IN CASH

Each laborer or mechanic listed in the above referenced payroll has been paid, as indicated on the payroll, an amount not less than the sum of the applicable basic hourly wage rate plus the amount of the required fringe benefits as listed in the contract, except as noted in Section 4(c) below.

c) EXCEPTIONS

Exception (Craft)	Explanation

Remarks:

Signature

Name and Title

James Keller, V.P.

THE WILLFUL FALSIFICATION OF ANY OF THE ABOVE STATEMENTS MAY SUBJECT THE CONTRACTOR OR SUBCONTRACTOR TO CIVIL OR CRIMINAL PROSECUTION. SEE SECTION 1001 OF TITLE 18 AND SECTION 231 OF TITLE 31 OF THE UNITED STATES CODE.

Department of Labor

Company: Central Iowa Mechanical
1720 Fuller Road
West Des Moines IA 50265

Project: Clive Greenbelt Landing
City of Clive
1900 NW 114th
Clive IA 50325

Start Date: 05/05/2025
End Date: 05/11/2025
Payroll#: 20

**No work was performed on this
project for the pay period listed above.**

b) WHERE FRINGE BENEFITS ARE PAID IN CASH

☐ Each laborer or mechanic listed in the above referenced payroll has been paid, as indicated on the payroll, an amount not less than the sum of the applicable basic hourly wage rate plus the amount of the required fringe benefits as listed in the contract, except as noted in section 4(c) below.

c) EXCEPTIONS

Exception (Craft)	Explanation

Remarks:

Name and Title

James Keller V.P.

Signature

THE WILLFUL FALSIFICATION OF ANY OF THE ABOVE STATEMENTS MAY SUBJECT THE CONTRACTOR OR SUBCONTRACTOR TO CIVIL OR CRIMINAL PROSECUTION. SEE SECTION 1001 OF TITLE 18 AND SECTION 231 OF TITLE 31 OF THE UNITED STATES CODE.

Date 05/29/2025

I, James Keller Pres Vice President
(Name Of Signatory Party) (Title)

do hereby state:

(1) That I pay or supervise the payment of the persons employed by

Central Iowa Mechanical on the
(Contractor or Subcontractor)

Clive Greenbelt Landing; that during the payroll of 05/05/2025 to 05/11/2025
(Building or Work)

all persons employed on said project have been paid the full weekly wages earned, that no rebates have been or will be made either directly or indirectly to or on behalf of said

Central Iowa Mechanical from the full
(Contractor or Subcontractor)

weekly wages earned by any person and that no deductions have been made either directly or indirectly from the full wages earned by any person, other than permissible deductions as defined in Regulations, Part 3 (29 CFR Subtitle A), issued by the Secretary of Labor under the Copeland Act, as amended (48 Stat. 948, 63 Stat. 108, 72 Stat. 967; 76 Stat. 357; 40 U.S.C. 276c), and described below:

FICA (Social Security), Medicare, Federal Income Taxes, State Income Taxes, State Disability (SDI), Court Ordered Wage Attachments, 401K Plans

(2) That any payrolls otherwise under this contract required to be submitted for the above period are correct and complete; that the wage rate for laborers or mechanics contained therein are not less than the applicable wage rates contained in any wage determination incorporated into the contract; that the classifications set forth therein for each laborer or mechanic conform with the work he performed.

(3) That any apprentices employed in the above period are duly registered in a bona fide apprenticeship program registered with a state apprenticeship agency recognized by the Bureau of Apprenticeship and Training, United States Department of Labor, or if no such recognized agency exists in a state, are registered with the Bureau of Apprenticeship and Training, United States Department of Labor.

(4) That:
a) WHERE FRINGE BENEFITS ARE PAID TO APPROVED PLANS, FUNDS, OR PROGRAMS

☐ In addition to the basic hourly wage rates paid to each laborer or mechanic listed in the above referenced payroll, payments of fringe benefits as listed in the contract have been or will be made to the appropriate programs for the benefit of such employees, except as noted in Section 4(c) below.

Department of Labor

Report Period: 05/12/2025 to 05/18/2025
Payroll#: 21

Company: Central Iowa Mechanical
1720 Fuller Road
West Des Moines IA 50265

Project: Clive Greenbelt Landing
City of Clive
1900 NW 114th
Clive IA 50325

Employee Information	No of Dep	Work Classification	M	T	W	T	F	S	S	Total Hours	Rate of Pay	Gross Amount	FICA	Fed Tax	State Tax	SDI	Other	Total	Net Wage	Payroll Check #
Sheets Matthew A	2	45 General	05/12	05/13	05/14	05/15	05/16	05/17	05/18											
						1.00				1.00	47.86	47.86								
121451 158th ave																				
Indianola IA 50125																				
Total Payroll for Employee:												1,914.40	146.45	359.90	121.17	177.20	804.72	1,109.68	052225	
Total For All Employees:												1,914.40	146.45	359.90	121.17	177.20	804.72	1,109.68		
												47.86								
Total Payroll for All Employees:												1,914.40	146.45	359.90	121.17	177.20	804.72	1,109.68		

Date 05/29/2025

I, James Keller (Name Of Signatory Party) Vice Pres. (Title)

do hereby state:

(1) That I pay or supervise the payment of the persons employed by

Central Iowa Mechanical (Contractor or Subcontractor) on the

Clive Greenbelt Landing (Building or Work); that during the payroll period of 05/12/2025 to 05/18/2025

all persons employed on said project have been paid the full weekly wages earned, that no rebates have been or will be made either directly or indirectly to or on behalf of said

Central Iowa Mechanical from the full (Contractor or Subcontractor)

weekly wages earned by any person and that no deductions have been made either directly or indirectly from the full wages earned by any person, other than permissible deductions as defined in Regulations, Part 3 (29 CFR Subtitle A), issued by the Secretary of Labor under the Copeland Act, as amended (48 Stat. 948, 63 Stat. 108, 72 Stat. 967; 76 Stat. 357; 40 U.S.C. 276c), and described below:

FICA (Social Security), Medicare, Federal Income Taxes, State Income Taxes, State Disability (SDI), Court Ordered Wage Attachments, 401K Plans

(2) That any payrolls otherwise under this contract required to be submitted for the above period are correct and complete; that the wage rates for laborers or mechanics contained therein are not less than the applicable wage rates contained in any wage determination incorporated into the contract; that the classifications set forth therein for each laborer or mechanic conform with the work he performed.

(3) That any apprentices employed in the above period are duly registered in a bona fide apprenticeship program registered with a state apprenticeship agency recognized by the Bureau of Apprenticeship and Training, United States Department of Labor, or if no such recognized agency exists in a state, are registered with the Bureau of Apprenticeship and Training, United States Department of Labor.

(4) That:

a) WHERE FRINGE BENEFITS ARE PAID TO APPROVED PLANS, FUNDS, OR PROGRAMS

In addition to the basic hourly wage rates paid to each laborer or mechanic listed in the above referenced payroll, payments of fringe benefits as listed in the contract have been or will be made to the appropriate programs for the benefit of such employees, except as noted in Section 4(c) below.

b) WHERE FRINGE BENEFITS ARE PAID IN CASH

Each laborer or mechanic listed in the above referenced payroll has been paid, as indicated on the payroll, an amount not less than the sum of the applicable basic hourly wage rate plus the amount of the required fringe benefits as listed in the contract, except as noted in Section 4(c) below.

c) EXCEPTIONS

Exception (Craft)	Explanation

Remarks:

Name and Title
James Keller, V.P.

Signature

THE WILLFUL FALSIFICATION OF ANY OF THE ABOVE STATEMENTS MAY SUBJECT THE CONTRACTOR OR SUBCONTRACTOR TO CIVIL OR CRIMINAL PROSECUTION. SEE SECTION 1001 OF TITLE 18 AND SECTION 231 OF TITLE 31 OF THE UNITED STATES CODE.

Department of Labor

Report Period: 05/19/2025 to 05/25/2025
Payroll#: 22

Company: Central Iowa Mechanical
1720 Fuller Road
West Des Moines IA 50265

Project: Clive Greenbelt Landing
City of Clive
1900 NW 114th
Clive IA 50325

Employee Information	No of Dep	Work Classification	M	T	W	T	F	S	S	Total Hours	Rate of Pay	Gross Amount	FICA	Fed Tax	State Tax	SDI	Other	Total Wage	Net Payroll Check #
05/19 05/20 05/21 05/22 05/23 05/24 05/25																			
Ginther Christopher		33 Foreman	D																
		O																	
3614 SW 8th St		S			0.50					0.50	46.66	23.33							
Des Moines IA 50315																			
Total Payroll for Employee:											1,726.42	132.07		48.03		95.29	275.39	1,451.03	052925
Mangra James E		45 Journey	D																
		O																	
2621 E 39th Court		S				5.00				5.00	43.61	218.05							
Des Moines IA 50317																			
Total Payroll for Employee:											1,812.40	133.45	184.04	48.71		77.20	443.40	1,369.00	052925
Adams Mason L		45 2nd Year	D																
		O																	
3331 Brook Run Drive		S				5.00				5.00	24.79	123.95							
Des Moines IA 50317																			
Total Payroll for Employee:											1,059.60	75.86	79.79	28.91		55.20	239.76	819.84	052925
Total For All Employees:			D																
		O																	
		S			0.50		10.00			10.50		365.33							
Total Payroll for All Employees:											4,598.42	341.38	263.83	125.65		227.69	958.55	3,639.87	

Date 05/29/2025

I, James Keller Vice Pres. (Title)
(Name Of Signatory Party)

do hereby state:

(1) That I pay or supervise the payment of the persons employed by
Central Iowa Mechanical (Contractor or Subcontractor) on the

Clive Greenbelt Landing; that during the payroll period of 05/19/2025 to 05/25/2025
(Building or Work)

all persons employed on said project have been paid the full weekly wages earned, that
no rebates have been or will be made either directly or indirectly to or on behalf of said

Central Iowa Mechanical from the full
(Contractor or Subcontractor)

weekly wages earned by any person and that no deductions have been made either
directly or indirectly from the full wages earned by any person, other than permissible
deductions as defined in Regulations, Part 3 (29 CFR Subtitle A), issued by the Secretary of
Labor under the Copeland Act, as amended (48 Stat. 948, 63 Stat. 108, 72 Stat. 967; 76 Stat.
357; 40 U.S.C. 276c), and described below:

FICA (Social Security), Medicare, Federal Income Taxes, State Income Taxes,
State Disability (SDI), Court Ordered Wage Attachments, 401K Plans

(2) That any payrolls otherwise under this contract required to be submitted for the
above period are correct and complete; that the wage rates for laborers or mechanics
contained therein are not less than the applicable wage rates contained in any wage
determination incorporated into the contract; that the classifications set forth therein for
each laborer or mechanic conform with the work he performed.

(3) That any apprentices employed in the above period are duly registered in a bona fide
apprenticeship program registered with a state apprenticeship agency recognized by the
Bureau of Apprenticeship and Training, United States Department of Labor, or if no such
recognized agency exists in a state, are registered with the Bureau of Apprenticeship
and Training, United States Department of Labor.

(4) That:

a) WHERE FRINGE BENEFITS ARE PAID TO APPROVED PLANS, FUNDS, OR PROGRAMS

☒ In addition to the basic hourly wage rates paid to each laborer or mechanic listed in
the above referenced payroll, payments of fringe benefits as listed in the contract
have been or will be made to the appropriate programs for the benefit of such
employees, except as noted in Section 4(c) below.

b) WHERE FRINGE BENEFITS ARE PAID IN CASH

☐ Each laborer or mechanic listed in the above referenced payroll has been paid,
as indicated on the payroll, an amount not less than the sum of the applicable
basic hourly wage rate plus the amount of the required fringe benefits as listed
in the contract, except as noted in Section 4(c) below.

c) EXCEPTIONS

Exception (Craft)	Explanation

Remarks:

Name and Title
James Keller, V.P.

Signature

THE WILLFUL FALSIFICATION OF ANY OF THE ABOVE STATEMENTS MAY
SUBJECT THE CONTRACTOR OR SUBCONTRACTOR TO CIVIL OR CRIMINAL
PROSECUTION. SEE SECTION 1001 OF TITLE 18 AND SECTION 231 OF TITLE
31 OF THE UNITED STATES CODE.



Memo

TO: Mayor and Council members

FROM: Jonathan Cygan, Civil Engineer

DATE: June 12, 2025

RE: Approve Pay Request #13 - Alliance Construction Group - NW 114th Street Reconstruction - \$323,324.92

SYNOPSIS:

Staff is recommending approval of a Pay Request to Alliance Construction Group for work performed on the above referenced project.

Pay Estimate #13 - \$323,324.92

A breakdown of the contract status is as follows:

Amended Contract Amount	- \$1,376,633.00
Paid to Date	- <u>\$1,239,662.73</u>
Contract Remaining	- \$136,970.27

Please feel free to contact me at jcygan@cityofclive.com or 515-223-6231 prior to the meeting if you have any questions or concerns.

Attachments:

1. Pay Request #13



City of Clive

Payment Invoice

NW 114TH STREET RECONSTRUCTION

Description	Road reconstruction from 200' west of Nw 111th to walnut creek bridge.
Payment Number	13
Pay Period	04/20/2025 to 05/31/2025
Approval Date	06/12/2025
Prime Contractor	Alliance Construction Group, LLC 9400 Plum Dr. Urbandale, IA 50322
Payment Status	Pending
Awarded Project Amount	\$1,349,523.50
Authorized Amount	\$1,376,633.00

Line Number	Item	Unit	Current Paid Quantity	Unit Price	Amount
Section: 1 Description					
0010	24-001	CY	300.000	\$40.000	\$12,000.00
OFF SITE TOPSOIL, 8"					
0040	24-004	TON	102.000	\$330.000	\$33,660.00
SUBGRADE TREATMENT,8% CEMENT					
0050	24-005	SY	2,868.800	\$12.500	\$35,860.00
SUBBASE, MODIFIED, 6"					
0060	24-006	LS	0.330	\$5,200.000	\$1,716.00
COMPACTION TESTING					
0120	24-012	LF	898.000	\$23.000	\$20,654.00
SUBDRAIN, TYPE 2, PVC, 8"					
0140	24-014	EA	7.000	\$460.000	\$3,220.00
Project Total:					\$340,342.02

Line Number	Item	Unit	Current Paid Quantity	Unit Price	Amount
SUBDRAIN OUTLETS AND CONNECTIONS, PVC, 8"					
0280	24-028	EA	4.000	\$1,050.000	\$4,200.00
MANHOLE ADJUSTMENT, MINOR					
0310	24-031	SY	2,299.600	\$68.500	\$157,522.60
PCC PAVEMENT, 8", C-SUD					
0340	24-034	SY	142.000	\$47.000	\$6,674.00
SIDEWALK, PCC, 4"					
0350	24-035	SY	38.500	\$59.000	\$2,271.50
SIDEWALK, PCC, 6"					
0360	24-036	SF	44.000	\$55.000	\$2,420.00
DETECTABLE WARNINGS					
0370	24-037	SY	147.600	\$77.000	\$11,365.20
DRIVEWAY, PAVED, PCC, 7"					
0480	24-048	LS	0.330	\$1,500.000	\$495.00
SWPPP MANAGEMENT					
0530	24-053	AC	0.290	\$2,500.000	\$725.00
EROSION CONTROL MULCHING					
0540	24-054	EA	2.000	\$200.000	\$400.00
INLET PROTECTION DEVICE, DROP-IN, INSTALLATION					
0560	24-056	LS	0.530	\$9,000.000	\$4,770.00
CONSTRUCTION SURVEY					
0570	24-057	LS	0.330	\$84,000.000	\$27,720.00
MOBILIZATION					
0580	24-058	LS	0.330	\$3,500.000	\$1,155.00
CONCRETE WASHOUT					
0630	25-123	LS	1.000	\$2,045.700	\$2,045.70
Private utility relocation					
0640	25-044	EACH	1.000	\$9,959.700	\$9,959.70
Fire Hydrant Assembly					
0650	25-124	LF	36.000	\$19.745	\$710.82
Project Total: \$340,342.02					

Line Number	Item	Unit	Current Paid Quantity	Unit Price	Amount
EF JOINT					
0660	25-125	EACH	1.000	\$797.500	\$797.50
LIGHT POLE BASE REMOVAL					
					Section Total: \$340,342.02
					Project Total: \$340,342.02

Summary

Current Approved Work:	\$340,342.02	Approved Work To Date:	\$1,304,671.29
Current Stockpile Advancement:	\$0.00	Stockpile Advancement To Date:	\$92,483.00
Current Stockpile Recovery:	\$0.00	Stockpile Recovery To Date:	\$92,258.00
Current Retainage:	\$17,017.10	Retainage To Date:	\$65,233.56
Current Retainage Released:	\$0.00	Retainage Released To Date:	\$0.00
Current Liquidated Damages:	\$0.00	Liquidated Damages To Date:	\$0.00
Current Adjustment:	\$0.00	Adjustments To Date:	\$0.00
Current Payment:	\$323,324.92	Payments To Date:	\$1,239,662.73
Previous Payment:	\$125,995.23	Previous Payments To Date:	\$916,337.81

Mayor, City of Clive	Date
Project Engineer, Jonathan Cygan	Date
Field Engineer, Nolan Daft	Date
Contractor, Alliance Construction Group	Date



Memo

TO: Mayor and Council members

FROM: Jeff May, Public Works Director

DATE: June 12, 2025

RE: Approve Pay Request #14 - Alice's Road Reconstruction - Phase 1-
Design - Snyder & Associates - \$20,090.25

SYNOPSIS:

Staff recommends approval of Pay Request #14 in the amount of \$20,090.25, to Snyder & Associates, for professional services completed on the design for the Alice's Road Reconstruction - Phase 1 - Design.

Please see attached Council Letter for details.

Please feel free to contact me prior to the meeting at 223-6231 or jmay@cityofclive.com if you have any questions or concerns.

Attachments:

1. 06-12-25 - Pay Request #14 - Alice's Road Reconstruction - Phase 1 - Design - Snyder - \$20,090.25
2. CL - 06-12-25 - Pay Request #14 - Alice's Road Reconstruction Design-Phase 1 - Snyder & Associates - \$20,090.25



INVOICE FOR PROFESSIONAL SERVICES

May 22, 2025

Jeff May
City of Clive
Public Works
2123 NW 111th Street
Clive, IA 50325-3755

Invoice No: 123.1396.01 - 14

Email jmay@cityofclive.com

Project 123.1396.01 Alice's Road Reconstruction- Phase 1

Professional Services through April 30, 2025

Division 1

(50% Waukee / 50% Clive)

Billing Limits	Current	Prior	To-Date
Total Billings	0.00	726,474.28	726,474.28
Limit			726,500.00
Remaining			25.72
Phase Subtotal			0.00

Division 2

(15% Waukee / 85% Clive)

	Hours	Rate	Amount
Engineer VI	2.00	178.00	356.00
Engineer IV	4.00	153.00	612.00
Sr. Technician	5.50	144.00	792.00
Total Services	11.50		1,760.00
Total Services			1,760.00
Billing Limits	Current	Prior	To-Date
Total Billings	1,760.00	220,977.70	222,737.70
Limit			344,100.00
Remaining			121,362.30
Phase Subtotal			\$1,760.00

Division 3

(0% Waukee / 100% Clive)

	Hours	Rate	Amount
Principal Engineer II	1.50	252.00	378.00
Sr. Engineer	13.50	216.00	2,916.00
Land Surveyor VIII	3.50	198.00	693.00
Engineer VIII	.50	198.00	99.00
Engineer IV	2.00	153.00	306.00
Right-of-Way Agent II	17.00	128.00	2,176.00
Land Surveyor II	1.50	128.00	192.00
Technician VII	4.50	124.00	558.00
Technician IV	6.00	91.00	546.00

REMIT TO: SNYDER & ASSOCIATES, INC.

Mailing: PO Box 1159 | Ankeny, IA 50021

Physical: 2727 SW Snyder Blvd. | Ankeny IA 50023

p: 888-964-2020 | f: 515-964-7938

Federal E.I.N. 42-1379015

SNYDER-ASSOCIATES.COM

Project	123.1396.01	Clive-NEAlice'sRd-NEHorizonDrtoMeredithD			Invoice	14
Administrative II		1.00	77.00		77.00	
Total Services		51.00			7,941.00	
Total Services						7,941.00
Stantec Consultant Services Inc.						
4/18/2025	Stantec Consultant Services Inc.	Services through 03/28/2025			10,266.75	
Total Consultants						10,266.75
Employee Mileage					91.00	
Total Expenses						91.00
Fleet Mileage						31.50
Billing Limits		Current	Prior	To-Date		
Total Billings		18,330.25	429,929.21	448,259.46		
Limit				866,400.00		
Remaining				418,140.54		
				Phase Subtotal		\$18,330.25
					Amount Due this Invoice	<u><u>\$20,090.25</u></u>
Billings to Date	Total	Prior	Current			
	1,397,471.44	1,377,381.19	20,090.25			

Thank you. We appreciate the opportunity to serve you.

Accounts Receivable Inquiry: ar@snyder-associates.com

Project Manager: Nathan Carhoff

May 19, 2025

Jeff May, P.E.
Public Works Director
City of Clive
2123 NW 111th Street
Clive, IA 50325

RE: INVOICE NO. 14
ALICE'S ROAD RECONSTRUCTION – PHASE 1
NE HORIZON DRIVE TO MEREDITH DRIVE
PROJECT #123.1396

Dear Jeff:

The attached invoice covers work on the project through April 2025. Our work for this period focused on advancing design and plan production for Phase 1B, including landscaping components within the Phase 1A area. Preliminary construction drawings for Phase 1B were submitted on April 14, 2025.

During this period, we also participated in the condemnation hearing for Phase 1A right-of-way and completed stormwater management concepts for the corridor. Work associated with the PEL study has been paused as we await reallocation of federal aid and a reevaluation of NEPA. Once this is finalized, we anticipate submission of a contract amendment for out-of-scope work including PEL, assessments, water study, and the additional bid package on Phase 1.

Please contact me with any questions.

Sincerely,

SNYDER & ASSOCIATES, INC.



Nathan Carhoff, P.E.
Project Manager
Enclosure

Alice's Road Reconstruction - Phase 1
Invoice Summary and City Cost Sharing
Snyder Project #123.1396

	Division 1			Division 2			Division 3			Totals		
	Div. Total	Clive	Waukee	Div. Total	Clive	Waukee	Div. Total	Clive	Waukee	Contract Total	Clive	Waukee
		50%	50%		85%	15%		100%	0%			
Invoice #1	\$18,946.03	\$9,473.02	\$9,473.01	\$16,280.21	\$13,838.18	\$2,442.03	\$22,529.45	\$22,529.45	-	\$57,755.69	\$45,840.65	\$11,915.04
Invoice #2	\$28,684.50	\$14,342.25	\$14,342.25	\$7,782.19	\$6,614.86	\$1,167.33	\$17,857.06	\$17,857.06	-	\$54,323.75	\$38,814.17	\$15,509.58
Invoice #3	\$60,433.92	\$30,216.96	\$30,216.96	\$11,943.26	\$10,151.77	\$1,791.49	\$33,524.00	\$33,524.00	-	\$105,901.18	\$73,892.73	\$32,008.45
Invoice #4	\$69,319.72	\$34,659.86	\$34,659.86	\$25,690.00	\$21,836.50	\$3,853.50	\$41,203.75	\$41,203.75	-	\$136,213.47	\$97,700.11	\$38,513.36
Invoice #5	\$78,192.26	\$39,096.13	\$39,096.13	\$6,513.00	\$5,536.05	\$976.95	\$20,341.50	\$20,341.50	-	\$105,046.76	\$64,973.68	\$40,073.08
Invoice #6	\$62,476.47	\$31,238.24	\$31,238.23	\$5,482.00	\$4,659.70	\$822.30	\$22,602.00	\$22,602.00	-	\$90,560.47	\$58,499.94	\$32,060.53
Invoice #7	\$55,843.61	\$27,921.81	\$27,921.80	\$7,698.00	\$6,543.30	\$1,154.70	\$17,468.75	\$17,468.75	-	\$81,010.36	\$51,933.86	\$29,076.50
Invoice #8	\$67,906.96	\$33,953.48	\$33,953.48	\$7,708.75	\$6,552.44	\$1,156.31	\$14,652.25	\$14,652.25	-	\$90,267.96	\$55,158.17	\$35,109.79
Invoice #9	\$98,381.72	\$49,190.86	\$49,190.86	\$6,818.29	\$5,795.55	\$1,022.74	\$12,899.75	\$12,899.75	-	\$118,099.76	\$67,886.16	\$50,213.60
Invoice #10	\$94,579.84	\$47,289.92	\$47,289.92	\$810.00	\$688.50	\$121.50	\$27,251.85	\$27,251.85	-	\$122,641.69	\$75,230.27	\$47,411.42
Invoice #11	\$81,104.75	\$40,552.38	\$40,552.37	\$2,374.00	\$2,017.90	\$356.10	\$18,560.00	\$18,560.00	-	\$102,038.75	\$61,130.28	\$40,908.47
Invoice #12	\$10,604.50	\$5,302.25	\$5,302.25	\$74,324.00	\$63,175.40	\$11,148.60	\$73,158.50	\$73,158.50	-	\$158,087.00	\$141,636.15	\$16,450.85
Invoice #13	\$0.00	\$0.00	\$0.00	\$47,554.00	\$40,420.90	\$7,133.10	\$107,880.35	\$107,880.35	-	\$155,434.35	\$148,301.25	\$7,133.10
Invoice #14	\$0.00	\$0.00	\$0.00	\$1,760.00	\$1,496.00	\$264.00	\$19,920.25	\$19,920.25	-	\$21,680.25	\$21,416.25	\$264.00
Total Billed to Date	\$ 726,474.28	\$ 363,237.16	\$ 363,237.12	\$ 222,737.70	\$ 189,327.05	\$ 33,410.65	\$ 449,849.46	\$ 449,849.46	-	\$ 1,399,061.44	\$ 1,002,413.67	\$ 396,647.77
Total Contract	\$ 726,500.00	\$ 363,250.00	\$ 363,250.00	\$ 344,100.00	\$ 292,485.00	\$ 51,615.00	\$ 866,400.00	\$ 866,400.00	-	\$ 1,937,000.00	\$ 1,522,135.00	\$ 414,865.00

Memo

TO: Mayor Edwards, Clive City Council Members and
Matt McQuillen
FROM: Jeff May, Public Works Director
DATE: June 12, 2025
RE: Approve Pay Request #14 – Alice’s Road Reconstruction -
Phase 1- Design – Snyder & Associates - \$20,090.25



Public Works Department

At the January 11, 2024 City Council meeting, the Council approved a Professional Services Agreement with Snyder & Associates for the design of the Alice’s Road Reconstruction Project – Phase 1. The Alice’s Road Reconstruction Project includes 4 Phases. The phases are identified per the following:

Phase 1 is the reconstruction of Alice’s Road south of Douglas Parkway and is shared with Waukee on a 50/50 split.

Phase 2 is the reconstruction of the Alice’s Road and Douglas Parkway intersection and the completion of Douglas Parkway from Berkshire Parkway (including the intersection of Berkshire Parkway) to the west corporate limit. Waukee is responsible for 25% of the intersection and possibly some of the Douglas Parkway improvements west of Alice’s Road. Clive is responsible for 75% of the intersection, the improvements west of Alice’s Road, that are not Waukee’s responsibility and 100% of the improvements east of Alice’s Road. The division of responsibility for Phase 2 will be determined as the project design progresses.

Phase 3 is the reconstruction of Alice’s Road from Douglas Parkway to Berkshire Parkway and is 100% the responsibility of Clive.

Phase 4 is the reconstruction of Alice’s Road from Berkshire Parkway to Meredith Drive and includes the crossing of Little Walnut Creek. Phase 4 is 100% the responsibility of Clive.

The Professional Services Agreement (PSA) for Phase 1 includes the final design of Phase 1 plus the conceptual design of Phases 2-4. The design and conceptual design of the future phases will include the roadway, intersection configuration of all intersections, storm sewer, water, sanitary sewer, stormwater management, trails and aesthetics for the entire Alice’s Road corridor. In addition, the conceptual design will include the Douglas Parkway corridor from Berkshire Parkway, including the intersection of Berkshire Parkway, to the west corporate limit. The PSA

will also include work related to right-of-way and easement acquisition and assistance with finding and obtaining grants to assist with the cost of the project.

The PSA for Phase 1 is divided into 3 divisions. The first division includes the work from NE Horizon Drive in Waukee to just south of Douglas Parkway. Division 1 is split 50/50 with Wauke. Division 2 includes the work for the Douglas Parkway intersection and completion of Douglas Parkway in Clive. This Division will be split 85% Clive and 15% Waukee for billing purposes but will be reconciled when the work is complete based on the actual percentages attributed to each community. Division 3 is for work related to Phases 3 and 4 and is 100% Clive responsibility.

Staff recommends approval of Pay Request #14 in the amount of \$20,090.25, to Snyder & Associates, for professional services completed on the design for the Alice's Road Reconstruction – Phase 1 – Design.

Pay Request Summary

	<u>Clive</u>	<u>Waukee</u>	<u>Total</u>
Approved Agreement Amount (1/11/24)	\$ 1,522,135.00	\$ 414,865.00	\$ 1,937,000.00

Division 1 Approved Agreement Amount	\$ 363,250.00	\$ 363,250.00	\$ 726,500.00
Pay Request #1 (02/22/24)	\$ 9,473.02	\$ 9,473.01	\$ 18,946.03
Pay Request #2 (03/14/24)	\$ 14,342.25	\$ 14,342.25	\$ 28,684.50
Pay Request #3 (04/11/24)	\$ 30,216.96	\$ 30,216.96	\$ 60,433.92
Pay Request #4 (05/23/24)	\$ 34,659.86	\$ 34,659.86	\$ 69,319.72
Pay Request #5 (06/13/24)	\$ 39,096.13	\$ 39,096.13	\$ 78,192.26
Pay Request #6 (07/25/24)	\$ 31,238.24	\$ 31,238.23	\$ 62,476.47
Pay Request #7 (08/08/24)	\$ 27,921.81	\$ 27,921.80	\$ 55,843.61
Pay Request #8 (09/12/24)	\$ 33,953.48	\$ 33,953.48	\$ 67,906.96
Pay Request #9 (10/10/24)	\$ 49,190.86	\$ 49,190.86	\$ 98,381.72
Pay Request #10 (11/14/24)	\$ 47,289.92	\$ 47,289.92	\$ 94,579.84
Pay Request #11 (12/12/24)	\$ 40,552.38	\$ 40,552.37	\$ 81,104.75
Pay Request #12 (03/27/25)	\$ 5,302.25	\$ 5,302.25	\$ 10,604.50
Pay Request #13 (05/22/25)	\$ 0.00	\$ 0.00	\$ 0.00
Pay Request #14 (06/12/25)	\$ 0.00	\$ 0.00	\$ 0.00
Amount Requested to Date – Division 1	\$ 363,237.16	\$ 363,237.12	\$ 726,474.28
Amount paid previously – Division 1	\$ 363,237.16	\$ 363,237.12	\$ 726,474.28
Amount due this pay request – Division 1	\$ 0.00	\$ 0.00	\$ 0.00
Amount remaining - Division 1	\$ 12.84	\$ 12.88	\$ 25.72

Division 2 Approved Agreement Amount	\$ 292,485.00	\$ 51,615.00	\$ 344,100.00
Pay Request #1 (02/22/24)	\$ 13,838.18	\$ 2,442.03	\$ 16,280.21
Pay Request #2 (03/14/24)	\$ 6,614.86	\$ 1,167.33	\$ 7,782.19
Pay Request #3 (04/11/24)	\$ 10,151.77	\$ 1,791.49	\$ 11,943.26
Pay Request #4 (05/23/24)	\$ 21,836.50	\$ 3,853.50	\$ 25,690.00
Pay Request #5 (06/13/24)	\$ 5,536.05	\$ 976.95	\$ 6,513.00
Pay Request #6 (07/25/24)	\$ 4,659.70	\$ 822.30	\$ 5,482.00
Pay Request #7 (08/08/24)	\$ 6,543.30	\$ 1,154.70	\$ 7,698.00
Pay Request #8 (09/12/24)	\$ 6,552.44	\$ 1,156.31	\$ 7,708.75

Pay Request #9 (10/10/24)	\$ 5,795.55	\$ 1,022.74	\$ 6,818.29
Pay Request #10 (11/14/24)	\$ 688.50	\$ 121.50	\$ 810.00
Pay Request #11 (12/12/24)	\$ 2,017.90	\$ 356.10	\$ 2,374.00
Pay Request #12 (03/27/25)	\$ 63,175.40	\$ 11,148.60	\$ 74,324.00
Pay Request #13 (05/22/25)	\$ 40,420.90	\$ 7,133.10	\$ 47,554.00
Pay Request #14 (06/12/25)	\$ 1,496.00	\$ 264.00	\$ 1,760.00
Total Requested to Date – Division 2	\$ 189,327.05	\$ 33,410.65	\$ 222,737.70
Amount paid previously – Division 2	\$ 187,831.05	\$ 33,146.65	\$ 220,977.70
Amount due this pay request – Division 2	\$ 1,496.00	\$ 264.00	\$ 1,760.00
Amount remaining - Division 2	\$ 103,157.95	\$ 18,204.35	\$ 121,362.30

Division 3 Approved Agreement Amount	\$ 866,400.00	\$ 0.00	\$ 866,400.00
Pay Request #1 (02/22/24)	\$ 22,529.45	\$ 0.00	\$ 22,529.45
Pay Request #2 (03/14/24)	\$ 17,857.06	\$ 0.00	\$ 17,857.06
Pay Request #3 (04/11/24)	\$ 33,524.00	\$ 0.00	\$ 33,524.00
Pay Request #4 (05/23/24)	\$ 41,203.75	\$ 0.00	\$ 41,203.75
Pay Request #5 (06/13/24)	\$ 20,341.50	\$ 0.00	\$ 20,341.50
Pay Request #6 (07/25/24)	\$ 22,602.00	\$ 0.00	\$ 22,602.00
Pay Request #7 (08/08/24)	\$ 17,468.75	\$ 0.00	\$ 17,468.75
Pay Request #8 (09/12/24)	\$ 14,652.25	\$ 0.00	\$ 14,652.25
Pay Request #9 (10/10/24)	\$ 12,899.75	\$ 0.00	\$ 12,899.75
Pay Request #10 (11/14/24)	\$ 27,251.85	\$ 0.00	\$ 27,251.85
Pay Request #11 (12/12/24)	\$ 18,560.00	\$ 0.00	\$ 18,560.00
Pay Request #12 (03/27/25)	\$ 73,158.50	\$ 0.00	\$ 73,158.50
Pay Request #13 (05/22/25)	\$ 107,880.35	\$ 0.00	\$ 107,880.35
Pay Request #14 (06/12/25)	\$ 18,330.25	\$ 0.00	\$ 18,330.25
Total Requested to Date – Division 3	\$ 448,259.46	\$ 0.00	\$ 448,259.46
Amount paid previously – Division 3	\$ 429,929.21	\$ 0.00	\$ 429,929.21
Amount due this pay request – Division 3	\$ 18,330.25	\$ 0.00	\$ 18,330.25
Amount remaining - Division 3	\$ 418,140.54	\$ 0.00	\$ 418,140.54
Total Amount Requested to Date	\$ 1,000,823.67	\$ 396,647.77	\$ 1,397,471.44
Total Amount Paid Previously	\$ 980,997.42	\$ 396,383.77	\$ 1,377,381.19
Total Amount due this pay request	\$ 19,826.25	\$ 264.00	\$ 20,090.25
Total Amount Remaining on Contract	\$ 521,311.33	\$ 18,217.23	\$ 539,528.56

Please feel free to contact me prior to the meeting at 223-6231 or jmay@cityofclive.com if you have any questions or concerns.



Memo

TO: Mayor and Council members

FROM: Jonathan Cygan, Civil Engineer

DATE: June 12, 2025

RE: Approve Pay Request #21 - Snyder and Associates - University Boulevard Pump Station Improvements Project - \$1,713.50

SYNOPSIS:

At the March 24, 2022 City Council Meeting, the Council approved a Professional Services Agreement with Snyder & Associates for the design of improvements to the City's water pump station on University Boulevard. The pump station controls are outdated and the electric panels are located outside. The Consultant is working on the design and has submitted a request for pay. Staff recommends approval of Pay Request #21, in the amount of \$1,713.50 to Snyder & Associates, for professional services completed on the design for the University Boulevard Pump Station Improvements Project.

AGREEMENT

Original Approved Agreement Amount (3/24/22)	\$ 101,800.00
Approved Amendment #1 (11/14/24)	\$ 105,100.00
Current Approved Agreement Amount	\$ 206,900.00

PAY REQUEST SUMMARY

Pay Request #1 (8/11/22)	\$ 1,870.07
Pay Request #2 (8/11/22)	\$ 4,621.50
Pay Request #3 (9/8/22)	\$ 3,361.88
Pay Request #4 (10/13/22)	\$ 2,231.50
Pay Request #5 (1/12/23)	\$ 4,576.50
Pay Request #6 (6/8/23)	\$ 1,886.50
Pay Request #7 (7/13/23)	\$ 1,297.50
Pay Request #8 (8/10/23)	\$ 1,932.75
Pay Request #9 (10/12/23)	\$ 1,257.26
Pay Request #10 (11/9/23)	\$ 1,092.50
Pay Request #11 (1/11/24)	\$ 1,330.00
Pay Request #12 (9/12/24)	\$ 5,811.05
Pay Request #13 (9/12/24)	\$ 5,160.00
Pay Request #14 (10/10/24)	\$ 2,088.25
Pay Request #15 (11/14/24)	\$ 13,066.84
Pay Request #16 (12/12/24)	\$ 10,988.30
Pay Request #17 (1/9/25)	\$ 4,146.25
Pay Request #18 (2/6/25)	\$ 21,801.71
Pay Request #19 (3/13/25)	\$ 24,355.25
Pay Request #20 (4/10/25)	\$ 2,998.75
Pay Request #21 (6/12/25)	\$ 1,713.50
Total Requested to Date	\$ 117,587.86
Amount paid previously	\$ 115,874.36

Amount due this pay request

\$ 1,713.50

Amount remaining on Amended Agreement

\$ 89,312.14

Please feel free to contact me prior to the meeting at 515-223-6231 or jcygan@cityofclive.com if you have any questions or concerns.

Attachments:

1. Pay Request #21
2. Progress Report #21



INVOICE FOR PROFESSIONAL SERVICES

May 30, 2025

Jeff May
City of Clive
Public Works
2123 NW 111th Street
Clive, IA 50325-3755

Invoice No: 122.0393.01 - 21

Email jmay@cityofclive.com; jcygan@cityofclive.com
jhagelie@cityofclive.com

Project 122.0393.01 University Blvd. Booster Station Facility Upgrade

Professional Services through April 30, 2025

Basic Services

Administration
Hourly Services

	Hours	Rate	Amount
Principal Engineer	.50	209.00	104.50
Total Services	.50		104.50
			104.50

Fleet Mileage			25.20
		Task Subtotal	\$129.70

Billings to Date	Total 7,307.24	Prior 7,177.54	Current 129.70
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Survey

Task Subtotal 0.00

Billings to Date	Total 8,711.82	Prior 8,711.82	Current 0.00
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Preliminary Design

Task Subtotal 0.00

Billings to Date	Total 73,389.00	Prior 73,389.00	Current 0.00
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Final Design

Task Subtotal 0.00

Permitting
Hourly Services

	Hours	Rate	Amount
Environmental Scientist VIII	1.00	174.00	174.00
Environmental Scientist I	9.00	99.00	891.00
Total Services	10.00		1,065.00
			1,065.00

Project	122.0393.01	Clv-UniversityBlvdBoosterStaFacilUpgrade			Invoice	21
Task Subtotal					\$1,065.00	
Billings to Date	Total 1,510.50	Prior 445.50	Current 1,065.00			
Bidding						
Task Subtotal					0.00	
Conceptual Design						
Task Subtotal					0.00	
Billings to Date	Total 20,959.00	Prior 20,959.00	Current 0.00			
FEMA Grant Assistance						
Hourly Services						
		Hours	Rate	Amount		
Principal Engineer I		2.00	237.00	474.00		
Total Services		2.00		474.00		
					474.00	
Employee Mileage				44.80		
Total Expenses				44.80	44.80	
Task Subtotal					\$518.80	
Billings to Date	Total 3,777.55	Prior 3,258.75	Current 518.80			
Billing Limits						
Total Billings		1,713.50	113,941.61	115,655.11		
Limit				204,967.00		
Remaining				89,311.89		
Phase Subtotal					\$1,713.50	
Additional Services						
City Water Demand Projection Updates						
Task Subtotal					0.00	
Billings to Date	Total 1,932.75	Prior 1,932.75	Current 0.00			
Billing Limits						
Total Billings		0.00	1,932.75	1,932.75		
Limit				1,932.75		
Phase Subtotal					0.00	
Amount Due this Invoice					<u>\$1,713.50</u>	
Billings to Date	Total 117,587.86	Prior 115,874.36	Current 1,713.50			

Project	122.0393.01	Clv-UniversityBlvdBoosterStaFacilUpgrade	Invoice	21
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Thank you. We appreciate the opportunity to serve you.

Accounts Receivable Inquiry: ar@snyder-associates.com

Project Manager: Brett Paige

May 30, 2025

Jeff May, P.E.
City of Clive Public Works
2123 NW 111th Street
Clive, IA 50325-3755

RE: UNIVERSITY BLVD. BOOSTER STATION FACILITY UPGRADE
PROGRESS REPORT No. 21

Mr. May,

This is a progress report for the above-referenced project. This report covers work during March and April 2025, which is reflected on the attached invoices for professional services. Services and tasks performed during this period include the following:

- Environmental permitting and reporting

The current schedule for the project is shown below which has been revised to not include FEMA funding.

- ~~30% plans to City for review: November 22, 2024 December 10, 2024~~
- ~~60% plans to City for review: February 12, 2025~~
- Pre-order generator (if pre-order needed): Fall 2025
- Submit 90% plans, specs, OPC to City for review: August 2025
- Submit 100% plans, specs, OPC to Clive for bidding: October 2025
- Submit 100% plans, specs, summary memo to IDNR for construction permit: October 2025
- Letting: January 2026

We are currently 58% billed through the invoicing period described above. Should you have any questions on this update, please feel free to call or email me at your convenience. Thank you for the opportunity to provide professional services for the City of Clive.

Respectfully,
SNYDER & ASSOCIATES, INC.



Brett Paige, P.E.
Civil Engineer



Memo

TO: Mayor and Council members

FROM: Kelly Rivera, Administrative Specialist

DATE: June 12, 2025

RE: Resolution Accepting Satisfaction of Agreement to Complete Site Improvements for Country Club West Plat 01, Lot 02 - 2180 NW 142nd Street

SYNOPSIS:

The site improvements for Country Club West Plat 01, Lot 02 have been completed in accordance with the approved site plan. Staff recommends approval of the attached Resolution approving Satisfaction of Agreement to Complete Site Improvements.

Please feel free to contact me prior to the meeting at krivera@cityofclive.com or at (515) 223-6221 if you have any questions or concerns.

Attachments:

1. Satisfaction of Agreement to Complete - 2180 NW 142nd ST

RESOLUTION NO. _____

RESOLUTION ACCEPTING SATISFACTION OF
AGREEMENT TO COMPLETE SITE IMPROVEMENTS
LOT 02, COUNTRY CLUB WEST PLAT 01
2180 NW 142ND ST

WHEREAS, Living Faith Lutheran Church (“Owner”), submitted a building permit for 2180 NW 142nd ST, located on Lot 02 of Country Club West Plat 01; and

WHEREAS, the City issued a Temporary Certificate of Occupancy for the Project, although the site improvements were not complete, based upon the execution by Owner of an Agreement to Complete Site Improvements dated March 20, 2024.

WHEREAS, the site improvements for the project are now completed.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CLIVE, IOWA:

That the satisfaction of the obligations of the Developer under the Agreement to Complete Site Improvements for the Project is approved, and the City Clerk is hereby directed to return to the Owner any bonds or checks securing the completion of the site improvements.

PASSED AND APPROVED this 12th day of June 2025

.

John Edwards, Mayor

ATTEST:

Matthew D. Graham, City Clerk



Memo

TO: Mayor and Council members

FROM: Kelly Rivera, Administrative Specialist

DATE: June 12, 2025

RE: Resolution Accepting Satisfaction of Agreement to Complete Site Improvements for Berkshire Commons Office Park Plat 01, Lot 05 - 2640 Berkshire Parkway

SYNOPSIS:

The site improvements for Berkshire Commons Office Park Plat 01, Lot 05 have been completed in accordance with the approved site plan. Staff recommends approval of the attached Resolution approving Satisfaction of Agreement to Complete Site Improvements.

Please feel free to contact me prior to the meeting at krivera@cityofclive.com or at (515) 223-6221 if you have any questions or concerns.

Attachments:

1. Satisfaction Resolution ATC for 2640 Berkshire PKWY

RESOLUTION NO. _____

RESOLUTION ACCEPTING SATISFACTION OF
AGREEMENT TO COMPLETE SITE IMPROVEMENTS
LOT 05, BERKSHIRE COMMONS OFFICE PARK PLAT 01
2640 BERKSHIRE PKWY

WHEREAS, Covenant Construction Services, LLC (“Owner”) submitted a building permit for 2640 Berkshire PKWY, located on Lot 05 of Berkshire Commons Office Park Plat 01; and

WHEREAS, the City issued a Temporary Certificate of Occupancy for the Project, although the site improvements were not complete, based upon the execution by Owner of an Agreement to Complete Site Improvements dated March 27, 2025.

WHEREAS, the site improvements for the project are now completed.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CLIVE, IOWA:

That the satisfaction of the obligations of the Developer under the Agreement to Complete Site Improvements for the Project is approved, and the City Clerk is hereby directed to return to the Owner any bonds or checks securing the completion of the site improvements.

PASSED AND APPROVED this 12th day of June 2025

John Edwards, Mayor

ATTEST:

Matthew D. Graham, City Clerk



Memo

TO: Mayor and Council members

FROM: Amanda Grutzmacher, Senior Planner

DATE: June 12, 2025

RE: Resolution Approving Final Plat - Valley Court Plat 3

SYNOPSIS:

Civil Design Advantage, on behalf of Buyers Realty/IPE1031 REV565 LLC, has submitted a final plat application for Valley Court Plat 3. A site plan amendment for modifications to the building and additional parking was approved on November 14, 2024. The east property line of 10001 University Avenue required adjustment to maintain the minimum required parking lot setback. The final plat for Valley Court Plat 3 is consistent with the approved site plan amendment. Due to the ongoing bankruptcy proceedings for Joanns, the entirety of Lot 1, Valley Court Plat 2 is not included in the final plat; additional platting work may be required with future development activities at 9999 University Avenue.

Planning and Zoning Commission unanimously recommended approval of the final plat at their June 3, 2025, meeting. Staff recommends approval of the Valley Court Plat 3 Final Plat.

If you have questions or need additional information prior to the meeting, contact Amanda at 515-223-6221 or agrutzmacher@cityofclive.com.

Attachments:

1. Resolution Approving Final Plat
2. Valley Court Plat 3 Final Plat

Return to: City Clerk, City of Clive, 1900 NW 114th Street, Clive, IA 50325
Prepared by: Amanda Grutzmacher, 1900 NW 114th Street, Clive, IA 50325 Phone (515) 223-6221

RESOLUTION NO. _____

**RESOLUTION APPROVING FINAL PLAT OF VALLEY COURT PLAT 3 AND
CERTAIN RELATED AGREEMENTS AND EASEMENTS**

WHEREAS, the preliminary plat and accompanying materials for Valley Court Plat 3, an Official Plat, now included in and forming a part of the City of Clive, Polk County, Iowa (the "Plat"), have been filed with the City Clerk of the City of Clive, Iowa, by I.H.W.O.P., LLC and IPE1031 REV565, LLC, (collectively, the "Developer"); and

WHEREAS, the Developer has requested final approval of the Plat; and

WHEREAS, the Clive Planning and Zoning Commission has recommended that the Plat be approved; and

WHEREAS, the plat of Valley Court Plat 3 and the documents relating thereto comply in all other respects with the City of Clive's Subdivision Ordinance.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CLIVE, IOWA:

That the plat of Valley Court Plat 3 be and the same is hereby
accepted and approved by the City Council of the City of Clive.

BE IT FURTHER RESOLVED that the City Clerk is hereby authorized and directed to file the final plat of Valley Court Plat 3, as well as any other documents related thereto, with the Polk County Recorder.

PASSED AND APPROVED this ____ day of _____, 2025.

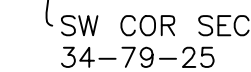
By: _____
John Edwards, Mayor

ATTEST:

Matthew D. Graham, City Clerk

FINAL PLAT

PREPARED BY
& RETURN TO: CIVIL DESIGN ADVANTAGE
4121 NW URBANDALE DRIVE
URBANDALE, IOWA 50322
PH: 515-369-4400





Memo

TO: Mayor and Council members

FROM: Kelly Rivera, Administrative Specialist

DATE: June 12, 2025

RE: Resolution Accepting 1st Amendment to Overland Flowage and Private Storm Sewer Easement for Shadow Creek Plat 6, Lot 19 - 17963 Creekside Drive

SYNOPSIS:

The owner of 17963 Creekside Drive has requested approval to install a fence within the Overland Flowage and Private Storm Sewer Easement on the subject property. Staff have reviewed the request and determined that the fence should not have a negative impact on said easement.

In accordance with the staff requirement, the property owner has executed the attached First Amendment to Overland Flowage and Private Storm Sewer Easement which outlines additional responsibilities associated with the improvement within the easement area. Staff would recommend approval of the easement amendment document.

Please feel free to contact me prior to the meeting at krivera@cityofclive.com or at (515) 223-6221 if you have any questions or concerns.

Attachments:

1. Resolution Accepting 1st Amendment to Overland Flowage and Private Storm Sewer Easement for Shadow C

RESOLUTION NO. _____

RESOLUTION ACCEPTING
FIRST AMENDMENT TO OVERLAND FLOWAGE AND
PRIVATE STORM SEWER EASEMENT FOR
LOT 19 IN SHADOW CREEK PLAT 6
17963 CREEKSIDE DR

WHEREAS, the owner of Lot 19 in Shadow Creek Plat 6 in the City of Clive, Iowa (the “Property”) has submitted to the City of Clive a First Amendment to Overland Flowage and Private Storm Sewer Easement to permit the installation of a fence within the easement area on the Property; and

WHEREAS, City desires to accept the First Amendment to Overland Flowage and Private Storm Sewer Easement.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CLIVE, IOWA:

That the First Amendment to Overland Flowage and Private Storm Sewer Easement (“First Amendment”) regarding Lot 19, Shadow Creek Plat 6, is hereby accepted and approved by the City Council of the City of Clive, that the Mayor is hereby authorized to execute such First Amendment on behalf of the City, and the City Clerk to attest to his signature, and that the City Clerk is hereby authorized and directed to file the First Amendment with the Dallas County Recorder.

PASSED AND APPROVED this ____ day of June 2025.

By: _____
John Edwards, Mayor

ATTEST:

Matthew D. Graham, City Clerk

Preparer Information: Kelly Rivera, 1900 NW 114th ST, Clive, Iowa 50325 Phone (515) 223-6221
Return to: Matthew D. Graham, City Clerk, City of Clive, 1900 NW 114th ST, Clive, Iowa 50325 (515) 223-6220

**FIRST AMENDMENT TO OVERLAND FLOWAGE AND
PRIVATE STORM SEWER EASEMENT**

This First Amendment to Overland Flowage and Private Storm Sewer Easement (“First Amendment”) is entered into by and between The Donald and Martha Eddy Joint Revocable Trust (“Property Owner”) and the City of Clive, Iowa, a municipal corporation (hereinafter called “City”).

WHEREAS, Property Owner owns that property legally described as:

Lot 19 of Shadow Creek Plat 6 (17963 Creekside DR), an Official Plat, now included in and forming a part of the City of Clive, Dallas County, Iowa (“Property”).

WHEREAS, Shadow Creek VI, LLC, an Iowa corporation, a predecessor in title to the Property Owner, granted that certain Overland Flowage and Private Storm Sewer Easement, dated September 21, 2021 recorded on September 29, 2021, in Book 2021, Page 28705, in the real property records of Dallas County, Iowa (the “Easement”) to the City, which prohibited the erection of any structure within the easement area.

WHEREAS, the Property Owner desires to install a fence on the Property, which encroaches into the easement area, and the City has agreed to consent to the installation of the fence within the easement area, subject to the conditions set forth in Section 2 of this Amendment.

NOW, THEREFORE, for and in consideration of the mutual promises and covenants herein contained, the parties hereto do hereby agree as follows:

1. **CITY CONSENT TO INSTALLATION OF FENCE.** The Easement prohibits Property Owner from locating any structure under, over, on, through, across or within the Easement Area without obtaining the prior written consent of the City. Property Owner desires to install a fence within the easement area. The City hereby consents to the installation of the fence

within the easement area, provided that the Property Owner installs and maintains the fence such that it does not impede the flow of storm/surface water within the easement area.

2. MAINTENANCE AND LIABILITY. The Property Owner acknowledges and agrees that in the event that the City exercises its rights under the Easement, including the rights to construct, reconstruct, repair, replace, enlarge, inspect and maintain the easement area(s), the City's duty of restoration for the easement area shall be limited to grading and replacing grass. In no event shall the City be responsible for any reconstruction, replacement, repair or maintenance of the fence or any improvements or structure located within the easement area.

Additionally, the Property Owners acknowledge and agree that the fence's lowest horizontal member shall be a minimum of 4" above grade or shall be open style to allow the conveyance of storm water through the easement. Gates shall be placed within the easement on east and west sides of the property and shall not be blocked with landscaping, etc. The gates shall swing inward and shall remain unlocked to allow staff access.

3. NO OTHER CHANGE. Except as amended herein, each and every term, condition, warranty and provision of the Easement shall remain in full force and effect, and such are hereby ratified, confirmed and approved by the parties hereto.

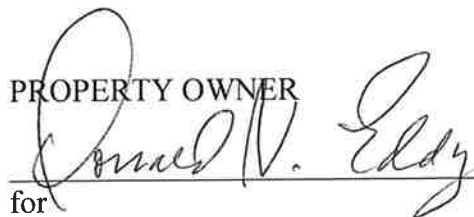
4. RUNS WITH THE LAND. This First Amendment shall be deemed to run with the land and shall be binding on the Property Owner and on the Property Owner's heirs, successors and assigns.

5. APPROVAL BY CITY COUNCIL. This First Amendment shall not be binding until it has received the final approval and acceptance by the City Council by Resolution which approval and acceptance shall be noted on this First Amendment by the City Clerk.

The Property Owner does HEREBY COVENANT with the City that (i) the Property Owner holds said real estate described in this First Amendment by title in fee simple; (ii) that the Property Owner has good and lawful authority to convey the same; and (iii) the Property Owner covenants to WARRANT AND DEFEND the said premises against the claims of all persons whomsoever.

Words and phrases herein, including acknowledgment hereof, shall be construed as in the singular or plural number, and as masculine or feminine gender, according to the context.

Signed this 27th day of May 2025.

PROPERTY OWNER

for
The Donald and Martha Eddy Joint Revocable Trust

STATE OF IOWA)
) SS
COUNTY OF POLK)

On this 27th day of May 2025, before me, the undersigned, a Notary Public in and for the State of Iowa, personally appeared The Donald and Martha Eddy Joint Revocable Trust to me known to be the identical person named in and who executed the foregoing instrument, and acknowledged that the person executed the instrument as the voluntary act of the person.



Julia McGuire

Notary Public in and for the
State of Iowa

CITY OF CLIVE

By: _____
John Edwards, Mayor

Attest:

Matthew D. Graham
City Clerk

STATE OF IOWA)
) SS
COUNTY OF POLK)

On this ____ day of June 2025, before me, the undersigned, a Notary Public in and for the State of Iowa, personally appeared John Edwards and Matthew D. Graham, to me personally known, and, who, being by me duly sworn, did say that they are the Mayor and the City Clerk, respectively, of the City of Clive, Iowa; that the seal affixed to the foregoing instrument is the corporate seal of the corporation, and that the instrument was signed and sealed on behalf of the corporation, by authority of its City Council, as contained in Resolution No. _____ adopted by the City Council, under Roll Call of the City Council on the 12th day of June 2025, and that John Edwards and Matthew D. Graham acknowledged the execution of the instrument to be their voluntary act and deed and the voluntary act and deed of the corporation, by it voluntarily executed.

Notary Public in and for the
State of Iowa

My Commission expires _____



Memo

TO: Mayor and Council members

FROM: Elizabeth Hansen, Director of Administrative Services

DATE: June 12, 2025

RE: Resolutions Approving FY25 Budget Transfers (listing in packet)

SYNOPSIS:

Outlined are budget transfer resolutions for FY25:

- a. Resolution approving transfer from the General Fund to the Franchise Street Project Fund - \$1,277,409
- b. Resolution approving transfer from the General Fund to the Code Enforcement Project - \$23,250
- c. Resolution approving transfer from Local Options Sales Tax to the General Fund - \$801,661
- d. Resolution approving transfer from Local Options Sales Tax to Debt Service - \$801,661
- e. Resolution approving transfer from the TIF Fund to Debt Service – \$1,256,269
- f. Resolution approving transfer from the Special Assessment – University Blvd Paving Fund to TIF Debt Service - \$15,143
- g. Resolution approving transfer from the Storm Water Fund to the General Fund - \$485,348
- h. Resolution approving transfer from the Storm Water Fund to the Trust and Agency Fund - \$50,535
- i. Resolution approving transfer from the Storm Water Fund to the Internal Service Fund - \$159,500
- j. Resolution approving transfer from the Storm Water Fund to the Annual Storm Water Improvement Fund - \$325,000
- k. Resolution approving transfer from the Storm Water Fund to the Water Resources Grant Fund - \$10,000
- l. Resolution approving transfer from the Storm Water Fund to the Storm Intake Repairs Fund - \$100,000
- m. Resolution approving transfer from the American Rescue Plan Act Fund to the City Facility Improvement Fund - \$436,467.99

Attachments:

1. Budget Transfers.6-12.25

RESOLUTION NO. _____

RESOLUTION TO TRANSFER

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CLIVE, IOWA:

The following transfer is hereby authorized:

FROM:

General Fund

(Transfer Out)

001-5620-6910

(Acct. No.)

\$1,277,409.00

TO:

Franchise Fee Street Projects

(Transfer In)

476-4750-3-4830-00

(Acct. No.)

\$1,277,409.00

PURPOSE OF TRANSFER

FY25 electric/gas franchise fees to Franchise Fee Street Projects

PASSED AND APPROVED THIS 12th DAY OF JUNE 2025.

John Edwards, Mayor

Attest:

Matthew D. Graham, City Clerk

RESOLUTION NO. _____

RESOLUTION TO TRANSFER

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CLIVE, IOWA:

The following transfer is hereby authorized:

FROM:

General Fund
(Transfer Out)

001-5620-6910
(Acct. No.)

\$23,250.00

TO:

Code Enforcement Project
(Transfer In)

351-4750-3-4830-00
(Acct. No.)

\$23,250.00

PURPOSE OF TRANSFER

To close out the project.

PASSED AND APPROVED THIS 12th DAY OF JUNE 2025.

John Edwards, Mayor

Attest:

Matthew D. Graham, City Clerk

RESOLUTION NO. _____

RESOLUTION TO TRANSFER

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CLIVE, IOWA:

The following transfer is hereby authorized:

FROM:

Local Option Sales Tax
(Transfer Out)

121-5699-6910
(Acct. No.)

\$801,661.00

TO:

General Fund
(Transfer In)

001-4000-4-4830-00
(Acct. No.)

\$801,661.00

PURPOSE OF TRANSFER

FY25 collection for Property Tax Relief - Dallas County \$801,661.00.

PASSED AND APPROVED THIS 12th DAY OF JUNE 2025.

John Edwards, Mayor

Attest:

Matthew D. Graham, City Clerk

RESOLUTION NO. _____

RESOLUTION TO TRANSFER

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CLIVE, IOWA:

The following transfer is hereby authorized:

FROM:

Local Option Sales Tax
(Transfer Out)

121-5699-6910
(Acct. No.)

\$801,661.00

TO:

Debt Service
(Transfer In)

200-4710-4-4830-00
(Acct. No.)

\$801,661.00

PURPOSE OF TRANSFER

June debt payment for Public Safety Center (2019B/2020B/2021B/2023B)

PASSED AND APPROVED THIS 12th DAY OF JUNE 2025.

John Edwards, Mayor

Attest:

Matthew D. Graham, City Clerk

RESOLUTION NO. _____

RESOLUTION TO TRANSFER

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CLIVE, IOWA:

The following transfer is hereby authorized:

FROM:

TIF Fund
(Transfer Out)

123-5520-6910
(Acct. No.)

\$1,256,269.00

TO:

Debt Service
(Transfer In)

200-4710-4-4830-00
(Acct. No.)

\$1,256,269.00

PURPOSE OF TRANSFER

Funding for TIF portion of debt (2019C; 2021C; and 2023B)
for June 1 payment.

PASSED AND APPROVED THIS 12TH DAY OF JUNE, 2025.

John Edwards, Mayor

Attest:

Matthew D. Graham, City Clerk

RESOLUTION NO. _____

RESOLUTION TO TRANSFER

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CLIVE, IOWA:

The following transfer is hereby authorized:

FROM:

Special Assessment-University Blvd
Paving

(Transfer Out)

495-5910-6910

(Acct. No.)

\$15,143.00

TO:

TIF Debt Service

(Transfer In)

123-4520-4-4830-00

(Acct. No.)

\$15,143.00

PURPOSE OF TRANSFER

Partial funding of TIF Bonds – principal & interest payments received in FY25.

PASSED AND APPROVED THIS 12TH DAY OF JUNE 2025.

John Edwards, Mayor

Attest:

Matthew D. Graham, City Clerk

RESOLUTION NO. _____

RESOLUTION TO TRANSFER

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CLIVE, IOWA:

The following transfer is hereby authorized:

FROM:

Storm Water Fund
(Transfer Out)

740-5865-6910
(Acct. No.)

\$485,348.00

TO:

General Fund
(Transfer In)

001-4000-4-4830-00
(Acct. No.)

\$485,348.00

PURPOSE OF TRANSFER

FY25 reallocation of expenses.

PASSED AND APPROVED THIS 12TH DAY OF JUNE 2025.

John Edwards, Mayor

Attest:

Matthew D. Graham, City Clerk

RESOLUTION NO. _____

RESOLUTION TO TRANSFER

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CLIVE, IOWA:

The following transfer is hereby authorized:

FROM:

Storm Water Fund
(Transfer Out)

740-5865-6910
(Acct. No.)

\$50,535.00

TO:

Trust & Agency
(Transfer In)

168-4450-4-4830-00
(Acct. No.)

\$50,535.00

PURPOSE OF TRANSFER

FY25 reallocation of expenses

PASSED AND APPROVED THIS 12TH DAY OF JUNE 2025.

John Edwards, Mayor

Attest:

Matthew D. Graham, City Clerk

RESOLUTION NO. _____

RESOLUTION TO TRANSFER

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CLIVE, IOWA:

The following transfer is hereby authorized:

FROM:

Storm Water Fund
(Transfer Out)

740-5810-6910
(Acct. No.)

\$159,500.00

TO:

Internal Service
(Transfer In)

810-4930-4-4830-00
(Acct. No.)

\$159,500.00

PURPOSE OF TRANSFER

Annual appropriation for Capital Equipment Program.

PASSED AND APPROVED THIS 12th DAY OF JUNE 2025.

John Edwards, Mayor

Attest:

Matthew D. Graham, City Clerk

RESOLUTION NO. _____

RESOLUTION TO TRANSFER

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CLIVE, IOWA:

The following transfer is hereby authorized:

FROM:

Stormwater Fund
(Transfer Out)

740-5865-6910
(Acct. No.)

\$325,000.00

TO:

Annual Storm Water Improvements
(Transfer In)

427-4750-3-4830-00
(Acct. No.)

\$325,000.00

PURPOSE OF TRANSFER

Partial project funding.

PASSED AND APPROVED THIS 12TH DAY OF JUNE 2025.

John Edwards, Mayor

Attest:

Matthew D. Graham, City Clerk

RESOLUTION NO. _____

RESOLUTION TO TRANSFER

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CLIVE, IOWA:

The following transfer is hereby authorized:

FROM:

Storm Water Fund
(Transfer Out)

740-5865-6910
(Acct. No.)

\$10,000.00

TO:

Water Resources Grant Fund
(Transfer In)

357-4750-3-4830-00
(Acct. No.)

\$10,000.00

PURPOSE OF TRANSFER

Annual appropriation for grant program.

PASSED AND APPROVED THIS 12TH DAY OF JUNE 2025.

John Edwards, Mayor

Attest:

Matthew D. Graham, City Clerk

RESOLUTION NO. _____

RESOLUTION TO TRANSFER

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CLIVE, IOWA:

The following transfer is hereby authorized:

FROM:

Stormwater Fund

(Transfer Out)

740-5865-6910

(Acct. No.)

\$100,000.00

TO:

Storm Water Intake Repairs Fund

(Transfer In)

428-4750-3-4830-00

(Acct. No.)

\$100,000.00

PURPOSE OF TRANSFER

Partial project funding.

PASSED AND APPROVED THIS 12TH DAY OF JUNE 2025.

John Edwards, Mayor

Attest:

Matthew D. Graham, City Clerk

RESOLUTION NO. _____

RESOLUTION TO TRANSFER

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CLIVE, IOWA:

The following transfer is hereby authorized:

FROM:

American Rescue Plan Act Fund
(Transfer Out)

331-5910-6910
(Acct. No.)

\$436,467.99

TO:

City Facility Improvements
(Transfer In)

350-4750-3-4830-00
(Acct. No.)

\$436,467.99

PURPOSE OF TRANSFER

Transfer remaining interest to City Facility Improvements Fund to close.

PASSED AND APPROVED THIS 12th DAY OF JUNE 2025.

John Edwards, Mayor

Attest:

Matthew D. Graham, City Clerk



Memo

TO: Mayor and Council members

FROM: Mela Nisic, Human Resources Specialist

DATE: June 12, 2025

RE: Resolution Approving Amended Job Descriptions For Full-Time Positions

SYNOPSIS:

Resolution to approve the updated job descriptions for the Public Works Senior Operations Specialist and the Parks Senior Operations Specialist, along with the associated appendices for the Parks Senior Operations Specialist position: Natural Resources, Facilities Fleet Mechanic, and Parks Grounds, with the City of Clive.

Attachments:

1. Resolution
2. Parks Senior Operations Specialist
3. PW Senior Oper Specialist Job Description
4. Parks Senior Operations Specialist - Appendix Natural Resources
5. Parks Senior Operations Specialist - Appendix Park Grounds
6. Parks Senior Operations Specialist - Appendix Facilities Fleet Mechanic

RESOLUTION NO. _____

RESOLUTION APPROVING AMENDED JOB DESCRIPTIONS FOR FULL-TIME
POSITIONS

WHEREAS, as an ongoing personnel matter, the City of Clive is desirous of approving the Public Works Senior Operations Specialist and the Parks Senior Operations Specialist, along with the associated appendices for the Parks Senior Operations Specialist position: Natural Resources, Facilities Fleet Mechanic, and Parks Grounds, with the City of Clive.

WHEREAS, the City has prepared job descriptions for the Public Works Senior Operations Specialist and the Parks Senior Operations Specialist, along with the associated appendices for the Parks Senior Operations Specialist position: Natural Resources, Facilities Fleet Mechanic, and Parks Grounds, with the City of Clive WHEREAS, after reviewing such job description, the City Council desires to approve such job description.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CLIVE, IOWA:

That the amended and new job descriptions for the Public Works Senior Operations Specialist and the Parks Senior Operations Specialist, along with the associated appendices for the Parks Senior Operations Specialist position: Natural Resources, Facilities Fleet Mechanic, and Parks Grounds presented to the City Council on this date are hereby approved by the City Council.

PASSED AND APPROVED this 12th day of June 2025.

John Edwards, Mayor

ATTEST:

Matthew Graham, City Clerk

POSITION

Senior Operations Specialist, Parks Division

FLSA CLASSIFICATION

Non-Exempt

FACILITY AND WORK AREA

Locations generally within the City of Clive

**JOB SUMMARY**

Performs manual labor and semi-skilled and skilled work often involving the operation of light-to-heavy-duty construction and maintenance equipment. Each employee is expected to; respect others, be customer driven, present a positive attitude, teaming environment, be honest and have integrity, be innovative and creative, communicate effectively, deal courteously with customers and co-workers, and maintaining effective relationships with others.

- Parks – Works primarily in Parks. Does not rotate. May occasionally be used in other areas when needed
- Natural Resources – Works primarily in Natural Resources. Does not rotate. May occasionally be used in other areas when needed.
- Facilities – Works primarily in Facilities. Does not rotate. May occasionally be used in other areas when needed.

JOB FUNCTIONSExamples of Essential Job Functions

- Safely operates a variety of equipment which may include, but is not limited to: pickup trucks, dump trucks, tractors, loaders, backhoes, skid loaders, bucket truck, bobcat track loader, toolcat, mowers, chain saws, weed eaters, woodchipper, asphalt roller, boom truck and other motorized equipment with various attachments as needed.
- Performs installation, maintenance, and repair work on various sizes of pipes and conduits.
- Fabricates and welds special equipment for maintenance or construction projects.
- Operates and climbs ladders used in facilities and building maintenance.
- Provides general grounds maintenance as directed including fertilization and chemical applications.
- Mows, weeds, cuts brush, trim and removes trees, cleans up site by raking and /or hauling to the landfill.
- Sets and resets posts and replace or add new signs.
- Calculates or estimates amounts of materials needed for projects.
- Reads and interprets various types of meters and measuring devices.
- Makes mechanical and non-mechanical repairs to equipment.
- Performs construction work using a variety of materials; performs a variety of grounds, facilities, and other general maintenance activities.
- Asphalt Trail Maintenance, including concrete installation and repairs.
- Loads and unloads a variety of materials manually or using lifting equipment.
- Shelter, facility, park and Restroom custodial duties including litter control, emptying trash receptacles, cleaning, sanitizing restrooms and graffiti removal.
- Prepares ball fields for play as directed.
- Performs snow removal for park and city facilities. Operates snow removal equipment, plows, sanders, snow blowers, and may manually remove snow using a shovel as needed.

- Repairs public buildings, aquatic center features, playground equipment, fences and other park facilities using manual labor and equipment as needed.
- Collects and disposes of refuse along right of ways, parks or city owned buildings.
- Performs all duties in a manner consistent with proper safety policies and procedures; reads and interprets blueprints, technical manuals, construction drawings and Safety Data Sheets.
- Obtains current certifications as required, attends assigned safety training, SDS information and other trainings necessary to perform the work.
- Performs duties as assigned relating to park and trail maintenance and construction and public facility maintenance and construction.
- Performs complete custodial services (including but not limited to: dusting, trash removal, sweeping, vacuuming, floor care (all types), and window cleaning) necessary to ensure the proper interior and exterior care and sanitation maintenance of city facilities.
- Maintains records related to equipment and materials usage and other job activities.
- Basic computer literacy; including software program proficiency, email, spreadsheets, common software, word processing, and internet browsing.
- Regular attendance is essential to this position.
- Specific functions for each division may include:

Parks

- Chemical Applications
- Chainsaw & Woodchipper
- Landscaping & Horticulture
- Turf & Sports Field Maintenance
- Playground Inspection
- Irrigation Maintenance
- Forestry
- Urban Deer Management

Natural Resources

- Greenbelt Management
- Goat Management
- Invasive Species Management
- Pond Maintenance
- Chemical Applications
- Horticulture
- Forestry & Woodland Restoration
- Bio-Retention Cell Maintenance

Facilities

- Aquatic Center Maintenance; Water Sampling & Testing, Backwashing, Vacuuming
- Fleet Maintenance
- Automotive, Heavy Equipment, and Equipment Maintenance and Repairs
- Small Engine Repair
- Fabrication and Welding
- Facility Maintenance and Repair

EQUIPMENT

Equipment Essential to the Job

- A variety of motor vehicles and heavy equipment including pick-up trucks, dump trucks, aerial boom trucks, end loaders and backhoes.
- A variety of printed materials including memos, blueprints, instructions, maps, and schedules.
- A variety of measurement and diagnostic tools and equipment including tape measures, scales, levels, and squares.
- A variety of general-purpose maintenance equipment including brooms, shovels, cleaning equipment and chemicals, and extension cords; various welding equipment; hydraulic, air, and water hoses; power and hand tools including grinders, drills, saws, air compressors, pumps, screwdrivers, and wrenches.
- A variety of safety equipment and clothing including dust filters, ear plugs, a first-aid kit, gloves, safety goggles, raincoats, and gas monitors; personal computers and peripheral equipment; some office and audio-visual equipment including telephones, calculators and inspection equipment.

PHYSICAL AND ENVIRONMENTAL CHARACTERISTICS

Required Physical Activities

Required Physical Activities: Climbing, balancing, stooping, kneeling, crouching, crawling, reaching, standing, walking, pushing, pulling, lifting, finger dexterity, grasping, feeling, talking, hearing, repetitive motions.

Physical Characteristics of the Job

Heavy work, exerting 50 to 100 pounds of force occasionally, and/or 25 to 50 pounds of force frequently, and/or 10 to 20 pounds of force constantly.

Environmental Characteristics

The work is performed primarily outside and includes seasonal exposure to cold, heat, wind, rain, snow, and other weather conditions. The worker is also exposed to awkward or confining workspace, darkness or poor lighting, dirt/dust, fumes/odors, moving machinery, noise, vibration, visual strain, wetness/humidity, working on uneven ground, mechanical hazards, chemical hazards, and traffic hazards. Also, the work may expose the employee to unpleasant social situations, a significant work pace pressure and irregular work hours.

EMPLOYMENT STANDARDS

Required Knowledge, Skills and Abilities

- Two years of experience in City of Parks Division Operations, laboring work including the use of tools and equipment common to general construction, maintenance, and repair work.
- Must possess a valid class A Commercial Driver License with airbrake endorsement.
- Knowledge of the types and uses of common hand tools, materials, and equipment used in general construction, maintenance, and repair work; knowledge of the precautions necessary to work safely with and around mechanized construction and maintenance equipment.
- Skill in the use of tools, machinery, motorized vehicles, and other items common to general construction, maintenance, and repair work; skill in the use of measurement and diagnostic equipment common to general construction, maintenance, and repair work.
- Ability to assign job tasks and lead a crew of workers when supervisor is off duty; ability to perform manual tasks involving physical strength and endurance under variable weather conditions; ability to understand

and carry out specific verbal or written instructions; ability to code and input division invoices; ability to operate motorized vehicles and other motorized equipment; ability to calculate or estimate the amounts of materials needed; ability to effectively communicate with others; ability to establish and maintain effective working relationships with citizens or public service organizations, supervisors, co-workers, other city employees, and vendors.

- Ability to present positive attitude to residents, co-workers and contractors.
- Ability to perform all job duties safely and in accordance with applicable rules, guidelines, policies and training.
- Annual Leadership and Management Training

Education, Training, and Experience:

Education Required: High school diploma or equivalent G.E.D/HiSet.

Education Preferred: Commercial applicator's license for State of Iowa.

Required Experience: Two years of operating light and medium construction equipment.

Required Special Qualifications

- Shall maintain residency within a thirty (30) mile radius of Parks Maintenance Facility, 1885 NW 123rd, Street.
- Shall be generally available for off-hour emergencies, snow duty and/or work assignments.
- Attend annual training in related field.

Required Certifications

- Parks – Pesticide Applicators License, Ornamental & Turf Pest, Aquatic, & Right-of-Way; (CPSI) Certified-Playground Safety Inspector, Sport, Turf and Landscape Management Training.
- Natural Resources – Pesticide Applicators License, Ornamental & Turf Pest, Forest, Aquatic, & Right-of-Way, Prairie Fire Fighters Training S-130 & S-190, Annual Goat Management Seminar/Webinar.
- Facilities – CPO Certified Pool Operator, Pesticide Applicators License, Annual Equipment, Fleet Service Workshop

The City of Clive retains the authority to change the job duties included in this job description at any time. The list of duties is not exhaustive, and various requirements are subject to possible modification as a reasonable accommodation for a qualified individual.

POSITION

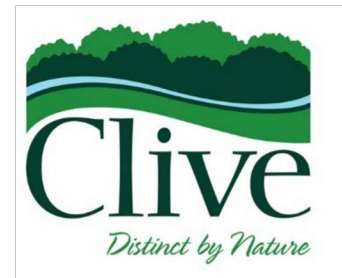
Public Works Senior Operations Specialist

FLSA CLASSIFICATION

Non-Exempt

FACILITY AND WORK AREA

Locations generally within the City of Clive

**JOB SUMMARY**

Performs manual labor and semi-skilled and skilled work often involving the operation of light-to-heavy-duty construction and maintenance equipment. Each employee is expected to respect others, be customer driven, present a positive attitude, teaming environment, be honest and have integrity, be innovative and creative, communicate effectively, deal courteously with customers and co-workers, and maintaining effective relationships with others.

- Water – Works primarily in water. Does not rotate. May occasionally be used in other areas when needed.
- Streets – Works primarily in streets. Does not rotate. May occasionally be used in other areas when needed.
- Sewers – Works primarily in sewers. Does not rotate. May occasionally be used in other areas when needed.
- Traffic – Works primarily in traffic. Does not rotate. May occasionally be used in other areas when needed.

JOB FUNCTIONS**Examples of Essential Job Functions**

- Drives and operates trucks, tractors, and other motorized equipment with various attachments.
- Performs installation, maintenance, and repair work on various sizes of pipes and conduits.
- Fabricates special equipment for maintenance or construction projects.
- Operates and climbs ladders used in maintenance activities; trims, plants, or removes trees.
- Sets and resets posts and replace or add new signs.
- Calculates or estimates amounts of materials needed for projects.
- Reads and interprets various types of meters and measuring devices.
- Makes mechanical and non-mechanical repairs to equipment.
- Performs construction work using a variety of materials; performs a variety of grounds, facilities, and other general maintenance activities.
- Loads and unloads a variety of materials manually or using lifting equipment.
- Performs snow removal using a variety of equipment.
- Collects and disposes of refuse along right of ways, parks or city owned buildings.
- Performs all duties in a manner consistent with proper safety policies and procedures; reads and interprets blueprints, technical manuals, construction drawings and Safety Data Sheets.
- Maintains records related to equipment and materials usage and other job activities.
- Regular attendance is essential to this position.

- Specific functions for each division may include:

Water

- Performs water sampling collection
- Conducts chlorine testing
- Possess knowledge of SCADA system operations
- Conducts water tower and facility inspections
- Operates Jet Truck

Streets

- Performs pavement repairs in accordance with SUDAS
- Operates rock drill
- Conducts inspections for private driveway replacements

Sewers

- Operates Jet Truck, CCTV Truck, and Street Sweeper
- Conducts manhole, intake and infrastructure inspections
- Constructs Intakes in accordance with SUDAS specifications

Traffic

- Conducts traffic cabinet inspections
- Uses all related software
- Conducts locates
- Makes fiber optic cable terminations

EQUIPMENT

Equipment Essential to the Job

- A variety of motor vehicles and heavy equipment including pick-up trucks, dump trucks, aerial boom trucks, end loaders and backhoes.
- A variety of printed materials including memos, blueprints, instructions, maps, and schedules.
- A variety of measurement and diagnostic tools and equipment including tape measures, scales, levels, and squares.
- A variety of general-purpose maintenance equipment including brooms, shovels, cleaning equipment and chemicals, and extension cords; various welding equipment; hydraulic, air, and water hoses; power and hand tools including grinders, drills, saws, air compressors, pumps, screwdrivers, and wrenches.
- A variety of safety equipment and clothing including dust filters, ear plugs, a first-aid kit, gloves, safety goggles, raincoats, and gas monitors; personal computers and peripheral equipment; some office and audio-visual equipment including telephones, calculators and inspection equipment.

PHYSICAL AND ENVIRONMENTAL CHARACTERISTICS

Required Physical Activities

Required Physical Activities: Climbing, balancing, stooping, kneeling, crouching, crawling, reaching, standing, walking, pushing, pulling, lifting, finger dexterity, grasping, feeling, talking, hearing, repetitive motions.

Physical Characteristics of the Job

Heavy work, exerting 50 to 100 pounds of force occasionally, and/or 25 to 50 pounds of force frequently, and/or 10 to 20 pounds of force constantly.

Environmental Characteristics

The work is performed primarily outside and includes seasonal exposure to cold, heat, wind, rain, snow, and other weather conditions. The worker is also exposed to awkward or confining workspace, darkness or poor lighting, dirt/dust, fumes/odors, moving machinery, noise, vibration, visual strain, wetness/humidity, working on uneven ground, mechanical hazards, chemical hazards, and traffic hazards. Also, the work may expose the employee to unpleasant social situations, significant work pace pressure and irregular work hours.

EMPLOYMENT STANDARDS

Required Knowledge, Skills and Abilities

- Two years of experience in City of Clive Public Works operations, laboring work including the use of tools and equipment common to general construction, maintenance, and repair work
- Must possess a valid type A Commercial Driver License with airbrake and tanker endorsement.
- Knowledge of the types and uses of common hand tools, materials, and equipment used in general construction, maintenance, and repair work; knowledge of the precautions necessary to work safely with and around mechanized construction and maintenance equipment.
- Skill in the use of tools, machinery, motorized vehicles, and other items common to general construction, maintenance, and repair work; skill in the use of measurement and diagnostic equipment common to general construction, maintenance, and repair work.
- Ability to lead a small crew of workers; ability to perform manual tasks involving physical strength and endurance under variable weather conditions; ability to understand and carry out specific verbal or written instructions; ability operate motorized vehicles and other motorized equipment; ability to calculate or estimate the amounts of materials needed; ability to effectively communicate with others; ability to establish and maintain effective working relationships with citizens or public service organizations, supervisors, co-workers, other city employees, and vendors.
- Ability to present positive attitude to residents, co-workers and contractors.
- Ability to perform all job duties safely and in accordance with applicable rules, guidelines, policies and training.

Education, Training, and Experience:

Education Required: High school diploma or equivalent G.E.D/HiSet

Education Preferred: Commercial applicator's license for State of Iowa

Required Experience: Two years of operating light and medium construction equipment

Required Special Qualifications

- Shall maintain residency within a thirty (30) mile radius of City Hall, 1900 NW 114th Street.
- Shall be generally available for off-hour emergencies, snow duty and/or work assignments.
- Shall possess a valid Class A Commercial Driver License (CDL) with air brakes and any required endorsements and/or restriction removals issued by the State of Iowa, as required by the department, and have a good driving record for the past three years.

Required Certifications

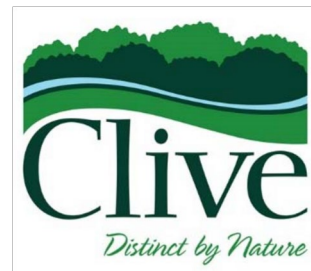
- Water – Grade 3 Water Distribution, Grade 1 Sanitary Sewer Collection, IDOT Work Zone, Backflow
- Streets – Grade 2 Water Distribution, Grade 1 Sanitary Sewer Collection, IDOT Work Zone
- Sewers – Grade 2 Water Distribution, Grade 2 Sanitary Sewer Collections, IDOT Work Zone, PACP
- Traffic – Grade 2 Water Distribution, Grade 1 Sanitary Sewer Collection, IDOT Work Zone, IMSA Tech 2, MMU

The City of Clive retains the authority to change the job duties included in this job description at any time. The list of duties is not exhaustive and various requirements are subject to possible modification as a reasonable accommodation for a qualified individual.

APPENDIX TO: Senior Operations Specialist – Natural Resources

DEPARTMENT: Leisure Services - Parks Division

REPORTS TO: Parks Maintenance Supervisor



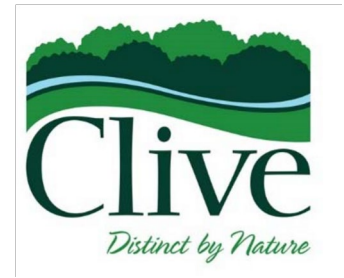
Additional Essential Job Functions

- Work under the general supervision of the Parks Supervisor and Parks Manager.
- Annual Goat Management Training
- Prepares ball fields for play as directed.
- Specific Functions for Natural Resource Division may include
 - *Greenbelt Management
 - *Goat Management
 - *Invasive Species Management
 - *Pond Maintenance
 - *Chemical Applications
 - *Horticulture
 - *Forestry & Woodland Restoration
 - *Bio-Retention Cell Maintenance
- Required Certifications
 - *Prairie Fire Fighters Training, S-130 & S-190
 - *Pesticide Applicators License, Ornamental & Turf Pest, Forest, Aquatic, & Right-of-Way

APPENDIX TO: Senior Operations Specialist – Park Grounds

DEPARTMENT: Leisure Services - Parks Division

REPORTS TO: Parks Maintenance Supervisor



Additional Essential Job Functions

- Work under the general supervision of the Parks Supervisor and Parks Manager.
- Annual Sports, Turf and Landscape Management Training
- Performs duties as assigned relating to park and trail maintenance and construction and public facility maintenance and construction.
- Perform playground inspections and general maintenance as directed.
- Prepares ball fields for play as directed.
- Specific functions for Park Grounds Division may include:
 - *Chemical Applications
 - *Chainsaw & Woodchipper Operations
 - *Landscaping & Horticulture
 - *Turf & Sports Field Maintenance
 - *Playground Inspections
 - *Irrigation Maintenance
 - *Forestry
 - *Urban Deer Management
- Required Certifications
 - *Pesticide Applicators License, Ornamental & Turf Pest, Aquatic & Right-of-Way
 - *CPSI-Certified Playground Inspector

APPENDIX TO: Senior Operations Specialist – Facilities, Fleet Mechanic

DEPARTMENT: Leisure Services - Parks Division

REPORTS TO: Parks Maintenance Supervisor



Additional Essential Job Functions

- Work under the general supervision of the Parks Supervisor and Parks Manager.
- Annual Fleet Service and Equipment Maintenance Training
- Aquatic Center Maintenance; Water sampling and testing, back washing, vacuuming
- Perform playground inspections and general maintenance as directed.
- Performs complete custodial services (including but not limited to: dusting, trash removal, sweeping, vacuuming, floor care (all types), and window cleaning) necessary to ensure the proper interior and exterior care and sanitation maintenance of city facilities.
- Vehicle and Heavy Equipment Maintenance and Repair Responsibilities
 - *Perform scheduled maintenance and inspections on department vehicles
 - *Routine and scheduled maintenance for equipment
 - *Tire rotations
 - *Inspect, repair as needed and maintain snow removal equipment
 - *Familiarity of and use of welding and cutting equipment – Arc welding, mig welding, plasma cutting, oxy/acetylene cutting
 - *Familiarity of and use of vehicle diagnostic equipment
 - *Knowledge of hydraulic and pneumatic operating systems
 - *Metal fabrication and design skills
 - *Familiarity and relationship with outside vendors for vehicle and equipment parts and repair
 - *Perform minor auto body functions, repair and refinishing
 - *Ability to diagnose potential vehicle and equipment problems
 - *Ability to maintain and repair small engines including two stroke engines – Chain saws, string trimmers, pumps and generators
 - *Ability to use record keeping software for vehicle and equipment maintenance and repair
 - *Provide input to management regarding vehicle and equipment replacement needs
 - *Provide input regarding vehicle and equipment budgetary needs
- Required Certifications
 - *CPO, Certified Pool Operator
 - *Pesticide Applicators License, Ornamental, Turf Pest & Right-of-Way



Memo

TO: Mayor and Council members

FROM: Elizabeth Hansen, Director of Administrative Services

DATE: June 12, 2025

RE: Resolution Amending Staff Pay Rates for FY 2025-2026

SYNOPSIS:

Annual salary resolution fixing pay rates for employees for the 2025-26 fiscal year. The wage rates are submitted in the Employee Handbook using the council-approved Pay Matrix, Salary Matrix Table, and performance evaluation scores. The electronic performance evaluation tool in NeoGov was used to facilitate the evaluations and ratings.

The overall citywide salary increase is projected at 5.92%, with the average union increase 8.09% per collective bargaining agreements and 4.54% for non-union based on the merit pay matrix. Overall, the wage expense will be slightly over by .61% of the FY 25-26 budgeted amounts if all budgeted full and part-time hours are worked.

Attachments:

1. FY26 Wage Resolution
2. FY26 Emp Wage List

RESOLUTION NO. _____

**RESOLUTION AMENDING STAFF PAY RATES
FY 2025–2026**

WHEREAS, the City of Clive has established pay rates for staff of the City for the 2025–2026 fiscal year; and

WHEREAS, the City Council of the City of Clive desires to amend the staff pay rates for the 2025–2026 fiscal year;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CLIVE, IOWA:

That the attached staff pay rates for employees of the City of Clive for the FY 2025–2026 are hereby amended by the Clive City Council.

PASSED AND APPROVED THIS 13th day of June 2025.

By _____

John Edwards, Mayor

ATTEST:

Matthew D. Graham, City Clerk

Full Time Employees

ACHESON, JARED DALE ELMER	79,512.45	GOELLER, JOHN S	79,865.41	NIXON, GRANT ROBERT	88,496.79
ADAMS, ALEXANDRA	61,404.00	GRAHAM, MATTHEW D	122,600.35	NUSS, JEFFREY D	102,231.81
ALARCON, MARITZA	76,776.18	GRANT, JAMIE	60,436.05	OLLENDIKE, DOUGLAS B	187,516.70
ALLEN, JERMAINE	75,936.28	GRUTZMACHER, AMANDA M	102,281.68	OSBORN, RYAN JOSEPH	93,566.20
ANDERSON, NICHOLAS H	96,740.80	GUNN, JAYSON ALLEN	80,237.84	OWEN, COURTNEY	87,155.32
ANNIS, JERAD	84,205.13	HADENFELDT, DAVID	84,223.36	PARMELEE, CONLEN	73,943.48
ANNIS, JEREMY DEAN	96,088.66	HAGELIE, JAMES D	155,846.32	PASCO, JOEL A	107,528.71
BELIEU, TIFFANY	70,576.00	HANSEN, ELIZABETH	153,650.11	PENA MENDEZ, MARIO	60,724.94
BERRY, CHASE	65,852.31	HARING, LOGAN	64,052.31	PETERSON, ANDREW	57,778.25
BERRY, LANDON	64,257.56	HARKEN, DENNIS E	137,718.27	PFAFF, RYAN DANIEL	86,668.17
BOES, ABBY	78,595.61	HAWK, GAGE	81,358.82	PHELPS, LINDSEY A	85,822.83
BOSTON, BRYCE	63,753.96	HERZOG, DAMON D	137,444.40	PHILIPS, COREY MICHAEL	115,211.05
BOYLE, BLAKE R	110,445.64	HUDSON, CADEN	79,979.12	PIERSMA, ISAAC	71,104.80
BROWN, CHRISTOPHER GLENN	96,740.80	HUFF, BRANDON	63,803.02	PITEO, SHANE	81,358.82
BROWN, KEVIN	66,214.84	JAMES, JESSE R	84,199.93	POTRATZ, TIERYN	67,485.53
BROWN, NICHOLAS S	78,481.17	JOHNSTON, ADAM	112,351.90	PURVIS, KATHRYN	83,133.02
BROWN, RICHARD R	155,072.71	JOLLEY, JULIE	87,346.66	RAMSEY, MARY A	82,889.11
CARDWELL, AARON	65,372.32	JORGENSEN, JETT R	75,936.28	RANDEL, KALEB	72,906.15
CARLSON, BRETT	60,436.05	KALLEM, ERIC J	123,597.95	RECCHIA, KELLY MICHELLE	93,346.57
CHRISTENSEN, TRENT E	78,133.60	KELLER, STEPHANIE	129,890.41	REHBERG, MARK L	161,742.50
CLARK, DEVANTE LAKWAN	96,629.18	KEMPNICH, BRIAN P	102,278.72	RIVERA, PATRICIA KELLY	84,473.62
CLEMENSON, TONY ANTHON	110,039.50	KUZHIKANDATHIL, JAMES A	113,799.97	ROLFES, RYAN	66,219.03
CLEMENT, LUKE	89,983.40	LAMP, JEFFERY	78,595.61	RUNKEL, CALEB	79,324.68
COLEMAN, MAURIO D	96,740.80	LASS, DANIEL	77,919.90	SALTMARSH, CHRIS A	95,211.19
COOLEY, JAYLEN	63,453.06	LEITING, COLIN	63,453.06	SELLE, MARGARET	84,205.13
CRANNELL, BLAKE ALEXANDER	87,155.32	LEWIS, LUKE	64,564.62	SHALON-DEUR, DEANNA	87,934.77
CRILLY, JONAH	64,050.00	LLAMAS, EMILY	49,405.41	SMITH, REED	76,919.96
CYGAN, JONATHAN	117,223.12	LUCAS, JEFFREY SCOTT	115,333.14	SNOBERGER, NATASHA	56,525.93
DAFT, NOLAN PRICE	101,735.98	LUNDQUIST, BRAD	79,979.12	STEVENS, JASON J	98,786.06
DANIELS, KYLE D	80,805.89	MARTIN, COLBY WADE	95,631.53	SWENSON, RICK FRANCIS	79,922.96
DAVIS, KARI	76,919.96	MAY, JEFFREY M	176,803.28	SYED MOHAMMAD, ISLAM	78,595.61
DE KOCK, PETER HARVEY	162,339.08	MAYER, RYAN A	135,176.60	TATMAN, JOSHUA R	73,606.34
DELKER, ALAN	79,979.12	MCCARL, KIMBERLY K	70,740.92	THAYER, SARAH	78,595.61
DOLSEN, MICHAEL J	96,629.18	MCGILVRA, ADAM STEVEN	96,629.18	THIELEN, JEFFRY B	134,860.83
EASTMAN, COREY L	106,583.84	MCGUIRE, JULIA ANNE	70,624.81	TOKUHISA, RAI	110,251.38
EBLEN, ZACHARY	57,778.25	MCKINNEY, MATTHEW JAMES	78,000.57	TOWNES, DALTON	78,595.61
ELDER, MOLLY	84,080.00	MEASE, ABBEY	59,691.44	VANDEBERG, STEPHANIE JEAN	70,796.94
FARLOW, KURT A	95,211.19	MEINERT, ARICK FRANCIS	96,629.18	VENEMA, PAULA	74,043.84
FAULKNER, ANDREW	90,209.39	MERTENS, MARK RANDALL	91,041.68	VENTO, DILLON	90,313.60
FELT, DANIEL L	85,970.49	MORRIS, REBECCA	111,797.72	VILLHAUER, DILLON	74,853.20
FREESTONE, JERRY DEAN	121,624.42	NAPIER, PATRICIA HUBBARD	92,413.08	WATKINS, ANDREW ROBERT	92,237.39
GARCIA, CLAYTON M	152,973.06	NELSON, CUTTER	62,609.50	WEILER, TRENT JOSEPH	100,576.77
GIBBS, JONATHAN	92,218.14	NELSON, TERYL L	93,377.77	WELLING, ALYSSA	56,438.59
GLAZA, JASON MICHAEL	86,510.84	NIELSEN, JOSEPH C	100,690.47	WYKOFF, JUSTIN	60,436.05
GLENDY, GREGORY T	110,587.56	NISIC, MELA	88,999.85		

Part Time Employees

ANDERSON, AARON	26.12	JACKSON, JENNIFER	23.97	SCHMIDT, RACHEL E	30.56
BAIR, NATHANIEL L	19.74	KUHLERS, JULIE KATHLEEN	22.10	SCHUT, JOSHUA J	33.06
BOBST, BRENDAN	19.74	LANGLITZ, JACOB R	19.74	SEYMOUR, CONNER A	19.74
BOLANOS, GABRIEL P	19.74	LLEWELLYN, DAVID	22.20	SHAFER, ELIZABETH	20.47
BURGGRAAF, CYNTHIA	20.47	MATEER, ROBERT EVERETT	26.97	SHAFFER, CHET WAYNE	29.25
DAFT, KALEB	23.34	MCCARGAR, BARBARA L	19.99	SOMSKY, ROBERT J	33.75
DAVIS, HANNAH MARIE	31.56	MILLER, JEFFREY LAWRENCE	33.75	SPOSETO, CADEN D	19.74
DRAGER, JESSICA LYNN	23.41	MUERNER, MARK W	19.74	SWINGER, EMILY RAE	21.79
EDWARDS, TRACY MICHELE	23.87	NIEBLING, SUZANNE PIEL	24.10	TONEY, DENISE	19.34
EVANS, NICHOLAS JOHN	31.56	NORTON, PATRICK D	26.97	TRAMMEL, SARA	15.26
FIELDING, AMANDA	16.06	OLNEY, WENDI L	23.75	TUCKER, ERICA M	24.45
FRIZZELL, KYLE E	31.56	PALMER, JEFFREY CHARLES	31.56	WEBB WIKERT, KATHRYN	23.36
GREGG, LIZ	18.98	PATAVA, COLE T	19.74	WHALEN, CINDY	23.52
HAATS, KARLA	20.47	PEARSON, LAUREN	23.75	WILLIS, TREAVER	27.16
HARBAUGH, GRANT	15.12	POWELL, JUSTIN	25.01	WOOD, DANIEL J	26.97
HUDECEK, JAYSON	20.52	SCHILTZ, NATHAN F	19.74	YOST, KERRI	20.47



Memo

TO: Mayor and Council members

FROM: Mela Nisic, Human Resources Specialist

DATE: June 12, 2025

RE: Approve Pay Rate - Chase Berry - PW Senior Operations Specialist -
ROW - \$33.66/Hr - Effective 6/22/2025

SYNOPSIS:

After a full internal recruitment process, the selection committee recommends the promotion of Chase Berry from an Operations Specialist to a Senior Operations Specialist – Right of Way (ROW). Chase has been employed with the Public Works Department since January 2022 and holds his Water Distribution Grade 1 from Water Professionals International.

Attachments:

1. C Berry Resume
2. Job Description
3. C Berry Offer

POSITION

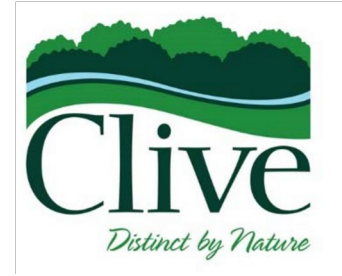
Public Works Senior Operations Specialist

FLSA CLASSIFICATION

Non-Exempt

FACILITY AND WORK AREA

Locations generally within the City of Clive

**JOB SUMMARY**

Performs manual labor and semi-skilled and skilled work often involving the operation of light-to-heavy-duty construction and maintenance equipment. Each employee is expected to respect others, be customer driven, present a positive attitude, teaming environment, be honest and have integrity, be innovative and creative, communicate effectively, deal courteously with customers and co-workers, and maintaining effective relationships with others.

- Water – Works primarily in water. Does not rotate. May occasionally be used in other areas when needed.
- Streets – Works primarily in streets. Does not rotate. May occasionally be used in other areas when needed.
- Sewers – Works primarily in sewers. Does not rotate. May occasionally be used in other areas when needed.
- Traffic – Works primarily in traffic. Does not rotate. May occasionally be used in other areas when needed.

JOB FUNCTIONS**Examples of Essential Job Functions**

- Drives and operates trucks, tractors, and other motorized equipment with various attachments.
- Performs installation, maintenance, and repair work on various sizes of pipes and conduits.
- Fabricates special equipment for maintenance or construction projects.
- Operates and climbs ladders used in maintenance activities; trims, plants, or removes trees.
- Sets and resets posts and replace or add new signs.
- Calculates or estimates amounts of materials needed for projects.
- Reads and interprets various types of meters and measuring devices.
- Makes mechanical and non-mechanical repairs to equipment.
- Performs construction work using a variety of materials; performs a variety of grounds, facilities, and other general maintenance activities.
- Loads and unloads a variety of materials manually or using lifting equipment.
- Performs snow removal using a variety of equipment.
- Collects and disposes of refuse along right of ways, parks or city owned buildings.
- Performs all duties in a manner consistent with proper safety policies and procedures; reads and interprets blueprints, technical manuals, construction drawings and Safety Data Sheets.
- Maintains records related to equipment and materials usage and other job activities.
- Regular attendance is essential to this position.

- Specific functions for each division may include:

Water

- Performs water sampling collection
- Conducts chlorine testing
- Possess knowledge of SCADA system operations
- Conducts water tower and facility inspections
- Operates Jet Truck

Streets

- Performs pavement repairs in accordance with SUDAS
- Operates rock drill
- Conducts inspections for private driveway replacements

Sewers

- Operates Jet Truck, CCTV Truck, and Street Sweeper
- Conducts manhole, intake and infrastructure inspections
- Constructs Intakes in accordance with SUDAS specifications

Traffic

- Conducts traffic cabinet inspections
- Uses all related software
- Conducts locates
- Makes fiber optic cable terminations

EQUIPMENT

Equipment Essential to the Job

- A variety of motor vehicles and heavy equipment including pick-up trucks, dump trucks, aerial boom trucks, end loaders and backhoes.
- A variety of printed materials including memos, blueprints, instructions, maps, and schedules.
- A variety of measurement and diagnostic tools and equipment including tape measures, scales, levels, and squares.
- A variety of general-purpose maintenance equipment including brooms, shovels, cleaning equipment and chemicals, and extension cords; various welding equipment; hydraulic, air, and water hoses; power and hand tools including grinders, drills, saws, air compressors, pumps, screwdrivers, and wrenches.
- A variety of safety equipment and clothing including dust filters, ear plugs, a first-aid kit, gloves, safety goggles, raincoats, and gas monitors; personal computers and peripheral equipment; some office and audio-visual equipment including telephones, calculators and inspection equipment.

PHYSICAL AND ENVIRONMENTAL CHARACTERISTICS

Required Physical Activities

Required Physical Activities: Climbing, balancing, stooping, kneeling, crouching, crawling, reaching, standing, walking, pushing, pulling, lifting, finger dexterity, grasping, feeling, talking, hearing, repetitive motions.

Physical Characteristics of the Job

Heavy work, exerting 50 to 100 pounds of force occasionally, and/or 25 to 50 pounds of force frequently, and/or 10 to 20 pounds of force constantly.

Environmental Characteristics

The work is performed primarily outside and includes seasonal exposure to cold, heat, wind, rain, snow, and other weather conditions. The worker is also exposed to awkward or confining workspace, darkness or poor lighting, dirt/dust, fumes/odors, moving machinery, noise, vibration, visual strain, wetness/humidity, working on uneven ground, mechanical hazards, chemical hazards, and traffic hazards. Also, the work may expose the employee to unpleasant social situations, significant work pace pressure and irregular work hours.

EMPLOYMENT STANDARDS

Required Knowledge, Skills and Abilities

- Two years of experience in City of Clive Public Works operations, laboring work including the use of tools and equipment common to general construction, maintenance, and repair work
- Must possess a valid type A Commercial Driver License with airbrake and tanker endorsement.
- Knowledge of the types and uses of common hand tools, materials, and equipment used in general construction, maintenance, and repair work; knowledge of the precautions necessary to work safely with and around mechanized construction and maintenance equipment.
- Skill in the use of tools, machinery, motorized vehicles, and other items common to general construction, maintenance, and repair work; skill in the use of measurement and diagnostic equipment common to general construction, maintenance, and repair work.
- Ability to lead a small crew of workers; ability to perform manual tasks involving physical strength and endurance under variable weather conditions; ability to understand and carry out specific verbal or written instructions; ability operate motorized vehicles and other motorized equipment; ability to calculate or estimate the amounts of materials needed; ability to effectively communicate with others; ability to establish and maintain effective working relationships with citizens or public service organizations, supervisors, co-workers, other city employees, and vendors.
- Ability to present positive attitude to residents, co-workers and contractors.
- Ability to perform all job duties safely and in accordance with applicable rules, guidelines, policies and training.

Education, Training, and Experience:

Education Required: High school diploma or equivalent G.E.D/HiSet

Education Preferred: Commercial applicator's license for State of Iowa

Required Experience: Two years of operating light and medium construction equipment

Required Special Qualifications

- Shall maintain residency within a thirty (30) mile radius of City Hall, 1900 NW 114th Street.
- Shall be generally available for off-hour emergencies, snow duty and/or work assignments.
- Shall possess a valid Class A Commercial Driver License (CDL) with air brakes and any required endorsements and/or restriction removals issued by the State of Iowa, as required by the department, and have a good driving record for the past three years.

Required Certifications

- Water – Grade 3 Water Distribution, Grade 1 Sanitary Sewer Collection, IDOT Work Zone, Backflow
- Streets – Grade 2 Water Distribution, Grade 1 Sanitary Sewer Collection, IDOT Work Zone
- Sewers – Grade 2 Water Distribution, Grade 2 Sanitary Sewer Collections, IDOT Work Zone, PACP
- Traffic – Grade 2 Water Distribution, Grade 1 Sanitary Sewer Collection, IDOT Work Zone, IMSA Tech 2, MMU

The City of Clive retains the authority to change the job duties included in this job description at any time. The list of duties is not exhaustive and various requirements are subject to possible modification as a reasonable accommodation for a qualified individual.

APPENDIX TO: Senior Operations Specialist

DEPARTMENT: Public Works

DIVISION: Right of Way (ROW)

REPORTS TO: Public Works Director



Additional Essential Job Functions

- Receive, Review and Approve Permits (Fiber Optic Cable, Small Wireless Facility, Metro ROW, Mailbox Applications, Lane Closures)
- On-Site responsibilities
 - a. Daily check on work in ROW
 - i. Confirm work zones are in place and properly installed
 - ii. No equipment shall be left in the ROW overnight
 - b. Conduct Pre-Construction meeting with the installer
 - c. Conduct project inspections (jobs may require multiple inspections)
 - d. Conduct restoration inspections
 - e. Conduct final inspection after installer has completed installation (confirm restoration has been completed and erosion control measures have been installed)
 - f. Conduct post inspection of project to confirm that restoration has been established. (Mid-summer following spring restoration and mid-spring following fall restoration)
 - g. Follow up on issues that are discovered or reported
- Office responsibilities
 - a. Handle field ROW related complaints by phone, email, website and in-person
 - b. Work with office staff to complete permit approval
 - c. Schedule site visits
- GIS Responsibilities
 - a. Responsible for keeping city GIS mapping of city owned infrastructure updated and accurate. Must be efficient in using mapping software
 - b. Taking shots and/or coordinating with appropriate department supervisor to ensure this task is completed.
 - c. Create maps in the collector app for use by different departments and work with the city's Senior GIS Analyst on these projects
 - d. Manage the locating software for GIS purposes
- Receive and process road closure requests
 - a. Post all closings on website
 - b. Submit road closing to media outlets
- Process Design Locates
 - a. Receive and log all design locate requests
 - b. Prepare and return requested information to design locate requester
- Process Iowa DOT Permits
- Process Oversized Load permits
- Other duties as assigned or apparent



Memo

TO: Mayor and Council members

FROM: Jeff May, Public Works Director

DATE: June 12, 2025

RE: Approve Support for Des Moines MPO's Application to the U.S. Department of Transportation's Safe Streets and Roads for All (SS4A) Grant Program

SYNOPSIS:

The City of Clive has been working with the Des Moines MPO and member communities to prepare an application to the U.S. Department of Transportation's Safe Streets and Roads For All (SS4A) Grant Program. The proposed grant program provides funding for improvements and studies to address safety issues related to street and pedestrian corridors. As part of the grant application, Clive has been included in two projects.

The first project is intersection safety and pedestrian improvements on NW 86th Street from I-80/35 to University Avenue. These improvements will include improvements such as the addition of signal back plates, crosswalk visibility enhancements, and pavement marking improvements. This will be a project that includes improvements in both Clive and Urbandale. The estimated cost of the improvements is \$1,000,000 and would provide \$800,000 in grant funding that would require \$200,000 (20%) in local matching funds from Clive and Urbandale. Clive would be responsible for 20% of the improvements in Clive and has been asked to commit \$100,000 to the project.

The second project is a Safety Audit to identify improvements for University Avenue from NW 86th Street (22nd Street in West Des Moines) to NW 142nd Street. The estimated cost of the study is \$500,000 and would provide \$400,000 in grant funding and \$100,000 (20%) in local matching funds from Clive and West Des Moines. Clive would be responsible for 50% of the study or \$50,000.

Staff recommends approval of the two Resolutions approving support for the MPO's application to the U.S. Department of Transportation's Safe Streets and Roads For All (SS4A) Grant Program that includes both projects in Clive and a local match from Clive of \$150,000 for both projects.

For this item during the June 12th meeting, Dylan Mullenix, Executive Director of the Des Moines MPO, will be in attendance to discuss this grant opportunity and also provide the Clive City Council an update on the activities of the Des Moines MPO.

Please feel free to contact me prior to the meeting at 223-6231 or jmay@cityofclive.com if you have any questions or concerns.

Attachments:

1. 06-12-25- MPO SS4A Grant App - Attachment A
2. 06-12-25 - MPO - SS4A Grant App - Road Safety Audits
3. Member Update _ June 2025 _ Clive-updated

Attachment A

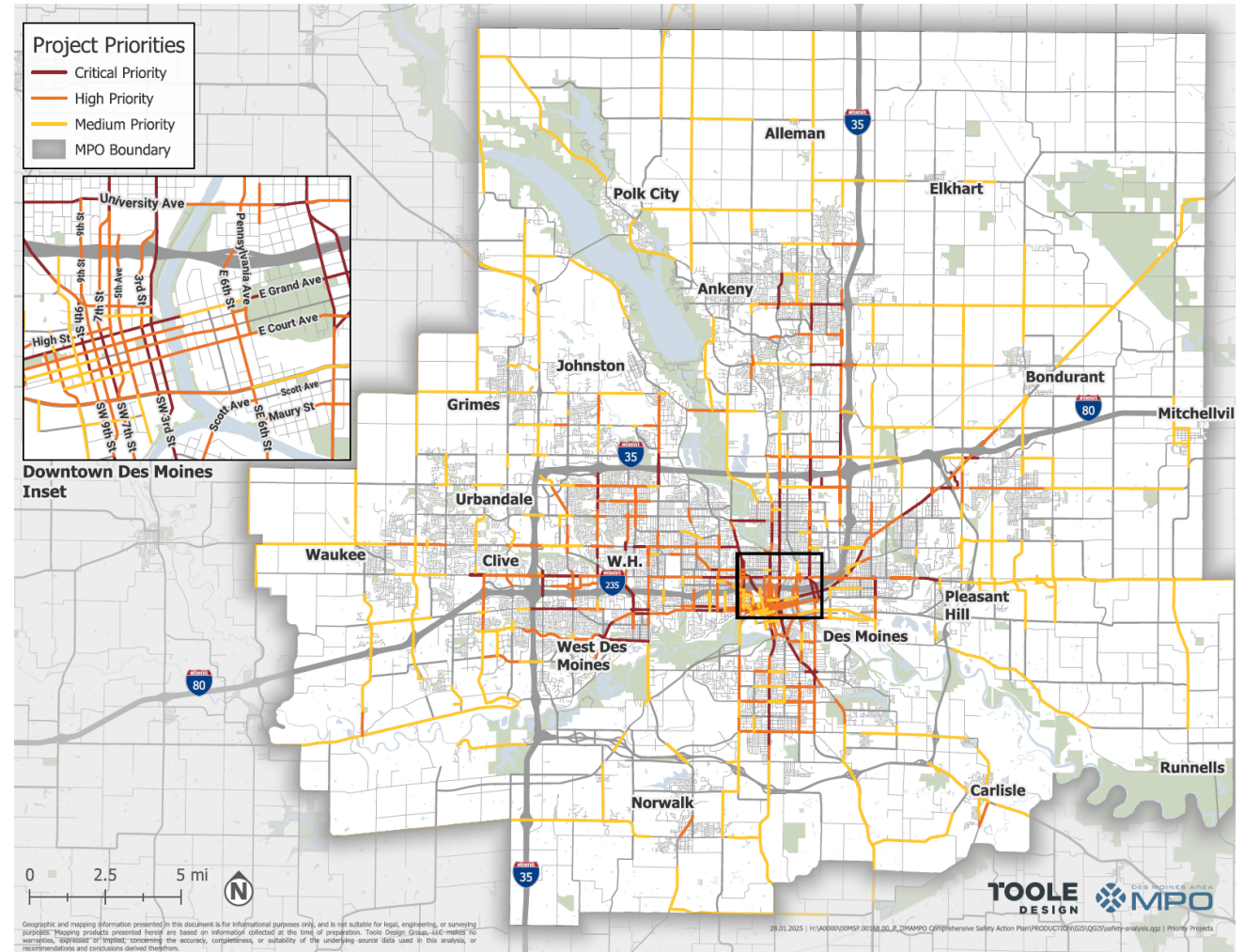
No.	Project	Project Limits	Project Description	Type	SS4A Request	Local Match	Total
1	Oralabor Gateway Trail at Ankeny Blvd	Oralabor Rd & Ankeny Blvd	Pedestrian Underpasses	Implementation (C)	\$1,600,000	\$400,000	\$2,000,000
2	86th Street	Interstate 80/35 to University Ave	Intersection Safety and Pedestrian Enhancement Corridors	Implementation (C)	\$800,000	\$200,000	\$1,000,000
3	SW 9th St	Bancroft St to Bell Ave	Roundabouts	Implementation (C)	\$2,400,000	\$600,000	\$3,000,000
4	IA 44 - Phase 1	IA 44 at Dallas Center Grimes High School	Roundabouts	Implementation (C)	\$2,400,000	\$600,000	\$3,000,000
5	Pedestrian Crossings	NW 86th St, NW 62nd Ave, NW 66th Ave	At-Grade Pedestrian Crossing Enhancements	Implementation (C)	\$800,000	\$200,000	\$1,000,000
6	Sunset Dr	Gordon Ave to North Ave	Intersection Safety and Pedestrian Enhancement Corridors	Implementation (C)	\$1,600,000	\$400,000	\$2,000,000
7	Waukee Regional Trail Connection and Safety Improvements	Ashworth Dr to 0.4 miles north of U.S. Highway 6	Pedestrian Underpasses	Implementation (C)	\$2,400,000	\$600,000	\$3,000,000
8	Ashworth Road	1st St to 8th St	Intersection Safety and Pedestrian Enhancement Corridors	Implementation (C)	\$2,400,000	\$600,000	\$3,000,000
9	73rd Street	Center St to University Ave	Walkways	Implementation (C)	\$400,000	\$100,000	\$500,000
10	Low-Cost Countermeasures Program	Des Moines Area MPO Planning Area		Implementation (C)	\$4,800,000	\$1,200,000	\$6,000,000
11	Hubbell Ave	Hubbell Ave & Adventureland Dr	Roundabouts	Supplemental Planning (B)	\$400,000	\$100,000	\$500,000
12	University Ave	142nd St to 22nd St	Intersection Safety and Pedestrian Enhancement Corridors	Supplemental Planning (B)	\$400,000	\$100,000	\$500,000
13	University Ave	Williams St to Copper Creek Dr	Walkways	Supplemental Planning (B)	\$400,000	\$100,000	\$500,000
14	Roadway Safety Audit Program	Des Moines Area MPO Planning Area		Supplemental Planning (B)	\$3,200,000	\$800,000	\$4,000,000
15	Speed Study	Des Moines Area MPO Planning Area		Supplemental Planning (B)	\$400,000	\$100,000	\$500,000
16	Traffic Incident Management Training	Des Moines Area MPO Planning Area		Supplemental Planning (B)	\$80,000	\$20,000	\$100,000
17	Eduction & Policy Enhancements	Des Moines Area MPO Planning Area		Supplemental Planning (B)	\$200,000	\$50,000	\$250,000
					\$24,680,000	\$6,170,000	\$30,850,000

Widespread Adoption of Low-Cost Countermeasures

Roadway Safety Audits + Implementation (Federal \$8M)

- Safety audits on 36 critical, high, and medium priority corridors
 - ✓ 12 each year in 2026, 2027, 2028 (\$3.2M)
- Multiple low-cost countermeasure* implementation on the same 36 priority corridors
 - ✓ 12 each year in 2027, 2028, 2029 (\$4.8M)

* See next slide

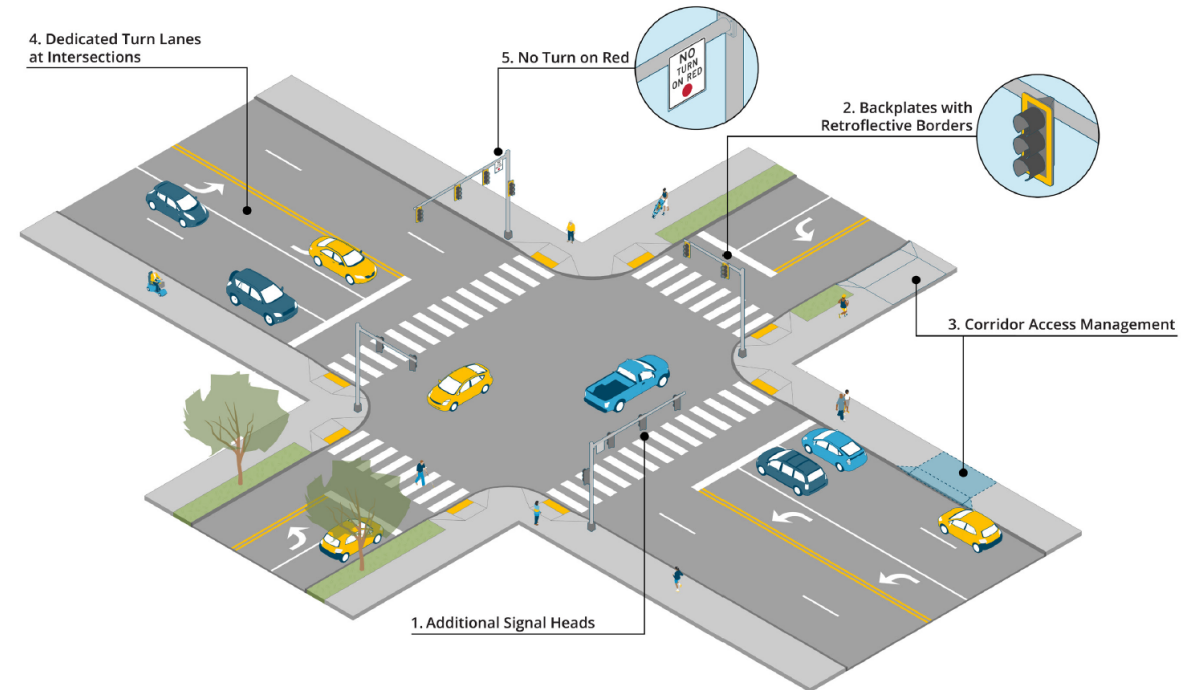


A map of critical, high, and medium priority corridors from the DMAMPO Safety Action Plan.

Widespread Adoption of Low-Cost Countermeasures

*Low-cost countermeasures (Federal \$4.8M)

- Additional signal heads
- Backplates with retroreflective borders
- Dedicated turn lanes at intersections
- Systemic application of multiple low-cost countermeasures at stop-controlled intersections
- Crosswalk visibility enhancements
- Leading pedestrian interval
- Walkways
- Enhanced delineation for horizontal curves
- Longitudinal rumble strips and stripes on 2-lane roads
- Wider edge lines
- Lighting
- Pavement friction management



Examples of low-cost countermeasures from [Appendix E of the DMAMPO CSAP](#)



DES MOINES AREA MPO

MPO Member Update: Clive

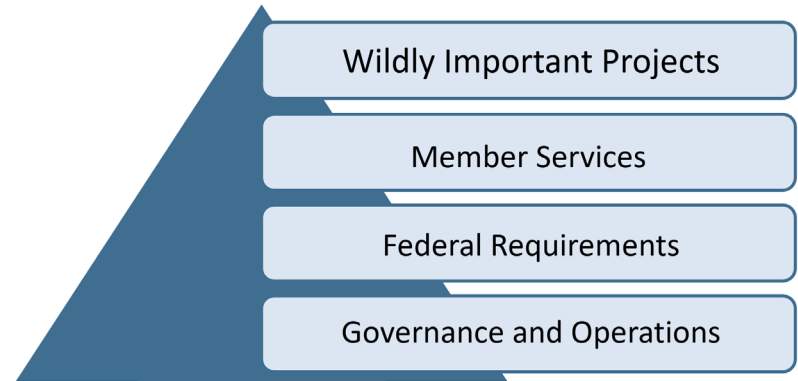
June 12, 2025



DES MOINES AREA
MPO
METROPOLITAN PLANNING ORGANIZATION

Outline

1. About the MPO – Governance & Operations
2. Federal Requirements & Funding
3. Member Services
4. Innovation – Wildly Important Projects



MPO Hierarchy of Activities



Governance and Operations

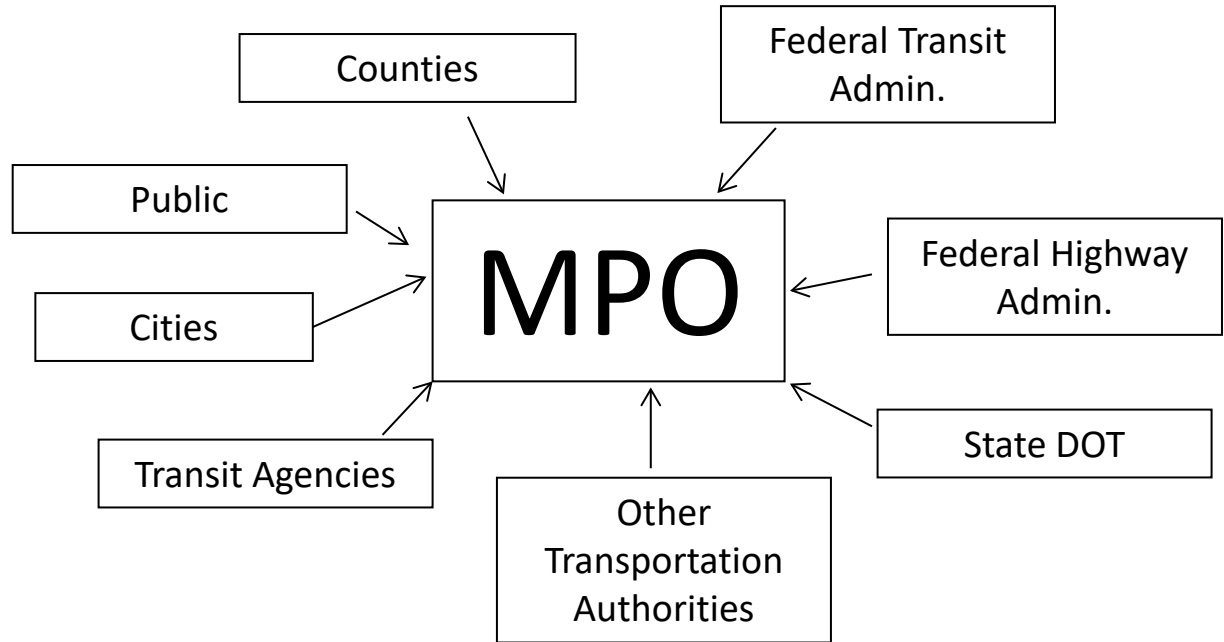


DES MOINES AREA

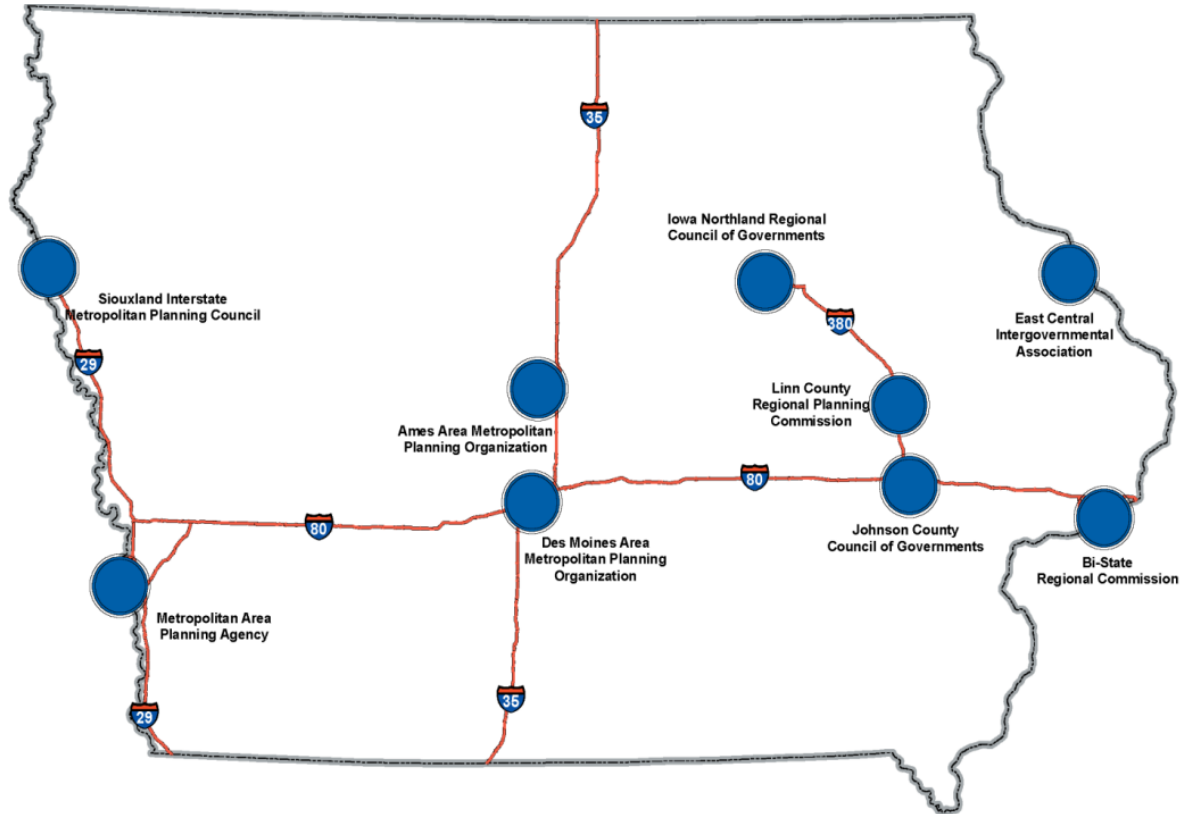
MPO

What Are Metropolitan Planning Organizations (MPOs)?

- Created by federal government in the 1960s to address regional nature of transportation networks spanning many communities.
- Defined as a policy board comprised of local government and transportation agency representatives.



One of 9 MPOs in Iowa



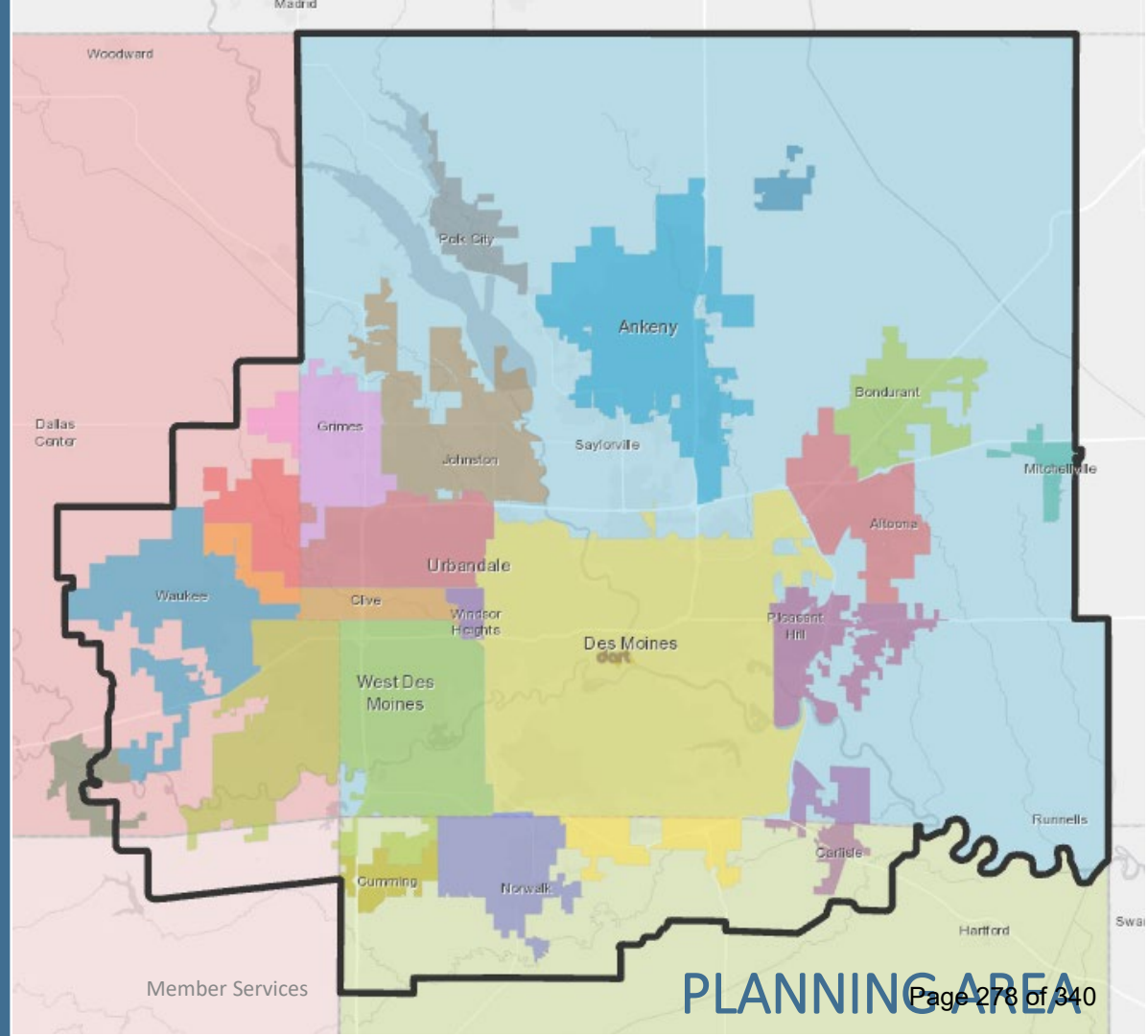
Source: Iowa DOT

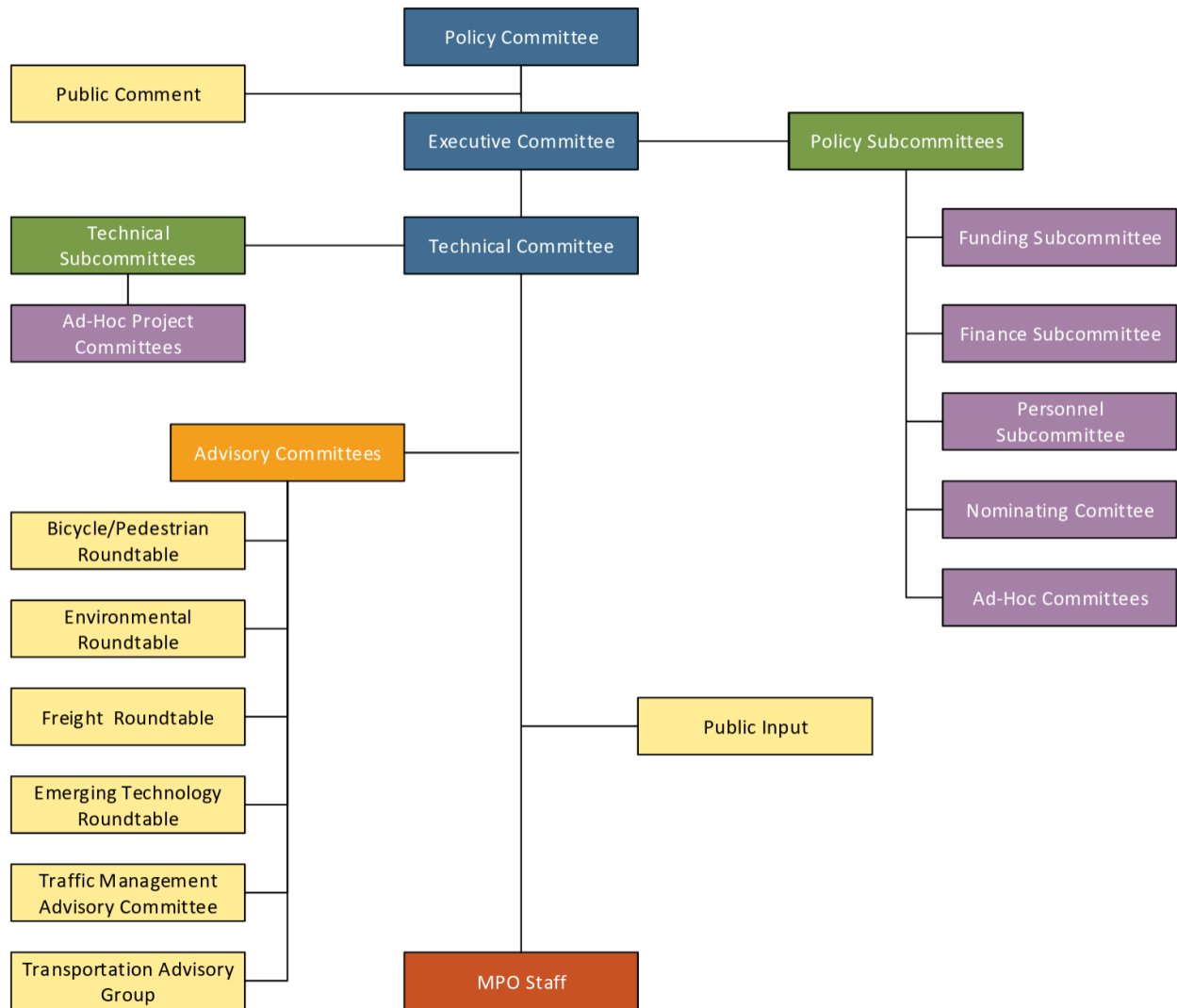
HISTORY & AUTHORITY

- Des Moines Area Transportation Planning Committee designated by Governor as MPO of Des Moines area in 1983
- Reformed as the Des Moines Area MPO in 1993
- 28E agreement & bylaws last updated in 2018

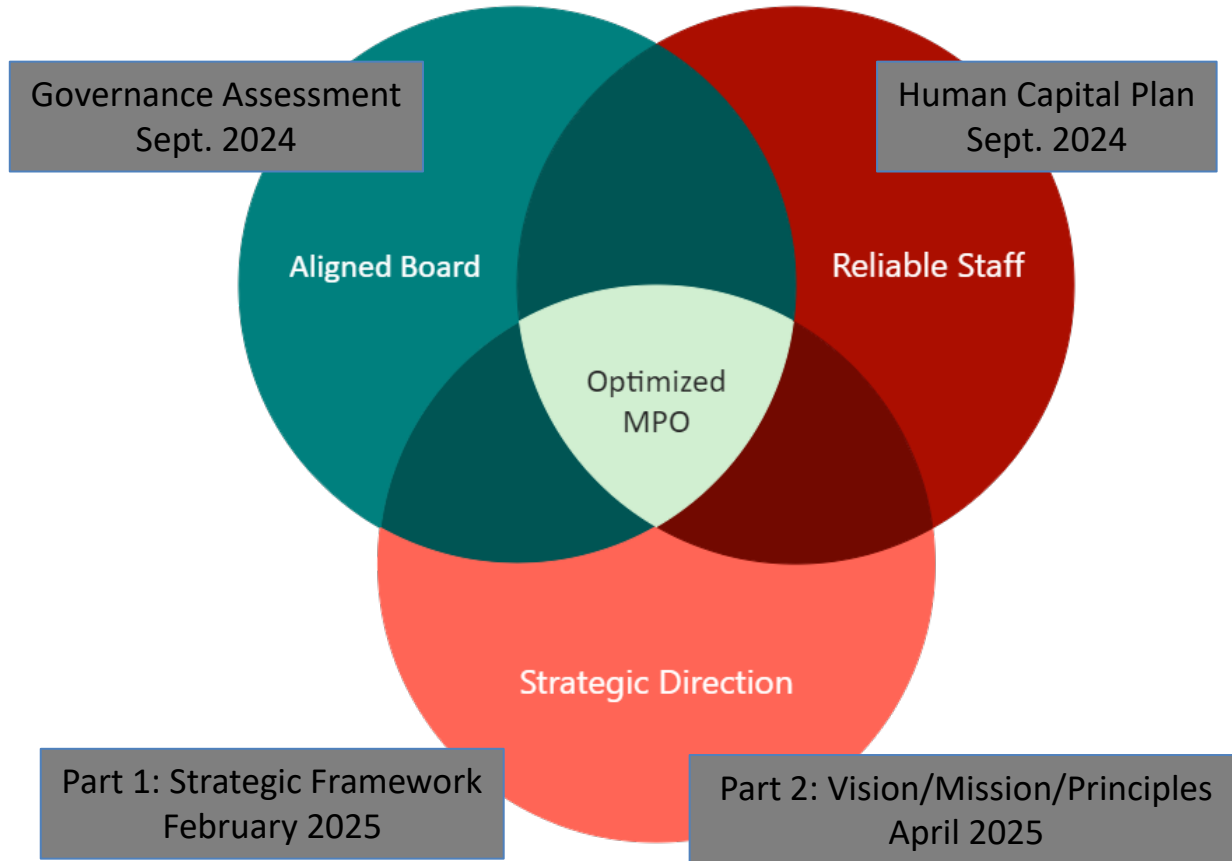
20 VOTING MEMBERS

Altoona	Norwalk
Ankeny	Pleasant Hill
Bondurant	Polk City
Carlisle	Urbandale
Clive	Waukee
Des Moines	West Des Moines
DART	Windsor Heights
Grimes	Dallas County
Johnston	Polk County
Mitchellville	Warren County





Strategic Planning/Optimizing Steps



New Vision/Mission/Guiding Principles



Vision Statement

Central Iowa has a well-coordinated and effective transportation system that ensures a high quality of life.

Mission Statement

We collaborate across community boundaries to lead regional transportation planning, fund improvements, and drive transformative innovation for future generations.

Guiding Principles

Public Stewardship: We will demonstrate operational excellence and financial accountability as a foundation for serving the region.

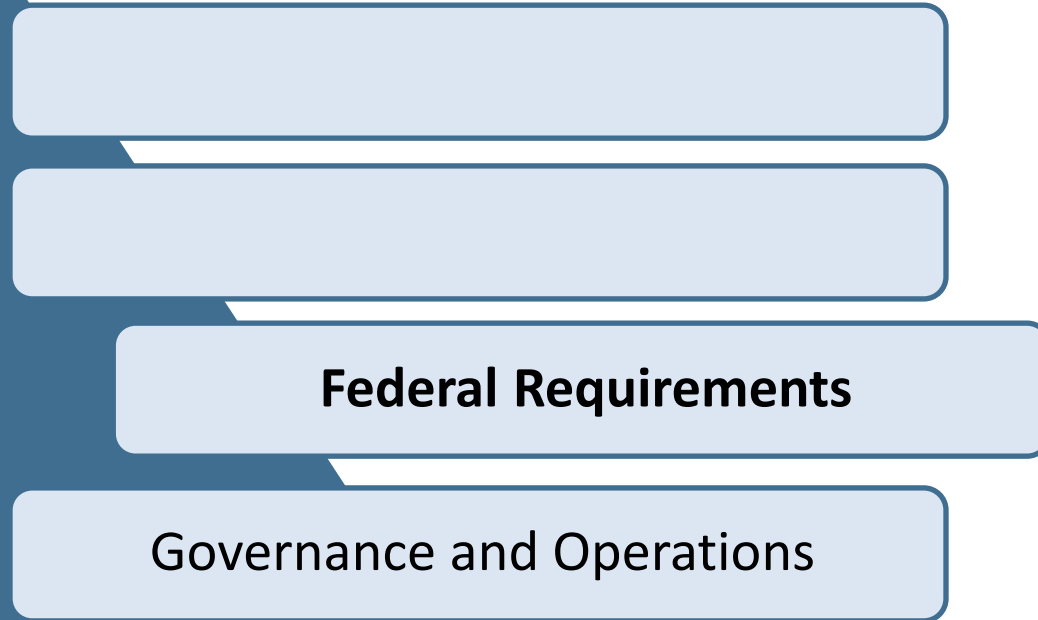
Honorable Leadership: We will prioritize regional leadership over special interests; our actions will be transparent, civil, and driven by process over politics.

Regional Collaboration: We will partner with the stakeholders of the region to advance the vision.

Safety Minded: We will view all plans, programs, and projects through the lens of improving safety.

Future Focused: We will learn from the past and think long-term in all decisions.

MPO Hierarchy of Activities



Federal Requirements – Work Products

- Long-range transportation plan at least every 5 years
 - Identifies goals, strategies, funding for the next 20+ years
- Transportation Improvement Program (TIP)
 - Includes a priority list of proposed federally supported projects in next 4 years
- Unified Planning Work Program
 - Documents metropolitan planning activities to be performed with federal funds
- Public Participation Plan
 - Documents a process for how the public and other stakeholders can be involved in the metropolitan planning process



MPO Funding

Surface Transportation Block Grant (STBG) Program

- Flexible funding that may be used by states and localities for transportation projects.
- The intent of these projects is to preserve and improve the conditions and performance on any federal-aid highway, bridge, public road, pedestrian and bicycle infrastructure and transit capital projects.
- Each year, approximately \$18 million is available in STBG funding for the greater Des Moines region.

Funding Category	Targets
Roadway capacity	30% (max)
Bridge repair/replacement	20% (min)
Major reconstruction	25% (min)
System Optimization	15% (min)
Transit	10% (min)

MPO Funding

Transportation Alternatives Program (TAP)

- Pedestrian and bicycle facilities, recreational trails, safe routes to schools
- \$1.5 million annually

Carbon Reduction Program

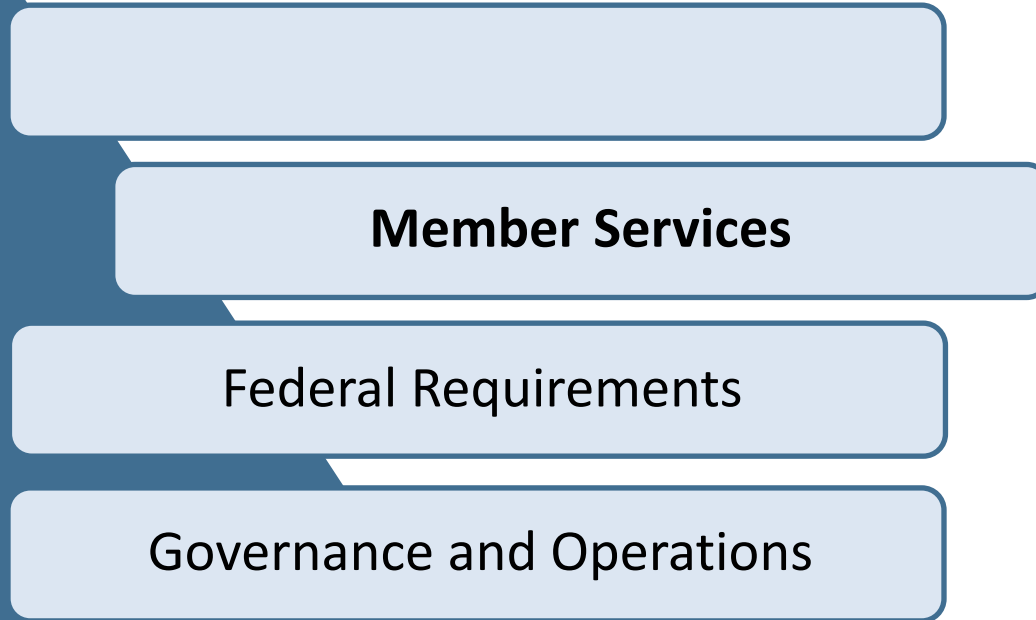
- The Bipartisan Infrastructure Law created the Carbon Reduction Program, providing nearly \$10 million in additional funding for the Des Moines Area MPO to award to member jurisdictions over five years (FFY2024-FFY2029).

All federal funding programmed in the Transportation Improvement Program (TIP)

FFY 2025-2029 Awarded Funding vs. Assessment Ratio						
	STBG	TAP	CRP	Total Awards	Total Assessment	Benefit Ratio
Altoona	\$ 3,010,000	\$ 131,200	\$ -	\$ 3,141,200	\$102,692	30.59
Ankeny	\$ 6,096,500	\$ 1,970,000	\$ 1,500,000	\$ 9,566,500	\$310,393	30.82
Bondurant	\$ 750,000	\$ 1,000,000	\$ -	\$ 1,750,000	\$34,391	50.89
Carlisle	\$ -	\$ -	\$ -	\$ -	\$19,079	0.00
Clive	\$ 2,850,000	\$ -	\$ -	\$ 2,850,000	\$82,114	34.71
Dallas County	\$ -	\$ -	\$ -	\$ -	\$10,137	0.00
DART	\$ 7,777,000	\$ -	\$ 3,600,000	\$ 11,377,000		
Des Moines	\$ 29,384,000	\$ 2,302,000	\$ 2,500,000	\$ 34,186,000	\$959,862	35.62
Grimes	\$ 1,400,000	\$ -	\$ -	\$ 1,400,000	\$68,825	20.34
Johnston	\$ 2,400,000	\$ 700,000	\$ 1,133,191	\$ 4,233,191	\$106,251	39.84
Mitchellville	\$ -	\$ -	\$ -	\$ -	\$10,902	0.00
Norwalk	\$ -	\$ 100,000	\$ -	\$ 100,000	\$58,282	1.72
Pleasant Hill	\$ 2,696,800	\$ -	\$ 320,000	\$ 3,016,800	\$47,244	63.86
Polk City	\$ 500,000	\$ 452,000	\$ -	\$ 952,000	\$24,526	38.82
Polk County	\$ 6,200,000	\$ 750,000	\$ -	\$ 6,950,000	\$108,545	64.03
Urbandale	\$ 3,400,000	\$ -	\$ 100,000	\$ 3,500,000	\$204,505	17.11
Warren County	\$ 200,000	\$ -	\$ -	\$ 200,000	\$18,371	10.89
Waukee	\$ -	\$ 632,800	\$ -	\$ 632,800	\$115,096	5.50
West Des Moines	\$ 7,501,500	\$ 500,000	\$ -	\$ 8,001,500	\$310,476	25.77
Windsor Heights	\$ 3,950,000	\$ -	\$ -	\$ 3,950,000	\$22,789	173.33

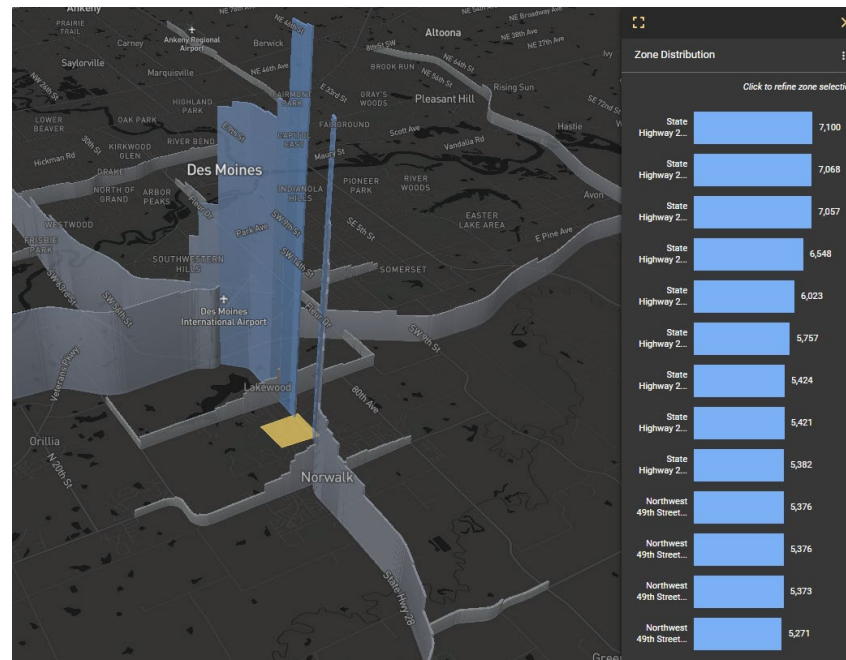
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Carlisle	\$ -	\$ -	\$ -	\$ -	\$19,079	0.00
Clive	\$ 2,850,000	\$ -	\$ -	\$ 2,850,000	\$82,114	34.71
Dallas County	\$ -	\$ -	\$ -	\$ -	\$10,137	0.00
DART	FFY 2028 – Alice’s Road, \$1,850,000* *Note, includes funds originally awarded to Waukee. Original award was \$500,000 FFY 2026 – Hickman Road/I-35/80 Interchange, \$1,000,000 FFY 2025 – Hickman Road/I-35/80 Interchange, \$500,000					
Des Moines						.62
Grimes						.34
Johnston						.84
Mitchellville						.00
Norwalk						.72
Pleasant Hill	\$ 2,696,800	\$ -	\$ 320,000	\$ 3,016,800	\$47,244	63.86
Polk City	\$ 500,000	\$ 452,000	\$ -	\$ 952,000	\$24,526	38.82
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MPO Hierarchy of Activities



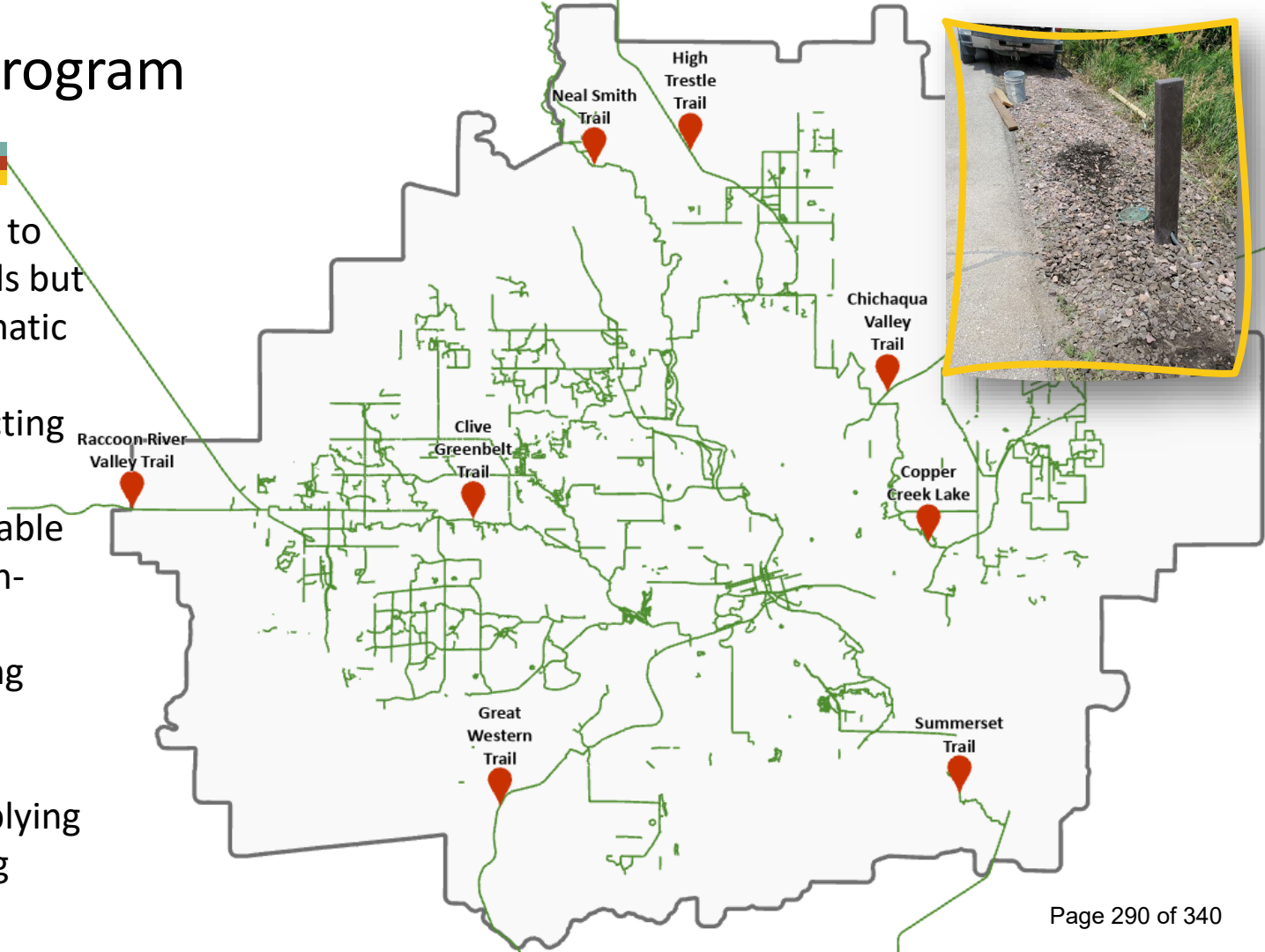
Data Access

- StreetLight Data
 - Traffic flow analytics
- CityData.AI
 - Bicycle and pedestrian counts and analytics



Trail Counters Program

- Central Iowa is home to 800 plus miles of trails but did not have a systematic and permanent mechanism for collecting trail counts.
- Trails counts are valuable data for local decision-makers in assessing current trails, planning future trails projects, making strategic investments, and applying for additional funding opportunities.



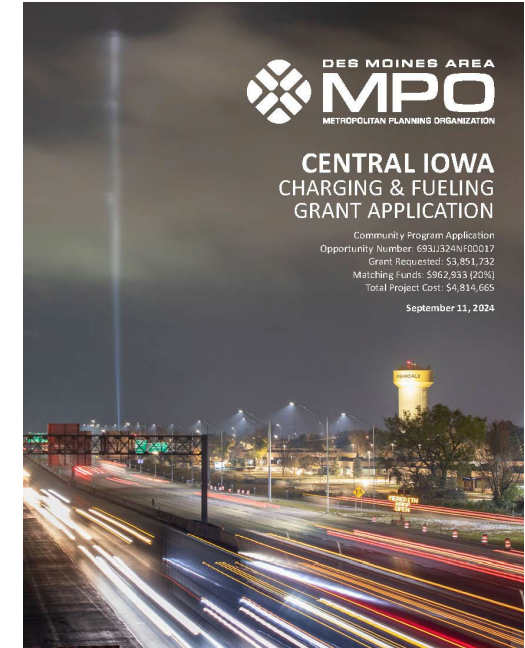
Data Bike

- Cargo bike equipped to capture
 - Pavement Roughness
 - Pavement Surface Distress Photos
 - 360 Imagery
- Data collected every summer with interns or volunteers
- Data summarized in annual report
 - Inform long-term maintenance and used for trail pavement condition forecasting

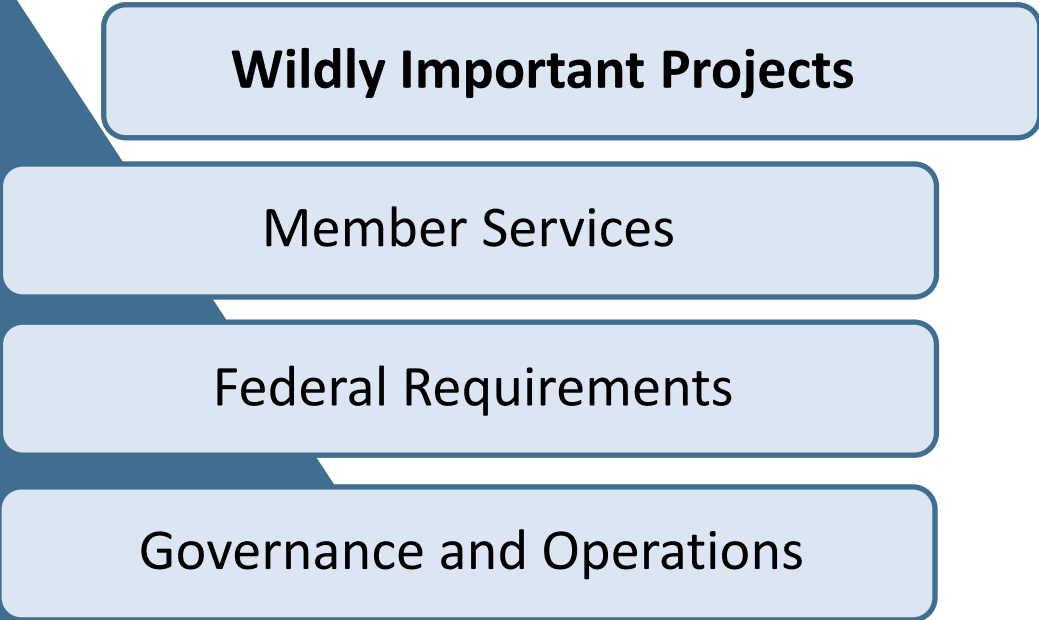


Other Member Services

- Grant Writing and Administration:
 - Grant writing for projects with regional significance, supported or lead by the MPO
- Modeling:
 - Travel Demand, Growth scenarios
- Data and Mapmaking:
 - Pavement Condition Analysis & Forecasting
 - GIS
- Letters of Support
- “DC List” – summary of regional projects seeking federal funding for the MPO to advocate for with the congressional delegation



MPO Hierarchy of Activities



Wildly Important Projects

Member Services

Federal Requirements

Governance and Operations



DES MOINES AREA

MPO

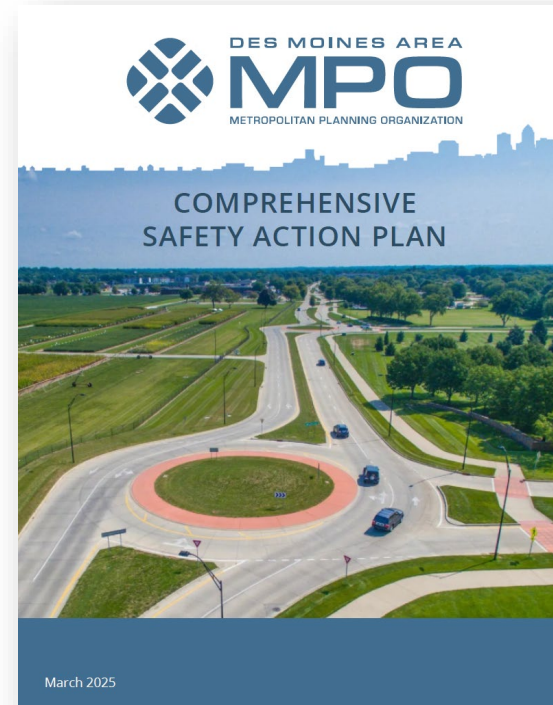


Safe Streets and Roads for All



Safe Streets and Roads for All Overview

- 2023 – MPO received planning funds from US DOT
- 2023-2025 – Developed Comprehensive Safety Action Plan for region
- Developing application for additional funds to implement the plan
 - Safety Action Plan required to receive funds
 - Application due June 26th
 - Up to \$580M available
 - \$2.5M to \$25M awards
 - Resulting in 40 – 70 implementation grants



The adopted Action Plan.

Projects

Member Community	Project	Project Description	Type
Altoona	Hubbell Ave & Adventureland Dr	Intersection Safety Feasibility Study	Study
Ankeny	Oralabor Rd & Ankeny Blvd	Trail Underpass	Construction
Clive/Urbandale	86th Street	Pedestrian Enhancements	Construction
Des Moines	SW 9th St	Roundabout	Construction
Grimes	IA 44	Roundabout	Construction
Johnston	Pedestrian Crossings	2 HAWK, I Intersection Enhancement	Construction
Norwalk	Sunset Dr	Pedestrian Enhancements	Construction
Waukee	NW 10th St	Trail Underpass	Construction
West Des Moines/Clive	University Ave	Corridor Safety Feasibility Study	Study
West Des Moines	Ashworth Rd	Corridor Safety Improvements	Construction
Windsor Heights	73rd Street	Pedestrian Enhancements	Construction
Regional	Low-Cost Countermeasures Projects		Construction
Regional	Roadway Safety Audits		Study
Regional	Speed Study		Study
Regional	TIM Training		Education
Regional	Education & Policy Enhancements		Education

Schedule

- **June 2 – June 17:** Grant Writing
- **June 9 – June 16:** Communities Review Project Snapshots
- **June 16:** Letters of Support and Resolutions Due
- **June 20 – June 24:** Finalize Grant Application
- **June 25:** Grant Submittal

Upcoming Project – Active Transportation Plan



Make your voice heard as we develop the *INTERCONNECT* Active Transportation Plan. Help map out the future for safe, accessible human-powered transportation in the region.

Learn more and take a brief survey at: dmampo.org/bike-ped-plan





DES MOINES AREA
MPO
METROPOLITAN PLANNING ORGANIZATION

THANK YOU

Dylan Mullenix, AICP
Executive Director
dmullenix@dmampo.org



Memo

TO: Mayor and Council members

FROM: Jeff May, Public Works Director

DATE: June 12, 2025

RE: Resolution Approving Support for the MPO's Application to the U.S. Department of Transportation's Safe Streets and Roads For All (SS4A) Grant Program - NW 86th Street Improvements Project

SYNOPSIS:

The City of Clive has been working with the Des Moines MPO and member communities to prepare an application to the U.S. Department of Transportation's Safe Streets and Roads For All (SS4A) Grant Program. The proposed grant program provides funding for improvements and studies to address safety issues related to street and pedestrian corridors. As part of the grant application, Clive has been included in two projects.

This is the first Clive project included in the MPO's SS4A Application (Project No. 2 in Attachment A) and is for intersection safety and pedestrian improvements on NW 86th Street from I-80/35 to University Avenue. These improvements will include improvements such as the addition of signal backplates, crosswalk visibility enhancements, and pavement marking improvements. This will be a project that includes improvements in both Clive and Urbandale. The estimated cost of the improvements is \$1,000,000 and would provide \$800,000 in grant funding that would require \$200,000 (20%) in local matching funds from Clive and Urbandale. Clive would be responsible for 20% of the improvements in Clive and has been asked to commit \$100,000 to the project.

Staff recommends approval of the Resolution approving support for the MPO's application to the U.S. Department of Transportation's Safe Streets and Roads For All (SS4A) Grant Program for the NW 86th Street improvements from I-80/35 to University Avenue in the amount of \$100,000.

Please feel free to contact me prior to the meeting at 223-6231 or jmay@cityofclive.com if you have any questions or concerns.

Attachments:

1. Resolution - 06-12-25 - MPO SS4A Grant - 86th Street
2. City of Clive Support Letter SS4A 86th Street Grant 6.9.25

**A RESOLUTION OF THE CITY OF CLIVE IN SUPPORT OF THE DES MOINES
AREA METROPOLITAN PLANNING ORGANIZATION MULTIJURISDICTIONAL
APPLICATION TO THE U.S. DEPARTMENT OF TRANSPORTATION'S SAFE
STREETS AND ROADS FOR ALL (SS4A) GRANT PROGRAM**

WHEREAS, the U.S. Department of Transportation has established the Safe Streets and Roads for All (SS4A) discretionary grant program to fund initiatives that significantly reduce or eliminate roadway fatalities and serious injuries;

WHEREAS, the Des Moines Area Metropolitan Planning Organization (MPO) recognizes the critical need to address traffic-related deaths and serious injuries in a proactive and collaborative manner, consistent with the principles of Vision Zero and the National Roadway Safety Strategy outlined in the recently adopted Comprehensive Safety Action Plan;

WHEREAS, having a compliant Comprehensive Safety Action Plan is a required prerequisite for application of an implementation grant under the SS4A;

WHEREAS, the Des Moines Area MPO, in coordination with its member governments, developed and approved a SS4A-compliant Comprehensive Safety Action Plan on March 27, 2025 making the area eligible for SS4A implementation grants starting with the FY2025 round of SS4A;

WHEREAS, the Des Moines Area MPO Comprehensive Safety Action Plan identifies a high-risk injury roadway network and project needs, including the project(s) under the City of Clive's responsibility;

WHEREAS, participation in this multijurisdictional SS4A grant application does not preclude the City of Clive from independently pursuing additional funding or safety-related initiatives;

NOW, THEREFORE, BE IT RESOLVED, that the City of Clive supports the submission of the multijurisdictional application to the U.S. Department of Transportation's SS4A grant program, and authorizes the City Manager to participate in the application process and to take any necessary actions in support of the joint effort, including execution of Memoranda of Understanding, cost-sharing agreements, or other related documents;

BE IT FURTHER RESOLVED, that the City of Clive affirms its commitment to participate in the development and implementation of the roadway safety audit program and low-cost safety countermeasure program and to contribute, as appropriate, to any required local match or in-kind support for projects identified in our jurisdiction.

BE IT FURTHER RESOLVED, that the City of Clive commits to providing a local financial match of 20 percent of the cost for the “86th Street Improvements from Interstate I-80/35 to University Avenue” project, project No. 2 in Attachment A, contingent upon award of grant funds under the U.S. Department of Transportation’s Safe Streets and Roads for All (SS4A) program;

BE IT FURTHER RESOLVED, that the local match shall be provided from the Capital Improvement Budget and will be included in the appropriate fiscal year budget for the project duration;

BE IT FURTHER RESOLVED, that the Mayor is hereby authorized to include this financial commitment in the grant application and to execute all necessary documents to fulfill this obligation if the grant is awarded.

PASSED AND APPROVED this ____ day of _____, 2025.

CITY OF CLIVE, IOWA

By: _____

John Edwards, Mayor

ATTEST:

By: _____

Matthew Graham, City Clerk

John Edwards, Mayor
City of Clive, Iowa
2123 NW 111th Street
Clive, Iowa 50325
JEdwards@cityofclive.com
515-223-6220
June 12, 2025

The Honorable Sean Duffy
Secretary of Transportation
U.S. Department of Transportation
1200 New Jersey Avenue SE
Washington, DC 20590

**Subject: Letter of Support for City of Clive's NW 86th Street Corridor Improvements Project
2025 Safe Streets and Roads for All (SS4A) Grant Application**

Dear Secretary Duffy,

I am writing on behalf of City of Clive to express our strong support for the Des Moines Area Metropolitan Planning Organization (MPO) in their application for the Safe Streets and Roads for All (SS4A) grant. This funding is essential for implementing our shared vision of safer, more accessible, and equitable transportation systems for all road users in the Des Moines, Iowa metropolitan area.

Our community is aware of issues related to roadway safety, specifically issues with pedestrian and bicycle crossings of NW 86th Street. The SS4A grant presents an invaluable opportunity to implement comprehensive safety measures to address the issues, including infrastructure improvements, traffic calming solutions, enhanced pedestrian and bicyclist protections, and education and demonstration of systemic strategies that align with the National Roadway Safety Strategy.

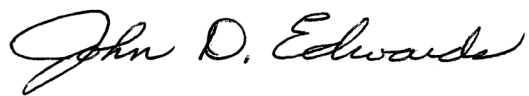
As an organization dedicated to traffic and pedestrian safety, we fully support the implementation of the strategies outlined in the Des Moines Area MPO's recently adopted

Comprehensive Safety Action Plan and recognize the critical impact it will have in reducing roadway fatalities and serious injuries in our community. The proposed projects included in this grant application will directly benefit residents by fostering safer streets, encouraging active transportation, educating roadway users, and improving overall quality of life.

We urge you to approve Des Moines Area MPO's grant request so that Clive can turn our plan to make streets safer and more accessible into a reality. We appreciate your commitment to prioritizing roadway safety and look forward to the positive changes that this funding will enable.

Thank you for your time and consideration.

Sincerely,

A handwritten signature in black ink that reads "John D. Edwards". The signature is fluid and cursive, with the first letters of each word being capitalized and prominent.

John Edwards
Mayor
City of Clive, Iowa





Memo

TO: Mayor and Council members

FROM: Jeff May, Public Works Director

DATE: June 12, 2025

RE: Resolution Approving Support for the MPO's Application to the U.S. Department of Transportation's Safe Streets and Roads For All (SS4A) Grant Program - University Avenue Safety Audit

SYNOPSIS:

The City of Clive has been working with the Des Moines MPO and member communities to prepare an application to the U.S. Department of Transportation's Safe Streets and Roads For All (SS4A) Grant Program. The proposed grant program provides funding for improvements and studies to address safety issues related to street and pedestrian corridors. As part of the grant application, Clive has been included in two projects.

This is the second Clive project included in the MPO's SS4A Application (Project No. 12 in Attachment A) and is a Safety Audit to identify improvements for University Avenue from NW 86th Street (22nd Street in West Des Moines) to NW 142nd Street. The estimated cost of the study is \$500,000 and would provide \$400,000 in grant funding and \$100,000 (20%) in local matching funds from Clive and West Des Moines. Clive would be responsible for 50% of the study or \$50,000.

Staff recommends approval of the Resolution approving support for the MPO's application to the U.S. Department of Transportation's Safe Streets and Roads For All (SS4A) Grant Program for a Safety Audit on University Avenue from NW 86th Street (22nd Street in West Des Moines) to NW 142nd Street in the amount of \$50,000.

Please feel free to contact me prior to the meeting at 223-6231 or jmay@cityofclive.com if you have any questions or concerns.

Attachments:

1. Resolution - 06-12-25 - MPO SS4A Grant - University
2. City of Clive Support Letter SS4A University Ave Grant 6.9.25

**A RESOLUTION OF THE CITY OF CLIVE IN SUPPORT OF THE DES MOINES
AREA METROPOLITAN PLANNING ORGANIZATION MULTIJURISDICTIONAL
APPLICATION TO THE U.S. DEPARTMENT OF TRANSPORTATION'S SAFE
STREETS AND ROADS FOR ALL (SS4A) GRANT PROGRAM**

WHEREAS, the U.S. Department of Transportation has established the Safe Streets and Roads for All (SS4A) discretionary grant program to fund initiatives that significantly reduce or eliminate roadway fatalities and serious injuries;

WHEREAS, the Des Moines Area Metropolitan Planning Organization (MPO) recognizes the critical need to address traffic-related deaths and serious injuries in a proactive and collaborative manner, consistent with the principles of Vision Zero and the National Roadway Safety Strategy outlined in the recently adopted Comprehensive Safety Action Plan;

WHEREAS, having a compliant Comprehensive Safety Action Plan is a required prerequisite for application of an implementation grant under the SS4A;

WHEREAS, the Des Moines Area MPO, in coordination with its member governments, developed and approved a SS4A-compliant Comprehensive Safety Action Plan on March 27, 2025 making the area eligible for SS4A implementation grants starting with the FY2025 round of SS4A;

WHEREAS, the Des Moines Area MPO Comprehensive Safety Action Plan identifies a high-risk injury roadway network and project needs, including the project(s) under the City of Clive's responsibility;

WHEREAS, participation in this multijurisdictional SS4A grant application does not preclude the City of Clive from independently pursuing additional funding or safety-related initiatives;

NOW, THEREFORE, BE IT RESOLVED, that the City of Clive supports the submission of the multijurisdictional application to the U.S. Department of Transportation's SS4A grant program, and authorizes the City Manager to participate in the application process and to take any necessary actions in support of the joint effort, including execution of Memoranda of Understanding, cost-sharing agreements, or other related documents;

BE IT FURTHER RESOLVED, that the City of Clive affirms its commitment to participate in the development and implementation of the roadway safety audit program and low-cost safety countermeasure program and to contribute, as appropriate, to any required local match or in-kind support for projects identified in our jurisdiction.

BE IT FURTHER RESOLVED, that the City of Clive commits to providing a local financial match of 20 percent of the cost for the “University Avenue Study from 22nd Street to 142nd Street” project, project No. 12 in Attachment A, contingent upon award of grant funds under the U.S. Department of Transportation’s Safe Streets and Roads for All (SS4A) program;

BE IT FURTHER RESOLVED, that the local match shall be provided from the Capital Improvement Budget and will be included in the appropriate fiscal year budget for the project duration;

BE IT FURTHER RESOLVED, that the Mayor is hereby authorized to include this financial commitment in the grant application and to execute all necessary documents to fulfill this obligation if the grant is awarded.

PASSED AND APPROVED this ____ day of _____, 2025.

CITY OF CLIVE, IOWA

By: _____

John Edwards, Mayor

ATTEST:

By: _____

Matthew Graham, City Clerk

John Edwards, Mayor
City of Clive, Iowa
2123 NW 111th Street
Clive, Iowa 50325
JEdwards@cityofclive.com
515-223-6220
June 12, 2025

The Honorable Sean Duffy
Secretary of Transportation
U.S. Department of Transportation
1200 New Jersey Avenue SE
Washington, DC 20590

**Subject: Letter of Support for City of Clive's University Avenue Corridor Safety Audit Project
2025 Safe Streets and Roads for All (SS4A) Grant Application**

Dear Secretary Duffy,

I am writing on behalf of City of Clive to express our strong support for the Des Moines Area Metropolitan Planning Organization (MPO) in their application for the Safe Streets and Roads for All (SS4A) grant. This funding is essential for implementing our shared vision of safer, more accessible, and equitable transportation systems for all road users in the Des Moines, Iowa metropolitan area.

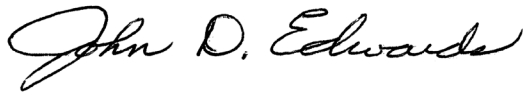
Our community is aware of issues related to roadway safety, specifically issues with pedestrian and bicycle crossings along the University Avenue corridor. The SS4A grant presents an invaluable opportunity to conduct a Safety Audit to identify comprehensive safety measures, including infrastructure improvements, traffic calming solutions, enhanced pedestrian and bicyclist protections, and education and demonstration of systemic strategies that align with the National Roadway Safety Strategy, that could address the issues and improve safety within the corridor.

As an organization dedicated to traffic and pedestrian safety, we fully support the implementation of the strategies outlined in the Des Moines Area MPO's recently adopted Comprehensive Safety Action Plan and recognize the critical impact it will have in reducing roadway fatalities and serious injuries in our community. The proposed projects included in this grant application will directly benefit residents by fostering safer streets, encouraging active transportation, educating roadway users, and improving overall quality of life.

We urge you to approve Des Moines Area MPO's grant request so that Clive can turn our plan to make streets safer and more accessible into a reality. We appreciate your commitment to prioritizing roadway safety and look forward to the positive changes that this funding will enable.

Thank you for your time and consideration.

Sincerely,

A handwritten signature in black ink that reads "John D. Edwards". The signature is written in a cursive, flowing style.

John Edwards
Mayor
City of Clive, Iowa





Memo

TO: Mayor and Council members

FROM: Matthew Graham, City Clerk, Matt McQuillen, City Manager

DATE: June 12, 2025

RE: 1st Consideration of Proposed Ordinance 1163 Amending the 2024 Code of Ordinances of the City of Clive, Iowa, by Amending Title 5, Chapter 4B, Section 2 ("Consumer Fireworks") and Title 10, Chapter 8, Section 12 to confirm with recent state law changes.

SYNOPSIS:

To: Mayor Edwards and Clive Councilmembers

From: City Attorney Kristina Stanger

For your consideration is the 1st reading of an ordinance amending Clive's City Code to allow the use of consumer fireworks in the City of Clive on July 3, 4, and December 31, under certain conditions.

The 2025 General Assembly of the State of Iowa has taken measures to remove local control of and to allow the use of consumer fireworks within the State of Iowa during specific timeframes and pursuant to applicable state licensure requirements. S.F. 303, also known as *An Act Relating to County and City Regulation of Consumer Fireworks* ("2025 Consumer Fireworks Act") amended Iowa Code Section 364.2(6) as follows:

A city council may by ordinance or resolution prohibit or limit the use of consumer fireworks, display fireworks, or novelties, as described in section 727.2, on any day other than July 3, July 4, and December 31 in accordance with section 727.2, subsection 4.

The 2025 Consumer Fireworks Act amendment becomes effective on July 1, 2025.

Because the City of Clive Code previously prohibited the use of all consumer fireworks on all days, the City of Clive Code needs to be amended to comport with the new state law. The 2025 Consumer Fireworks Act and the proposed Clive Code amendments do still permit the City to (a) prohibit or limit the use of display fireworks, (b) prohibit the use of consumer fireworks on City property, such as parks, and (c) restrict the hours of using consumer fireworks in accordance with Iowa Code Section 727.2(4). That section reads:

4. Limitations.

a. A person shall not use or explode consumer fireworks on days other than June 1 through July 8 and December 10 through January 3 of each year, all dates inclusive.

b. A person shall not use or explode consumer fireworks at times other than between the hours of 9:00 a.m. and 10:00 p.m., except that on the following dates consumer fireworks shall not be used at times other than between the hours specified:

(1) Between the hours of 9:00 a.m. and 11:00 p.m. on July 4 and the Saturdays and Sundays immediately preceding and following July 4.

(2) Between the hours of 9:00 a.m. on December 31 and 12:30 a.m. on the immediately following day.

(3) Between the hours of 9:00 a.m. and 11:00 p.m. on the Saturdays and Sundays immediately preceding and following December 31.

c. A person shall not use consumer fireworks on real property other than that person's real property or on the real property of a person who has consented to the use of consumer fireworks on that property.

d. A person who violates this subsection commits a simple misdemeanor. A court shall not order imprisonment for violation of this subsection.
Iowa Code Ann. § 727.2.

Attached please find a redline and clean version of Ordinance 1163 amending the three relevant sections of the City Code. Legal counsel and staff would recommend your consideration and approval of the first reading of the ordinance amendment.

Attachments:

1. Fireworks Ordinance 1163 Redline
2. Fireworks Ordinance 1163 CLEAN

ORDINANCE NO. 1163

AN ORDINANCE AMENDING THE CLIVE CITY CODE 2024 BY AMENDING PROVISIONS PERTAINING TO THE USE OF CONSUMER FIREWORKS

WHEREAS, the General Assembly of the State of Iowa has taken measures to allow the use of consumer fireworks within the State of Iowa during specific timeframes and pursuant to applicable state licensure requirements.

Be It Enacted by the City Council of the City of Clive, Iowa:

SECTION 1. Title 5, Chapter 4B, Section 2, Subsection 3 “Consumer Fireworks” of the Clive City Code 2024 is being amended by deleting the current referenced subsection and inserting in lieu thereof the following:

3. Consumer Fireworks. Except for on July 3, July 4, and December 31 in accordance with Iowa Code Section 727.2(4), it is unlawful for any person to use or explode consumer fireworks within the City. It is unlawful for any person to offer for sale, expose for sale, sell at retail without a State issued license and during the dates as established by the State Fire Marshal.

SECTION 2. Title 10, Chapter 8, Section 4 “Amendments of the International Fire Code”, subsection 24(A)(1) of the Clive City Code 2024, is being amended by deleting the current referenced subsection and inserting in lieu thereof the following:

24. Chapter 56 Explosives And Fireworks.

A. Amend Section 5601.1 Scope to read as follows:

(1) Add (a) The City deems the use of first-class and second-class consumer fireworks as a threat to public safety or a nuisance to landowners or persons with certain health conditions and therefore prohibits the use of first-class and second-class consumer fireworks in the City, except for on July 3, July 4, and December 31 in accordance with Iowa Code Section 727.2(4). It shall otherwise be unlawful, without a permit, for any person to offer for sale, expose for sale, sell at retail, or use or explode any explosives, explosive materials, first-class and second-class consumer fireworks within the corporate limits of the City of Clive.

SECTION 3. Title 10, Chapter 8, Section 12(1.), “Amendments of the International Fire Code” of the Clive City Code 2024, is being amended by deleting the current Section and inserting in lieu thereof the following:

10-8-12 Fireworks

1. Definitions. The sale, use, or exploding of consumer fireworks within the City is subject to the definitions and limitations enumerated in Sections 100.19,

331.301(17), 364.2(6), and 727.2 and Section 100.19 of the *Code of Iowa*, which definitions are incorporated herein by reference.

SECTION 4. REPEALER. All parts of the "CODE OF ORDINANCES OF THE CITY OF CLIVE, IOWA, 2024" in conflict herewith are hereby repealed.

SECTION 5. SEVERABILITY CLAUSE. If any section, provision, sentence, clause, phrase or part of this Ordinance shall be adjudged to be invalid or unconstitutional, such adjudication shall not affect the validity of this Ordinance as a whole or any section, subsection, provision, sentence, clause, phrase or part thereof not adjudged invalid or unconstitutional.

SECTION 6. WHEN EFFECTIVE. This Ordinance shall be in effect from and after its final passage, approval and notice of its passage is given as provided by law.

PASSED AND APPROVED by the City Council on the ____ day of _____, 2025.

Matthew D. Graham, City Clerk

John Edwards, Mayor

Ordinance No. _____ authenticated this ____ day of _____, 2025.

Matthew D. Graham, City Clerk

John Edwards, Mayor

Officially posted on the ____ day of _____, 2025.

CERTIFIED BY:

Matthew D. Graham, City Clerk

ORDINANCE NO. 1163

AN ORDINANCE AMENDING THE CLIVE CITY CODE 2024 BY AMENDING
PROVISIONS PERTAINING TO THE USE OF CONSUMER FIREWORKS

WHEREAS, the General Assembly of the State of Iowa has taken measures to allow the use of consumer fireworks within the State of Iowa during specific timeframes and pursuant to applicable state licensure requirements.

Be It Enacted by the City Council of the City of Clive, Iowa:

SECTION 1. Title 5, Chapter 4B, Section 2, Subsection 3 “Consumer Fireworks” of the Clive City Code 2024 is being amended by deleting the current referenced subsection and inserting in lieu thereof the following:

3. Consumer Fireworks. Except for on July 3, July 4, and December 31 in accordance with Iowa Code Section 727.2(4), it is unlawful for any person to use or explode consumer fireworks within the City. It is unlawful for any person to offer for sale, expose for sale, sell at retail without a State issued license and during the dates as established by the State Fire Marshal.

SECTION 2. Title 10, Chapter 8, Section 4 “Amendments of the International Fire Code”, subsection 24(A)(1) of the Clive City Code 2024, is being amended by deleting the current referenced subsection and inserting in lieu thereof the following:

24. Chapter 56 Explosives And Fireworks.

A. Amend Section 5601.1 Scope to read as follows:

(1) Add (a) The City deems the use of first-class and second-class consumer fireworks as a threat to public safety or a nuisance to landowners or persons with certain health conditions and therefore prohibits the use of first-class and second-class consumer fireworks in the City, except for on July 3, July 4, and December 31 in accordance with Iowa Code Section 727.2(4). It shall otherwise be unlawful, without a permit, for any person to offer for sale, expose for sale, sell at retail, or use or explode any explosives, explosive materials, first-class and second-class consumer fireworks within the corporate limits of the City of Clive.

SECTION 3. Title 10, Chapter 8, Section 12(1.), “Amendments of the International Fire Code” of the Clive City Code 2024, is being amended by deleting the current Section and inserting in lieu thereof the following:

10-8-12 Fireworks

1. Definitions. The sale, use, or exploding of consumer fireworks within the City is subject to the definitions and limitations enumerated in Sections 100.19,

331.301(17), 364.2(6), and 727.2 of the *Code of Iowa*, which definitions are incorporated herein by reference.

SECTION 4. REPEALER. All parts of the "CODE OF ORDINANCES OF THE CITY OF CLIVE, IOWA, 2024" in conflict herewith are hereby repealed.

SECTION 5. SEVERABILITY CLAUSE. If any section, provision, sentence, clause, phrase or part of this Ordinance shall be adjudged to be invalid or unconstitutional, such adjudication shall not affect the validity of this Ordinance as a whole or any section, subsection, provision, sentence, clause, phrase or part thereof not adjudged invalid or unconstitutional.

SECTION 6. WHEN EFFECTIVE. This Ordinance shall be in effect from and after its final passage, approval and notice of its passage is given as provided by law.

PASSED AND APPROVED by the City Council on the ____ day of _____, 2025.

Matthew D. Graham, City Clerk

John Edwards, Mayor

Ordinance No. _____ authenticated this ____ day of _____, 2025.

Matthew D. Graham, City Clerk

John Edwards, Mayor

Officially posted on the ____ day of _____, 2025.

CERTIFIED BY:

Matthew D. Graham, City Clerk



Memo

TO: Mayor and Council members

FROM: John Edwards, Mayor, Ted Weaver, Council Member, Sunsan Judkins, Council Member

DATE: June 12, 2025

RE: Resolution Approving City Manager Employment Agreement - July 1, 2025 to June 30, 2028

SYNOPSIS:

City Manager Performance Evaluation and Salary Recommendation

Background: The Personnel Committee formally reviews the performance of the City Manager each spring. At the two-year intervals when the city manager's agreement has been up for renewal, executive Coach Sarah Noll Wilson's team has been involved in the process, which includes gathering feedback from department heads (although this may change to every 3 years going forward). This year Sarah and team were involved in the 360-degree analysis of Matt's performance. Some of their key findings will be referenced within this memo for additional color and context.

The Personnel Committee has met with the City Manager to review his performance for this past fiscal year with the results outlined below.

The City Manager's current two-year employment agreement expires on June 30, 2025. The Committee reviewed a salary and benefits comparison of Clive's comparable cities* as context for compensation and benefit consideration with a final recommendation and proposed 3-year contract renewal below.

Performance Evaluation: Feedback regarding Matt's performance from the elected officials was uniformly positive. On the rating scale Matt achieved what is considered to be a "Great Year" rating. His highest ratings came in Financial Management, Job Knowledge, and Organizational Commitment which are consistent with past years. Matt has proven his financial acumen over many years of service with the city; and his genuine commitment to the city, its employees, and its residents is unquestioned.

In reviewing department specific ratings, Matt's highest average ratings come in City Administration, Fire/EMS and Community Development. Although the assessment for Library and Parks & Recreation fell in the "Good Year" category, there continue to be areas of opportunity for improvement that we've discussed with Matt directly.

Sarah Noll Wilson team's analysis covered the last two years and pulled in comments from Matt's direct reports along with Elected Officials in order to provide a full 360-degree picture. Their analysis included key findings regarding Matt's performance based on this feedback:

- Matt understands the city's past, present, and future. In other words, Matt understands why past decisions were made, how we got to where we are today, and the intent for where we are trying to get to in the future.
- Matt is respected for his honesty and transparency. He is also respected for tackling difficult situations head on and with integrity. He does not shy away from challenges and attempts to address potential issues prior to them evolving into full blown issues and (very importantly) to avoid "surprises" whenever possible.

- Matt's work to increase connection and communication are noticed and appreciated by all stakeholders. A core strength is his communication skills and his commitment to ensure good communication throughout the organization.
- Primary "watch outs" revolve around the fact that we can foresee difficult days ahead and his need to stay laser focused on these possibilities; as well as the need to facilitate a team-oriented approach to handling future difficulties as they cannot be managed individually or even by a small cadre of individuals; but will instead require a team-focused approach.

Overall, the feedback received regarding the City Manager is extremely positive and praiseworthy. We appreciate all of his efforts over the past year during very challenging times and are confident in our future success under his strong leadership.

Salary & Benefits Recommendation: Subject to council approval, the committee is recommending a 4.6% increase to his \$225,627 base salary, effective July 1, 2025. This reflects 2% based on the merit matrix plus a 2.6% COLA and will result in a new salary of \$236,004. This new salary is slightly above last year's CM average and median salary for comparable cities; however assuming similar salary increases this year, we expect the CM salary to be right at the median/average salary for comparable cities.

*Comparable cities include Altoona, Ankeny, Grimes, Johnston, Pleasant Hill, Urbandale, Waukee, & West Des Moines.

Attachments:

1. 2025 Res Approving City Mgr Employ Agmt McQuillen 6-12-25
2. Matt McQuillen Contract 7-1-25 to 6-30-28 Final

RESOLUTION NO. _____

**RESOLUTION APPROVING CITY MANAGER
EMPLOYMENT AGREEMENT**

WHEREAS, the City desires to retain the services of Matt McQuillen as City Manager of the City; and

WHEREAS, it is the desire of the City Council to provide certain benefits, establish certain conditions of employment, and to set working conditions of the city manager all as set forth in an employment agreement; and

WHEREAS, it is the desire of the City Council (1) to retain the services of the city manager, (2) to make possible full work productivity for the city manager, (3) to provide appropriate compensation and benefits to the City Manager, and (4) to provide a just means for terminating the City Manager's services at such time as the City Council or the City Manager may desire to otherwise terminate his employment, all as set forth in an employment agreement.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CLIVE, IOWA:

That the City Manager Employment Agreement with Matt McQuillen is hereby approved by the City Council of the City of Clive, Iowa, and the Mayor is hereby authorized to execute the same on behalf of the City, and the City Clerk is hereby authorized to attest to his signature.

PASSED AND APPROVED this 12th day of June, 2025.

John Edwards, Mayor

ATTEST:

Matthew Graham, City Clerk

**CITY MANAGER
EMPLOYMENT AGREEMENT**

THIS CITY MANAGER EMPLOYMENT AGREEMENT ("Agreement") is made and entered into this 12th day of June 2025 by and between the City of Clive, State of Iowa, a municipal corporation ("City") and Matthew McQuillen ("Employee").

WITNESSETH:

WHEREAS, the City desires to retain the services of said Employee as City Manager of the City, as provided by Title 1, Chapter 9, Article D in the Code of Ordinances of the City of Clive, Iowa, and

WHEREAS, it is the desire of the City Council to provide certain benefits, establish certain conditions of employment, and to set working conditions of said Employee; and

WHEREAS, it is the desire of the City Council (1) to retain the services of Employee, (2) to make possible full work productivity for Employee, (3) to provide a just means for terminating Employee's services at such time as the City Council or Employee may desire to otherwise terminate his employment; and

WHEREAS, Employee desires to continue employment as City Manager of said City.

NOW, THEREFORE, in consideration of the foregoing and the mutual covenants set forth in this Agreement, the parties hereto agree as follows:

Section 1. Duties

City hereby agrees to retain said Employee as City Manager of said City to perform the functions and duties specified in Title 1, Chapter 9, Article D of the Code of Ordinances of the City of Clive, Iowa of the City Code and by Iowa Code Section 372.4, and to perform such other legally permissible and proper duties and functions as the City Council shall from time to time assign. The functions and duties shall also include but not be limited to the following:

- A. Be the chief administrative officer of the City and be responsible to the City Council for proper administration of all affairs of the City.
- B. Attend various meetings and workshops of the City.
- C. Recommend for adoption by the City Council such measures as he may deem necessary or expedient.
- D. See that all laws, ordinances and policies of the City Council are faithfully executed, subject to the authority which the City Council may grant the Mayor to maintain law and order in times of emergency.

- E. Prepare and submit to the City Council such reports as may be required by that body or as he may deem advisable to submit.
- F. Keep the City Council fully advised of the financial condition of the City and its future needs.
- G. Prepare and submit a proposed budget; work with the City Council and Mayor in the final budget analysis and review; and be responsible for its administration upon adoption.
- H. Engage in strategic planning on an annual basis with Mayor, City Council and Department Directors.
- I. Keep the public and City Council informed regarding City operations through periodic reports to the City Council.

Section 2. Term

- A. This Agreement shall commence on July 1, 2025 and shall remain in effect through June 30, 2028.
- B. Employee agrees to remain in the exclusive employ of City until the 30th day of June 30, 2028 and thereafter as may be extended and neither to accept, nor to become employed by any other employer until said termination date, unless said termination date is affected as hereinafter provided. The term "employed" shall not be construed to include occasional teaching, writing, or consulting performed on Employee's time off.
- C. Nothing in this Agreement shall prevent, limit, or otherwise interfere with the right of the City Council to terminate the services of Employee at any time, with or without cause, subject only to the provisions set forth in Section 3 of this Agreement regarding severance pay.
- D. Nothing in this Agreement shall prevent, limit, or otherwise interfere with the right of the Employee to resign at any time from his position with the City, subject only to the provision set forth in Section 3, paragraph B, of this Agreement.

Section 3. Termination and Severance Pay

- A. In the event that either (a) Employee is terminated by the City Council before expiration of the aforesaid term of employment and during such time that Employee is willing and able to perform the duties of City Manager, or (b) the City declines to enter into an additional contract, upon expiration of this Agreement or its extension, upon terms that are substantially similar to those set forth herein then in either such event, the City agrees to pay Employee a lump sum cash payment equal to nine (9) months aggregate salary, benefits, and deferred compensation as determined in this Agreement (the "Severance Payment"). Notwithstanding the foregoing,

no Severance Payment shall be made in the event Employee is terminated, or the contract is not renewed, because of: (i) fraud; (ii) dishonesty; (iii) substance abuse; (iv) conviction of any criminal act other than routine traffic violations; or (v) any willful act by Employee that brings or is perceived by the public, and as determined by the City Council, to bring discredit or negative publicity upon his office or the City in general. For the purposes of this agreement, dishonesty is defined as knowingly and intentionally misleading the Mayor and City Council or an action taken resulting in Employee's personal financial gain due to inside knowledge related to his position with the City.

- B. In the event Employee voluntarily resigns his position with the City before expiration of the aforesaid term of employment, then Employee shall give the City three (3) months written notice in advance. The City can elect, at its sole discretion, to pay Employee for all or a part of the notice period in lieu of having Employee work the notice period. In the case of a voluntary resignation by Employee or the Employee declines to enter into an additional contract, upon expiration of this Agreement or its extension, upon terms that are substantially similar to those set forth herein then, the Severance Payment shall not be paid to Employee.
- C. In the event the City at any time during the term of this agreement reduces the salary or other financial benefits of Employee in a greater percentage than an applicable across-the-board reduction for all employees of the City, or in the event the City refuses, following written notice, to comply with any other provision benefiting Employee herein, or the Employee resigns following a suggestion, whether formal or informal, by the Mayor and Council that he resign, then, in that event Employee may, at his option, be deemed to be "terminated" at the date of such reduction or such refusal to comply within the meaning of this Agreement, and Employee shall be entitled to receive the Severance Payment if Employee elects to treat his employment as having been terminated.

Section 4. Disability

If Employee is permanently disabled or is otherwise unable to perform his duties because of sickness, accident, injury, mental incapacity or health for a period of six (6) weeks following the expiration of any time off provided under the Family & Medical Leave Act and any accrued sick leave and donated sick leave, if any, City shall have the option to terminate this agreement, subject to the Severance Payment requirements of section 3.

Section 5. Salary

City agrees to pay Employee for his services rendered pursuant hereto beginning July 1, 2025, an annual base salary of \$236,004 payable in installments at the same time as other employees of the City are paid. An increase for July 1, 2026 and July 1, 2027 will be considered following the city manager's annual review using the established review process and timing.

Section 6. Hours of Work

Employee shall have discretion to determine the specific hours he works; provided, however, that Employee generally agrees to maintain normal office hours at City Hall and to work the number of hours necessary to discharge the duties and responsibilities of the office of City Manager, which shall routinely include significant time outside normal office hours. Employee further agrees to maintain an office at home capable of handling reasonable off-hour business matters from members of the City Council and the public, relevant to the management of the affairs of the City. The City agrees to provide the Employee reasonable flexibility to utilize virtual/online means for City meetings and obligations as appropriate to discharge the duties of City Manager.

Section 7. Motor Vehicle and Personal Allowance

- A. During the term of this Agreement, Employee shall receive a monthly motor vehicle allowance in the gross amount of \$450. The motor vehicle allowance amount shall be reviewed and adjusted annually to such extent as the Council may determine that it is desirable to do so. Employee shall be responsible for paying for liability, property damage, and comprehensive insurance and for the purchase, operation, maintenance, repair, and regular replacement of said motor vehicle. Employee shall provide City with written proof of insurance as requested.
- B. Employee shall also receive the gross sum of \$1,000 annually during the term of this Agreement. Employee may use this sum to pay personal insurance premiums, mental health counseling expenses not covered by medical insurance or for any other purpose.

Section 8. Professional Development

City agrees to budget and to pay the professional dues and subscriptions of Employee and official travel required to participate in the International City/County Management Association and Iowa City/County Management Association. The City agrees to budget and pay for other reasonable, mutually agreeable development, such as executive coaching services, short courses, institutes, seminars and participation in national, regional, state, and local associations and organizations, and related travel and subsistence expenses of Employee that the City determines are appropriate and necessary for Employee's professional development and for the good of the City.

Section 9. Vacation

- A. Employee shall be credited with the vacation leave specified in the Personnel Policy Manual as applied to Employee based on his years of service to the City of Clive, renewing on the Employee's original hire date.
- B. Additionally, Employee shall have Three (3) merit vacation days annually.
- C. Employee shall be granted the usual number of holidays and administrative days granted to all Department Directors of the City.

Section 10. Disability, Health, Life Insurance and Other Benefits

- A. Employee shall receive other standard benefits made available to City employees as outlined in the "City of Clive Personnel Policy Manual," which benefits may be changed from time to time by the City.

Section 11. Pension and Deferred Compensation

- A. The City shall contribute funds for Employee into the Iowa Public Employee Retirement System (IPERS).
- B. The City shall contribute funds for Employee into a deferred compensation program/s under Section 457(b) of the Internal Revenue Code on a limited matching basis at a rate of 5% of the Employee's base salary as outlined in Section 5.

Section 12. Other Terms and Conditions of Employment

- A. The City Council shall fix any such other terms and conditions of employment, as it may determine from time to time, relating to the performance of Employee, provided such terms and conditions are not inconsistent with or in conflict with the provisions of this Agreement, the City Code, or any other law.
- B. All provisions of the City Code and applicable laws, regulations and rules of City relating to vacation and sick leave, retirement and pension system contributions, holidays, and other fringe benefits and working conditions as they now exist or hereafter may be amended, also shall apply to Employee as they would to other employees of City, in addition to said benefits enumerated specifically for the benefit of Employee, except as herein provided for otherwise. Any vacation, personal, and sick leave available at Employee's retirement will be paid out in accordance with the "City of Clive Personnel Policy Manual."
- C. In addition to that required under state and local law, City shall defend, save harmless, and indemnify Employee against any tort, professional liability claim or demand or other legal action, whether groundless or otherwise, arising out of an alleged act or omission occurring in the performance of Employee's duties as City Manager. The foregoing indemnity shall apply to any alleged act or omission occurring during the course of Employee's employment as City Manager, regardless of whether the claim arises during Employee's term of employment with the City, or after such employment ceases. City will compromise and settle any such claim or suit and pay the amount of any settlement or judgment rendered thereon.
- D. City shall bear the full cost of any fidelity or other bonds required of Employee under any law or ordinance.

Section 13. General Provisions

- A. The text herein shall constitute the entire agreement between the parties, unless modified in writing, and agreed to in advance by both parties.
- B. Severance payments that may be applicable in Sections 3 and 4 of this Agreement shall be binding upon and inure to the benefit of the heirs at law and executors of Employee.
- C. This Agreement shall become effective July 1, 2025.
- D. If any provision, or any portion thereof, contained in this Agreement is held to be unconstitutional, invalid, or unenforceable, the remainder of this Agreement, or portion thereof, shall be deemed severable, shall not be affected, and shall remain in full force and effect.
- E. Following any notice of termination of this Agreement, Employee shall fully cooperate with City in all matters relating to concluding Employee's work for City and the orderly transfer of any such pending work to City.
- F. Employee agrees to maintain residency within the City of Clive for the duration of the Agreement.

Section 14. Dispute Resolution

City and Employee agree to resolve any dispute, claim or controversy arising out of this Agreement or its termination as follows, and **specifically and knowingly waive their right to have any such disputes between them resolved by a judge or jury.** The parties will attempt in good faith to resolve any dispute, claim or controversy arising out of or relating to this Agreement or its termination by mediation. If the matter has not been resolved pursuant to mediation within thirty (30) days of the commencement of such mediation (which period may be extended by mutual agreement), or if either party will not participate in mediation, the controversy shall be settled by arbitration in accordance with the rules and procedures of the American Arbitration Association by a sole arbitrator selected by the mutual agreement of the parties. If no agreement is reached, each party will alternatively strike names until one name remains. The party's representative with the earliest annual birthday shall strike first. Judgment upon the award rendered by the arbitrator may be entered by any court having jurisdiction thereof. The arbitrator is empowered to award damages to the prevailing party for any element of damages a party may be entitled to receive if the matter had proceeded in district court for the State of Iowa. The City shall bear the initial costs of the arbitration filing fee and arbitrator fee. If the City is the prevailing party, it shall be entitled to recover those costs from Employee, but shall not be entitled to recover any of the City's attorney's fees. Any such arbitration shall be conducted in Polk County, Iowa.

IN WITNESS WHEREOF, the City of Clive, Iowa has caused this Agreement to be signed and executed on its behalf by its Mayor, and duly attested by its City Clerk, and the Employee has signed and executed this agreement, the day and year first above written.

**JOHN EDWARDS, MAYOR
CITY OF CLIVE
STATE OF IOWA**

ATTEST:

**MATTHEW GRAHAM
CITY CLERK**

**Matthew McQuillen
EMPLOYEE**



Memo

TO: Mayor and Council members

FROM: Matthew Graham, City Clerk

DATE: June 12, 2025

RE: Formation of Objection Committee to Review Objection to Petition for Special Election

SYNOPSIS:

On June 2, 2025, the City of Clive received a petition requesting a special election to fill the City Council vacancy created by the recent resignation of Council Member Mikkilineni. The petition was submitted pursuant to Iowa Code § 372.13, which requires a special election to be called if a sufficient number of eligible electors submit a valid petition within the required time period.

On the morning of June 9, 2025, the City Clerk's office received a written objection to the petition from Clive resident Brad Clark (attached). The objection asserts two primary grounds:

1. That material misrepresentations and omissions were made by the petition organizers to induce signatures, and
2. that the number of valid signatures required was not met, due to signatures being obtained prior to the date of appointment on May 22, 2025.

Under Iowa Code § 44.8 and § 362.4, any person with standing may file a written objection to a petition within five working days of its receipt. The receipt of a timely objection triggers the requirement for the City to convene an Objections Committee and hold a public hearing to consider and rule on the objection. The Objections Committee consists of the Mayor, City Clerk, and one Council Member selected by the Council.

Tonight's action is to make a motion to appoint a Council Member to serve on the Objections Committee.

Attachments:

1. 2025 06 09 Special Election Objection

Jun 9th, 2025

To: Clive City Clerk,

I would like to formally object to the petition requesting a special election for the Clive City Council submitted on June 2nd, 2025. The grounds for my objection include the following:

- A material misrepresentation, falsity, or omission with the intent to induce and/or mislead through misstatements. The organizers of the petition misrepresented the need for a special election by claiming the city council had acted “unethically” by appointing for the recent vacancy; the city council was attempting to prevent the “people from having a voice or a say” by avoiding an election; and that the city council should not have the right to appoint a candidate instead of having an election. The petitioners omitted numerous relevant and pertinent facts that would have led many signers to decline. Facts such as a regular election is scheduled this November where all Clive voters can have their voice heard; that this regular election is paid for by the county while the special election is paid for by Clive residents; and that the appointment is authorized by Iowa statute and therefore fully ethical and legal.
- Failure to meet the number of valid signatures required (321) due to the fact the number of signatures obtained from the date of the recent appointment on 5/22 predated the actual appointment. Therefore, the threshold of 321 was not met.

It is imperative that signers of a petition have the full facts and understand the repercussions of what they are signing and it is clear the petition organizers did their best to hide and/or misrepresent this information. For these reasons, I would like to submit my formal objection to this petition.

Sincerely

A handwritten signature in black ink, appearing to read 'Brad Clark', with a stylized, cursive script.

Brad Clark
12202 Sunset Terrace
Clive, IA 50325



Memo

TO: Mayor and Council members

FROM: Matthew Graham, City Clerk

DATE: June 12, 2025

RE: Motion to Appoint a Council Member to Serve on the Objections Committee

SYNOPSIS:

Attachments:

None

NOTICE OF APPLICATION FOR VOLUNTARY
ANNEXATION OF PROPERTY TO THE CITY OF
URBANDALE, IOWA; AND THE PUBLIC HEARING
THEREON

The City Council of the City of Urbandale, State of Iowa, will hold a public hearing before itself at its meeting which commences at 6:00 PM on June 17, 2025, in the Council Chambers, 3600 86th St., Urbandale, IA 50322, to consider an application for the voluntary annexation of territory into the City owned by Des Moines Christian School within the urbanized area of the City of Grimes, Iowa, which proposed territory for annexation includes the property described as follows:

Parcels 2023-188 and 2023-189 of the Plat of Survey filed in the Office of the Recorder of Polk County, Iowa on December 5, 2023, and recorded in Book 19668 at Page 700, being a part of the West Half of the Northeast Quarter of Section 19, Township 79, Range 25 West of the 5th P.M., in Polk County, Iowa.

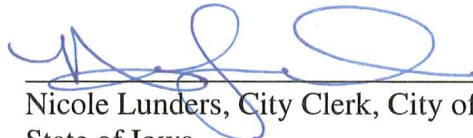
And

Parcels 2023-187 and 2023-190 of the Plat of Survey filed in the Office of the Recorder of Polk County, Iowa on December 5, 2023, and recorded in Book 1 9668 at Page 700, being a part of the Northwest Quarter and a part of the Northeast Quarter in Section 19, Township 79, Range 25 West of the 5th P.M., in Polk County, Iowa.

Additional information regarding the proposed annexation may be obtained in the office of the City Clerk, City Hall, City of Urbandale, Iowa. Any person or organization desiring to be heard shall be afforded an opportunity to be heard at such hearing. This notice is given by order of the City Council of the City of Urbandale, State of Iowa, as provided by Section 368.7 of the Code of Iowa.

Dated this 5th day of May, 2025.





Nicole Lunders, City Clerk, City of Urbandale,
State of Iowa

APPLICATION FOR VOLUNTARY ANNEXATION

TO THE CITY COUNCIL OF THE CITY OF URBANDALE, IOWA:

The undersigned owner(s) of the property legally described as follows:

Parcels 2023-188 and 2023-189 of the Plat of Survey filed in the Office of the Recorder of Polk County, Iowa on December 5, 2023, and recorded in Book 19668 at Page 700, being a part of the West Half of the Northeast Quarter of Section 19, Township 79, Range 25 West of the 5th P.M., in Polk County, Iowa.

And

Parcels 2023-187 and 2023-190 of the Plat of Survey filed in the Office of the Recorder of Polk County, Iowa on December 5, 2023, and recorded in Book 19668 at Page 700, being a part of the Northwest Quarter and a part of the Northeast Quarter in Section 19, Township 79, Range 25 West of the 5th P.M., in Polk County, Iowa.

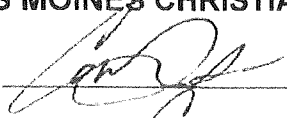
(the "Property"), hereby request annexation of the Property to the City of Urbandale is pursuant to a consensual boundary adjustment and severance from the City of Grimes in accordance with Iowa Code Section 368.25A.

A map showing the location of the territory to be annexed is attached hereto. The above-described Property does not include any railroad right-of-way. The above-described Property does not contain state-owned or county-owned road right-of-way. Annexation of the territory will not create an island.

The undersigned landowner(s) hereby acknowledge that, pursuant to Iowa Code Section 368.7(1)(e), they have a right to withdraw this Application any time within three business days after the Urbandale City Council holds a public hearing on this Application; however, the undersigned landowner(s) hereby waive the right to withdraw or rescind this Application, to withdraw consent to this Application, and to object to the annexation.

The undersigned requests the Urbandale City Council approve this Application and take all steps necessary to complete this annexation.

DES MOINES CHRISTIAN SCHOOL ASSOCIATION

By: 

Print Name: Cade M. Lambert

Title: Head of School

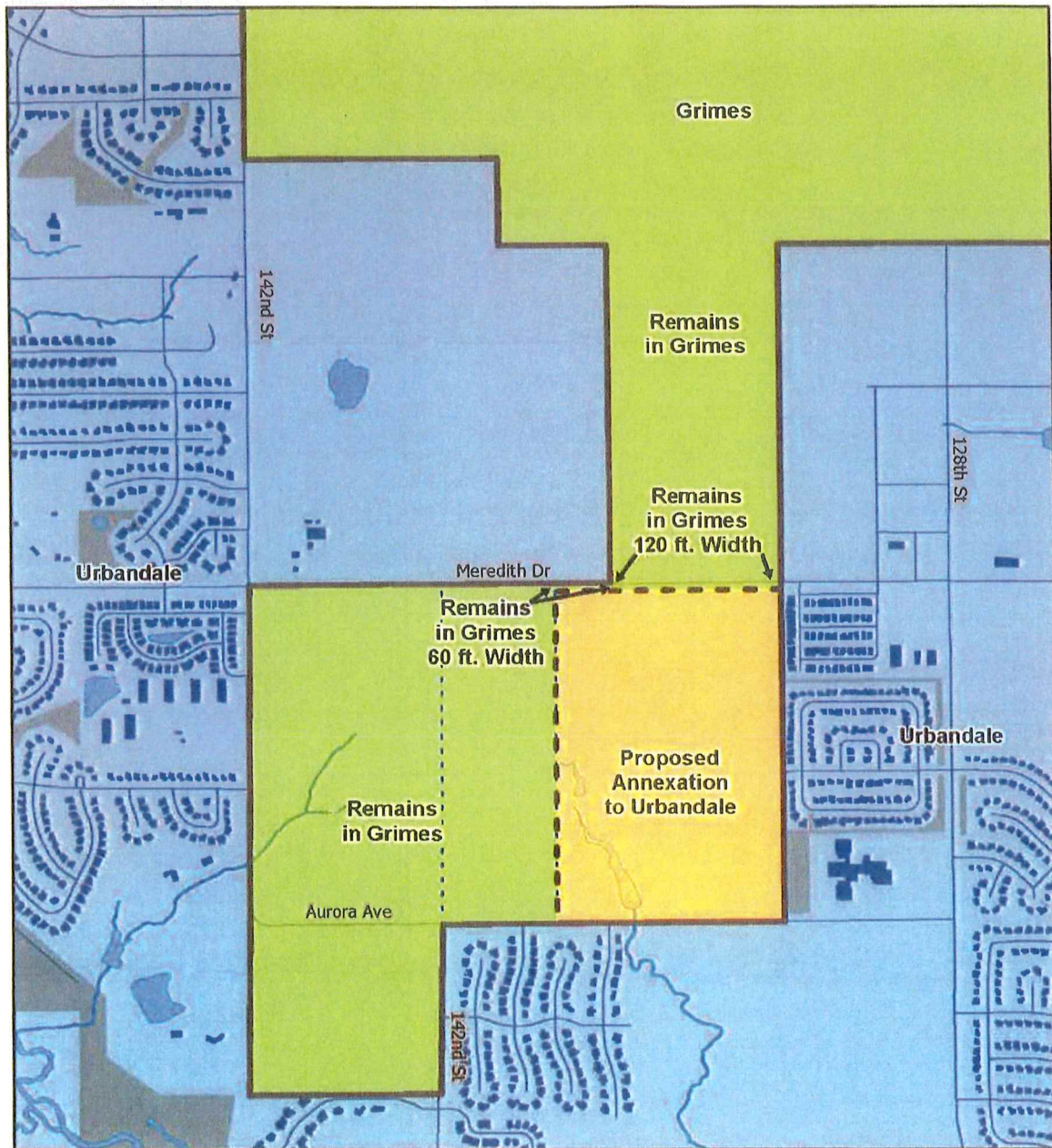
STATE OF IOWA, COUNTY OF Polk, ss:

Subscribed and acknowledged before me by Cade Lambert as
Head of School of the Des Moines Christian School Association, an Iowa
nonprofit corporation on the 27 day of March, 2025.



Michelle Schneider
Notary Public in and for said state
My commission expires: 10/31/2026

EXHIBIT 3 - MAP OF AREA



Proposed Annexation Boundaries



City of Urbandale, Iowa
 3600 86th Street
 Phone Number: (515) 278-3900
 Fax Number: (515) 331-6755

Legend
 — Current Municipal Boundaries
 - - - Proposed Municipal Boundaries
 - - - Property Line

Proposed Annexation Areas
 Urbandale
 Grimes
 Proposed Annexation to Urbandale

1 inch equals 1,000 ft



DISCLAIMER:
 To the best of our knowledge, the information shown on this map was correct at time of publication. However, the City makes no warranty as to the accuracy of the information.

Date Printed: 3/10/2025 2:15 PM

RESOLUTION 153-2025

RESOLUTION ACCEPTING FOR FILING AN APPLICATION FOR VOLUNTARY ANNEXATION OF CERTAIN LAND TO THE CITY OF URBANDALE, IOWA, SETTING THE DATE FOR A PUBLIC HEARING AND RATIFYING DATE FOR A CONSULTATION MEETING, AND PROVIDING FOR NOTICE OF PROPOSED CITY COUNCIL ACTION

WHEREAS, the City of Urbandale, Iowa (the “City”) has received an application for voluntary annexation to the City of certain property adjacent to current City limits and within the City of Grimes, Iowa, from all owners of said property, which property is legally described as follows:

Parcels 2023-188 and 2023-189 of the Plat of Survey filed in the Office of the Recorder of Polk County, Iowa on December 5, 2023, and recorded in Book 19668 at Page 700, being a part of the West Half of the Northeast Quarter of Section 19, Township 79, Range 25 West of the 5th P.M., in Polk County, Iowa.

And

Parcels 2023-187 and 2023-190 of the Plat of Survey filed in the Office of the Recorder of Polk County, Iowa on December 5, 2023, and recorded in Book 19668 at Page 700, being a part of the Northwest Quarter and a part of the Northeast Quarter in Section 19, Township 79, Range 25 West of the 5th P.M., in Polk County, Iowa. (the “Annexation Territory”); and

WHEREAS, the application for annexation is pursuant to a *2021 Boundary Adjustment Annexation Moratorium Agreement* between the cities of Grimes and Urbandale, and is in accordance with Iowa Code Section 368.25A; and

WHEREAS, the City Council of the City of Grimes, Iowa, approved the property owner’s application for severance on April 22, 2025; and

WHEREAS, all the above-described property is located in Polk County, Iowa, within the corporate limits of the City of Grimes, Iowa; and

WHEREAS, the above-described property shall comprise a single territory proposed for annexation to the City; and

WHEREAS, the Annexation Territory is within the urbanized area of the City of Grimes, Iowa, and is part of a 100% voluntary request by the property owner for severance and annexation, accordingly, pursuant to Iowa Code Chapter 368, the proposed annexation must be submitted to the City Development Board; and

WHEREAS, in accordance with Iowa Code Section 368.7, the City shall hold a public hearing on the application before approving or denying it; and

WHEREAS, before the proposal for annexation may be acted upon, the City is required to mail a copy of the application and notice of the public hearing, by certified mail, at least fourteen (14) business days prior to City Council action on the application, to (1) the board of supervisors of each county containing a portion of the Annexation Territory (2) the township trustees of each township containing a portion of the Annexation Territory, (3) each affected public utility, (4) the city council of each city whose boundaries adjoin or are within 2 miles of the Annexation Territory, and (5) the regional planning authority for the Annexation Territory; and

WHEREAS, before the proposal for annexation may be acted upon, the City is also required to mail a copy of the application, by regular mail, at least fourteen (14) business days prior to City Council action on the application, to the chairperson of the board of supervisors of each county containing a portion of the Annexation Territory; and

WHEREAS, in accordance with Iowa Code Section 368.7, at least fourteen (14) business days before the foregoing notices are mailed, the City is required to hold a consultation meeting with each county and township that contains all or a portion of the Annexation Territory; and

WHEREAS, before the proposal for annexation may be acted upon, notice of the application must be published in an official county newspaper in the county in which the property to be annexed is contained, at least ten (10) business days prior to City Council action on the application; and

WHEREAS, the City Council wishes to give proper consideration to the application for annexation under the procedures outlined in Iowa Code Chapter 368 for this 100% voluntary boundary adjustment, and deems it appropriate to approve the time and place for a consultation meeting thereon, to set a time and place of public hearing thereon, to direct the publication of notice and the mailing of notice, both to include the time and place of hearing on and the legal description of the property proposed to be annexed, in accordance with law.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF URBANDALE, IOWA:

Section 1. That the consultation on the proposed annexation required by Section 368.7(1)(b), Code of Iowa, shall be held on May 7, 2025, in the Council Chambers, City Hall, Urbandale City Council Chambers, 3600 86th St., Urbandale, IA 50322, at 2:00 P.M., and the City Manager, or his delegate, is hereby appointed to serve as the designated representative of the City for purposes of conducting the consultation in accordance with Section 368.7(1)(b), Code of Iowa.

Section 2. That the actions of the City Clerk causing a written notice of such consultation meeting to be sent to the Polk County Board of Supervisors are hereby confirmed, approved, and ratified, and the form of such notice attached hereto is hereby approved.

Section 3. That a public hearing shall be held to consider the application and proposal for the voluntary annexation of the property legally described in the preambles hereof into the City before the City Council at its meeting which commences at 6:00 P.M. on June 17, 2025, in the Council Chambers, City Hall, 3600 86th St., Urbandale, IA 50322.

Section 4. That the City Clerk is authorized and directed to publish notice of the application, including the legal description of the territory to be annexed, and of time and place of the public hearing in an official county newspaper in Polk County, which is the only county in which the territory proposed to be annexed is located, at least ten (10) business days prior to the date fixed as the date for a public hearing on the proposal for annexation, such notice to be in substantially the following form:

NOTICE OF APPLICATION FOR VOLUNTARY ANNEXATION OF
PROPERTY TO THE CITY OF URBANDALE, IOWA; AND THE
PUBLIC HEARING THEREON

The City Council of the City of Urbandale, State of Iowa, will hold a public hearing before itself at its meeting which commences at 6:00 PM on June 17, 2025, in the Council Chambers, 3600 86th St., Urbandale, IA 50322, to consider an application for the voluntary annexation of territory into the City owned by Des Moines Christian School within the urbanized area of the City of Grimes, Iowa, which proposed territory for annexation includes the property described as follows:

Parcels 2023-188 and 2023-189 of the Plat of Survey filed in the Office of the Recorder of Polk County, Iowa on December 5, 2023, and recorded in Book 19668 at Page 700, being a part of the West Half of the Northeast Quarter of Section 19, Township 79, Range 25 West of the 5th P.M., in Polk County, Iowa.

And

Parcels 2023-187 and 2023-190 of the Plat of Survey filed in the Office of the Recorder of Polk County, Iowa on December 5, 2023, and recorded in Book 1 9668 at Page 700, being a part of the Northwest Quarter and a part of the Northeast Quarter in Section 19, Township 79, Range 25 West of the 5th P.M., in Polk County, Iowa.

Additional information regarding the proposed annexation may be obtained in the office of the City Clerk, City Hall, City of Urbandale, Iowa. Any person or organization desiring to be heard shall be afforded an opportunity to be heard at such hearing. This notice is given by order of the City Council of the City of Urbandale, State of Iowa, as provided by Section 368.7 of the Code of Iowa.

Dated this 5th day of May, 2025.



Nicole Lunders, City Clerk, City of Urbandale, State
of Iowa

(End of Notice)

Section 5. That the City Clerk is authorized and directed to mail, by certified mail, on a date not less than fourteen (14) business days prior to the date fixed as the date for the public hearing on the proposal for annexation, a copy of the application and a copy of the notice of public hearing to (i) the board of supervisors of each county containing a portion of the Annexation Territory, (ii) the township trustees of each township containing a portion of the Annexation Territory, (iii) each affected public utility, (iv) the city council of each city whose boundaries adjoin or are within 2 miles of the Annexation Territory, and (v) the regional planning authority for the Annexation Territory.

Section 6. That the City Clerk is authorized and directed to mail, by regular mail, on a date not less than fourteen (14) business days prior to the date fixed as the date for the public hearing on the proposal for annexation, a copy of the application and a copy of the notice of public hearing to the chairperson of the board of supervisors of each county containing a portion of the Annexation Territory.

PASSED AND APPROVED this 5th day of May, 2025.

Signed by:

Robert D. Andeweg

EC9E5989E08C44E

Robert D. Andeweg, Mayor

ATTEST:

DocuSigned by:

Nicole Lunders

B7664D4F8025498

Nicole Lunders, City Clerk

