



CLIVE CITY COUNCIL
AGENDA, REGULAR MEETING
8800 Hickman Road
May 1, 2025 6:00 PM

This meeting will be conducted in-person in the City Council Chambers and virtually via Zoom platform. To participate virtually use the following link: <https://us06web.zoom.us/j/81010465601> - or call-in at: (312) 626-6799 - Meeting ID: 810 1046 5601

Call to Order/Roll Call/Pledge of Allegiance

Approval of the Agenda

Citizens Presentation

Clive supports the pillars of Character Counts!, endeavoring at all times to promote and model the principles of trustworthiness, respect, responsibility, fairness, caring and citizenship. In conducting our work, we expect that all participants will act in a respectful manner consistent with these principles.

Proclamation

1. 2025 Bike Month Proclamation
2. 2025 National Police Week Proclamation
3. 2025 National Public Works Week Proclamation

Presentation

1. Public Works Process Improvement

Consent Items

1. City Manager Memo
2. Approve 04/24/2025 City Council Minutes
3. Bill List
4. Approve New Retail Alcohol Sales License Application - Love's Travel Stop #411 - 11820 Hickman Road
5. Approve Retail Alcohol Sales License Renewal Application - Fareway Stores, Inc. #106 - 10151 University Avenue
6. Approve Retail Alcohol Sales License Renewal Application - The Other Place - 12401 University Avenue
7. Approve Retail Alcohol Sales License Renewal Application - Walgreens #07967 - 15601 Hickman Road
8. Approve Retail Alcohol Sales License Renewal Application - Walgreens #05060 - 12753 University Avenue
9. Resolution Accepting Work - 2024 Residential PCC Pavement Rehabilitation Project

10. Resolution Accepting Work - 2024 Residential HMA Pavement Rehabilitation Project
11. Approve Pay Request #2 - Des Moines Asphalt and Paving - Country Club Boulevard HMA Pavement Rehabilitation Project - \$173,869.00
12. Approve Pay Request #2 - Concrete Technologies, Inc. - Alice's Road Phase 1A Reconstruction Project - \$254,218.10
13. Approve Pay Request #2 - Caliber Concrete LLC - 2025 NW 138th HMA Overlay Project - \$127,222.74
14. Approve Pay Request #12 - Alliance Construction Group - NW 114th Street Reconstruction - \$125,995.23
15. Resolution Approving Banking Services Agreement with Lincoln Savings Bank
16. Resolution Approving 2025 Bank Depositories and Maximum Balances
17. Resolution Approving Emerald Isle Drive Public Improvements Agreement Associated with Silverstar Addition Plat 01
18. Resolution Accepting 1st Amendment to Overland Flowage and Private Storm Sewer Easement for Shadow Creek Plat 8, Lot 37 - 17972 Tanglewood Drive
19. Resolution Authorizing the Submission of a Hazard Mitigation Assistance Grant Application- Indian Hills Flood Mitigation Plan
20. Resolution Authorizing Submission of a Hazard Mitigation Assistance Grant Application- University Boulevard Resilient Water Pump Station
21. Resolution Authorizing the Submission of a Hazard Mitigation Assistance Grant Application- North Raccoon Watershed (Metro Park West Landfill)

Action Items

1. Public Hearing - Linnan Park Project
 - a. Resolution approving plans, specifications, form of contract and estimate of costs
 - b. Receipt of bids
 - c. Resolution setting date of public hearing (05/22/2025, 6:00 p.m.) to consider plans, specifications and taking of bids for bid package #1, grading and utilities for Linnan Park project.
 - d. Linnan Park Name Discussion
2. Utility Rate Adjustments - FY26
 - a. 3rd Consideration of Proposed Ordinance No. 1159 pertaining to Water Rates
 - b. 3rd Consideration of Proposed Ordinance No. 1160 pertaining to Sewer Rates
 - c. 3rd Consideration of Proposed Ordinance No. 1161 pertaining to Stormwater Rates
 - d. Resolution Approving Revised Solid Waste Rates
3. Candidate Interviews and Consideration to Fill City Council Vacancy. The City Council will interview the following candidates for appointment to the vacant City Council seat:

- a. Dave Roszak
 - b. Fabian Perez
 - c. Jeffrey Faber
 - d. Breanne Hocker
 - e. Andrew Bovard
 - f. Gisele Crowe
4. Motion to Appoint _____ to fill the City Council vacancy, with the appointment to remain in effect until the next regular city election, or until a successor is elected and qualified following a special election pursuant to Iowa Code § 372.13(2)(a)(2).

Correspondence

1. FOCUSS Youth Crisis Center & Mobile Crisis Team (MCT)

Reports

Adjournment



Memo

TO: Mayor and Council members

FROM: Matthew Graham, City Clerk

DATE: May 1, 2025

RE: 2025 Bike Month Proclamation

SYNOPSIS:

Attachments:

1. 2025 Bike Month



CITY OF CLIVE, IOWA MAYORAL PROCLAMATION

Recognition of May 2025 as Bike Month City of Clive

WHEREAS, May has been recognized as National Bike Month since 1956, sponsored by the League of American Bicyclists, including National Bike to Work Week from May 12-16, 2025, and City of Clive will celebrate Bike to Work Day on May 16, 2025;

WHEREAS, Clive's expansive network of over 11 miles of paved trails such as the Clive Greenbelt Trail provides safe and scenic routes that enhance community well-being, reduce pollution, and lessens traffic congestion and road maintenance costs;

WHEREAS, Clive's trails are essential for exercise, recreation and commuting, offering year-round connectivity and integrating into a 600-mile regional trail network linking urban centers with outdoor recreational landscapes that promote mental health and nature;

WHEREAS, Clive is committed to sustainable transportation, as identified in the Greenbelt Master Plan;

WHEREAS, Iowa Bike Coalition has played a significant role in promoting safe and accessible bicycling in Iowa, organizing many Bike Month activities, and advocating for improvements to biking infrastructure and bike safety for the last 21 years, including passage of a Hands Free law for the state of Iowa as well as protections for pedestrians in crosswalks regardless of their form of transportation;

WHEREAS, The continued development of an all-ages-and-abilities bicycling network supports our environmental goals, and fosters community building;

WHEREAS, It is vital for drivers in Clive to ensure bicyclists' safety by respecting their road space by sharing the road;

NOW, THEREFORE, I, John Edwards, Mayor of Clive, Iowa, do hereby recognize May as Bike Month. I encourage all community members to join in celebrating this special observance.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Clive to be affixed this day of May 2025.



John Edwards, Mayor



Memo

TO: Mayor and Council members

FROM: Mark Rehberg, Captain / Operations Commander

DATE: May 1, 2025

RE: 2025 National Police Week Proclamation

SYNOPSIS:

Proclamation recognizing May 11th through the 17th as National Police week, with May 15th as Peace Officer Memorial Day.

Attachments:

1. 2025 POMWProclimation

CITY OF CLIVE, IOWA

MAYORAL PROCLAMATION

National Police Week 2025

To recognize National Police Week 2025 and to honor the service and sacrifice of those law enforcement officers killed in the line of duty while protecting our communities and safeguarding our democracy.

WHEREAS, there are more than 800,000 law enforcement officers serving in communities across the United States, including the dedicated members of the Clive Police Department;

WHEREAS, since the first recorded death in 1786, there are currently more than 24,000 law enforcement officers in the United States who have made the ultimate sacrifice and been killed in the line of duty;

WHEREAS, the names of these dedicated public servants are engraved on the walls of the National Law Enforcement Officers Memorial in Washington, DC;

WHEREAS, 244 new names of fallen heroes are being added to the National Law Enforcement Officers Memorial this spring, including 147 officers killed in 2024 and 97 officers killed in previous years;

WHEREAS, the service and sacrifice of all officers killed in the line of duty will be honored during an open house at the Clive Public Safety Center, and at the National Law Enforcement Officers Memorial Fund's 37th Candlelight Vigil, on the evening of May 13, 2025;

WHEREAS, May 15 is designated as Peace Officers Memorial Day, and in honor of all fallen officers and their families, the United States flag should be flown at half-staff;

THEREFORE, BE IT RESOLVED that the City of Clive, Iowa, will observe May 11-17, 2025, as National Police Week and Thursday, May 15th, 2025, as Peace Officers Memorial Day, and that we publicly salute the service of law enforcement officers in our community and in communities across the nation.

IN WITNESS WHEREOF, I have hereunto set my hand and have affixed the Official Seal of Clive, Iowa on this _____ day of _____, 2025.

John Edwards, Mayor



Memo

TO: Mayor and Council members

FROM: Jeff May, Public Works Director

DATE: May 1, 2025

RE: 2025 National Public Works Week Proclamation

SYNOPSIS:

Since 1960 the American Public Works Association (APWA) has sponsored **National Public Works Week** to recognize the work that Public Works is responsible for and the individuals that work in Public Works. This year, 2025, the week of **May 18th-24th** will be recognized as the 65th annual ,National Public Works Week, "**People Purpose Presence**", sponsored by APWA.

Attachments:

1. 05-01-25 - Public Works Week Proclamation



NATIONAL PUBLIC WORKS WEEK PROCLAMATION

“People, Purpose, Presence”

WHEREAS, public works professionals focus on infrastructure, facilities, and services that are of vital importance to sustainable and resilient communities and to the public health, quality of life, and well-being of the people of Clive, Iowa; and,

WHEREAS, these infrastructure, facilities, and services could not be provided without the dedicated efforts of public works professionals, at all levels of government and the private sector, who are responsible for maintaining, rebuilding, improving, and protecting our nation’s transportation, water supply, water treatment and water resources systems, public buildings, and other structures and facilities essential for our citizens; and,

WHEREAS, it is in the public interest for the citizens, civic leaders, and children in Clive, Iowa to gain knowledge of and maintain an ongoing interest and understanding of the importance of the work performed by the public works staff in our community; and,

WHEREAS, the year 2025 marks the 65th annual National Public Works Week sponsored by the American Public Works Association.

NOW, THEREFORE, I, John Edwards, Mayor of the City of Clive, do hereby designate the week of May 18–24, 2025, as **National Public Works Week** in the City of Clive, Iowa, and I urge all citizens and civic organizations to acquaint themselves with the intricacies of the work performed and the effort required to provide quality public works services in Clive and to recognize the substantial contributions Clive’s public works staff make every day to protect the health, safety, and quality of life for all.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of Clive to be affixed,

DONE at the Clive, Iowa this _____ day of _____ 2025.

John Edwards, Mayor



Memo

TO: Mayor and Council members

FROM: Julia McGuire, Administrative Assistant

DATE: May 1, 2025

RE: Public Works Process Improvement

SYNOPSIS:

Public Works presentation featuring the improvements to the process of deploying sandbags to residents during flood events.

Attachments:

1. PW 2025 process improvement

Clive Collaborations
Continuous Improvement Report
Dept: Public Works
Date Completed: March 2025
City Council Presentation Date:
5/1/2025



1. Description of the process to be improved and need for improvement:

Process to improve: Dropping off sandbags for the residents to use during flood events.

Description of process and need for improvement: Dropping off the sandbags entails taking time for moving equipment and clearing space so we can hook up the trailer at the shop, driving to the drop site, rolling a bale of 2,000 bags off the trailer, placing the shovels in the sand pile, and placing the bag ties next to the sandbags.

Once a bale of bags is open, there is no way to contain the bags. After the flood event, it takes a lot of time to gather the shovels and bags and haul everything back to the shop to finally park the trailer and move things around for optimal storage.

The sandbag trailer was designed for sandbagging along University Blvd. prior to 2010. Since the ditch along University Blvd has been gone since 2010, we thought it was time to change the process to meet our current needs.

2. Department Staff Involved: John Goeller and Jeff Nuss

Process improvement result of the efforts: We decided to improve the process by storing supplies for the sandbags at the shop and loading only what we anticipate needing for the flood event. Instead of storing and hauling 30,000 sandbags, we will store our stash at the shop, then load and haul an appropriate amount based on event conditions.

To do this, we designed and custom fabricated two carts in-house to store the bags, shovels, and ties. Everything can be hauled out to the site with a pickup truck that has a lift.

We can deploy the carts to each site and the bags will be contained. Carts take less time to deploy, are less equipment-intense, and have a smaller footprint when in place than the old way. Carts make sandbagging more time-efficient for residents and will be easier for us to remove from the site post-event.

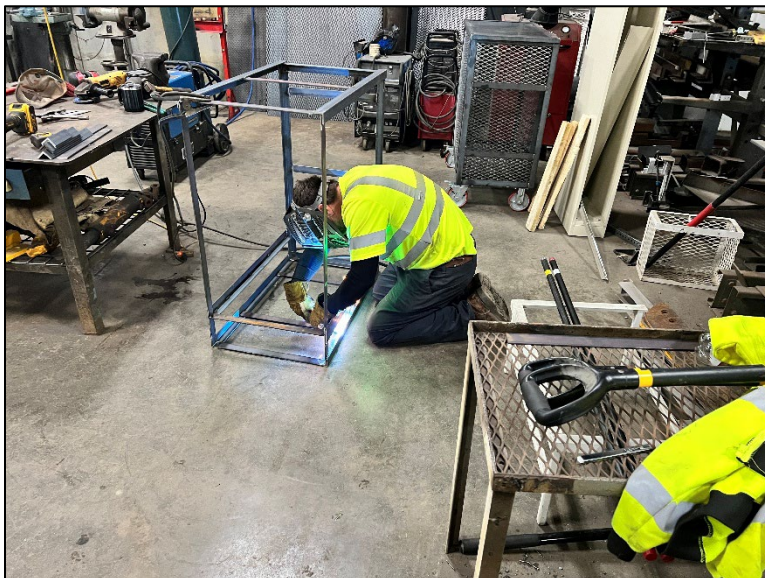


The trailer before improvement was loaded with more supplies than needed and required significant effort in playing tetris to deploy and return.

3. Process Improvement Metrics

Beginning Metrics:

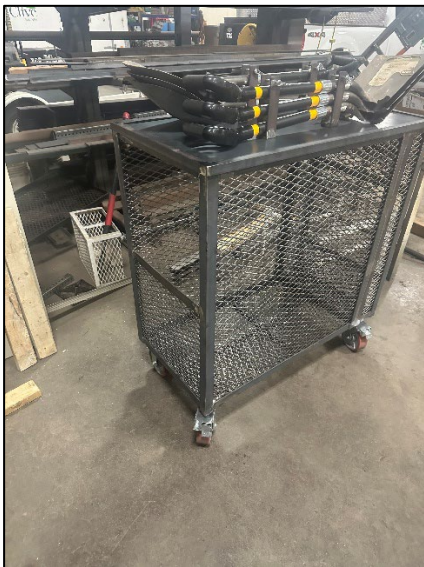
Metric	For staff	For residents
Sandbags and ties	Haul trailer to site. Unroll bale. Set bag of ties on ground.	Sandbags strewn everywhere from human and wind activity. Ties littering the site.
Time spent	Trailer difficult to access because it is parked behind other equipment, which takes a lot of time and space to access, deploy, and return	Bags, ties, and shovels must be hunted down
Footprint taken	Bags are unbound and set on ground with ties and shovels	Depends on wind and resident behavior
Human effort	Roll bale off the trailer so residents can access	Chasing down bags when blown around
Equipment required	Pickup and Trailer	n/a



Operations Specialist John Goeller fabricating a new cart

Anticipated Resulting Metric following Process Improvement:

Metric	For staff	For residents
Sandbags and ties	Roll out cart to site; everything needed is on the cart and ready to go	Items needed are easily found
Time spent	Greatly decreased. We are able to access carts without moving other equipment to load up	Items needed easily found
Human effort	No need to roll a bale off the trailer	Remove bags from cart as needed
Footprint taken	Wind unable to blow bags out of cart, 21" x 44"	Depends on resident behavior, wind removed from issue
Equipment required	Pickup	n/a



Carts provide access as well as secured storage to shovels, sandbags, and zip ties

5. Additional Training Needs or Assistance:

All training is handled in-house at a tailgate meeting before the work is to be done.

6. Anticipated Policy Change or Budget Request (if any):

No policy change or budget request in the short term. Expense for the 2 carts totaled \$939.90.

Wheels	\$ 179.90
Steel	\$ 382.14
Hinges	\$ 19.96
Iron Pipe for Handles	\$ 31.98
Hasps	\$ 11.96
Powder Coat	\$ 290.00
Ammo Can for Ties	\$ 23.96
Total	\$ 939.90



L: Carts seen from ground



R: Powder coated carts loaded in pickup



Memo

TO: Mayor and Council members
FROM: Matt McQuillen, City Manager
DATE: May 1, 2025
RE: City Manager Memo

SYNOPSIS:

Attached please find the City Manager's Memo for the May 1, 2025 meeting of the Clive City Council.

Attachments:

1. General Info Memo 5-1-25

MEMO

To: Mayor Edwards and Clive City Council

From: City Manager Matt McQuillen

Date: April 28, 2025

Re: General Information Memo – May 1, 2025 City Council Meeting

The May 1, 2025, City Council meeting will be in-person in the training room at the Clive Public Safety Center & virtually at: <https://us06web.zoom.us/j/81010465601>

Consent Agenda – A few of items to note on the consent idea. First, staff is proposing to extend our relationship with Lincoln Savings Bank as the main banking relationship for the City along with updating the bank depositories and balances for 2025. Second, staff have received executed construction easements for Emerald Isle Drive Improvements to be completed by the carwash developer. The consent agenda includes the cost sharing/funding agreement as described in the development agreement with the City picking up half of the cost of the completed roadway to then seek reimbursement from those properties on the north and east side of the roadway as they develop in the future. Finally, following last week's discussion on flood mitigation grant activities staff have queued up a series of grant applications to the Hazard Mitigation Assistance Program (HMGP) to find a new funding path for those projects previously seeking funding under the FEMA BRIC grant program that was recently eliminated.

Proclamations/Presentation – A series of proclamations are scheduled for the May 1 meeting, including a proclamation for Bike Month to be presented to Luke Hoffman with Iowa Bicycle Coalition. Following the proclamation Luke will also have a brief presentation on recent study results for biking in Iowa. Next, we will have proclamations for National Police Week and Public Works Week, followed by a process improvement presentation by the Public Works Department on deploying sandbag materials during flooding events.

Public Hearing: Linnan Park Project – A public hearing is set for the consideration of bids received for the reconstruction of Linnan Park. On April 22 the City opened bids for the six different prime contracts for the project. The City received bids for all prime contracts except contract #1 (Grading and Utilities). The construction manager was anticipating at least two bidders for contract #1 and based on communications with those contractors, they are still interested in the project but ran out of time to secure critical bid information before the April 22 deadline. Therefore, staff are proposing to rebid contract #1 immediately to ensure we have all contracts for consideration and award at your May 22 meeting. Following approval of the plans and specifications, and receipt of bids, staff would advise not awarding any construction contracts at this time and setting a public hearing for the bidding on contract #1 (Grading and Utilities) for your May 22 meeting with a bid deadline of May 13 at 2:00 PM.

Staff and the construction manager would like to see bids for all six contracts before recommending bid award. Each bid is valid for 60 days; therefore the May 22 meeting is still within the 60 day window of when

the bids were received on April 22. For the other five contracts the apparent low bidders for those contracts were approximately \$240,000 below the engineer's estimate.

Following these actions, staff would also like to seek Council direction on the potential to rename Linnan Park following this reconstruction project. As directed by the City Council, staff held a discussion with the Parks, Recreation and Public Art Board regarding the consideration of renaming Linnan Park. Included in the agenda packet is a summary of their discussion during the April 7 Board meeting. The Parks Board did not develop a firm recommendation but gave the City Council several thoughts and ideas to consider if the Council desires to seek a renaming of the park.

Utility Rate Adjustment Ordinances and Solid Waste Recycling Rates- As discussed during the budget workshops in February, PFM is recommending increases in the City's utility rates to coincide with the increasing costs for the three utilities. Staff have prepared ordinances to provide for a 2% increase in water rates, 4% increase in sewer rates and a 3% increase in the stormwater rate. Based on the long-term cash flows for these utilities, the increases are necessary to keep pace with the regional partnerships the City has with Central Iowa Water Works (CIWW) for purchased water and the sewage treatment services and capital investments from the Des Moines Area Wastewater Reclamation Authority. Staff have not received any comments or concerns since the first two readings and would recommend approval of the 3rd and final reading of the utility rate ordinances.

Also, as discussed during the budget process staff are recommending adjusting the solid waste and recycling rates with a 1.6% increase as a passthrough of the fees charged to Clive through our Metro Waste Authority contract for these services. Staff would recommend approval of the resolution to amend the rates.

City Council Vacancy – During the March 13 meeting the City Council approved a notice of intent to fill Srikant Mikkilineni's City Council vacancy through appointment following Srikant's resignation from his Council seat effective April 11. The City has received application materials from six Clive residents in the following order of when their materials were received:

- 1) Dave Roszak (not in attendance on May 1 due to a significant family event)
- 2) Fabian Perez
- 3) Jeffrey Faber
- 4) Breanne Hocker
- 5) Andrew Bovard
- 6) Gisele Crowe

During the 5/1 meeting the City Council is scheduled to interview the candidates for the vacancy. One candidate (Roszak) will provide recording/written answers to initial questions prior to May 1 that will be shared with the Council and he will attend the May 22 Council meeting for follow up questions from the Council. Following the interviews on May 1 and May 22 staff will prepare a motion for the City Council to appoint one of the candidates to serve in the vacant City Councilmember seat until the next City election (November 2025). When the Council makes an appointment during the 5/22 meeting, that person would be sworn in by Mayor Edwards and take their seat immediately. Also, the appointment is subject to a petition being submitted for a special election, with a deadline of June 5 for that petition (14 days from the appointment on May 22).



Tentative Upcoming Agenda Items

May 22

- Public Hearing – Linnan Park Reconstruction Project Prime Contract #1 Bids
- Action – Linnan Park Project Prime Contract #2, #3, #4, #5, #6
- Action - Linnan Park Construction Manager Contract and Design Team Construction Administration Contract Amendment
- Action – Bravo and Catch Des Moines Agreement Amendments
- Action – Urbandale Fire/EMS 28E Agreements (Apparatus Transfer, Maintenance, Etc.)
- Action – City Council Vacancy: Additional Interview and motion to appoint
- Discussion – Accessory Dwelling Units Ordinance/State Legislation
- Discussion – Strategic Plan Quarterly Update

June 12

- Action – Dehner Distillery Site Plan
- Action – Non-Union Staff Pay Rates and City Manager Employment Agreement
- Discussion – Stormwater Management Manual Amendments



Memo

TO: Mayor and Council members

FROM: Matthew Graham, City Clerk

DATE: May 1, 2025

RE: Approve 04/24/2025 City Council Minutes

SYNOPSIS:

Attachments:

1. cc Minutes 04_24_2025

**CLIVE CITY COUNCIL MEETING MINUTES
REGULAR MEETING
APRIL 24, 2025
CLIVE PUBLIC SAFETY CENTER TRAINING ROOM**

Call to Order/Roll Call/Pledge of Allegiance

Mayor Edwards presided and called the meeting to order at 6:00 p.m. Council Members present were: Ted Weaver, Michael McCoy, Susan Judkins, Eric Klein. Absent: None. Public access was provided in-person at City Hall, and via Zoom platform. Information on how to access via Zoom was provided on social media, posted with the agenda at City Hall and on the city website, cityofclive.com.

Approval of the Agenda

Eric Klein moved approval, seconded by Ted Weaver. Roll Call: Ayes: Ted Weaver, Michael McCoy, Susan Judkins, Eric Klein. Nays: None. Abstained: None. Motion carried.

Presentation

1. Bravo Greater Des Moines Annual Update - Executive Director Sally Dix

Consent Items

Eric Klein moved approval, seconded by Ted Weaver. Roll Call: Ayes: Ted Weaver, Michael McCoy, Susan Judkins, Eric Klein. Nays: None. Abstained: None. Motion carried. 1. City Manager Memo; 2. City Manager Report - March 2025; 3. Assistant City Manager Tech Services Report - March 2025; 4. Administrative Services Report - March 2025; 5. Community Development Report - March 2025; 6. Fire Department Report - March 2025; 7. Leisure Services Report - March 2025; 8. Police Department Report - March 2025; 9. Public Works Report - March 2025; 10. Treasurer's Report - March 2025; 11. Approve 04/10/2025 City Council Minutes; 12. Bill List; 13. **Resolution 2025-118** Approving Change Order #1 - Concrete Technologies, Inc. - Alice's Road Phase 1A Reconstruction Project - \$59,444.00; 14. Approve Pay Request #2 - McClure Engineering - Clive Stormwater Manual Update - \$9,378.50; 15. Approve Pay Request #3 - Calhoun Burns & Associates - 2025 Bridge Maintenance Repair Program - \$15,483.75; 16. Approve Pay Request #4 - DCI Group - Construction Management Services - City Hall-Library Phase 1 Renovation Project - \$23,294.52; 17. **Resolution 2025-119** Approving Change Order #5 - Alliance Construction Group - NW 114th Street Reconstruction - \$12,005.40; 18. Approve Pay Request #12 - Snyder & Associates - Hickman Road (US 6) and NW 161st Street Intersection Improvements Project Design - \$24,819.56; 19. **Resolution 2025-120** Approving Memorandum of Understanding with Day Camp Adventures for 2025 Park Shelter Usage; 20. **Resolution 2025-121** Approving Professional Services Agreement - Calhoun-Burns and Associates - 2025 Bridge Inspection and Load Rating Program - \$4,350.00; 21. **Resolution 2025-122** approving professional services agreement for audit services for FY 2025-2029 with Eide Bailly LLP; 22. **Resolution 2025-123** Accepting 1st Amendment to Surface Water Flowage Easement for Walnut Creek Hills of Clive Plat 2, Lot 96 - 4300 NW 168th Court; 23. **Resolution 2025-124** Accepting 1st Amendment to Surface Water Flowage Easement for Walnut Creek Hills of Clive Plat 2, Lot 13 - 4509 NW 164th Street; 24. **Resolution 2025-125** Accepting 1st Amendment to Surface Water Flowage Easement for Walnut Ridge Creek Plat 3, Lot 12 - 10577 Elmcrest Drive; 25. **Resolution 2025-126** Accepting 1st Amendment to Storm Sewer Line Easement for Karp Plaza Plat 1, Lot 20 - 1604 NW 109th Street; 26. **Resolution 2025-127** Approving Amended Job Descriptions for Various Full-Time Positions; 27. Approve Pay Rate - Brandan Bobst - Part-Time Firefighter/EMT - \$18.16/Hr - Effective 4/27/2025

Action Items

1. **Public Hearing - Douglas Parkway and Berkshire Parkway Traffic Signalization Project.** Public Hearing Notice published 04/07/2024 in the Des Moines Register. Engineering Services Administrator Jim Hagelie presented the matter to the Council and recommended approval. Eric Klein moved to close the public hearing, seconded by Michael

McCoy. Roll Call: Ayes: Ted Weaver, Michael McCoy, Susan Judkins, Eric Klein. Nays: None. Abstained: None. Motion carried.

- a. **Resolution 2025-128 Approving Plans and Specifications.** Eric Klein moved to Approve Plans and Spec, seconded by Michael McCoy. Roll Call: Ayes: Ted Weaver, Michael McCoy, Susan Judkins, Eric Klein. Nays: None. Abstained: None. Motion carried.
 - b. **Receipt of Bids.** Eric Klein moved to receive the bids, seconded by Michael McCoy. Roll Call: Ayes: Ted Weaver, Michael McCoy, Susan Judkins, Eric Klein. Nays: None. Abstained: None. Motion carried.
 - c. **Resolution 2025-129 Awarding Contract - Iowa Signal, Inc. - \$235,174.00.** Eric Klein moved to award contract, seconded by Michael McCoy. Roll Call: Ayes: Ted Weaver, Michael McCoy, Susan Judkins, Eric Klein. Nays: None. Abstained: None. Motion carried.
2. **Approve Auxiliary Use Permit - Step Ahead Childcare and Preschool - 2635 Berkshire Pkwy, Ste 200.** Senior Planner Amanda Grutzmacher presented the matter to the Council and recommended approval. Eric Klein moved approval, seconded by Susan Judkins. Roll Call: Ayes: Ted Weaver, Michael McCoy, Susan Judkins, Eric Klein. Nays: None. Abstained: None. Motion carried.
3. **General Obligation Corporate Purpose Bonds, Series 2025A.** Director of Administrative Services Elizabeth Hansen presented the matter to the Council and recommended approval.
- a. **Resolution 2025-130 authorizing and approving a Loan Agreement, providing for the sale and issuance of General Obligation Corporate Purpose Bonds, Series 2025A, and providing for the levy of taxes to pay the same.** Ted Weaver moved approval, seconded by Eric Klein. Roll Call: Ayes: Ted Weaver, Michael McCoy, Susan Judkins, Eric Klein. Nays: None. Abstained: None. Motion carried.
4. **Utility Rate Adjustments - FY26.** Director of Administrative Services Elizabeth Hansen presented the matter to the Council and recommended approval.
- a. **2nd Consideration of Proposed Ordinance No. 1159 pertaining to Water Rates.** Michael McCoy moved approval, seconded by Susan Judkins. Roll Call: Ayes: Ted Weaver, Michael McCoy, Susan Judkins, Eric Klein. Nays: None. Abstained: None. Motion carried.
 - b. **2nd Consideration of Proposed Ordinance No. 1160 pertaining to Sewer Rates.** Michael McCoy moved approval, seconded by Susan Judkins. Roll Call: Ayes: Ted Weaver, Michael McCoy, Susan Judkins, Eric Klein. Nays: None. Abstained: None. Motion carried.
 - c. **2nd Consideration of Proposed Ordinance No. 1161 pertaining to Stormwater Rates.** Michael McCoy moved approval, seconded by Susan Judkins. Roll Call: Ayes: Ted Weaver, Michael McCoy, Susan Judkins, Eric Klein. Nays: None. Abstained: None. Motion carried.
5. **2025 Flood Preparedness Update.** City Manager Matt McQuillen introduced the matter to the Council.
- a. **Resolution 2025-131 Approving Updated Clive Flood Response and Recovery Plan.** Fire Chief Clay Garcia presented the matter to the Council, facilitated discussion and recommended approval. Ted Weaver moved approval, seconded by Eric Klein. Roll Call: Ayes: Ted Weaver, Michael McCoy, Susan Judkins, Eric Klein. Nays: None. Abstained: None. Motion carried.
 - b. **Flood Mitigation Planning.** Community Development Director Doug Ollendike presented the matter to the Council and facilitated discussion.
 - c. **Congressional delegation engagement on FEMA funding and future reform.** Assistant City Manager Pete De Kock presented the matter to the Council and facilitated discussion.

Reports

Assistant City Manager Report was given by Pete De Kock.

Council Member Committee Reports were given.

City Manager Report was given by Matt McQuillen.

The meeting was adjourned at 8:58 p.m.

Matthew D. Graham, City Clerk

John D. Edwards, Mayor



Memo

TO: Mayor and Council members

FROM: Matthew Graham, City Clerk

DATE: May 1, 2025

RE: Bill List

SYNOPSIS:

Attachments:

1. 20250428114456074

Date Paid	Vendor Name	Description	Amount Paid
04/28/2025	ACCO	MANWAY GASKET	207.25
04/28/2025	ACCO	QUARTZ SLEEVE KIT & GASKET	232.56
04/28/2025	ALTEC INDUSTRIES INC	BUCKET TRUCK REPAIRS	10,780.04
04/28/2025	AMAZON CAPITAL SERVICES	SUPPLIES	309.50
04/28/2025	AMAZON CAPITAL SERVICES	BOOKS FOR OFFICERS	78.40
04/28/2025	AMAZON CAPITAL SERVICES	WATER FLOW DIRECTIONAL TAP	30.97
04/28/2025	AMAZON CAPITAL SERVICES	SAFETY GLASSES HOLDER	32.98
04/28/2025	AMAZON CAPITAL SERVICES	TRAINING BOOKS	31.63
04/28/2025	AMERICAN BUSINESS PHONES	SOFTWARE SUPPORT	432.00
04/28/2025	BAKER & TAYLOR BOOKS	BOOKS-ADULT-HARBACH	17.10
04/28/2025	BAKER & TAYLOR BOOKS	BOOKS- ADULT	135.68
04/28/2025	BAKER & TAYLOR BOOKS	BOOKS- ADULT	50.71
04/28/2025	BAKER & TAYLOR BOOKS	BOOKS ADULT-HARBACH	37.33
04/28/2025	BAKER & TAYLOR BOOKS	BOOKS- ADULT	168.61
04/28/2025	BAKER & TAYLOR BOOKS	BOOKS ADULT-HARBACH	15.95
04/28/2025	BAKER & TAYLOR BOOKS	ADULT BOOKS	26.74
04/28/2025	BAKER & TAYLOR BOOKS	BOOKS- ADULT	38.75
04/28/2025	BAKER & TAYLOR BOOKS	ADULT BOOKS	17.10
04/28/2025	BAKER & TAYLOR BOOKS	ADULT BOOKS	83.69
04/28/2025	BOUND TREE MEDICAL LLC	EMS MEDICAL SUPPLIES	238.53
04/24/2025	CALHOUN-BURNS & ASSOCIATES INC	2025 BRIDGE MAINT PAY REQ 3	15,483.75
04/28/2025	CANDICE MCMAINS	MISC CONTR WORK-ADULT	200.00
04/28/2025	CDW GOVERNMENT INC	PERIPHERALS	596.74
04/28/2025	CENGAGE LEARNING INC / GALE	BOOKS - ADULT	129.94
04/28/2025	CENGAGE LEARNING INC / GALE	BOOKS - ADULT HARBACH	20.80
04/28/2025	CENGAGE LEARNING INC / GALE	BOOKS - ADULT	24.04
04/28/2025	CENTRAL IOWA READY MIX	CONCRETE	1,700.00
04/28/2025	CLIVE POWER EQUIPMENT	PARTS FOR POWER BROOM	17.97
04/24/2025	DCI GROUP	CONSTRUCTION MGMT SERVICES CH/LIB PAY REQ 4	23,294.52
04/28/2025	DENISE FORNEY	MISC CONTRACT WORK-CHILDREN	150.00
04/28/2025	DES MOINES STAMP MFG.CO.	RETIREMENT BADGE	137.10
04/28/2025	DOLL DISTRIBUTING LLC	CAMPBELL CONCESSIONS	1,151.80
04/28/2025	DOWN TO EARTH LIVING LLC	MISC CONTR WORK	250.00
04/28/2025	EMS MANAGEMENT & CONSULTANTS INC	MARCH 2025 EMS BILLING PAYMENT	1,830.52
04/28/2025	FIRE SERVICE TRAINING BUREAU	DELKER FF2 WRITTEN & PRACTICAL	50.00
04/28/2025	FIRE SMART PROMOTIONS	1500 STICKERS	150.00
04/28/2025	FREEDOM FIRST AID & SAFETY LLC	FIRST AID RESTOCK	70.59
04/28/2025	GALLS LLC	UNIFORM ALLOWANCE - PALMER BOOTS	132.59
04/28/2025	GANNETT IOWA LOCALIQ	PH NOTICES	448.83
04/28/2025	GANNETT IOWA LOCALIQ	MINS	679.40
04/28/2025	GANNETT IOWA LOCALIQ	ORDINANCES	45.55
04/28/2025	GO GO YOGA KIDS	FSS YOGA INSTRUCTION	175.00
04/28/2025	GREATER DES MOINES PARTNERSHIP	DMDC TRIP-KLEIN	2,750.00
04/28/2025	HI TOUCH BUSINESS SERVICES	OFFICE SUPPLIES	43.34
04/28/2025	HI TOUCH BUSINESS SERVICES	OFFICE SUPPLIES	34.19
04/28/2025	HR GREEN	PROFESSIONAL FEES	2,360.00
04/28/2025	HR GREEN	PROFESSIONAL FEES	3,676.25
04/28/2025	IMAGE SOLUTIONS	LOGOED APPAREL ADMIN	12.50
04/28/2025	IMAGE SOLUTIONS	LOGOED APPAREL FD	15.00
04/28/2025	IMAGE SOLUTIONS	LOGOED APPAREL LIBRARY	57.00
04/28/2025	IMAGE SOLUTIONS	LOGOED APPAREL PW	156.00
04/28/2025	INFOMAX OFFICE SYSTEMS INC	COPIER MAINTENANCE	1,130.49
04/28/2025	INGRAM LIBRARY SERVICES	BOOKS-HARBACH-CHILDREN	10.34
04/28/2025	INGRAM LIBRARY SERVICES	BOOKS-HARBACH-YOUNG ADULT	73.06
04/28/2025	INGRAM LIBRARY SERVICES	BOOKS-YOUNG ADULT	61.78
04/28/2025	INGRAM LIBRARY SERVICES	BOOKS-CHILDREN	259.67
04/28/2025	INGRAM LIBRARY SERVICES	BOOKS-CHILDREN	235.57
04/28/2025	INGRAM LIBRARY SERVICES	BOOKS-HARBACH-CHILDREN	348.52

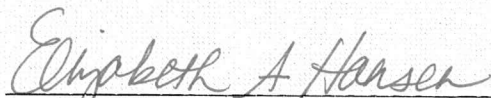
Date Paid	Vendor Name	Description	Amount Paid
04/28/2025	INGRAM LIBRARY SERVICES	BOOKS-YOUNG ADULT	20.08
04/28/2025	INGRAM LIBRARY SERVICES	BOOKS-CHILDREN	11.69
04/28/2025	INGRAM LIBRARY SERVICES	BOOKS-HARBACH-CHILDREN	30.28
04/28/2025	INGRAM LIBRARY SERVICES	BOOKS-CHILDREN	140.78
04/28/2025	INGRAM LIBRARY SERVICES	BOOKS-YOUNG ADULT	12.64
04/28/2025	INGRAM LIBRARY SERVICES	BOOKS-HARBACH-CHILDREN	53.35
04/28/2025	INGRAM LIBRARY SERVICES	BOOKS-YOUNG ADULT	23.88
04/28/2025	INGRAM LIBRARY SERVICES	BOOKS-CHILDREN	124.97
04/28/2025	INGRAM LIBRARY SERVICES	BOOKS-CHILDREN	85.96
04/28/2025	INGRAM LIBRARY SERVICES	BOOKS-HARBACH-CHILDREN	49.54
04/28/2025	INGRAM LIBRARY SERVICES	BOOKS-CHILDREN	5.19
04/28/2025	IOWA CODIFICATION INC	RE-CODIFICATION DRAFT PAYMENT	3,000.00
04/28/2025	IOWA CODIFICATION INC	CODE UPDATE	196.00
04/28/2025	IOWA PLAINS SIGNING INC	SIGNS AND TRAFFIC	1,020.00
04/28/2025	IOWA-DES MOINES SUPPLY INC	PAPER PRODUCTS AND TRASH BAGS	787.44
04/28/2025	JOHN BOYT INDUSTRIAL SEWING IN	E320 HOSE COVER	30.00
04/28/2025	KING'S MATERIAL, INC	MULCH FOR PW	36.72
04/28/2025	KING'S MATERIAL, INC	MULCH FOR PW	36.72
04/28/2025	KING'S MATERIAL, INC	MULCH FOR PW	36.72
04/28/2025	KING'S MATERIAL, INC	MULCH FOR PW	36.72
04/28/2025	MARTIN BROS	CAC CONCESSIONS	251.04
04/24/2025	MCCLURE	STORMWATER MANUAL UPDATE PAY REQ 2	9,378.50
04/28/2025	MENARDS	PEAT MOSS	74.95
04/28/2025	MIDAMERICA BOOKS	CHILDREN - BOOKS	471.10
04/28/2025	MIDAMERICAN ENERGY DAV	PW BUILDING	1,220.92
04/28/2025	MIDWEST TAPE, LLC	EBOOK-HOOPLA	157.99
04/28/2025	MIDWEST WHEEL COMPANIES	L325 BRAKE HOSE	22.35
04/28/2025	NETWORKS	HOSTED EMAIL	1,422.15
04/28/2025	NETWORKS	SQL RENEWAL	10,123.20
04/28/2025	NYEMASTER-GOODE	PROSECUTIONS	3,386.00
04/28/2025	NYEMASTER-GOODE	CITY COUNCIL	850.00
04/28/2025	NYEMASTER-GOODE	LEGAL GENERAL	3,035.50
04/28/2025	NYEMASTER-GOODE	LEGAL HR	525.00
04/28/2025	NYEMASTER-GOODE	LEGAL	950.00
04/28/2025	NYEMASTER-GOODE	LEGAL	600.00
04/28/2025	OTTO'S GROTO	PRINTING-STICKERS	240.00
04/28/2025	PC PRINT CENTER	GREENIE SIGNS	370.00
04/28/2025	PHIL DICKEY	MARTIAL ARTS INSTRUCTION	675.00
04/28/2025	PRODIGY CARE SERVICES	411 RX	758.16
04/28/2025	RED WING BUSINESS ADVANTAGE ACCOUNT	BOOTS DREW PETERSON	200.00
04/28/2025	SECURITY EQUIPMENT INC	CLIVE BEHAVIORAL HEALTH - DRILLED KEY BOX	201.25
04/28/2025	SHREDDER, THE	DOCUMENT DESTRUCTION	72.00
04/24/2025	SNYDER & ASSOCIATES	HICKMAN RD/NW 161ST IMPROVEMENT PAY REQ 12	24,819.56
04/28/2025	STAR EQUIPMENT LTD	2 DIAMOND BLADES	303.30
04/28/2025	SUBSURFACE SOLUTIONS	TRAFFIC SUPPLIES	280.04
04/28/2025	TRIPLETT OFFICE SOLUTIONS	OFFICE SUPPLIES	1,641.56
04/28/2025	VERIZON	DATA PLANS	1,118.48
04/28/2025	VESTIS	UNIFORMS	20.76
04/28/2025	VESTIS	UNIFORMS	55.37
04/28/2025	VESTIS	UNIFORMS	55.37
04/28/2025	VESTIS	UNIFORMS	99.20
04/28/2025	VULCAN INC.	SIGNS	758.64
04/28/2025	WAUKEE SCHOOL DISTRICT	GYM SPACE - YOUTH BB	1,592.50
04/28/2025	WAUKEE SCHOOL DISTRICT	GYM SPACE - YOUTH BB	5,285.00
04/28/2025	WAUKEE SCHOOL DISTRICT	GYM SPACE - INDOOR VB	1,820.00
04/28/2025	WAUKEE SCHOOL DISTRICT	GYM SPACE - INDOOR VB	1,592.50
04/28/2025	WAUKEE SCHOOL DISTRICT	GYM SPACE - YOUTH BB	552.50
04/28/2025	WAUKEE SCHOOL DISTRICT	GYM SPACE - YOUTH BB	552.50
04/28/2025	CORE & MAIN LP	WATER MAIN REPAIR BANDS	1,807.76

Date Paid	Vendor Name	Description	Amount Paid
04/28/2025	WAUKEE SCHOOL DISTRICT	GYM SPACE - YOUTH BB	487.50
04/28/2025	WAUKEE SCHOOL DISTRICT	GYM SPACE - INDOOR VB	227.50
Grand Totals:			154,722.21

The following expenditures have been reviewed and authorized as being justified and properly due and made in accordance to city guidelines.
This listing has been prepared by Finance Department staff and is being submitted to the City Council for approval.

Bill List Claims (4/22/2025 - 4/28/2025)	\$	154,722.21
Payroll (4/18/2025)		317,016.34
Total	\$	471,738.55

Of the total payrolls, \$1236.64 are expense reimbursements.


Elizabeth Hansen, Director of Administrative Services

Date: 4/28/2025

Dated: _____

City Council:

Srikant Mikkilineni	_____
Eric Klein	_____
Ted Weaver	_____
Michael McCoy	_____
Susan Judkins	_____



Memo

TO: Mayor and Council members

FROM: Matthew Graham, City Clerk

DATE: May 1, 2025

RE: Approve New Retail Alcohol Sales License Application - Love's Travel Stop #411 - 11820 Hickman Road

SYNOPSIS:

Staff recommends approval.

Attachments:

1. Love's Travel Stop #411 04_01_2025



Memo

TO: Mayor and Council members

FROM: Matthew Graham, City Clerk

DATE: May 1, 2025

RE: Approve Retail Alcohol Sales License Renewal Application - Fareway Stores, Inc. #106 - 10151 University Avenue

SYNOPSIS:

Staff recommends approval.

Attachments:

1. Fareway Stores, Inc. #106 06_14_2025



Memo

TO: Mayor and Council members

FROM: Matthew Graham, City Clerk

DATE: May 1, 2025

RE: Approve Retail Alcohol Sales License Renewal Application - The Other Place - 12401 University Avenue

SYNOPSIS:

Staff recommends approval.

Attachments:

1. The Other Place 06_24_2025



Memo

TO: Mayor and Council members

FROM: Matthew Graham, City Clerk

DATE: May 1, 2025

RE: Approve Retail Alcohol Sales License Renewal Application - Walgreens
#07967 - 15601 Hickman Road

SYNOPSIS:

Staff recommends approval.

Attachments:

1. Walgreens #07967 06_19_2025



Memo

TO: Mayor and Council members

FROM: Matthew Graham, City Clerk

DATE: May 1, 2025

RE: Approve Retail Alcohol Sales License Renewal Application - Walgreens
#05060 - 12753 University Avenue

SYNOPSIS:

Staff recommends approval.

Attachments:

1. Walgreens #05060 06_19_2025



Memo

TO: Mayor and Council members

FROM: Jim Hagelie, Engineering Services Administrator

DATE: May 1, 2025

RE: Resolution Accepting Work - 2024 Residential PCC Pavement Rehabilitation Project

SYNOPSIS:

Staff is recommending final acceptance of the public improvements on the above referenced project. All project items have been addressed to the satisfaction of City staff. A final Pay Request to The Concrete Company releasing the remaining retainage amount will be processed within 30 days of acceptance.

Please feel free to contact me at 223-6231 prior to the meeting if you have any questions or concerns.

Attachments:

1. Resolution

RESOLUTION NO. _____

RESOLUTION ACCEPTING WORK FOR THE
2024 RESIDENTIAL PCC PAVEMENT REHABILITATION PROJECT

WHEREAS, the City entered into an agreement in connection with the 2024 Residential PCC Pavement Rehabilitation Project (the "Project"); and

WHEREAS, the work has now been completed under the Project; and

WHEREAS, in the judgment of the City Council, the work appears to meet the requirements of the plans and specifications for the Project, and City staff has recommended the acceptance of such Project.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CLIVE, IOWA:

The work on the Project is hereby accepted, and except for the remaining retainage to be held by the City for not less than thirty (30) days after acceptance of the Project, the amount due to the contractor is hereby ordered paid from available funds from which payment for the Project may be made.

PASSED AND APPROVED this ____ day of _____, 2025.

By: _____
John Edwards, Mayor

ATTEST:

Matthew D. Graham, City Clerk



Memo

TO: Mayor and Council members

FROM: Jim Hagelie, Engineering Services Administrator

DATE: May 1, 2025

RE: Resolution Accepting Work - 2024 Residential HMA Pavement Rehabilitation Project

SYNOPSIS:

Staff is recommending final acceptance of the public improvements on the above referenced project. All project items have been addressed to the satisfaction of City staff. A final Pay Request to Des Moines Asphalt and Paving releasing the remaining retainage amount will be processed within 30 days of acceptance.

Please feel free to contact me at 223-6231 prior to the meeting if you have any questions or concerns.

Attachments:

1. Resolution

RESOLUTION NO. _____

RESOLUTION ACCEPTING WORK FOR THE
2024 RESIDENTIAL HMA PAVEMENT REHABILITATION PROJECT

WHEREAS, the City entered into an agreement in connection with the 2024 Residential HMA Pavement Rehabilitation Project (the "Project"); and

WHEREAS, the work has now been completed under the Project; and

WHEREAS, in the judgment of the City Council, the work appears to meet the requirements of the plans and specifications for the Project, and City staff has recommended the acceptance of such Project.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CLIVE, IOWA:

The work on the Project is hereby accepted, and except for the remaining retainage to be held by the City for not less than thirty (30) days after acceptance of the Project, the amount due to the contractor is hereby ordered paid from available funds from which payment for the Project may be made.

PASSED AND APPROVED this ____ day of _____, 2025.

By: _____
John Edwards, Mayor

ATTEST:

Matthew D. Graham, City Clerk



Memo

TO: Mayor and Council members

FROM: Jim Hagelie, Engineering Services Administrator

DATE: May 1, 2025

RE: Approve Pay Request #2 - Des Moines Asphalt and Paving - Country Club Boulevard HMA Pavement Rehabilitation Project - \$173,869.00

SYNOPSIS:

Staff is recommending approval of a Pay Request to Des Moines Asphalt and Paving for work performed on the above referenced project.

Pay Estimate #2 - \$173,869.00

A breakdown of the contract status is as follows:

Contract Amount	-	\$626,036.25
Paid to Date	-	<u>\$292,228.55</u>
Contract Remaining	-	\$333,807.70

Please feel free to contact me at 223-6231 prior to the meeting if you have any questions or concerns.

Attachments:

1. Pay Request #2



City of Clive

Payment Invoice

Country Club BLVD HMA Pavement Rehabilitation

Description	Full depth PCC patching and HMA overlay
Payment Number	2
Pay Period	03/30/2025 to 04/19/2025
Approval Date	05/01/2025
Prime Contractor	Des Moines Asphalt and Paving 5550 NE 22nd St. , PO BOX 3365 Des Moines, IA 50316
Payment Status	Pending
Awarded Project Amount	\$626,036.25
Authorized Amount	\$626,036.25

Line Number	Item	Unit	Current Paid Quantity	Unit Price	Amount
Section: 1 Description					
0010	25-001	EACH	4.000	\$4,985.000	\$19,940.00
STORM SEWER INTAKE, SW-501					
0020	25-002	EACH	1.000	\$5,750.000	\$5,750.00
STORM SEWER INTAKE, SW-503					
0030	25-003	EACH	1.000	\$7,875.000	\$7,875.00
STORM SEWER INTAKE, SW-505					
0060	25-005	EACH	6.000	\$2,250.000	\$13,500.00
REMOVE INTAKE					
0170	25-015	SY	1,207.800	\$100.000	\$120,780.00
FULL DEPTH PATCHES					
0180	25-016	Ton	100.000	\$25.000	\$2,500.00
Project Total: \$183,020.00					

Line Number	Item	Unit	Current Paid Quantity	Unit Price	Amount
SUBBASE OVER-EXCAVATION (SUBGRADE REPAIR)					
0200	25-017	LS	0.250	\$17,700.000	\$4,425.00
TEMPORARY TRAFFIC CONTROL					
0270	25-023	LS	0.500	\$16,500.000	\$8,250.00
MOBILIZATION					
Section Total: \$183,020.00					
Project Total: \$183,020.00					

Summary

Current Approved Work:	\$183,020.00	Approved Work To Date:	\$307,609.00
Current Stockpile Advancement:	\$0.00	Stockpile Advancement To Date:	\$0.00
Current Stockpile Recovery:	\$0.00	Stockpile Recovery To Date:	\$0.00
Current Retainage:	\$9,151.00	Retainage To Date:	\$15,380.45
Current Retainage Released:	\$0.00	Retainage Released To Date:	\$0.00
Current Liquidated Damages:	\$0.00	Liquidated Damages To Date:	\$0.00
Current Adjustment:	\$0.00	Adjustments To Date:	\$0.00
Current Payment:	\$173,869.00	Payments To Date:	\$292,228.55
Previous Payment:	\$118,359.55	Previous Payments To Date:	\$118,359.55

Mayor, City of Clive	Date
Project Engineer, Jim Hagelie	Date
Field Engineer, Nolan Daft	Date
Contractor, Des Moines Asphalt & Paving	Date



Memo

TO: Mayor and Council members

FROM: Jim Hagelie, Engineering Services Administrator

DATE: May 1, 2025

RE: Approve Pay Request #2 - Concrete Technologies, Inc. - Alice's Road
Phase 1A Reconstruction Project - \$254,218.10

SYNOPSIS:

Staff is recommending approval of a Pay Request to Concrete Technologies, Inc. for work performed on the above referenced project.

Pay Estimate #2 - \$254,218.10

A breakdown of the contract status is as follows:

Contract Amount	-	\$4,353,564.31
Paid to Date	-	<u>\$ 302,824.52</u>
Contract Remaining	-	\$4,050,739.79

Please feel free to contact me at 223-6231 prior to the meeting if you have any questions or concerns.

Attachments:

1. Pay Request #2



City of Clive

Payment Invoice

Alice's road Improvements, Phase 1A

Description	Alice's Road Reconstruction Between Horizon Dr. to Dellwood Dr.
Payment Number	2
Pay Period	03/30/2025 to 04/19/2025
Approval Date	05/01/2025
Prime Contractor	CTI-01 1001 SE 37th St. Grimes, IA 50111
Payment Status	Pending
Awarded Project Amount	\$4,294,120.31
Authorized Amount	\$4,353,564.31

Line Number	Item	Unit	Current Paid Quantity	Unit Price	Amount
Section: 1 Description					
0010	25-001	LS	0.500	\$24,745.000	\$12,372.50
Clearing and Grubbing					
0120	25-012	LF	97.000	\$30.300	\$2,939.10
Removal of Known Pipe Culvert, CMP, Greater Than 36"					
0200	25-020	LF	128.000	\$171.700	\$21,977.60
Storm Sewer, Trenched, Class 3 RCAP, 22.5" X 36.25"					
0210	25-021	LF	78.000	\$277.750	\$21,664.50
Storm Sewer, Trenched, Class 3 RCP, 60 in					
0220	25-022	LF	168.000	\$313.100	\$52,600.80
Storm Sewer, Trenched, Class 3 RCP, 66 in					
0270	25-027	EACH	1.000	\$3,915.000	\$3,915.00
Project Total:					\$267,598.00

Line Number	Item	Unit	Current Paid Quantity	Unit Price	Amount
Pipe Apron, RCP, 60"					
0280	25-028	EACH	1.000	\$7,470.000	\$7,470.00
Pipe Apron, RCP, 66"					
0310	25-031	EACH	1.000	\$1,150.000	\$1,150.00
Footing for Concrete Pipe, RCP, 60"					
0320	25-032	Each	1.000	\$1,210.000	\$1,210.00
Footing for Concrete Pipe, RCP, 66"					
0790	25-079	SY	2,300.000	\$10.100	\$23,230.00
Pavement Removal					
1010	25-101	LF	100.000	\$1.500	\$150.00
Filter sock, 9"					
1200	25-120	LS	0.100	\$3,795.000	\$379.50
MAINTENANCE OF POSTAL SERVICE					
1210	25-121	LS	0.100	\$4,860.000	\$486.00
Maintenance of Solid Waste Collection					
1230	25-054	EACH	0.750	\$70,154.000	\$52,615.50
Manhole, Type SW-404 (6'x10')					
1240	25-053	EACH	0.750	\$87,250.000	\$65,437.50
Manhole, Type SW-404 (4'x9')					
				Section Total: \$267,598.00	
				Project Total: \$267,598.00	

Summary

Current Approved Work:	\$267,598.00	Approved Work To Date:	\$318,762.65
Current Stockpile Advancement:	\$0.00	Stockpile Advancement To Date:	\$0.00
Current Stockpile Recovery:	\$0.00	Stockpile Recovery To Date:	\$0.00
Current Retainage:	\$13,379.90	Retainage To Date:	\$15,938.13
Current Retainage Released:	\$0.00	Retainage Released To Date:	\$0.00
Current Liquidated Damages:	\$0.00	Liquidated Damages To Date:	\$0.00
Current Adjustment:	\$0.00	Adjustments To Date:	\$0.00
Current Payment:	\$254,218.10	Payments To Date:	\$302,824.52
Previous Payment:	\$48,606.42	Previous Payments To Date:	\$48,606.42

Mayor, City of Clive	Date
Project Engineer, Jim Hagelie	Date
Field Engineer, Tony Clemenson	Date
Contractor, Concrete Technologies Inc.	Date



Memo

TO: Mayor and Council members

FROM: Jonathan Cygan, Civil Engineer

DATE: May 1, 2025

RE: Approve Pay Request #2 - Caliber Concrete LLC - 2025 NW 138th
HMA Overlay Project - \$127,222.74

SYNOPSIS:

Staff is recommending approval of a Pay Request to Caliber Concrete LLC. for work performed on the above referenced project.

Pay Estimate #2 - \$127,129.67

A breakdown of the contract status is as follows:

Contract Amount	- \$770,789.72
Paid to Date	- <u>\$174,352.41</u>
Contract Remaining	- \$596,437.31

Please feel free to contact me at 515-223-6231 prior to the meeting if you have any questions or concerns.

Attachments:

1. Pay App #2



City of Clive

Payment Invoice

NW 138TH STREET HMA OVERLAY

Description	Full depth patching and HMA overlay of NW 138th St. and Lake Point.
Payment Number	2
Pay Period	03/30/2025 to 04/19/2025
Approval Date	05/01/2025
Prime Contractor	Caliber Concrete, LLC 1617 280th ST Adair, IA 50002
Payment Status	Pending
Awarded Project Amount	\$770,789.72
Authorized Amount	\$770,789.72

Line Number	Item	Unit	Current Paid Quantity	Unit Price	Amount
Section: 1 Description					
0020	25-001	EACH	2.000	\$3,500.000	\$7,000.00
STORM SEWER INTAKE, SW-501					
0030	25-002	EACH	1.000	\$3,500.000	\$3,500.00
STORM SEWER INTAKE, SW-503					
0060	25-005	EACH	3.000	\$500.000	\$1,500.00
REMOVE INTAKE					
0170	25-015	SY	1,093.430	\$108.570	\$118,713.70
FULL DEPTH PATCHES					
0180	25-024	Ton	30.640	\$50.000	\$1,532.00
SUBBASE OVER-EXCAVATION (SUBGRADE REPAIR)					
0230	25-020	LS	0.500	\$1,000.000	\$500.00
Project Total:					\$133,820.70

Line Number	Item	Unit	Current Paid Quantity	Unit Price	Amount
PRIMARY SLURRY CONTROL					
0240	25-021	Each	5.000	\$215.000	\$1,075.00
SECONDARY SLURRY CONTROL CONTROL - GRATE INTAKE SEDIMENT FILTER BAG					
					Section Total: \$133,820.70
					Project Total: \$133,820.70

Summary

Current Approved Work:	\$133,820.70	Approved Work To Date:	\$183,528.85
Current Stockpile Advancement:	\$0.00	Stockpile Advancement To Date:	\$0.00
Current Stockpile Recovery:	\$0.00	Stockpile Recovery To Date:	\$0.00
Current Retainage:	\$6,691.03	Retainage To Date:	\$9,176.44
Current Retainage Released:	\$0.00	Retainage Released To Date:	\$0.00
Current Liquidated Damages:	\$0.00	Liquidated Damages To Date:	\$0.00
Current Adjustment:	\$0.00	Adjustments To Date:	\$0.00
Current Payment:	\$127,129.67	Payments To Date:	\$174,352.41
Previous Payment:	\$47,222.74	Previous Payments To Date:	\$47,222.74

Mayor, City of Clive	Date
Project Engineer, Jonathan Cygan	Date
Field Engineer, Kaleb Randel	Date
Contractor, Caliber Concrete, LLC	Date



Memo

TO: Mayor and Council members

FROM: Jonathan Cygan, Civil Engineer

DATE: May 1, 2025

RE: Approve Pay Request #12 - Alliance Construction Group - NW 114th Street Reconstruction - \$125,995.23

SYNOPSIS:

Staff is recommending approval of a Pay Request to Alliance Construction Group for work performed on the above referenced project.

Pay Estimate #12 - \$125,995.23

A breakdown of the contract status is as follows:

Amended Contract Amount	- \$1,360,583.28
Paid to Date	- <u>\$916,337.81</u>
Contract Remaining	- \$444,245.74

Please feel free to contact me at jcygan@cityofclive.com or 515-223-6231 prior to the meeting if you have any questions or concerns.

Attachments:

1. PA-12



City of Clive

Payment Invoice

NW 114TH STREET RECONSTRUCTION

Description	Road reconstruction from 200' west of Nw 111th to walnut creek bridge.
Payment Number	12
Pay Period	02/23/2025 to 04/19/2025
Approval Date	05/01/2025
Prime Contractor	Alliance Construction Group, LLC 9400 Plum Dr. Urbandale, IA 50322
Payment Status	Pending
Awarded Project Amount	\$1,349,523.50
Authorized Amount	\$1,360,583.28

Line Number	Item	Unit	Current Paid Quantity	Unit Price	Amount
Section: 1 Description					
0020	24-002	CY	805.000	\$22.000	\$17,710.00
CLASS 10 EXCAVATION					
0030	24-003	SY	2,868.100	\$2.750	\$7,887.27
SUBGRADE PREPARATION					
0070	24-007	LF	140.000	\$81.000	\$11,340.00
SANITARY SEWER SERVICE STUB, PVC, 6"					
0080	24-008	EA	1.000	\$1,240.000	\$1,240.00
SANITARY SEWER CLEANOUT					
0090	24-009	LF	169.000	\$101.000	\$17,069.00
STORM SEWER TRENCHED, RCP, 15"					
0100	24-010	LF	42.000	\$20.500	\$861.00
Project Total: \$138,185.42					

Line Number	Item	Unit	Current Paid Quantity	Unit Price	Amount
REMOVAL OF STORM SEWER, RCP, 15"					
0110	24-011	EA	1.000	\$900.000	\$900.00
STORM SEWER ABANDONMENT, PLUG, 12"					
0150	24-015	LF	56.000	\$111.000	\$6,216.00
WATERMAIN, TRENCHED, PVC, 6"					
0160	24-016	LF	77.000	\$80.000	\$6,160.00
WATERMAIN, TRENCHED, PVC, 12"					
0180	24-018	EA	1.000	\$1,842.000	\$1,842.00
VALVE, DI MJ GATE, RESILIENT WEDGE WITH BOX 6"					
0190	24-019	EA	1.000	\$4,250.000	\$4,250.00
VALVE, DI MJ GATE, RESILIENT WEDGE WITH BOX 12"					
0200	24-020	EA	1.000	\$6,550.000	\$6,550.00
TAPPING VALVE ASSEMBLY (12"X6")					
0210	24-021	EA	1.000	\$7,700.000	\$7,700.00
FIRE HYDRANT ASSEMBLY					
0250	24-025	EA	2.000	\$225.000	\$450.00
VALVE BOX REMOVAL					
0260	24-026	EA	1.000	\$8,000.000	\$8,000.00
STORM SEWER INTAKE, SW 501					
0270	24-027	EA	2.000	\$11,750.000	\$23,500.00
STORM SEWER INTAKE, SW 505					
0300	24-030	EA	2.000	\$310.000	\$620.00
REMOVE INTAKE					
0320	24-032	SY	270.400	\$7.000	\$1,892.80
SIDEWALK REMOVAL					
0330	24-033	SY	268.550	\$7.000	\$1,879.85
DRIVEWAY REMOVAL, PCC					
0390	24-039	SY	725.000	\$9.250	\$6,706.25
PAVEMENT REMOVAL					
0460	24-046	SQ	40.650	\$75.000	\$3,048.75
Project Total:					\$138,185.42

Line Number	Item	Unit	Current Paid Quantity	Unit Price	Amount
SODDING					
0470	24-047	EA	0.750	\$750.000	\$562.50
PLANT W/ WARRANTY, PRAIRE PRIDE HACKBERRY, 2.5" CAL					
0540	24-054	EA	2.000	\$200.000	\$400.00
INLET PROTECTION DEVICE, DROP-IN, INSTALLATION					
0610	23-005	LS	0.500	\$2,800.000	\$1,400.00
TEMPORARY TRAFFIC CONTROL					
					Section Total: \$138,185.42
					Project Total: \$138,185.42

Summary

Current Approved Work:	\$138,185.42	Approved Work To Date:	\$964,329.27
Current Stockpile Advancement:	\$0.00	Stockpile Advancement To Date:	\$92,483.00
Current Stockpile Recovery:	\$5,280.92	Stockpile Recovery To Date:	\$92,258.00
Current Retainage:	\$6,909.27	Retainage To Date:	\$48,216.46
Current Retainage Released:	\$0.00	Retainage Released To Date:	\$0.00
Current Liquidated Damages:	\$0.00	Liquidated Damages To Date:	\$0.00
Current Adjustment:	\$0.00	Adjustments To Date:	\$0.00
Current Payment:	\$125,995.23	Payments To Date:	\$916,337.81
Previous Payment:	\$4,144.46	Previous Payments To Date:	\$790,342.58

Mayor, City of Clive	Date
Project Engineer, Jonathan Cygan	Date
Field Engineer, Nolan Daft	Date
Contractor, Alliance Construction Group	Date



Memo

TO: Mayor and Council members

FROM: Elizabeth Hansen, Director of Administrative Services

DATE: May 1, 2025

RE: Resolution Approving Banking Services Agreement with Lincoln Savings Bank

SYNOPSIS:

The attached resolution approves extending our banking agreement with Lincoln Savings Bank for another two years.

Lincoln Savings Bank assured the City that they have the capabilities, controls, and mechanisms in place and staff dedicated to handling any safety and security-related issues. Their software and website functionality are extremely user-friendly. We work well with the LBS banking team. Staff is impressed with the staff and very satisfied with the team because they ensure quality banking operations, security, and support. They are involved with the Clive Chamber of Commerce and the Clive Festival. Lincoln Savings Bank continues not to charge banking service fees. The City will not be charged for the duration of the agreement.

Lincoln Savings Bank has supported administration for the past three years, and the staff desire to continue the working relationship.

Attachments:

1. RES banking services agreement LSB.2025-2027
2. Banking Services Agreement

RESOLUTION NO. _____

RESOLUTION APPROVING BANKING SERVICES AGREEMENT
WITH LINCOLN SAVINGS BANK

WHEREAS, the City sent Requests for Information on market rates and investment services to various Clive financial institutions; and

WHEREAS, based on the information received, the City of Clive desires to extend the current banking services agreement with Lincoln Savings Bank.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CLIVE, IOWA:

That the agreement with Lincoln Savings Bank, for banking services be extended for a period of two years as of May 1, 2025, is hereby approved and accepted by this City Council, and the Mayor is hereby authorized and directed to execute said agreement on behalf of the City; and the City Clerk is hereby authorized and directed to attest to the signature of the Mayor to same.

PASSED AND APPROVED this 1st day of May, 2025.

By _____
John Edwards, Mayor

ATTEST:

Matthew D. Graham, City Clerk



BANKING SERVICES AGREEMENT

THIS AGREEMENT made and entered into this 1st day of May, 2024, by and between The City of Clive and Lincoln Savings Bank.

WHEREAS, Lincoln Savings Bank is equipped and staffed to provide the City of Clive as an approved depository fulfilling the requirements of Iowa Code, Chapter 12C; and

WHEREAS, the City wishes to retain the banking services of Lincoln Savings Bank per Iowa Code Chapter 12C for a two -year period beginning May 1, 2024.

IN WITNESS THEREOF, the City of Clive and LINCOLN SAVINGS BANK have executed this AGREEMENT as of the date indicated below:

Lincoln Savings Bank

City of Clive

By



By

Title

VP, Business Banking Manager

Title

Date

4/22/2025

Date



Memo

TO: Mayor and Council members

FROM: Elizabeth Hansen, Director of Administrative Services

DATE: May 1, 2025

RE: Resolution Approving 2025 Bank Depositories and Maximum Balances

SYNOPSIS:

The annual resolution will have an adjustment this year to adjust the maximum amount for the operating and investment accounts at Lincoln Savings Bank. Staff recommends approval.

Attachments:

1. 2025 depositories resolution

RESOLUTION NO. _____

RESOLUTION NAMING DEPOSITORIES

BE IT RESOLVED, that the Clive City Council of the City of Clive in Polk/Dallas Counties, Iowa, approves the following list of financial institutions to be depositories of the City of Clive funds in conformance with all applicable provisions of the Iowa Code, Chapters 12B, and 12C. The Director of Administrative Services is hereby authorized to deposit the City of Clive funds in amounts not to exceed the maximum approved for each respective financial institution as set out below.

Depository Name	Location of Home Office	Maximum Balance in Effect Under Prior Resolution	Maximum Balance in Effect Under This Resolution
Bankers Trust (HSA)	Des Moines, IA	\$20,000,000	\$10,000,000
Lincoln Savings	Clive, IA	\$35,000,000	\$90,000,000
Two Rivers Bank & Trust (Partial Self-Fund)	Burlington, IA	\$1,000,000	\$2,000,000

CERTIFICATION: I hereby certify that the foregoing is a true and correct copy of a resolution of the Clive City Council adopted at a meeting of the said public body, duly called and held on the 1st day of May, a quorum being present as said resolution remains of record in the minutes of said meeting, and it is now in full force and effect.

PASSED AND APPROVED this 1st day of May 2025.

John Edwards, Mayor

ATTEST:

Matthew D. Graham, City Clerk



Memo

TO: Mayor and Council members

FROM: Amanda Grutzmacher, Senior Planner

DATE: May 1, 2025

RE: Resolution Approving Emerald Isle Drive Public Improvements Agreement Associated with Silverstar Addition Plat 01

SYNOPSIS:

Midwest Fidelity Partners has secured all temporary construction easements required for the Emerald Isle Drive Public Improvements and provided a detailed estimate of project costs. Construction of the public improvements is anticipated to begin on about May 5, 2025, with substantial completion in mid-August, 2025, which will satisfy the responsibilities defined in the previously approved zoning change agreement. MidAmerican has already relocated the overhead electric, and plans and permits have been received for the gas main relocation. Additionally, approved IDNR and IDOT permits required for the project have been received.

Staff recommends approval of the Resolution Approving Emerald Isle Drive Public Improvements Agreement Associated with Silverstar Addition Plat 01.

If you have questions or need additional information prior to the meeting, contact Amanda at 515-223-6221 or agrutzmacher@cityofclive.com.

Attachments:

1. Resolution Approving Public Improvement Agreement
2. Public Improvements Agreement Emerald Isle Drive

Preparer Information: Amanda Grutzmacher, 1900 NW 114th Street, Clive, Iowa 50325 Phone (515)223-6221
Return to: Matthew Graham, City Clerk, City of Clive, 1900 NW 114th St., Clive, Iowa 50325

RESOLUTION NO. _____

**RESOLUTION APPROVING EMERALD ISLE DRIVE PUBLIC IMPROVEMENTS
AGREEMENT ASSOCIATED WITH SILVERSTAR ADDITION PLAT 01**

WHEREAS, approval of the rezoning for the area known generally as a portion of the Emerald Isle Drive redevelopment area, and rezoning and preliminary plat for Silverstar Addition Plat 01 (collectively, the “Property”), has previously been given by resolution of the City Council; and

WHEREAS, Property Owner has an obligation to install certain roadway improvements in conjunction with the development of the adjacent Property;

WHEREAS, the Developer has agreed to enter into an Agreement detailing the financial obligations for said improvements; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL, CITY OF CLIVE, IOWA:

1. That the Emerald Isle Drive Public Improvements Agreement Associated with Silverstar Addition Plat 01 is hereby accepted and approved by the City Council of the City of Clive, Iowa.

PASSED AND APPROVED THIS _____ day of _____, 2025.

CITY OF CLIVE, IOWA

By _____
John Edwards, Mayor

ATTEST:

Matthew D. Graham, City Clerk

Prepared by: Amanda Grutzmacher, Clive Senior Planner, 1900 NW 114th Street, Clive, IA 50325; 515-223-6221
Return to: Matthew Graham, Clive City Clerk, 1900 NW 114th Street, Clive, IA 50325-7077

**EMERALD ISLE DRIVE PUBLIC IMPROVEMENTS AGREEMENT
ASSOCIATED WITH SILVERSTAR ADDITION PLAT 01**

THIS AGREEMENT RELATED TO THE EMERALD ISLE DRIVE PUBLIC IMPROVEMENTS ASSOCIATED WITH SILVERSTAR ADDITION PLAT 01 (the “Agreement”) is made and entered into this ____ day of _____, 2025, by and between the CITY OF CLIVE, IOWA, a municipal corporation (the “City”) and IA8 – 156TH AND HICKMAN, LLC, an Iowa limited liability company, (“Property Owner”).

WHEREAS, a Zoning Change and Development Agreement executed by the City and Property Owner was recorded August 16, 2023, with the Dallas County Recorder in Book 2023 Page 12045 (the “Development Agreement”), which requires Property Owner to construct certain Emerald Isle Drive Public Improvements as described in the Development Agreement (the “Public Improvements”); and

WHEREAS, the parties would like to formalize additional provisions related to construction of the Public Improvements; and

NOW, THEREFORE, in consideration of the mutual covenants herein contained, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree that:

1. Approved Plans. In accordance with the City Council approved Construction Drawings for Emerald Isle Drive Public Improvements (the “Approved Plans”), Property Owner is authorized to proceed with the temporary closing of Emerald Isle Drive and the construction of public improvements within the right-of-way.
2. Public Improvement Costs. The City and Property Owner have established the eligible items for reimbursement, as shown on Exhibit A. The City and Property Owner acknowledge said costs shall be paid by the City and Property Owner pursuant to the terms of the Development Agreement.

3. Public Improvements Construction. The City and Property Owner have established the expected construction schedule, as shown on Exhibit B. Property Owner agrees every effort will be made to complete the Public Improvements in accordance with said schedule and to communicate any anticipated delays in writing to the City as soon as practical. Property Owner further agrees to provide weekly written progress updates to the City.

(REMAINDER OF THIS PAGE INTENTIONALLY LEFT BLANK; SIGNATURE PAGE FOLLOWS.)

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date set forth above.

CITY OF CLIVE, IOWA

By: _____
John Edwards, Mayor

Attest:

Matthew Graham
City Clerk

STATE OF IOWA)
) ss.
COUNTY OF POLK)

On this ____ day of _____, 2025, before me, the undersigned, a Notary Public in and for the State of Iowa, personally appeared John Edwards and Matthew Graham, to me personally known, and, who, being by me duly sworn, did say that they are the Mayor and City Clerk, respectively, of the City of Clive, Iowa; that the seal affixed to the foregoing instrument is the corporate seal of the corporation, and that the instrument was signed and sealed on behalf of the corporation, by authority of its City Council, as contained in Resolution No. _____ adopted by the City Council, under Roll Call of the City Council on the ____ day of _____, 2025, and that John Edwards and Matthew Graham acknowledged the execution of the instrument to be their voluntary act and deed and the voluntary act and deed of the corporation, by it voluntarily executed.

Notary Public in and for the
State of Iowa
My Commission expires _____

IA8 – 156TH AND HICKMAN, LLC

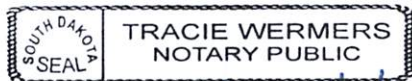
By: _____

Name: Dan Nelson

Title: Manager

STATE OF SOUTH DAKOTA)
) ss:
COUNTY OF MINNEHAHA)

This record was acknowledged before me this 9th day of April, 2025, by Dan Nelson in his capacity as Manager of IA8 – 156TH AND HICKMAN, LLC.



My Commission expires 05/18/2027

Tracie Wermers
Notary Public in and for the
State of South Dakota

Exhibit "A" - Emerald Isle Drive Public Improvements Cost:

No.	Item	Unit	Est. Quantity	Unit Price	Total
1	CLEARING AND GRUBBING	LS	1	\$ 3,555.00	\$ 3,555.00
2	REMOVAL OF TREE	EA	26	\$ 550.00	\$ 14,300.00
3	TOPSOIL	CY	682	\$ 20.00	\$ 13,640.00
4	EXCAVATION, CLASS 10	LS	1	\$ 55,000.00	\$ 55,000.00
5	SUBGRADE PREPARATION, 12 IN. DEPTH	SY	3313	\$ 4.50	\$ 14,908.50
6	SUBBASE, MODIFIED, 6"	SY	3313	\$ 12.75	\$ 42,240.75
7	COMPACTION TESTING	LS	1	\$ 5,675.00	\$ 5,675.00
8	REMOVAL OF STORM SEWER PIPE	LF	402	\$ 39.00	\$ 15,678.00
9	REMOVAL OF STORM SEWER STRUCTURE	EA	1	\$ 1,000.00	\$ 1,000.00
10	SUBDRAIN, PERFORATED HDPE, 6"	LF	1331	\$ 23.00	\$ 30,613.00
11	SUBDRAIN CLEANOUT, TYPE A-1, 6'	EA	2	\$ 750.00	\$ 1,500.00
12	STORM SEWER TRENCHED, PERFORATED HDPE, 24"	LF	150	\$ 133.00	\$ 19,950.00
13	STORM SEWER TRENCHED, PERFORATED HDPE, 36"	LF	196	\$ 175.00	\$ 34,300.00
14	STORM SEWER TRENCHED, RCP, 15"	LF	675	\$ 102.00	\$ 68,850.00
15	STORM SEWER TRENCHED, RCP, 18"	LF	224	\$ 109.00	\$ 24,416.00
16	STORM SEWER APRON, RCP, 18"	EA	1	\$ 3,200.00	\$ 3,200.00
17	STORM SEWER MANHOLE, SW-401, 48"	EA	4	\$ 5,000.00	\$ 20,000.00
18	STORM SEWER MANHOLE, SW-401, 60"	EA	2	\$ 9,800.00	\$ 19,600.00
19	STORM SEWER MANHOLE, SW-401, 96"	EA	1	\$ 13,700.00	\$ 13,700.00
20	STORM SEWER INTAKE, SW 501	EA	3	\$ 3,900.00	\$ 11,700.00
21	STORM SEWER INTAKE, SW 501 W/ 18" SNOOT SEPERATOR	EA	4	\$ 6,000.00	\$ 24,000.00
22	STORM SEWER INTAKE, SW 512, 24", WITH TYPE 3 CASTINC	EA	1	\$ 3,225.00	\$ 3,225.00
23	STORM SEWER INTAKE, SW 512, 30", WITH TYPE 3 CASTINC	EA	2	\$ 3,575.00	\$ 7,150.00
24	OVERFLOW INTAKE, NYLOPLAST, 24", WITH 15" NYLOPLAST BEEHIVE CASTINC	EA	2	\$ 4,190.00	\$ 8,380.00
25	SANITARY SEWER TRENCHED, PVC, 8"	LF	30	\$ 272.00	\$ 8,160.00
26	SANITARY SEWER CLEANOUT, SW-203, 8"	EA	1	\$ 850.00	\$ 850.00
27	WATER MAIN TRENCHED, PVC, 8"	LF	32	\$ 106.00	\$ 3,392.00
28	WATER MAIN FITTING, DIP, 8" X 8" CROSS	EA	1	\$ 8,200.00	\$ 8,200.00
29	WATER MAIN FITTING, DIP, 8" X 6" REDUCER	EA	1	\$ 480.00	\$ 480.00
30	VALVE, GATE, DIP, 8"	EA	1	\$ 2,730.00	\$ 2,730.00
31	FIRE HYDRANT ASSEMBLY, WM-201	EA	1	\$ 7,250.00	\$ 7,250.00
32	MANHOLE ADJUSTMENT, MINOR	EA	1	\$ 2,250.00	\$ 2,250.00
33	MANHOLE ADJUSTMENT, MAJOR	EA	2	\$ 2,750.00	\$ 5,500.00
34	PAVEMENT REMOVAL	SY	3188	\$ 10.00	\$ 31,880.00
35	PAVEMENT, PCC, 8 IN.	SY	3073	\$ 82.00	\$ 251,986.00
36	SIDEWALK, PCC, 4 IN.	SY	457	\$ 66.50	\$ 30,390.50
37	SIDEWALK, PCC, 6 IN.	SY	177	\$ 97.50	\$ 17,257.50
38	DETECTABLE WARNING	SF	107	\$ 61.50	\$ 6,580.50
39	PCC DRIVEWAY, 6"	SY	144	\$ 71.75	\$ 10,332.00
40	PCC PAVEMENT SAMPLES AND TESTING	LS	1	\$ 7,690.00	\$ 7,690.00
41	PAINTED PAVEMENT MARKING, STRIPING, DURABLE	STA	6	\$ 910.00	\$ 5,460.00
42	PAINTED PAVEMENT MARKING, SYMBOLS, DURABLE	EA	3	\$ 315.00	\$ 945.00
43	TRAFFIC CONTROL	LS	1	\$ 11,990.00	\$ 11,990.00
44	TEMPORARY PAVEMENT MARKINGS	LS	1	\$ 3,100.00	\$ 3,100.00
45	TEMPORARY ACCESS ROAD	SY	560	\$ 17.00	\$ 9,520.00
46	TEMPORARY TRAIL	LS	1	\$ 12,360.00	\$ 12,360.00
47	TEMPORARY ASPHALT PAVEMENT	TON	35	\$ 150.00	\$ 5,250.00
48	CONVENTIONAL SEEDING, FERTILIZING, AND MULCHINC	AC	0.64	\$ 5,250.00	\$ 3,360.00
49	SWPPP-MANAGEMENT	LS	1	\$ 4,775.00	\$ 4,775.00
50	FILTER SOCK, 12", INSTALLATION	LF	2275	\$ 2.35	\$ 5,346.25
51	FILTER SOCK, 12", MAINTENANCE AND REMOVAI	LF	2275	\$ 0.25	\$ 568.75
52	STABILIZED CONSTRUCTION ENTRANCE	TON	200	\$ 63.00	\$ 12,600.00
53	INLET PROTECTION DEVICE, DROP-IN, INSTALLATION	EA	7	\$ 158.00	\$ 1,106.00
54	INLET PROTECTION DEVICE, SURFACE APPLIED, INSTALLATION	EA	11	\$ 52.50	\$ 577.50
55	INLET PROTECTION DEVICE, MAINTENANCE AND REMOVAI	EA	18	\$ 21.00	\$ 378.00
56	CONCRETE WASHOUT	EA	1	\$ 2,565.00	\$ 2,565.00
57	MAINTENANCE OF POSTAL SERVICE	LS	1	\$ 650.00	\$ 650.00
58	MAINTENANCE OF SOLID WASTE COLLECTION	LS	1	\$ 3,500.00	\$ 3,500.00
59	MAILBOXES, REMOVE AND REPLACE	EA	5	\$ 630.00	\$ 3,150.00
60	CONSTRUCTION SURVEY	LS	1	\$ 11,235.00	\$ 11,235.00
61	MOBILIZATION AND PERFORMANCE BONDS	LS	1	\$ 46,850.00	\$ 46,850.00
62	STREETLIGHTS (MIDAMERICAN)	LS	1	\$ 52,477.06	\$ 52,477.06
63	ADDITIONAL GEOTECHNICAL	LS	1	\$ 3,450.00	\$ 3,450.00
64	CONSTRUCTION MANAGEMENT	LS	1	\$ 81,000.00	\$ 81,000.00
65	CITY INSPECTIONS	LS	1	\$ 10,000.00	\$ 10,000.00
66	PUBLIC IMPROVEMENTS PLAN SET AND AS-BUILTS	EA	1	\$ 127,824.00	\$ 127,824.00
67	TEMPORARY EASEMENT - RHINER	EA	1	\$ 6,273.00	\$ 6,273.00
68	TEMPORARY EASEMENT - PHUNG	EA	1	\$ 4,320.00	\$ 4,320.00
TOTAL PUBLIC IMPROVEMENTS COST ESTIMATE				\$	1,282,140.31
CITY COST-SHARE ESTIMATE				\$	641,070.16

Exhibit "B" - Emerald Isle Drive Public Improvements Construction Schedule

Emerald Isle Drive Public Improvements

Corell Contractor Inc.

Project start: Mon, 4/28/2025

Display week: 1

Task	Assigned To	Progress	Start	End
Hegg Ready for Final Inspections and Temporary CO	Silverstar		4/29/25	4/29/25
Clive - Final Meeting w/ City Council	Clive		5/1/25	5/1/25
Ready for Employee Training on 30 new jobs - Test Washes	Silverstar		5/2/25	6/3/25
Preconstruction Meeting Emerald Isle Construction of Public Improvements	Corell		5/2/25	5/2/25
Phase I (N 154th Drive to Carwash Entrance (150 LF Roadway)				
Commence Emerald Isle Construction of Public Improvements	Corell		5/5/25	5/5/25
Locates/Potholing	Corell		5/5/25	5/5/25
Mobilization	Corell		5/5/25	5/6/25
Erosion Control Install	Corell		5/5/25	5/5/25
Traffic Control Setup	Corell		5/6/25	5/6/25
Install Temp Trail	Corell		5/6/25	5/6/25
Sawcut and Pavement Removals	Corell		5/7/25	5/8/25
Install Temp Access for residents	Corell		5/6/25	5/7/25
Grading, Subgrade Prep, Modified Subbase	Corell		5/7/25	5/12/25
PCC Paving Handwork Hickman Entrance	Corell		5/12/25	5/25/25
PCC Paving Handwork	Corell		5/23/25	5/30/25
Pavement Markings & Striping	Corell		5/29/25	6/2/25
Enclosure on Roof completed	Hegg		5/29/25	5/29/25
Ready to Open to Public	Silverstar		6/3/25	6/3/25

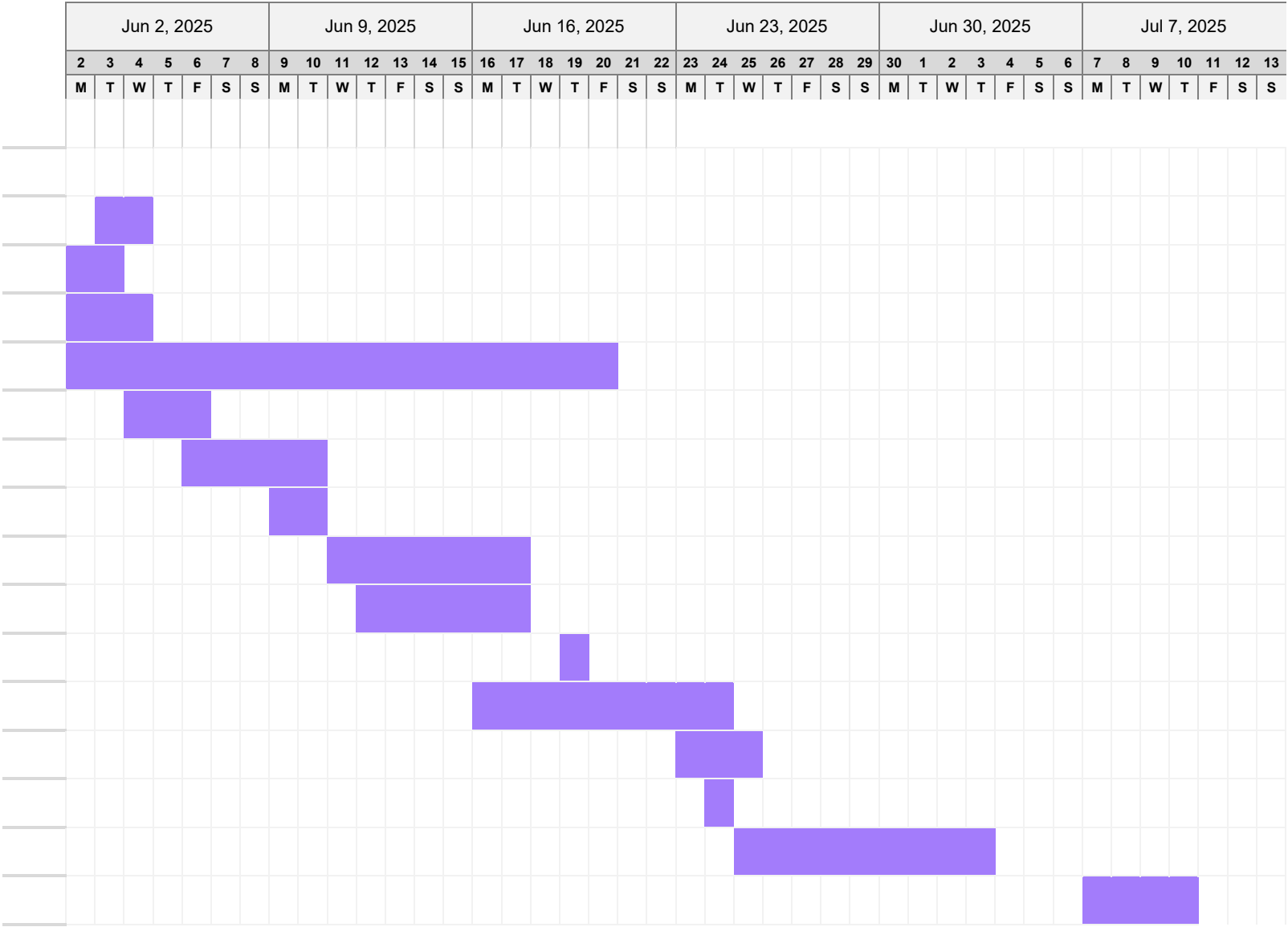
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Number of Children	Frequency
0	1
1	2
2	1
3	1
4	1
5	2
6	1
7	3
8	4
9	3
10	2
11	1
12	0
13	1

Emerald Isle Drive Public Improvements

Corell Contractor Inc.

TASK	ASSIGNED TO	PROGRESS	START	END
Phase 2 (Remaining Roadway)				
Clearing and Grubbing - Tree Removal	Corell		6/3/25	6/4/25
Erosion Control Install	Corell		6/2/25	6/3/25
Traffic Control Setup	Corell		6/2/25	6/4/25
Subdrain Completed +1 Day from Corell Tie In	Hegg		6/2/25	6/20/25
Sawcut and Pavement Removals	Corell		6/4/25	6/6/25
Strip Topsoil for respread	Corell		6/6/25	6/10/25
Install Temp Access for residents	Corell		6/9/25	6/10/25
Storm, Water, Sanitary Removals	Corell		6/11/25	6/17/25
Storm Pond Outlet Installed	Corell		6/12/25	6/17/25
Silverstar pond tied in - Final task needed to get full Certificate of Occupancy	Corell		6/19/25	6/19/25
Sanitary Services Install	Corell		6/16/25	6/24/25
Landscapers Sod Pond + 2 Days from Corell Tie In	Hegg		6/23/25	6/25/25
Ready for Certificate of Occupancy +1 Day from Landscapers Sodding Pond	Clive		6/24/25	6/24/25
Storm Sewer Install	Corell		6/25/25	7/3/25
Water Services Install	Corell		7/7/25	7/10/25



Emerald Isle Drive Public Improvements

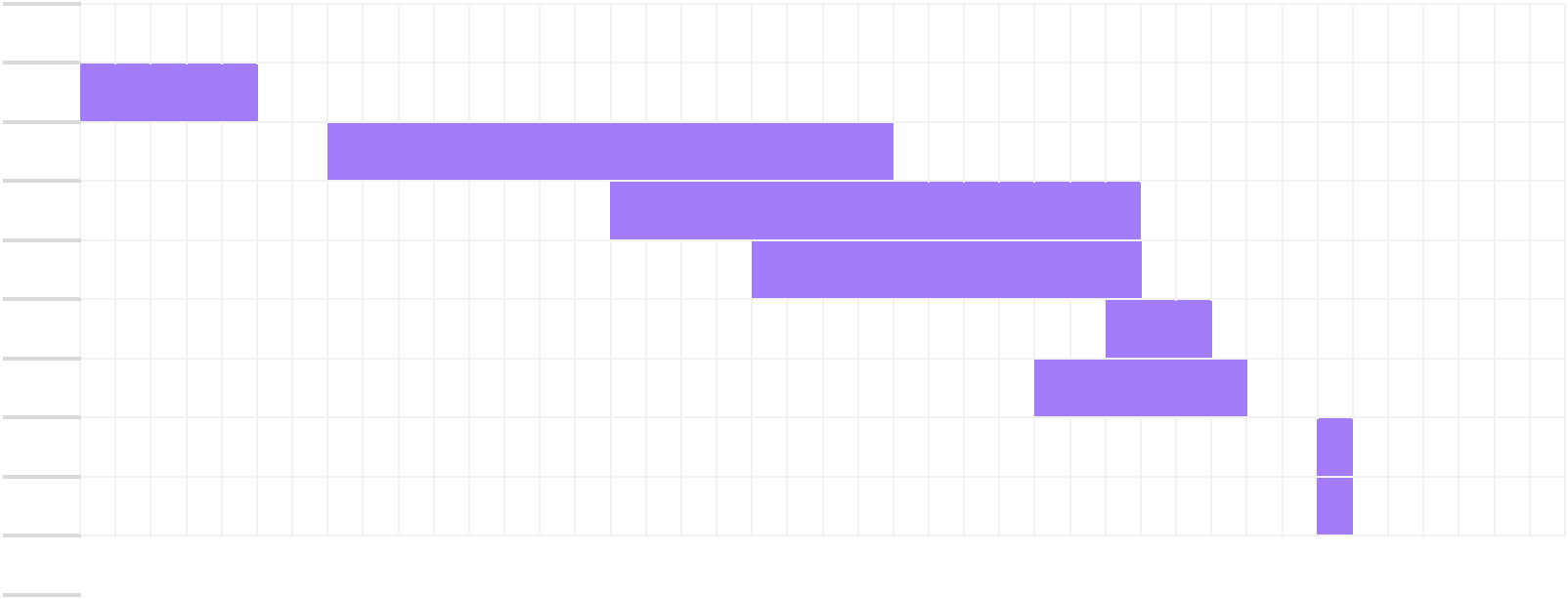
Corell Contractor Inc.

TASK	ASSIGNED TO	PROGRESS	START	END
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Phase 2 (Remaining Roadway)				
Mass Grading, Subgrade Prep, Modified Subbase	Corell		7/10/25	7/18/25
PCC Paving Mainline	Corell		7/21/25	8/5/25
PCC Paving Driveways	Corell		7/29/25	8/12/25
PCC Paving Sidewalks and Trails	Corell		8/2/25	8/12/25
Pavement Markings & Striping	Corell		8/12/25	8/14/25
Topsoil Respread, Final Restoration	Corell		8/10/25	8/15/25
Cleanup, Walkthrough, Turnover	Corell		8/18/25	8/18/25
Emerald Isle Substantial Completion	Houston/Corell		8/18/25	8/18/25

Note: Schedule does not account for any rain days, weather delays, delays by other, private utility relocates or unforeseen conditions.

Jul 14, 2025							Jul 21, 2025							Jul 28, 2025							Aug 4, 2025							Aug 11, 2025							Aug 18, 2025						
14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24
M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S





Memo

TO: Mayor and Council members

FROM: Kelly Rivera, Administrative Specialist

DATE: May 1, 2025

RE: Resolution Accepting 1st Amendment to Overland Flowage and Private Storm Sewer Easement for Shadow Creek Plat 8, Lot 37 - 17972 Tanglewood Drive

SYNOPSIS:

The owners of 17972 Tanglewood Drive have requested approval to install a fence within the Overland Flowage and Private Storm Sewer Easement on the subject property. Staff have reviewed the request and determined that the fence should not have a negative impact on said easement.

In accordance with the staff requirement, the property owners have executed the attached First Amendment to Overland Flowage and Private Storm Sewer Easement which outlines additional responsibilities associated with the improvement within the easement area. Staff would recommend that Council approve the document so that it can be recorded with the county.

Please feel free to contact me prior to the meeting at krivera@cityofclive.com or at (515) 223-6221 if you have any questions or concerns.

Attachments:

1. Resolution Accepting 1st Amendment to Overland Flowage and Private Storm Sewer Easement for Shadow Creek Plat 8, Lot 37 - 17972

RESOLUTION NO. _____

RESOLUTION ACCEPTING
FIRST AMENDMENT TO OVERLAND FLOWAGE AND
PRIVATE STORM SEWER EASEMENT FOR
LOT 37 IN SHADOW CREEK PLAT 8
17972 TANGLEWOOD DRIVE

WHEREAS, the owners of Lot 37 in Shadow Creek Plat 8 in the City of Clive, Iowa (the “Property”) have submitted to the City of Clive a First Amendment to Overland Flowage and Private Storm Sewer Easement to permit the installation of a fence within the easement area on the Property; and

WHEREAS, City desires to accept the First Amendment to Overland Flowage and Private Storm Sewer Easement.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CLIVE, IOWA:

That the First Amendment to Overland Flowage and Private Storm Sewer Easement (“First Amendment”) regarding Lot 37, Shadow Creek Plat 8, is hereby accepted and approved by the City Council of the City of Clive, that the Mayor is hereby authorized to execute such First Amendment on behalf of the City, and the City Clerk to attest to his signature, and that the City Clerk is hereby authorized and directed to file the First Amendment with the Dallas County Recorder.

PASSED AND APPROVED this 1st day of May 2025.

By:

John Edwards, Mayor

ATTEST:

Matthew D. Graham, City Clerk

Preparer Information: Kelly Rivera, 1900 NW 114th ST, Clive, Iowa 50325 Phone (515) 223-6221
Return to: Matthew D. Graham, City Clerk, City of Clive, 1900 NW 114th ST, Clive, Iowa 50325 (515) 223-6220

**FIRST AMENDMENT TO OVERLAND FLOWAGE AND
PRIVATE STORM SEWER EASEMENT**

This First Amendment to Overland Flowage and Private Storm Sewer Easement (“First Amendment”) is entered into by and between Bryan Griffith and Alisha Griffith (“Property Owners”) and the City of Clive, Iowa, a municipal corporation (hereinafter called “City”).

WHEREAS, Property Owners own that property legally described as:

Lot 37 of Shadow Creek Plat 8 (17972 Tanglewood DR), an Official Plat, now included in and forming a part of the City of Clive, Dallas County, Iowa (“Property”).

WHEREAS, Shadow Creek VI, LLC, an Iowa corporation, a predecessor in title to the Property Owners, granted that certain Overland Flowage and Private Storm Sewer Easement, dated September 19, 2022 recorded on September 26, 2022, in Book 2022, Page 20696, in the real property records of Dallas County, Iowa (the “Easement”) to the City, which prohibited the erection of any structure within the easement area.

WHEREAS, the Property Owners desire to install a fence on the Property, which encroaches into the easement area, and the City has agreed to consent to the installation of the fence within the easement area, subject to the conditions set forth in Section 2 of this Amendment.

NOW, THEREFORE, for and in consideration of the mutual promises and covenants herein contained, the parties hereto do hereby agree as follows:

1. **CITY CONSENT TO INSTALLATION OF FENCE.** The Easement prohibits Property Owners from locating any structure under, over, on, through, across or within the Easement Area without obtaining the prior written consent of the City. Property Owners desire to install a fence within the easement area. The City hereby consents to the installation of the fence which is located within the Easement Area, provided that the Property Owners install and maintain the fence such that it does not impede the flow of storm/surface water within the easement area.

2. MAINTENANCE AND LIABILITY. The Property Owners acknowledge and agree that in the event that the City exercises its rights under the Easement, including the rights to construct, reconstruct, repair, replace, enlarge, inspect and maintain the area, the City's duty of restoration for the easement area shall be limited to grading and replacing grass. In no event shall the City be responsible for any reconstruction, replacement, repair or maintenance of the fence or any improvements or structure located within the easement area.

Additionally, the Property Owners acknowledge and agree that the fence's lowest horizontal member shall be a minimum of 4" above grade or shall be open style to allow the conveyance of storm water through the easement. A gate shall be placed within the easement on southwesterly side of the property and shall not be blocked with landscaping, etc. The gate shall swing inward and remain unlocked to allow staff access.

3. NO OTHER CHANGE. Except as amended herein, each and every term, condition, warranty and provision of the Easement shall remain in full force and effect, and such are hereby ratified, confirmed and approved by the parties hereto.

4. RUNS WITH THE LAND. This First Amendment shall be deemed to run with the land and shall be binding on the Property Owners and on the Property Owners' heirs, successors and assigns.

5. APPROVAL BY CITY COUNCIL. This First Amendment shall not be binding until it has received the final approval and acceptance by the City Council by Resolution which approval and acceptance shall be noted on this First Amendment by the City Clerk.

The Property Owner does HEREBY COVENANT with the City that (i) the Property Owners hold said real estate described in this First Amendment by title in fee simple; (ii) that the Property Owners have good and lawful authority to convey the same; and (iii) the Property Owners covenant to WARRANT AND DEFEND the said premises against the claims of all persons whomsoever.

Words and phrases herein, including acknowledgment hereof, shall be construed as in the singular or plural number, and as masculine or feminine gender, according to the context.

Signed this 28th day of April 2025.

PROPERTY OWNERS

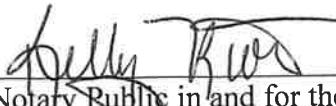

Bryan Griffith


Alisha Griffith

STATE OF IOWA)
) SS
COUNTY OF POLK)

On this 28th day of April 2025, before me, the undersigned, a Notary Public in and for the State of Iowa, personally appeared Bryan Griffith to me known to be the identical person named in and who executed the foregoing instrument and acknowledged that the person executed the instrument as the voluntary act of the person.



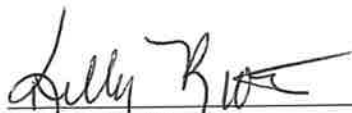


Notary Public in and for the
State of Iowa

STATE OF IOWA)
) SS
COUNTY OF POLK)

On this 28th day of April 2025 before me, the undersigned, a Notary Public in and for the State of Iowa, personally appeared Alisha Griffith to me known to be the identical person named in and who executed the foregoing instrument and acknowledged that the person executed the instrument as the voluntary act of the person.





Notary Public in and for the
State of Iowa

CITY OF CLIVE

By: _____
John Edwards, Mayor

Attest:

Matthew D. Graham
City Clerk

STATE OF IOWA)
) SS
COUNTY OF POLK)

On this ____ day of May 2025, before me, the undersigned, a Notary Public in and for the State of Iowa, personally appeared John Edwards and Matthew D. Graham, to me personally known, and, who, being by me duly sworn, did say that they are the Mayor and the City Clerk, respectively, of the City of Clive, Iowa; that the seal affixed to the foregoing instrument is the corporate seal of the corporation, and that the instrument was signed and sealed on behalf of the corporation, by authority of its City Council, as contained in Resolution No. _____ adopted by the City Council, under Roll Call of the City Council on the 1st day of May, 2025, and that John Edwards and Matthew D. Graham acknowledged the execution of the instrument to be their voluntary act and deed and the voluntary act and deed of the corporation, by it voluntarily executed.

Notary Public in and for the
State of Iowa

My Commission expires _____



Memo

TO: Mayor and Council members

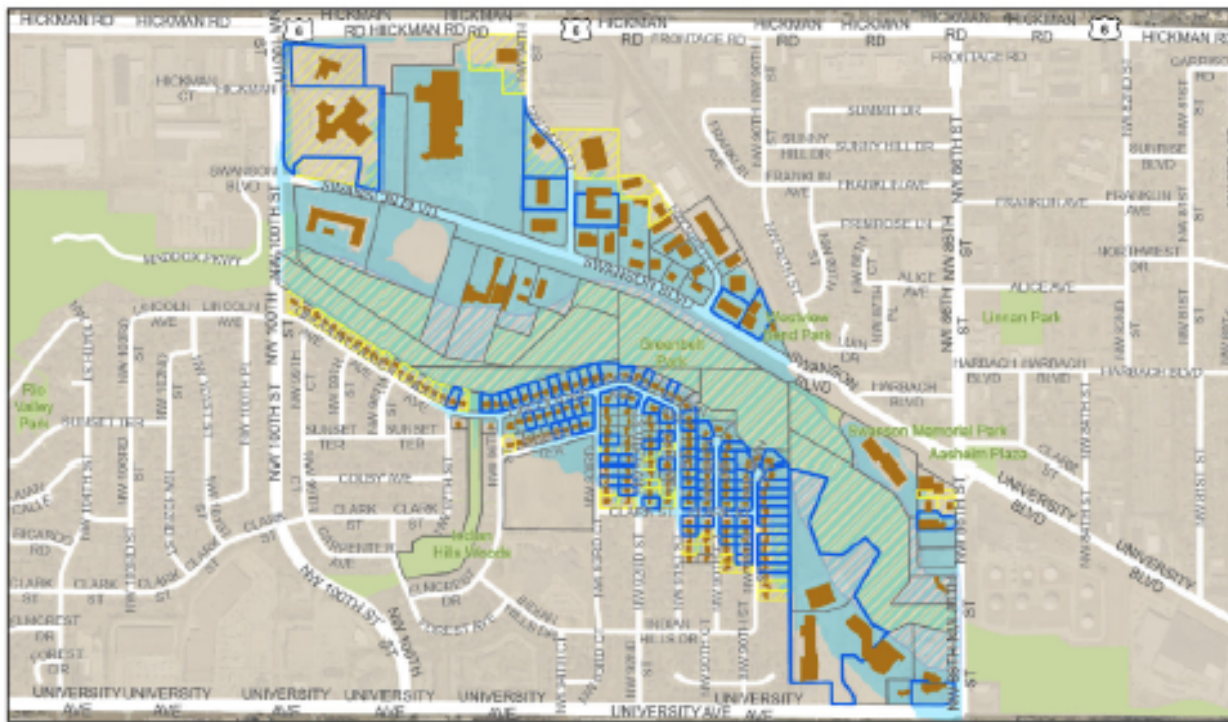
FROM: Doug Ollendike, Community Development Director

DATE: May 1, 2025

RE: Resolution Authorizing the Submission of a Hazard Mitigation Assistance Grant Application- Indian Hills Flood Mitigation Plan

SYNOPSIS:

As previously discussed, staff have continued preparations associated with the submission of a revised Hazard Mitigation Assistance grant application for the development of the Flood Mitigation Plan for the Indian Hills neighborhood area. The neighborhood area is generally defined as all the properties (commercial and residential) location in the Walnut Creek floodplain from NW 100th Street to NW 86th Street as shown in the exhibit below. The area contains approximately 164 buildings (120 residential and 44 commercial) which represent more than \$55M in assessed building value. Similar to the Flood Mitigation Plan previously completed for the University Boulevard neighborhood area, the planning process would include refinement of the flood risk in the neighborhood, identification of potential flood risk mitigation measures that could be pursued and development of funding strategies that support implementation of mitigation efforts.



**Indian Hills Neighborhood
Flood Mitigation Plan**

Legend

- Building Footprints
- Elevation Certificates
- LOMA
- Indian Hills Parcels
- Flood Fringe
- Floodway



Staff is recommending approval of the attached Resolution Authorizing Submission of a Hazard Mitigation Assistance grant application which would provide funding for the development of a Flood Mitigation Plan for the Indian Hills neighborhood area. The grant request is for \$226,100, which will require a local match of at least fifteen percent. Following authorization to submit, staff will complete the formal application and submit to the State of Iowa. Review of the application will take approximately 6 months.

Please feel free to contact me at dollendike@cityofclive.com or 515-223-6221 prior to the meeting if you have any questions or need additional information.

Attachments:

1. Resolution Approving Grant Application_HMGP

RESOLUTION NO. _____

RESOLUTION AUTHORIZING THE SUBMISSION OF A
HAZARD MITIGATION ASSISTANCE GRANT APPLICATION

WHEREAS, the City of Clive, in Polk County, Iowa, desires to submit an application through the Iowa Homeland Security and Emergency Management Division (HSEMD) to the Federal Emergency Management Agency (FEMA) for funding from the Hazard Mitigation Grant Program, and

WHEREAS, said grant program allows for funding to be provided to cities for eligible mitigation planning and project scoping that is consistent with the goals and objectives identified in Iowa's State Hazard Mitigation Plan and local mitigation plans for the jurisdiction in which the activity is located; and

WHEREAS, the City of Clive has determined that the development of a Flood Mitigation Plan for the Indian Hills neighborhood area supports the communities' goal of long-term resiliency to the environmental, social and fiscal impacts that occur from flooding along Walnut Creek.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CLIVE, IOWA, that:

1. The City Council supports and approves the application for the Hazard Mitigation Grant Program associated with the development of a Flood Mitigation Plan for the Indian Hills neighborhood area, and
2. The City Council hereby commits to providing the required local match (15%) in support of the Hazard Mitigation Grant Program request if awarded, and
3. The City Manager is hereby authorized to execute any application documents on behalf of the City.

PASSED AND APPROVED this _____ day of _____, 2025.

John Edwards, Mayor

ATTEST:

Matthew Graham, City Clerk



Memo

TO: Mayor and Council members

FROM:

DATE: May 1, 2025

RE: Resolution Authorizing Submission of a Hazard Mitigation Assistance Grant Application- University Boulevard Resilient Water Pump Station

SYNOPSIS:

As previously discussed, staff have continued preparations associated with the submission of a revised Hazard Mitigation Assistance grant application for the development of the Flood Mitigation Plan for the University Boulevard Resilient Water Pump Station. The Public Works Department has been working on the relocation of the existing University Boulevard Water Pumping facility for several years. The nearly 35-year old facility is currently located just west of 515 Brewing and is exposed to flood risks due to its location in the Walnut Creek floodplain. As part of the broader University Boulevard Flood Mitigation Plan, protection of this critical infrastructure was identified as a candidate for hazard mitigation grant assistance.



Staff is recommending approval of the attached Resolution Authorizing Submission of Hazard Mitigation Assistance application which would provide funding for the relocation of the pump station. The grant request is anticipated to be in the amount of \$2.8M and will require the typical local match of fifteen percent. For this particular project, the match would be provided through in-kind contribution (land value- \$50K) and cash. Following authorization to submit, staff will complete the formal application and submit to the State of Iowa. Review of the application will take approximately 6 months.

Please feel free to contact me at dollendike@cityofclive.com or 515-223-6221 prior to the meeting if you have any questions or need additional information.

Attachments:

1. Resolution Approving Grant Application_HMGP

RESOLUTION NO. _____

RESOLUTION AUTHORIZING THE SUBMISSION OF A
HAZARD MITIGATION ASSISTANCE GRANT APPLICATION

WHEREAS, the City of Clive, in Polk County, Iowa, desires to submit an application through the Iowa Homeland Security and Emergency Management Division (HSEMD) to the Federal Emergency Management Agency (FEMA) for funding from the Hazard Mitigation Grant Program, and

WHEREAS, said grant program allows for funding to be provided to cities for capital improvement projects consistent with the goals and objectives identified in Iowa's State Hazard Mitigation Plan and local mitigation plans for the jurisdiction in which the activity is located; and

WHEREAS, the City of Clive has determined that construction of a new resilient water pump station in the University Boulevard neighborhood area supports the communities' goal of long-term resiliency to the environmental, social and fiscal impacts that occur from flooding along Walnut Creek.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CLIVE, IOWA, that:

1. The City Council supports and approves the application for the Hazard Mitigation Grant Program associated with the construction of a new resilient water pump station in the University Boulevard neighborhood area, and
2. The City Council hereby commits to providing the required fifteen percent local match (including in-kind contribution of land and cash) in support of the Hazard Mitigation Grant Program request if awarded, and
3. The City Manager is hereby authorized to execute any application documents on behalf of the City.

PASSED AND APPROVED this _____ day of _____, 2025.

John Edwards, Mayor

ATTEST:

Matthew Graham, City Clerk



Memo

TO: Mayor and Council members

FROM: Doug Ollendike, Community Development Director

DATE: May 1, 2025

RE: Resolution Authorizing the Submission of a Hazard Mitigation Assistance Grant Application- North Raccoon Watershed (Metro Park West Landfill)

SYNOPSIS:

As previously discussed, staff have continued preparations associated with the submission of a revised Hazard Mitigation Assistance grant application for the development of the Flood Mitigation Plan for Metro Waste Authority- Metro Park West Landfill facility along the North Raccoon River.



Staff is recommending approval of the attached Resolution Authorizing Submission of a Hazard Mitigation Assistance grant application which would provide funding for the development of a Flood Mitigation Plan for the Indian Hills neighborhood area. The grant request is for \$170,000, which will require a local match of at least fifteen percent. Following authorization to submit, staff will complete the formal application and submit to the State of Iowa. Review of the application will take approximately 6 months.

Please feel free to contact me at dollendike@cityofclive.com or 515-223-6221 prior to the meeting if you have any questions or need additional information.

Attachments:

1. Resolution Approving Grant Application_HMGP

RESOLUTION NO. _____

RESOLUTION AUTHORIZING THE SUBMISSION OF A
HAZARD MITIGATION ASSISTANCE GRANT APPLICATION

WHEREAS, the City of Clive, in Polk County, Iowa, desires to submit an application through the Iowa Homeland Security and Emergency Management Division (HSEMD) to the Federal Emergency Management Agency (FEMA) for funding from the Hazard Mitigation Grant Program, and

WHEREAS, said grant program allows for funding to be provided to cities for flood mitigation planning and project scoping activities consistent with the goals and objectives identified in Iowa's State Hazard Mitigation Plan and local mitigation plans for the jurisdiction in which the activity is located; and

WHEREAS, the City of Clive has determined that floodplain improvements in the upstream portion of the North Raccoon Watershed supports the communities' goal of long-term resilience to the environmental, social and fiscal impacts that occur from flooding along the North Raccoon River.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CLIVE, IOWA, that:

1. The City Council supports and approves the application for the Hazard Mitigation Grant Program associated with the construction of a new resilient water pump station in the University Boulevard neighborhood area, and
2. The City Council hereby commits to providing the required fifteen percent local match in support of the Hazard Mitigation Grant Program request if awarded, and
3. The City Manager is hereby authorized to execute any application documents on behalf of the City.

PASSED AND APPROVED this _____ day of _____, 2025.

John Edwards, Mayor

ATTEST:

Matthew Graham, City Clerk



Memo

TO: Mayor and Council members
FROM: Richard Brown, Leisure Services Director
DATE: May 1, 2025
RE: Public Hearing - Linnan Park Project

SYNOPSIS:

On April 22, 2025, City staff and the City's Construction Manager received bids for the six prime construction packages for the construction of the Linnan Park Project. The construction plans and addendums are all on file in the City Clerk's Office and with the construction manager (Hansen Construction). The city received bids for bid packages 2, 3, 4, 5 and 6 but did not receive any bids for bid package 1.

A summary of the bids received are below:

Bid Package 1, Grading and Utilities - \$1,100,000

Bidder	Amount	Variance	Notes
No bidders			

Bid Package 2, Concrete - \$350,000

Bidder	Amount	Variance	Notes
Caliber Concrete	\$ 434,900.00		Apparent Low

Bid Package 3, Asphalt Paving - \$200,000

Bidder	Amount	Variance	Notes
Grimes Asphalt	\$ 200,490.00		Apparent Low
In Roads, LLC	\$ 207,636.00		

Bid Package 4, General Building Construction - \$1,500,000

Bidder	Amount	Variance	Notes
Burkett Construction	\$ 1,365,656.00	\$ (134,344.00)	Add Alternat \$17,750, Ap Low Bidder
Keystone Construction	\$ 1,675,000.00	\$ 175,000.00	

Bid Package 5, Landscaping - \$135,000

Bidder	Amount	Variance	Notes
Alpha Landscapes	\$ 166,750.00	\$ 31,750.00	
Capital Landscaping	\$ 148,793.10	\$ 13,793.10	
Country Landscapes	\$ 138,550.00	\$ 3,550.00	
Whitfields Lawn & Garden	\$ 113,813.00	\$ (21,187.00)	Apparent Low

Bid Package 6, SplashPad - \$345,000

Bidder	Amount	Variance	Notes
Caliber Concrete	\$ 187,626.00	\$ (157,374.00)	
The Henley Group, LLC	\$ 169,000.00	\$ (176,000.00)	Apparent Low

Bid Package	Engineer's Estimate	Low Bid	Low Bidder

Bid Package 1	\$	1,100,000.00	-	No bidders
Bid Package 2	\$	350,000.00	\$ 434,900.00	Caliber Con
Bid Package 3	\$	200,000.00	\$ 200,490.00	Grimes Aspl
Bid Package 4	\$	1,500,000.00	\$ 1,365,656.00	Burkett Con
Bid Package 5	\$	135,000.00	\$ 113,813.00	Whitfields L
				Garden
Bid Package 6	\$	345,000.00	\$ 169,000.00	The Henley
				LLC
Totals	\$	3,630,000.00	\$ 2,283,859.00	*(246,141.00)
				<i>Difference fr</i>
				<i>engineer's e</i>
				<i>packages w</i>
				<i>bids.</i>

Bid package 1 includes grading and utilities are the first construction items so it will be necessary to get bids for this bid package as quickly as possible in order to reduce delays in the project.

As a result of not receiving any bids for bid package 1 staff recommend the following actions:

- Rebid Bid Package 1 – Staff will put bid package 1 back out to bid. The City's Construction Manager will also contract potential bidders to let them know about the project and to encourage submission of bids for the package. Bids will be due May 13, 2025 at 2:00pm in order to prepare for the May 22 City Council Meeting.
- Set Date of Hearing for Bid Package 1 – Staff recommends setting the date of hearing for bid package 1 for May 22, 2025 at 6:00pm.
- Receipt of Bids and Award Contracts – Staff recommends that the City Council only receive the bids for the five packages in which bids were received and not award contracts until the May 22 City Council meeting when the city should have bids for bid package 1. That way contracts for all six bid packages can be awarded at the same time.

Attachments:

None



Memo

TO: Mayor and Council members

FROM: Richard Brown, Leisure Services Director

DATE: May 1, 2025

RE: Resolution approving plans, specifications, form of contract and estimate of costs

SYNOPSIS:

Attachments:

1. Resolution - Linnan Park Approve Plans and Specs

RESOLUTION NO. _____

RESOLUTION APPROVING PLANS, SPECIFICATIONS, FORM OF
CONTRACT, AND ESTIMATE OF COSTS FOR THE
LINNAN PARK PROJECT

WHEREAS, on the 27th day of March, 2025, plans, specifications, a form of contract and an estimate of costs were filed with the City of Clive, Iowa, for the Linnan Park Project (the "Project"), including separate work packages for General Building Construction; Asphalt Paving; Concrete; Grading and Utilities; Landscaping, and Splash Pad;

WHEREAS, notice of hearing on said plans, specifications, form of contract and estimate of costs was published, and a public hearing has been held thereon.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CLIVE, IOWA:

That the said plans, specifications, form of contract and estimate of costs for the Project are hereby approved and adopted.

PASSED AND APPROVED this 1st day of May, 2025.

By: _____

John Edwards, Mayor

ATTEST:

By: _____

Matthew Graham, City Clerk



Memo

TO: Mayor and Council members

FROM: Richard Brown, Leisure Services Director

DATE: May 1, 2025

RE: Receipt of bids

SYNOPSIS:

Attachment A shows all the bids received for the Linnan Park Project.

Attachments:

1. Attachment A - Bid Day Budget Summary

Attachment A

Linnan Park Project - Bid Packages and Bids

Bid Package 1, Grading and Utilities - \$1,100,000

Bidder	Amount	Variance	Notes
No bidders			

Bid Package 2, Concrete - \$350,000

Bidder	Amount	Variance	Notes
Caliber Concrete	\$ 434,900.00		Apparent Low Bidder

Bid Package 3, Asphalt Paving - \$200,000

Bidder	Amount	Variance	Notes
Grimes Asphalt	\$ 200,490.00		Apparent Low Bidder
In Roads, LLC	\$ 207,636.00		

Bid Package 4, General Building Construction - \$1,500,000

Bidder	Amount	Variance	Notes
Burkett Construction	\$ 1,365,656.00	\$ (134,344.00)	Add Alternate - \$17,750, Apparent Low Bidder
Keystone Construction	\$ 1,675,000.00	\$ 175,000.00	

Bid Package 5, Landscaping - \$135,000

Bidder	Amount	Variance	Notes
Alpha Landscapes	\$ 166,750.00	\$ 31,750.00	
Capital Landscaping	\$ 148,793.10	\$ 13,793.10	
Country Landscapes	\$ 138,550.00	\$ 3,550.00	
Whitfields Lawn & Garden	\$ 113,813.00	\$ (21,187.00)	Apparent Low Bidder

Bid Package 6, SplashPad - \$345,000

Bidder	Amount	Variance	Notes
Caliber Concrete	\$ 187,626.00	\$ (157,374.00)	
The Henley Group, LLC	\$ 169,000.00	\$ (176,000.00)	Apparent Low Bidder



Memo

TO: Mayor and Council members

FROM: Richard Brown, Leisure Services Director

DATE: May 1, 2025

RE: Resolution setting date of public hearing (05/22/2025, 6:00 p.m.) to consider plans, specifications and taking of bids for bid package #1, grading and utilities for Linnan Park project.

SYNOPSIS:

No bids were received for bid package #1, grading and utilities for the Linnan Park project. After discussion with potential bidders about why they did not submit a bid for this package, that no changes are necessary to the plans and specifications and that immediately rebidding the project should result in multiple bids. As a result, staff and the city's construction manager have prepared bid package #1 for rebid with bids from prospective contractors due by 2:00pm on May 13, 2025. That will allow receipt of bids and award of contract to be considered at the May 22, 2025, City Council meeting.

Should the city receive favorable bids, this will result in a very small delay of less than two weeks before construction was initially planned to start. The new late start date for the Linnan Park project will be June 15, 2025.

Attachments:

1. Resolution - Linnan Park - Set Date of Hearing BP 1

RESOLUTION SETTING DATE OF PUBLIC HEARING TO CONSIDER BID PACKAGE #1,
GRADING AND UTILITIES FOR THE LINNAN PARK PROJECT

WHEREAS, the City Council of the City of Clive, Iowa (the “City”) has determined that it is necessary and desirable to undertake a project to improve Linnan Park, as described in the proposed plans and specifications and form of contract for such project (the “Project”), which proposed plans, specifications and for of contract are on file with the City Clerk; and

WHEREAS, it is necessary to fix a time and place of public hearing on the taking of quotes and awarding of a bid for Bid Package #1, Grading and Utilities, for the Project;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CLIVE, IOWA:

1. The detailed plans and specifications, notice of hearing, notice to bidders, form of contract and estimate of cost referred to in the preamble hereof are hereby approved for the purpose of enabling the solicitation of bids.
2. That the amount of the bid security to accompany each bid shall be an amount which shall conform to the provisions of the notice to bidders approved as part of said specifications.
3. The City Council hereby delegates to the City Clerk the duty of receiving, opening and announcing the results of the bids for the construction or performance of such Project, on the 13th day of May 2025, at 2:00p.m., at the Clive City Hall, Clive, Iowa. The 22nd day of May 2025, at 6:00p.m., at the Council Chambers, City Hall, is here by fixed as the time and place of hearing on the proposed plans, specifications, taking of bids and awarding bid for the Project received by the City Clerk in connection therewith.
4. The City Clerk shall publish notice of public hearing, the same being in the form hereinabove approved and substantially as attached to this resolution, which publication shall be made in a legal newspaper of general circulation in the City, which publication shall be not less than 4 days not more than 20 days before the date set for the public hearing on May 22, 2025 - 6:00 PM
5. All resolutions or parts of resolutions in conflict herewith are hereby repealed, to the extent of such conflict.

PASSED AND APPROVED THIS 1st day of May 2025

By: _____
John Edwards, Mayor

ATTEST:

By: _____
Matthew D. Graham, City Clerk



Memo

TO: Mayor and Council members
FROM: Richard Brown, Leisure Services Director
DATE: May 1, 2025
RE: Linnan Park Name Discussion

SYNOPSIS:

Linnan Park was first dedicated as a new city park in June of 1970 and was one of the city's first public parks. The park was named in honor of James P. Linnan a former councilperson and mayor who died of a heart attack in May of 1969.

The renovation of the park in 2025 provides an opportunity to re-brand the park and possibly consider a new name for the park upon its re-dedication in 2026.

Clive has a history of naming parks and different elements with parks after former mayors, most recently naming the new park on Westgate Parkway after former Mayor Scott Cirkseña. The city has also worked with the community to name new parks. Canary Park represents the most recent example of a park that was not named after a former mayor.

The topic of renaming Linnan Park was discussed at the April 7, 2025, Parks, Recreation and Public Art Board meeting. The following is a summary of the discussion and comments from the Board.

- **Naming Policies:** Board members questioned whether the City is aiming to avoid naming parks after specific individuals moving forward. There was also a discussion about whether a formal policy exists for naming parks. If not, several members suggested that one should be developed to guide future naming decisions.
- **Community Association with the Name:** It was noted that the local community already strongly associates the park with the name "Linnan." Changing the name could cause confusion and may not be well-received by the public, especially those who have long used the park or family members of the former Mayor.
- **Children's Perception of Park Names:** In contrast to the previous point, a question was raised about whether children even associate parks with their official names or simply identify them by physical characteristics, such as "the park with the swings" or "the one near the creek."
- **Practical Challenges:** The Board raised concerns about how difficult it could be to update the park's name across various online platforms, such as maps and search engines like Google. The logistics of making sure the new name is adopted consistently were noted as potential hurdles.
- **Cultural Considerations:** The Board acknowledged the diversity of the neighborhood, which sees frequent shifts in ethnic groups. This could make choosing a universally accepted new name more complex, as cultural factors might influence naming preferences.
- **Recommendation:** Ultimately, Board members felt that it would be best for the City Council to take the lead in initiating and implementing any name changes for parks that are already named, especially given the community's connection to Linnan Park's existing name.

Should the City Council wish to pursue renaming the park, it could be an opportunity to reflect

the community's values, history, or vision for the park. Staff have looked at some possible approaches to consider:

1. Honor Local History & Culture

- Historical Figures – Name the park after a local leader, activist, or historical figure who made a significant impact on the community.
- Indigenous Heritage – Consider indigenous names or words that reflect the land's original caretakers.
- Local Landmarks – Reference a historic building, event, or natural feature associated with the site.

2. Celebrate Nature & Geography

- Flora & Fauna – Name the park after native plants, trees, or animals found in the area.
- Geographic Features – Use the name of a river, hill, lake, or other geographic feature nearby.
- Seasonal Themes – Incorporate words that reflect the park's environment, like "Four Seasons Park" or "Willow Grove Park."

3. Recognize Community & Values

- Community Contributions – Honor someone or a group that has made a meaningful impact on the city.
- Inspirational Names – Use names that evoke unity, peace, or resilience, such as "Harmony Park" or "Hope Garden."
- Multicultural Representation – Reflect the diversity of the community by incorporating different cultural influences.

4. Name Based on Park Use & Identity

- Recreation & Activities – If the park is known for a specific activity, incorporate that into the name (e.g., "Skate & Play Park" or "Adventure Commons").
- Family-Friendly Themes – If it's a popular spot for children, consider playful or welcoming names like "Sunny Meadow Park."
- Public Input & Engagement – Let residents submit suggestions and vote on their favorite options.

5. Memorial or Dedication

- In Memory of Someone Significant – Dedicate the name to someone who contributed significantly to the city or park system.
- Event Commemoration – Recognize an important historical or cultural event relevant to the area.

6. Unique or Creative Names

- Use Local Legends or Folklore – If there are myths or legends tied to the area, incorporate those elements.

- Blend Words – Create a new word from a mix of community-related terms.
- Symbolic Names – Choose a name that represents growth, renewal, or connection.

Attachments:

None



Memo

TO: Mayor and Council members

FROM: Elizabeth Hansen, Director of Administrative Services

DATE: May 1, 2025

RE: Utility Rate Adjustments - FY26

SYNOPSIS:

For your consideration is the 3rd and final reading of the ordinances pertaining to FY26 water, sewer, and stormwater utility rates. The increases would go in effect May 15, which is billed in June, and due in July.

The water utility ordinance reflects a 2% increase. The sewer utility ordinance has been prepared with a 4% increase. The stormwater rate ordinance has been prepared with a 3% increase.

The solid waste rate resolution reflects a 1.6% increase and has been prepared with a fixed rate increase from \$16.12 to \$16.36 per residential customer. The Metro Waste Authority determines this rate increase.

There has been no public comment received, either written or verbal, to date. Staff recommends approving the third consideration of the three ordinances and the solid waste rate resolution.

Attachments:

None



Memo

TO: Mayor and Council members

FROM: Elizabeth Hansen, Director of Administrative Services

DATE: May 1, 2025

RE: 3rd Consideration of Proposed Ordinance No. 1159 pertaining to Water Rates

SYNOPSIS:

For your consideration is the 3rd and final reading of the ordinance pertaining to the FY26 water utility rates. The increases would go into effect May 15, which is billed in June, and due in July.

The water utility ordinance reflects a 2% increase.

There has been no public comment received, either written or verbal to date. Staff recommend approving the third consideration of the ordinance.

Attachments:

1. FY26 Water rate ordinance

ORDINANCE NO. 1159

AN ORDINANCE AMENDING THE CLIVE CITY CODE 2024, BY AMENDING PROVISIONS PERTAINING TO WATER RATES

Be It Enacted by the City Council of the City of Clive, Iowa:

SECTION 1. INTERNAL REFERENCES. All references to section numbers in this ordinance shall be to sections contained within Title 8, Chapter 1, Article B (Water Rates) of the "Clive City Code 2024" unless otherwise specified.

SECTION 2. AMENDMENT. Section 8-1B-2 is hereby deleted in its entirety and the following new Section 8-1B-2 is inserted in lieu thereof:

8-1B-2: RATES FOR SERVICE. Effective May 15, 2025, water service shall be furnished at the following rates within the city:

(Code of Iowa, Sec. 384.84)

1. General Rate: Except as otherwise provided herein, water use shall be billed at the following general rate: Eight dollars and ninety-one cents (\$8.91) per one thousand (1,000) gallons used, prorated to the nearest 100 gallons, billed monthly.
2. Irrigation Meter Rate: For water use registered by an irrigation meter, for which no sewer service charge is made, the following rate applies and not the general rate:
 - A. Residential Customers: Irrigation water use shall be billed at a rate of 1,000 gallons, prorated to the nearest 100 gallons, as specified in the following tiered rate chart:

1 – 10,000 gallons	\$8.91
10,001 to 30,000 gallons	\$10.25
30,001 + gallons	\$13.36

- B. Commercial Customers: Irrigation water use shall be billed at a rate of 1,000 gallons, prorated to the nearest 100 gallons, as specified in the following tiered rate chart:

0-200,000 gallons	\$10.62
200,001 + gallons	\$29.16

SECTION 3. REPEALER. All parts of the "CLIVE CITY CODE 2024" in conflict herewith are hereby repealed.

SECTION 4. SEVERABILITY CLAUSE. If any section, provision, sentence, clause, phrase, or part of this Ordinance shall be adjudged to be invalid or unconstitutional, such adjudication shall not affect the validity of this Ordinance as a whole or any section, subsection, provision, sentence, clause, phrase or part thereof not adjudged invalid or unconstitutional.

SECTION 5. WHEN EFFECTIVE. This Ordinance shall be in effect from and after its final passage, approval and notice of its passage is given as provided by law.

PASSED AND APPROVED by the City Council on the 1st day of May 2025.

Matthew D. Graham, City Clerk

John Edwards, Mayor

Ordinance No. _____ authenticated this 1st day of May 2025.

Matthew D. Graham, City Clerk

John Edwards, Mayor

Officially published on the _____ day of May 2025.

CERTIFIED BY:

Matthew D. Graham, City Clerk



Memo

TO: Mayor and Council members

FROM: Elizabeth Hansen, Director of Administrative Services

DATE: May 1, 2025

RE: 3rd Consideration of Proposed Ordinance No. 1160 pertaining to Sewer Rates

SYNOPSIS:

For your consideration is the 3rd and final reading of the ordinances pertaining to the FY26 sewer utility rates. The increases would go into effect May 15, which is billed in June, and due in July.

The sewer utility ordinance has been prepared with a 4% increase.

There has been no public comment received, either written or verbal, to date. Staff recommend approving the third consideration of the ordinance.

Attachments:

1. FY26 Sewer rate ordinance

ORDINANCE NO. 1160

AN ORDINANCE AMENDING THE CLIVE CITY CODE, 2024, BY AMENDING PROVISIONS PERTAINING TO SANITARY SEWER SERVICE RATES AND CONNECTION CHARGES

Be It Enacted by the City Council of the City of Clive, Iowa:

SECTION 1. INTERNAL REFERENCES. All references to section numbers in this ordinance shall be to sections contained within Title 8, Chapter 2, Article D, entitled Sanitary Sewer System-Service Rates and Connection Charges of the Clive City Code, 2024, unless otherwise specified.

SECTION 2. AMENDMENT. Section 8-2D-2-1 is hereby deleted in its entirety and the following new Section 8-2D-2-1 is inserted in lieu thereof:

8-2D-2: BASIC RATE:

1. Except as hereinafter noted, effective May 15, 2025, each customer whose property lies within the corporate limits of the city shall pay to the city, through its collection agent, the Clive Water Department, at the same time payment for city water service is made, the following charges:
 - A. A flat sewer availability charge at the rate of nine dollars and one cent (\$9.01) per month, regardless of the amount of consumption by the customer; and
 - B. A sewage consumption charge computed on water consumption at the rate of six dollars and eighty-six cents (\$6.86) per one thousand (1,000) gallons of water used, prorated to the nearest 100 gallons, billed monthly.

SECTION 3. REPEALER. All parts of the "CLIVE CITY CODE, 2024" in conflict herewith are hereby repealed.

SECTION 4. SEVERABILITY CLAUSE. If any section, provision, sentence, clause, phrase, or part of this Ordinance shall be adjudged to be invalid or unconstitutional, such adjudication shall not affect the validity of this Ordinance as a whole or any section, subsection, provision, sentence, clause, phrase or part thereof not adjudged invalid or unconstitutional.

SECTION 5. WHEN EFFECTIVE. This Ordinance shall be in effect from and after its final passage, approval, and notice of its passage is given as provided by law.

PASSED AND APPROVED by the City Council on the 1st day of May 2025.

Matthew D. Graham, City Clerk

John Edwards, Mayor

Ordinance No. _____ authenticated this 1st day of May 2025.

Matthew D. Graham, City Clerk

John Edwards, Mayor

Officially published on the _____ day of May 2025.

CERTIFIED BY:

Matthew D. Graham, City Clerk



Memo

TO: Mayor and Council members

FROM: Elizabeth Hansen, Director of Administrative Services

DATE: May 1, 2025

RE: 3rd Consideration of Proposed Ordinance No. 1161 pertaining to Stormwater Rates

SYNOPSIS:

For your consideration is the 3rd and final reading of the ordinance pertaining to the FY26 stormwater utility rates. The increases would go into effect May 15, which is billed in June, and due in July.

The stormwater rate ordinance has been prepared with a 3% increase.

There has been no public comment received, either written or verbal, to date. Staff recommends approving the third consideration of the ordinance.

Attachments:

1. FY26 Stormwater rate ord

ORDINANCE NO. 1161

AN ORDINANCE AMENDING THE CLIVE CITY CODE 2024, BY AMENDING PROVISIONS PERTAINING TO STORMWATER RATES

Be It Enacted by the City Council of the City of Clive, Iowa:

SECTION 1. INTERNAL REFERENCES. All references to section numbers in this ordinance shall be to sections contained within Title 8, Chapter 4 (Stormwater Management System and Facilities) and Title 8, Chapter 4, Article A (Stormwater Service Charges) of the "Clive City Code 2024" unless otherwise specified.

SECTION 2. AMENDMENT. Section 8-4A-3: BASIC RATE is hereby deleted in its entirety, and the following new Section 8-4A-3: BASIC RATE is inserted in lieu thereof:

1. Except as hereinafter noted, each customer whose property lies within the corporate limits of the city shall pay to the city, through its collection agent, the Clive water department, at the same time payment for city water service is made, the following charges per equivalent residential unit associated with the customer's property (an "ERU" means the median average impervious coverage of a detached dwelling unit property in the city of Clive, which has been determined by the city to be 4,100 square feet of impervious surface area):

A. Undeveloped: A flat storm sewer availability charge at the rate of zero dollars (\$0.00) per month, regardless of the amount of consumption by the customer; and

B. Residential: A storm sewer availability charge, regardless of the amount of consumption by such customer, will be based on the following schedule:

- (1) Fiscal year 2025/2026: \$12.40 per ERU per month
- (2) Residential Tier 1 (.5 ERU): 0-3100 square feet of impervious area – \$6.21 per month
- (3) Residential Tier 2 (1 ERU): >3101-5100 square feet of impervious area – \$12.40 per month
- (4) Residential Tier 3 (1.5 ERU): >5101 or more square feet of impervious area – \$18.61 per month

The monthly rate for each fiscal year beyond fiscal year 2025-26 will be determined by the ordinance of the city council before July 1 of each year.

C. Commercial/Industrial: A storm sewer availability charge will be based on the following schedule:

The fiscal year 2025-26: \$12.40 per ERU per month

The monthly rate for each fiscal year beyond 2025/2026 will be determined by the ordinance of the city council before July 1 of each year.

2. The number of equivalent residential units (ERUs) on each property shall be calculated by the Community Development Department based on the most recent aerial photography available to the City of Clive and/or impervious surface data from an approved site plan for the property. (2000 Code § 103.03; amd. Ord. 1072, 4-11-2019; Ord. 1091, 4-9-2020; Ord. 1104, 4-22-2021; Ord. 1117, 4-28-2022)

SECTION 3. AMENDMENT. Section 8-4A-5: EXEMPTIONS FROM CHARGES is hereby deleted in its entirety, and the following new Section 8-4A-5: EXEMPTIONS FROM CHARGES is inserted in lieu thereof:

Exemptions from charges are those permitted as follows:

1. Rights-of-way owned by a public governmental entity, such as:
 - A. The State;
 - B. The Counties of Polk and Dallas; and
 - C. The City.
2. Railroad right-of-way (track).
3. A subdivided lot until a substantially completed improvement has been constructed on the lot.
4. Des Moines Waterworks.
5. Des Moines Wastewater Reclamation Authority.

SECTION 4. AMENDMENT. Section 8-4A-6: BILLING FOR SERVICE is hereby deleted in its entirety, and the following new Section 8-4A-6: BILLING FOR SERVICE is inserted in lieu thereof:

Billing and payment for stormwater services shall be in accordance with the following:

1. Bills Issued. The Director of Administrative Services shall prepare and issue bills for stormwater service on or before the first day of the month following each monthly billing period.
2. Bills Payable. Bills for stormwater service shall be due and payable at the Utility Billing Office by the 15th of the month following the end of each monthly billing period.
3. Late Payment Penalty. Bills not paid when due shall be considered delinquent. A one-time late payment penalty of 10 percent of the amount due shall be added to each delinquent bill.
4. Returned Checks. A fee, as set forth in the fee schedule established by the Council, shall be charged for all checks not honored by the bank.

SECTION 5. REPEALER. All parts of the "CLIVE CITY CODE 2024" in conflict herewith are hereby repealed.

SECTION 6. SEVERABILITY CLAUSE. If any section, provision, sentence, clause, phrase, or part of this Ordinance shall be adjudged to be invalid or unconstitutional, such adjudication shall not affect the validity of this Ordinance as a whole or any section, subsection, provision, sentence, clause, phrase or part thereof not adjudged invalid or unconstitutional.

SECTION 7. WHEN EFFECTIVE. This Ordinance shall be in effect from and after its final passage, approval and notice of its passage is given as provided by law.

PASSED AND APPROVED by the City Council on the 1st day of May 2025.

Matthew D. Graham, City Clerk

John Edwards, Mayor

Ordinance No. _____ authenticated this 1st day of May 2025.

Matthew D. Graham, City Clerk

John Edwards, Mayor

Officially published on the _____ day of May 2025.

CERTIFIED BY:

Matthew D. Graham, City Clerk



Memo

TO: Mayor and Council members

FROM: Elizabeth Hansen, Director of Administrative Services

DATE: May 1, 2025

RE: Resolution Approving Revised Solid Waste Rates

SYNOPSIS:

For your consideration is the resolution pertaining to the FY26 solid waste rates. The increases would go in effect May 15, which is billed in June, and due in July.

The solid waste rate resolution reflects a 1.6% increase and has been prepared with a fixed rate increase from \$16.12 to \$16.36 per residential customer. The Metro Waste Authority determines this rate increase.

There has been no public comment received, either written or verbal, to date. Staff recommend approving the solid waste rate resolution.

Attachments:

1. 2026 Rates for Collection And Disposal Solid Waste

RESOLUTION NO. _____

RESOLUTION APPROVING REVISED RATES FOR
COLLECTION AND DISPOSAL OF RESIDENTIAL SOLID WASTE

WHEREAS, the City has established rates for the collection and disposal of residential solid waste in accordance with Chapter 8-5A-10 of the 2024 Clive Code of Ordinances;

WHEREAS, the City Council now desires to revise the schedule of rates applicable to the collection and disposal of residential solid waste in the City of Clive, based on the terms of the Agreement, as amended.

Schedule of Rates for Collection and Disposal of
Residential Solid Waste

Curbside Collection	\$16.36
---------------------	---------

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY
OF CLIVE, IOWA:

The schedule of rates for the collection and disposal of residential solid waste in the City of Clive, as set hereto, is hereby approved and shall be effective as of May 15, 2025, and that a copy of this resolution shall be kept on file in the office of the City Clerk and be open to inspection during regular business hours.

PASSED AND APPROVED this 1st day of May 2025.

By: _____
John Edwards, Mayor

ATTEST:

Matthew D. Graham, City Clerk



Memo

TO: Mayor and Council members

FROM: Matthew Graham, City Clerk

DATE: May 1, 2025

RE: Candidate Interviews and Consideration to Fill City Council Vacancy.
The City Council will interview the following candidates for appointment to the vacant City Council seat:

SYNOPSIS:

The City Council has a vacancy due to the resignation of Council Member Mikkilineni, who has relocated out of state. Pursuant to **Iowa Code § 372.13(2)(a)(2)**, the City Council has passed a resolution stating its intent to fill the vacancy by appointment.

City staff issued a public notice on **March 17, 2025**, in the *Des Moines Register* and through other media outlets. Seven Clive residents submitted applications to be considered for appointment to the City Council.

Interview Process:

During the meeting, the City Council will conduct interviews for each candidate as follows:

Once the Council reaches the interview item on the agenda, all candidates will be taken to a separate meeting room and brought in individually for their interviews.

The interview order is based on the order in which applications were received by the City Clerk:

Dave Roszak
Fabian Perez
Jeffrey Faber
Breanne Hocker
Andrew Bovard
Gisele Crowe

After completing their individual interview, each candidate may remain in the audience for the remainder of the meeting. Following the interviews, the City Council will deliberate. The Council may choose to make an appointment during the May 1, 2025, meeting or may defer the appointment to the May 22, 2025, Council meeting. Under **Iowa Code § 372.13(2)(a)(1)**, the City Council must make the appointment within **60 days** of the effective date of the vacancy (**April 11, 2025**), meaning the latest date to appoint is **June 10, 2025**. If no appointment is made by that date, the City would be required to call a special election.

Interview Questions:

To assist the candidates in preparing for the interviews, the City provided a set of starter questions:

1. Why are you interested in serving as an elected official for the City of Clive?
2. What previous involvement have you had in the Clive community (community groups, boards/commissions, business groups)?
3. Have you reviewed the City's strategic plan? If so, what are your impressions of the City's vision, goals, and top priorities?
4. What specific skills, attributes, perspectives, and experiences would you bring to the City Council?

5. If appointed, would you seek election for the remaining term of this Council seat at the next election, whether it be a special election if called or the election in November?

Attachments:

None



Memo

TO: Mayor and Council members

FROM: Matthew Graham, City Clerk

DATE: May 1, 2025

RE: Dave Roszak

SYNOPSIS:

Attachments:

1. Dave Roszak

DAVE ROSZAK
CLIVE, IA 50325
515-802-6495
CPA_D@AOL.COM

March 26th, 2025

RE: City Council seat

Dear Council Members,

As a retired and experienced financial manager and supervisor, the vacancy for a council position, due to the resignation of Srikant Mikkilineni, is a perfect opportunity for me and the City of Clive. I am and have been a resident of Clive for over 25 years and my wife and I are now empty nesters.

My career included board of directors' roles and my volunteer activities included working with people from different backgrounds with different ideas, with a final outcome that followed the charter guidelines of our business or charity. I bring a comprehensive set of skills that I believe will be valuable to the City Council. My experiences have afforded me excellent communication and interpersonal skills.

I am excited to contribute my talents and proficiency toward the city efforts. My most recent experience, as an auditor with the State of Iowa, allowed me to get inside various counties and cities to examine their policies and procedures, and read through the minutes from their board meetings. This allows me to bring best practices to the City of Clive, in areas of similar government activities. I currently serve as an elected council member for the Dallas County Agricultural Extension District.

Please review my enclosed resume for an illustration of my work history and accomplishments. I would appreciate the opportunity to interview for a council position. This role would connect my current passion for patriotic volunteer activities with a seat on the Council to serve our citizens in the great City of Clive, as past council members have.

Thank you for your time and consideration.

Sincerely,

Dave Roszak

David Roszak

Education

Austin Peay State University – Bachelors Accounting and Finance
Drake University – Master Finance 2012

Work Experience

State of Iowa Auditors Office – 2023-2024
Perform annual audits on county and municipalities

De Lage Landen - 2019-2022
Senior Treasury Manager

- Maintain working capital for four US and Canadian companies
- Calculate all long-term and short-term borrowings
- Monitor contract rates and terms for 200,000+ customers
- Review budgets and recommend changes if necessary
- Supervise all accounts payable personnel

De Lage Landen 2000-2019
Financial Reporting

- Work with public accounting firms to produce IFRS and GAAP annual financial audits
- Supervise staff of 20 in finance area
- Present PowerPoint retirement options and long-term savings examples
- Prepare budgets for multiple departments to include labor costs and projected changes from year to year

KPMG – 1997-1999
Audit Manager

- Supervise senior and staff accountants
- Perform external public and private financial audits for banks and insurance companies including review of budgets
- Present Trust training

Professional Organization

Iowa Society of Public Accountants

Community Activities

Knights of Columbus – Past Grand Knight, Past Navigator

Lions Club - Past President, Melvan Jones Member

Meals from the Heartland, Special Olympics

Dallas County Agriculture Extension Council Member



Memo

TO: Mayor and Council members

FROM: Matthew Graham, City Clerk

DATE: May 1, 2025

RE: Fabian Perez

SYNOPSIS:

Attachments:

1. Fabian Perez

Fabian Perez
16533 Horton Dr.
Clive, IA 50325
m: 773.259.8153
mr.fabianperez@gmail.com

March 27, 2025

Matthew Graham
Clive City Clerk

Dear Mr. Graham,

I am writing to express my strong interest in the open Clive City Council seat, particularly given the upcoming vacancy. As a dedicated resident and someone deeply invested in the well-being of our community, I believe my experience and skills align perfectly with the needs of the City Council.

My commitment to Clive is demonstrated by my service as Chair of the Clive Public Library Board of Trustees. I have entered my fourth year serving as a member of this Board. In this role, I have gained valuable experience in budgeting, strategic planning, community engagement, and policy development. This role has allowed me to work closely with city administration, understand the needs of Clive residents, and contribute to the development of vital community resources.

I also serve on the committee to review the art proposals for the Clive City Hall glass remodel project. I am excited to witness the improvements in accessibility and safety this project will bring to our residents.

I understand the importance of balancing growth with maintaining the quality of life that makes Clive such a desirable place to live.

I am eager to bring my experience in collaborative leadership, strategic planning, and community engagement to the Clive City Council. I am confident that I can contribute effectively to the council's work and serve the best interests of our community. Thank you for your time and consideration. I am available for an interview at your earliest convenience.

Sincerely,

Fabian Perez

FABIAN PEREZ

16533 HORTON DRIVE, CLIVE
IOWA 50325
mr.fabianperez@gmail.com
773.259.8153

EDUCATION

Business Management, Bachelor of Science

National-Louis University, Chicago, Illinois

ITIL Foundation Certificate in IT Service Management

Certificate Number: GR750055601FP

EXPERIENCE

Business Analyst

February 2023 – Present

ITA Group, West Des Moines, Iowa

Work as a team member to create, test, launch, and support pharmaceutical user meeting and conference registration websites and mobile apps. Travel for meetings, and incentive programs, as needed, to provide onsite support for mobile apps. Provide prompt, courteous and exemplary service to all clients and customers, both external and internal.

Senior Travel Director

October 2013 – Present

ITA Group, West Des Moines, Iowa

Worked as a team member during on-site travel programs, ensuring efficient program operation and client satisfaction. Prepared and perform tasks within assigned areas of responsibility, which include functions, hospitality desk, air procedures, meetings, shipping, VIPs, special activities or accounting. Served as a mentor to other Travel Directors and assist with the development and implementation of best practices and often assigned to leadership roles during onsite operation. Programs may include incentive trips, sales conferences, trade shows and user conferences.

Owner / IT Consultant

March 2009 – December 2019

Strategic Vision, Inc., Chicago, Illinois

Was responsible for business development, customer acquisition and retention. Responsible for talent acquisition and retention. Worked with vendors on providing appropriate hardware and software solutions to customers. Provided expert technology, eDiscovery and business consulting within a culturally competent framework. That is, support and build upon customer's culture to design the most appropriate service solutions. Services range from desktop support through network security design, implementation and support. Offer web development services, including content management. Also provided eDiscovery consulting, installation and support.

SKILLS

~ Travel program
operations
management

~ Server and Desktop
support

~ Program
Management
Experience

~ Fluent in Spanish

IT Project Manager
Project Leadership Associates, Chicago, Illinois

September 2008 – March 2009

Planned, directed, and managed designated projects. Ensured that objectives were accomplished in accordance with outlined priorities. Analyzed results of operations to discover more efficient ways to utilize resources. Coordinated the successful simultaneous development of several projects. Delegated responsibilities and designed time schedules. Prepared and presented project status reports during each operational phase and/or weekly, as appropriate. Participated in weekly project status reports for management. Facilitated client launches and reviews to ensure client contact(s) were fully aware of services delivered and all documentation was relevant and current.

IT Senior Consultant
Project Leadership Associates, Chicago, Illinois

March 2007 – September 2008

Responsible for the technical and relationship management of clients by utilizing technical expertise and managing expectations. Responsible for clients' network infrastructure through planning, design and network/desktop integrations. Assessed and researched IT needs for clients including MS licensing, AV, backup solutions, 3rd party spam filter, Disaster Recovery, hardware and patching. Provided training and teaching to junior staff on current technologies, break/fix issues and newer technologies.

IT Systems Engineer
Adivi Corporation, Chicago, Illinois

August 2005 – December 2006

Performed onsite IT network consulting, support and training services for clients. Supported clients via phone, e-mail, and web-based applications. Provided guidance, training and assistance to other support engineers. Helped sales team with pre-sales support. Assisted Director of Network Services with development and implementation of policies and procedures.

IT Consultant
All Covered, Chicago, Illinois

June 2002 – June 2005

Responsible for the development of relationships with the entire catalog of clients, both technically and for business development. Provided ongoing consulting services to bring forth new projects that would upgrade or stabilize the clients' network infrastructure. Provided proactive and break/fix support on a scheduled and on-call basis. Technical responsibilities included server-based troubleshooting and proactive maintenance of all event logs, backup and Anti-Virus software and e-mail; PC/Laptop troubleshooting and proactive maintenance, as well as phone-based troubleshooting support.



Memo

TO: Mayor and Council members

FROM: Matthew Graham, City Clerk

DATE: May 1, 2025

RE: Jeffrey Faber

SYNOPSIS:

Attachments:

1. Jeffrey Farber

Matthew Graham

From: Jeffrey Farber <farbhawk@gmail.com>
Sent: Saturday, March 29, 2025 9:54 AM
To: Matthew Graham
Subject: Fwd: clive city council
Attachments: cv 2024 2.pdf

Follow Up Flag: Follow up
Flag Status: Flagged

Warning: Unusual sender <farbhawk@gmail.com>

You don't usually receive emails from this address. Make sure you trust this sender before taking any actions.

Begin forwarded message:

From: Jeffrey Farber <Farbhawk@gmail.com>
Subject: clive city council
Date: March 29, 2025 at 9:47:59 AM CDT
To: Jeff Farber*** <farbhawk@gmail.com>

Dear Clive City Council,

I would like to apply for the open city council seat. I am Jeffrey M. Farber. I grew up on 80th street, the last street in Windsor Heights near the "Harbach T." All my friends lived in the old part of Clive when it was just dirt streets. My parents lived in that house for 50 years. After med school and residency, my family and I purchased a house in the country club neighborhood of Clive, where we have lived the past 34 years. I bike a lot and am on the Greenbelt trail almost every day, including winter with my fat tire bike.

I would consider myself a political outsider. I was on the executive committee for my orthopaedic practice(Iowa Ortho) as well as the first few years of the Country Club HOA. Interestingly, Mayor Edwards was one of my law professors at Drake Law School.

I would bring something different to the council with my medical and legal background. I will be retiring from doing surgery on July 1.

I think I can contribute and would like to be seriously considered for the empty council seat.

I have enclosed my curriculum vitae'.

Respectfully,

Jeffrey M. Farber

Matthew Graham

From: Jeffrey Farber <farbhawk@gmail.com>
Sent: Monday, March 31, 2025 7:31 AM
To: Matthew Graham
Subject: council

Follow Up Flag: Follow up
Flag Status: Flagged

Warning: Unusual sender <farbhawk@gmail.com>

You don't usually receive emails from this address.
Make sure you trust this sender before taking any actions.

forgot one other thing
i am on polk co medical society board of governors, deal a lot with government and legislators etc.

let me know if u got cover letter and cv

jeff

Orthopaedic Surgeons

Jeffrey M. Farber, M.D.
 Scott A. Meyer, M.D.
 Mark R. Matthes, M.D.
 Stephen A. Ash, M.D.
 Joseph F. Galles Jr., M.D.
 Craig R. Mahoney, M.D.
 Steven A. Aviles, M.D.
 Chinedu C. Nwosa, M.D.
 Timothy R. Vinyard, M.D.
 Benjamin R. Beecher, M.D.
 Christopher B. Vincent, M.D.
 Kamaldeen T. Aderibigbe, M.D.
 Trevor R. Schmitz, M.D.
 Brett D. Rosenthal, M.D.
 Justin D. Khoriaty, M.D.
 Stephen L. Carveth, M.D.

Hand Surgeons

Scott M. Shumway, M.D.
 Michael A. Gainer, M.D.
 Ze-Hui Han, M.D.
 Benjamin S. Paulson, M.D.
 John T. Heineman, M.D., M.P.H.

**Physical Medicine
& Rehabilitation**

Kurt A. Smith, D.O.

**Interventional Pain
Management**

J. Wesley Rayburn, M.D.
 Thomas G. Klein, D.O.

**Podiatric Medicine
& Foot Surgery**

Bryan M. Trout, D.P.M.
 Blake C. Hale, D.P.M.

Bone Health

Allison Bitter, PA-C

Physician Assistants

Robey Orewiler
 Robert Ripchinski
 Casey Howe
 Eric Hedrick
 Jared Carter
 Paige Goff
 Travis Williams
 Devin Stane
 Emmylu Johnson
 Allison Bitter
 Alyssa Deuso
 Rachel Blagg
 Kellie Alessio
 Miranda Ayers-Burkgren
 Rhett Lacey
 Bailey Ellis
 Jenna Bremer
 Leslie Brown
 Sarah Kehoe
 Kraig Holtorf

Emeritus Surgeons

Marvin Dubansky, M.D.
 Sidney Robinow, M.D.
 Marshall Flapan, M.D.
 Sinesio Misol, M.D.
 Martin Rosenfeld, D.O.
 Joshua Kimelman, D.O.
 Timothy Kenney, M.D.

IOWA ORTHO

A CENTER OF EXCELLENCE®

CURRICULUM VITAE

JEFFREY M. FARBER, M.D., F.A.C.S.

**450 Laurel Street
 Des Moines, IA 50314**

515-247-8400

jfarber@iowaortho.com

Education:

Fellowship: Alfred I. duPont Institute, Wilmington, Delaware,
 Pediatric Orthopaedics, 1988-1989

Residency: University of Nebraska Medical Center
 Orthopaedic Surgery, 1984-1988

Internship: University of Nebraska Medical Center
 Surgery, 1983-1984

**Medical
 School:** University of Iowa College of Medicine,
 Doctor of Medicine Degree, 1983

Honors: University of Iowa Honors Program, 1976-1979
 Phi Eta Sigma, 1977

Undergraduate: University of Iowa, Bachelor of Science Degree
 Magna Cum Laude, December, 1979

Law School: Drake University School of Law
 Master of Jurisprudence in Health Care Law, 2017

Licensure: State of Iowa

Certification: American Board of Orthopaedic Surgery, July, 1992
 Recertification: January 1, 2003; January 1, 2013;
 December, 2022

**Medical
 Practice:** Iowa Orthopaedic Center, P.C., Des Moines, Iowa
 December, 1990 to present

Des Moines Orthopaedic Surgeons, W. Des Moines, Iowa
 1989-December, 1990

**Hospital
 Affiliations:** Mercy Medical Center, Des Moines, IA

Des Moines
 450 Laurel St
 Suite A
 Des Moines, IA 50314

Mercy East
 5900 E University Ave
 Suite 201
 Pleasant Hill, IA 50327

Mercy West
 1601 NW 114th St
 Suite 353
 Clive, IA 50325

Ankeny
 710 E 1st St
 Suite A
 Ankeny, IA 50021

Johnston
 5300 NW 86th St.
 Suite 500
 Johnston, IA 50131

Pella
 500 Jefferson St
 Suite A
 Pella, IA 50219

West Des Moines
 1121 Jordan Creek Pkwy
 Suite 180
 West Des Moines, IA 50266

Memberships: Fellow, American College of Surgeons (FACS) 1993
 Fellow, American Academy of Pediatrics (FAAP) 1993
 Fellow, American Academy of Orthopaedic Surgeons (FAAOS) 1994
 Pediatric Orthopaedic Society of North America (POSNA) 1993
 Iowa Orthopaedic Society (IOS) 1989
 Polk County Medical Society 1989
 Central Iowa Pediatric Club 1990

- Research:
- 1) The Arthrographic Acetabular Index and CE Angle in CDH
 Presented at:
 - a) Nebraska State Orthopaedic Society, May, 1988
 - b) American Academy of Pediatrics
 San Francisco, CA, October 1988
 Winner of award for Excellence in Research
 - 2) Long Term Follow up of Hip Subluxation in Cerebral Palsy Patients
 Presented at:
 - a) American Academy of Orthopaedic Surgeons
 Anaheim, CA, March 1991
 - b) JOURNAL OF PEDIATRIC ORTHOPAEDICS
 Vol 13, No. 1, January-February 1993
 pp 32-36
 - 3) Treatment Options in Unicameral Bone Cysts
 ORTHOPAEDICS, January 1990, Vol 13/1,
 pp 25-32
 - 4) "A Helpful Radiographic Sign in CDH"
 ORTHOPAEDICS, September 1992, Vol 15/9,
 pp 1072-1074
 - 5) Leg Lengthening by the Ilizarov Method, Scope of Medicine, Iowa Methodist Medical Center,
September 1989, pp 1-3
 - 6) Scoliosis, Polk County Medical Bulletin
 July/August 1991, pp 120-124
 - 7) Pediatric Hip Ultrasound, The Posterior Lip View Revisited Football Vs Basketball View
 International Pediatric Orthopaedic Symposium
 December 7-11, 2021, Orlando, Florida



Memo

TO: Mayor and Council members
FROM: Matthew Graham, City Clerk
DATE: May 1, 2025
RE: Breanne Hocker

SYNOPSIS:

Attachments:

1. Breanne Hocker

Matthew Graham

From: Breanne Hocker <breannepierce12@gmail.com>
Sent: Tuesday, April 15, 2025 7:25 PM
To: Matthew Graham
Subject: Application for City Council Seat Appointment
Attachments: BAHocker resume25.pdf

Warning: Unusual sender <breannepierce12@gmail.com>

You don't usually receive emails from this address. Make sure you trust this sender before taking any actions.

Dear Mr. Graham,

I am writing to express my interest in the open seat on the Clive City Council. My husband and I moved to Clive in February 2020 after several years in the Des Moines area. We stumbled into Clive and cannot imagine living anywhere else. Clive has so much to offer both its citizens and those that pass through. It would be a privilege to serve on the City Council, representing the families of young professionals who call Clive home.

In late 2020, I saw a request for applications to join the City's boards and commissions. As someone who values public service, this was a wonderful opportunity to serve the greater good of Clive. I have been a member of the Board of Adjustment since January 2021. Board of Adjustment meetings are a prime opportunity to meet the people of Clive and hear their concerns and desires. Every meeting I consider what the City has codified against what the property owner wishes to do, balancing everyone's wants and needs. This requires a strong analytical approach, coupled with inquisitive questions to ensure the request is appropriately heard and assessed. The rules may seem unfair, but I stick to my responsibility to interpret them fairly and consistently. I understand the challenges Clive faces as a "landlocked" city, as further expansion and development must be entirely from within existing city boundaries. The skills and knowledge I have acquired on the Board of Adjustment would transfer into a successful role on the City Council.

Continually low taxes providing a wide range of public services keep Clive attractive for myself and others. This is no small feat and requires careful analysis and long-term planning to achieve year over year. I am committed to furthering the impressive track record the Council has created regarding high quality services at a low cost. This approach is not only beneficial to current residents, but also helps Clive remain desirable for both future residents and businesses.

My professional career has consisted of working in the regulatory compliance space, giving me extensive experience working with all types of individuals. Often, I am required to solve problems in a creative manner to meet the needs of the individuals involved and stay within prescribed guidelines. I must listen and assess what is truly needed, while also balancing what is practical and most beneficial for the largest group of people. Tough decisions require a strong cost-benefit analysis and strategic thinking to ensure long-term success. I develop rapport easily and build strong relationships with those I work with most frequently.

Thank you for your consideration. I look forward to speaking with you about this opportunity.

Breanne Hocker
1830 NW 80th Ct. Clive, IA 50325
563-419-5625

Breanne A. Hocker

1830 NW 80th Ct. Clive, IA breannepierce12@gmail.com 563-419-5625

Education

Master of Business Administration with distinction & Leadership Certificate, University of Iowa – Iowa City, IA
Bachelor of Arts, Luther College – Decorah, IA *Major: Psychology Minors: Health and Religion*
Certificate, Des Moines Area Community College – Des Moines, IA *Certificate: Paralegal Studies*

Professional Experience

Compliance Specialist; Watercress Financial Group; West Des Moines, IA – June 2024 – Present

- Conduct vendor due diligence assessments of business associates through rigorous business, security, and contractual review to advise executives of and mitigate organizational risk
- Audit internal accounts and processes against state and federal regulatory requirements and risk assessments
- Manage multi-department team to resolve customer complaints in a timely and satisfactory manner utilizing creative problem solving and open communication

ChildServe – Johnston, IA – July 2019 – June 2024

Compliance Manager, April 2022 – June 2024

- Led organizational compliance program as regulatory subject matter expert for 2,000 employees in 35+ services and departments across 5 locations in Iowa primarily funded through Medicaid
- Filtered and analyzed all levels of rules, regulations, and laws to determine applicability requirements
- Distilled complicated regulatory matters into easily understood concepts to spearhead projects for cross-functional teams
- Wrote organizational policies and maintained organizational policy manual of 400+ policies

HIPAA Privacy Officer, July 2021 – June 2024

- Served as organizational expert on HIPAA laws, rules, policies, and regulatory changes
- Performed HIPAA breach investigations and notified patients of breach and necessary precautions
- Taught generally informative and breach-specific education on HIPAA compliance and remediation

Compliance Supervisor, April 2021 – April 2022

- Screened, interviewed, onboarded, and supervised department interns for successful performance
- Collaborated with departments and generated action plans following non-compliance incidents
- Served as department representative on quality improvement, safety, and cybersecurity committees
- Investigated confidential whistleblower complaints through witness interviews and facility audits

Compliance Coordinator, July 2019 – March 2021

- Standardized compliance and regulatory information and processes for understanding and implementation
- Researched regulatory questions and drafted legal memos to ensure consistent interpretation of rules
- Created informative legal, compliance, and government relations guides for distribution

Volunteer Experience

- LifeServe blood donor, *September 2020 – Present*
- City of Clive Board of Adjustment member, *January 2021 – Present*
- Girls on the Run Coach at Karen Acres Elementary School (Urbandale), *March 2024 – Present*



Memo

TO: Mayor and Council members

FROM: Matthew Graham, City Clerk

DATE: May 1, 2025

RE: Andrew Bovard

SYNOPSIS:

Attachments:

1. Andrew Bovard

Andrew Bovard

2125 NW 134th Street, Clive, IA 50325 | 406.207.1201 | andrew.j.bovard@gmail.com

April 15, 2025

Clive City Council
Clive City Hall
1900 NW 114th St, Clive, IA 50325

Dear Members of the Clive City Council,

I am writing to formally express my interest in the recently vacated City Council seat in Clive. As a resident, father, veteran, and engaged member of this vibrant community, I am eager to contribute my leadership experience and passion for service to help shape a better future for all Clive residents.

Clive is not just where my family lives—it's where we have found home. Whether it's attending Food Truck Fridays at Campbell Park or joining activities at the Clive Public Library with my children, I am actively invested in our community. These experiences have deepened my desire to give back by helping guide the decisions that impact our neighborhoods, small businesses, and future generations.

Professionally, I bring over a decade of leadership and service—from managing complex projects in the private sector to leading soldiers in the United States Army. At Sammons Financial Group, my work emphasizes collaboration, innovation, and operational efficiency. I've consistently sought to elevate voices and create positive impact through mentorship, collaboration, and strategic thinking. My educational background in engineering management, coupled with my hands-on experience across public and private sectors, has given me a unique perspective on the growing divide between public service and private entities, a critical component of leadership at the city governance level.

I am particularly passionate about three key areas: supporting and expanding Parks and Recreation programs, fostering a thriving environment for small businesses, and ensuring sustainable, impactful education for our youth. These pillars are vital to the well-being and long-term success of our city—and I'm committed to helping shape policies and initiatives that reflect those values.

I would welcome the opportunity to bring my skills and enthusiasm to the Clive City Council, and to be a voice for families, veterans, and working professionals in our city. Thank you for considering my application. I would be honored to discuss how I can serve Clive in this capacity.

Sincerely,

Andrew Bovard

Andrew Bovard

United States Military Academy, West Point
Engineering Management

andrew.j.bovard@gmail.com

406.207.1201

Clive, IA

linkedin.com/in/andrew-bovard



PROFESSIONAL SUMMARY

Process-oriented leader, with 10+ years of experience across a wide array of public and private organizations, skilled at applying logical solutions to complex problems. Recognized for keen adaptability and effectively prioritizing deadlines in fast-paced environments.

EDUCATION

Master of Science: Engineering Management | University of Missouri Science and Technology | 2019

Bachelor of Science: Engineering Management | United States Military Academy, West Point, NY | 2014

CERTIFICATIONS & CORE COMPETENCIES

Assessment & Evaluation | Cross-functional Communication | Problem Solving | Training | Performance Improvement
Resource Management | Change Management | Project Timelines | Lean Six Sigma Green Belt | Microsoft Office Suite

CAREER HISTORY

Sammons Financial Group | Process Improvement Consultant | Des Moines, IA Dec 2022 – Present

- Leads efforts across the operational support team to identify, mitigate, and improve processes, reducing waste by \$1.5M across 20+ distinct efforts.

Principal Financial Group | Project Manager | Des Moines, IA Mar 2022 – Sep 2022

- Led and facilitated a project to establish a citizen automation program to generate \$100M in cost savings, affecting 10K employees through training, software procurement, and targeted communication efforts.

Turner Construction | Assistant Engineer II | West Des Moines, IA May 2021 – Feb 2022

- Manage cost and schedule for a complex \$85 million construction project across multiple organizations in a constrained environment
- Facilitated scheduling of the overall project schedule, setting clear expectations and collecting inputs from 12 trade partners.

United States Army | May 2014 – Feb 2021

Various Junior Officer Positions | Various Locations

- Achieved a less than 1% deficiency rate, overseeing the logistical movement of 1200+ vehicles for a 5000+ member organization within a 96-hour execution window
- Reorganized schedule process for 10 different entities, reducing processing time by 20+ hours a week.
- Deliver \$1.5M in cost avoidance through Six Sigma techniques to improve logistics and maintenance processes
- Synchronize efforts of 6 unique sub-organizations to facilitate effective training and utilization both internally and externally while fostering strong relationships with key stakeholders
- Provide in-depth status updates and recommendations to senior leadership
- Manage execution and support of 30+ separate programs while increasing operational efficiency
- Establish user-friendly mechanisms for capturing organizational data and creating reports
- Spearhead a 35-member team responsible for \$4.5 million in equipment



Memo

TO: Mayor and Council members

FROM: Matthew Graham, City Clerk

DATE: May 1, 2025

RE: Gisele Crowe

SYNOPSIS:

Attachments:

1. Gisele Crowe

Gisèle D'Arcy Crowe

13200 Hickory Avenue · Clive, Iowa 50325 · (917) 364-0570 · Gisele.Crowe@gmail.com

April 18, 2025

To Whom It May Concern:

My name is Gisèle Crowe and I am excited to submit my application for the Clive City Council seat recently vacated by Councilmember Srikant Mikkilineni. I believe I have the requisite skills and experience to make a valuable council addition. I have spent my entire career in the philanthropy space working on both sides of the development table – fundraising and program operations. I understand the role the city council plays in local government and working hand-in-hand with the Mayor to manage the city's affairs.

I currently serve as the President of the Seasons Hospice Foundation. We are a national foundation with 43 physical locations across the country and donors throughout the world. We are both a fundraising organization as well as a grant making foundation. Our mission is to support hospice patients and families with our Wish, Legacy and Camp Kangaroo Programs. The Wish Program is much like Make a Wish but the majority of our families ask for help making ends meet. Our Legacy Program provides projects for every patient or family that would like one – examples include heartbeat recordings set to music, thumbprint necklaces, and memory bears made of a loved one's clothing. Camp Kangaroo is a bereavement camp for children who have lost a parent or sibling. We put on 15 camps all over the country each year. All of this requires strict budgets, policies, and procedures and I very much enjoy the process of making sure we are thoughtful in how the Foundation's dollars are spent so that we can continue to have the greatest impact on the communities we serve.

During the 31 years that I have been working for non-profits, I have always been responsible for the Board of Directors and various committees within the Board. I have managed all of our audits and am comfortable getting into the financial weeds. I enjoy volunteering for Strands of Strength, here in West Des Moines and I serve on several committees at the Des Moines Golf and Country Club – the House Committee, Golf Committees and Ladies Bowling League.

I am grateful for the work of the City Council and would love the chance to give back to my own community in this way. I would be grateful for the opportunity to speak with your team to see how I can help to continue to move the City of Clive forward.

Sincerely,



Gisèle D. Crowe

Gisèle D'Arcy Crowe

13200 Hickory Avenue · Des Moines, Iowa 50325 · (917) 364 – 0570 · gisele.crowe@gmail.com

30 years of experience as a professional fundraiser for non-profit institutions. Expertise includes all aspects of managerial and hands-on fund development including securing major gifts for capital campaigns and annual fund programs, corporate and foundation relations, special events, membership, strategic planning and stewardship. Experience creating, maintaining and developing governance boards as well as leadership management in both centralized and decentralized organizational structures.

2016 – Present President

Seasons Hospice Foundation, a national foundation headquartered in Chicago, IL

Manage all aspects of raising money for the Foundation as well as how those funds are spent. Travel throughout the country to meet with site leadership, top donors, funders, patients and families. Create and implement protocols and procedures for how the funds are spent. Oversee the entire department as well as Foundation Chairs at each of our thirty-three sites.

- Increased overall fundraising by 125% to \$2.5mm
- Increased grant support by 100% to \$133,000
- Increased memorial giving by 67% to \$550,000
- Manage the Foundation's Board of Directors and each of its committees
- Improved efficiencies and database health
- Successfully migrated the Final Wish Program to a decentralized process allowing the sites to have more autonomy and allow the Foundation team to focus on raising money

2012 – 2016

Vice President of Advancement and Chief Development Officer

Rainbow Hospice and Palliative Care, a non-profit hospice in Mount Prospect, IL

Managed all aspects of the Advancement team including an endowment campaign, major, annual and planned giving programs, grateful family and memorial giving program as well as special events and corporate and foundation relations. Work closely with the CEO and other Senior Leaders to determine strategic direction of the entire agency as well as the execution of the development program to raise \$1.5 million.

- Increased number of major donors (\$2,500+) from 96 to 177
- Posted 25-year all-time-high gross and net revenue figures in special events
- Increased corporate and foundation support by 130% to \$265,000
- Managed the Marketing Team, Volunteer program consisting of 400 patient-care and office volunteers, Community Outreach Program and Public Relations Program

2011 – 2012

Vice President

The Cradle Foundation, an adoption and child-welfare agency in Evanston, IL

Managed a portfolio of 250 major gift prospects. Responsible for identifying and qualifying prospects and donors, designing prospect strategies, cultivating and securing major gifts through solicitation and continued stewardship to raise \$1.5 million.

- Exceeded fundraising goals by 11%; exceeded contact goals by 38%
- Identified efficiencies to save over \$160,000 in expenses

Education: University of Alabama at Birmingham
Bachelor of Arts, 2000 **Major:** Economics **Minor:** Business Administration

- 2009 – 2011 Director of Major Gifts**
The Brearley School, an all girls, K-12, independent school in New York, NY
 Responsible for the School's largest and most successful Capital Campaign in its history as well as the entire Major Gift Program (\$100K+) including identifying, cultivating, and soliciting six and seven figure gifts from individuals and foundations. Developed and fostered relationships with alumnae, parents, and parents of alumnae. Provided stewardship to donors of endowed gifts.
- Completed \$75 million 125th Anniversary Campaign ahead of schedule
 - Portfolio of 145 major donors (defined as \$100,000 and above)
- 2002 – 2009 Director of Development**
Indian Springs School, a co-ed, boarding-day, independent school in Birmingham, AL
 Responsible for managing all aspects of the advancement office including fundraising for the annual fund and capital campaign. Identified and solicited major donor prospects as well as managed all other solicitations. Oversaw publications, public relations, events, corporate and foundation support, stewardship, advertising, website and database management. Managed and evaluated development office staff. Served as a senior member of the leadership team.
- Raised over \$11 million dollars for new dorms, science center and endowment
 - Increased the School's Annual Fund by 245% and alumni participation by 154%
- 1997 – 2002 Director of Development, School of Medicine 2000 – 2002**
University of Alabama at Birmingham, Birmingham, Alabama
 Directed a comprehensive development program targeting alumni and grateful patients for one of the top twelve medical schools in the nation.
- Launched a \$40 million Capital Campaign for the renovation and expansion of the main education building, Volker Hall
 - Created and recruited the School of Medicine's first Board with physicians from all over the southeast including the 18th U.S. Surgeon General, Regina Benjamin
- Director of Annual Giving 1997 – 2000**
University of Alabama at Birmingham, Birmingham, Alabama
 Managed the Annual Fund programs for all 12 schools (9 undergraduate and 3 professional) of UAB as well as other fundraising programs including the UAB Hospital and the Comprehensive Cancer Center.
- Created the University's first decentralized annual giving program
 - Worked directly with the Deans and Chairpersons of each School and Department
- 1995 – 1997 Assistant Director of Annual Giving**
Samford University, Birmingham, Alabama
 Responsible for all areas of the annual fund's phonathon and direct mail program soliciting recurring and new support for Samford University and Samford Athletics. Developed phonathon programs for The Samford Fund, Cumberland School of Law, McWhorter School of Pharmacy and the Office of Admissions. Hired, trained and managed a staff of 45 telemarketers.
- 1993 – 1995 Assistant Program Director**
Fund Raising and Management Counsel, Inc., Atlanta, Georgia
 Managed direct mail and telephone programs for consulting firm that specialized in capital and annual fund campaigns for colleges and universities all over the country.

Volunteerism: Des Moines Golf and Country Club – Chair, 9-Hole League, President, Bowling League, Member, House Committee, Ladies Golf Ambassador, Employee-Member Mentor



Memo

TO: Mayor and Council members

FROM: Matthew Graham, City Clerk

DATE: May 1, 2025

RE: Motion to Appoint _____ to fill the City Council vacancy, with the appointment to remain in effect until the next regular city election, or until a successor is elected and qualified following a special election pursuant to Iowa Code § 372.13(2)(a)(2).

SYNOPSIS:

Following candidate interviews held earlier in the meeting, the City Council may now take action to appoint one of the applicants to fill the current vacancy on the City Council.

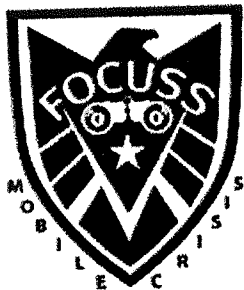
As permitted under Iowa Code § 372.13(2)(a)(2), the City Council has chosen to fill the vacancy by appointment. If an appointment is made, the appointee will serve until the next regular city election, unless a valid petition requesting a special election is filed by eligible electors within 14 days after the appointment is made or the notice of intent to appoint is published, whichever is later. If such a petition is filed, the appointment becomes temporary and a special election must be held to fill the vacancy.

While the agenda includes a motion for appointment, the Council is not required to make the appointment at this meeting. The Council may choose to table the item and make the appointment at a later date. However, under Iowa Code § 372.13(2)(a)(1), the appointment must be made within 60 days of the effective date of the vacancy. Because the resignation of the former Council Member was effective April 11, 2025, the statutory deadline for appointment is June 10, 2025. If no appointment is made by that date, the City would be required to call a special election to fill the vacancy.

Staff recommends that the City Council proceed with the appointment process and formally appoint one of the interviewed candidates to fill the current vacancy. However, Council may also consider deferring the appointment until the May 22, 2025 meeting, provided the appointment is made no later than June 10, 2025.

Attachments:

None



FOCUSS Youth Crisis Center & Mobile Crisis Team (MCT)

Mission: To be committed to the wellness of youth, families, and the community through prevention, intervention, and education as well as increasing prompt access to treatment and around-the-clock crisis response services.

515focuss@gmail.com | 515-639-8376 | www.facebook.com/FocussInc/

To the City Council:

I, Darnell Loatman, CEO of FOCUSS Inc., would like to formally introduce our youth programs and crisis services to you. FOCUSS is the only accredited, 24/7 on-call and on-location Mobile Crisis Team (MCT) specifically for youth ages 17 and under in the State of Iowa.

Our team of Youth Crisis Stabilization Professionals and additional mental and behavioral health specialists have been working in your area, and we have been seeing an increase of crisis to assist local youth and families with immediate and wrap-around services.

The information provided with this letter gives more insight on FOCUSS, and we will plan to attend an upcoming meeting with you to introduce ourselves and answer any and all questions.

Thank you,

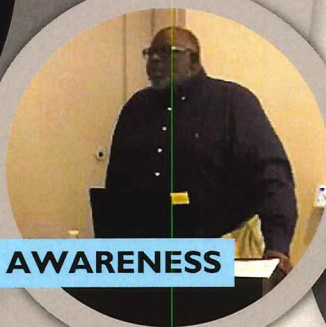
Darnell Loatman
CEO of FOCUSS Inc.

FOCUSS PROGRAMS

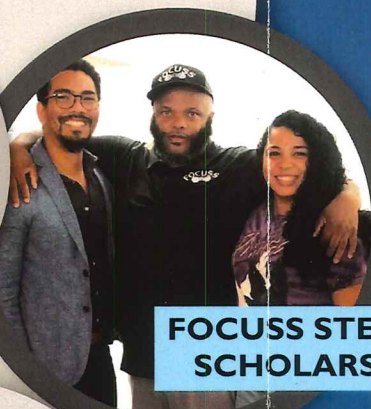
We are **FOCUSS-ed**
on educating and
empowering our youth with
the skills to succeed in life
as well as to attain one's
greatest potential.



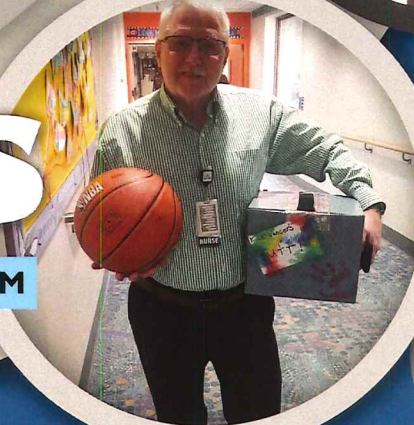
ANKENY KIDS-AT-WORK



DRUG AWARENESS



FOCUSS STEM
SCHOLARS



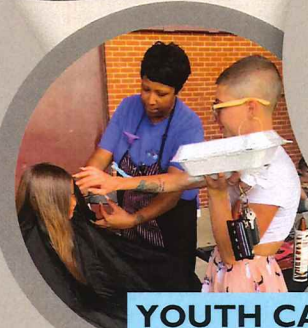
JOB-READINESS PROGRAM



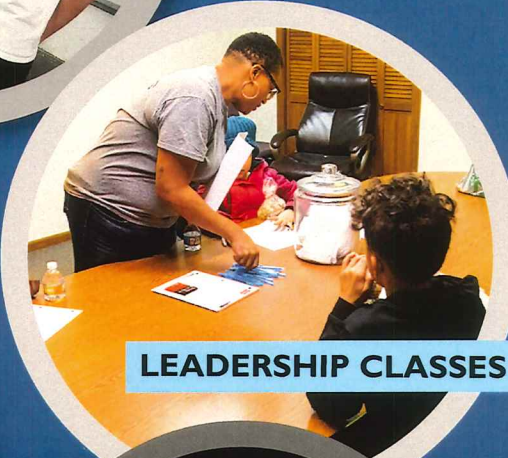
EDUCATIONAL and
TEAM-BUILDING WORKSHOPS



EVENTS, TOURNAMENTS,
and SPORTS CAMPS



YOUTH CAREER &
VOLUNTEER DAY



LEADERSHIP CLASSES

FOCUSS
programs
are presented
year-round

Contact us to discuss the
many ways for you to team up
with FOCUSS and one of
our many opportunities.



RESPONSIBILITY TEAMWORK
LEADERSHIP FINANCIAL LITERACY

MISSION STATEMENT FOCUSS, Inc.

was created in 2015 and is a 501(c)(3) nonprofit which focuses on educating and empowering our youth with the skills to succeed in life as well as to attain one's greatest potential.

Our organization's objective is to create opportunities that teach our youth:

- RESPONSIBILITY
- TEAMWORK
- FINANCIAL LITERACY
- TO BE SUCCESSFUL LEADERS

both at home and in the community.

FOCUSS programs prepare youth for real-life challenges such as job interviews, appropriate attire, healthy living habits, financial literacy, and positive relationships.



POD CAST
on Facebook

FOCUSS, Inc.
110 SE Grant Street, Suite 10
Ankeny, IA 50021 | 515.639.8376

 @FOCUSSInc

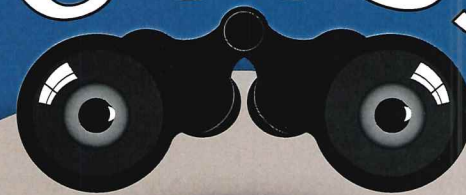
<https://515focuss.wixsite.com/mysite>

515focuss@gmail.com

Focusscholars@gmail.com

We are a 501(c)(3)

FOCUSS



Ask about our Tutoring Program